



APPLICATION FOR RESEARCH ASSISTANTSHIP

Name: _____ Z-ID: _____

Local Address: _____

Permanent Address: _____

Phone: _____ E-mail: _____

Year in Law School: _____ G.P.A.: _____

List any education that would be pertinent to this research assistantship:

Summarize pertinent experience/skills (teaching, research, computer, language, etc.)

Signature of Law Student: _____ Date: _____

RESEARCH ASSISTANT EVALUATION

Print Name of Law Professor: _____

The above individual has been selected from the pool of eligible candidates to be a research assistant for the below stated time period.

- Check all that Apply:
- | | |
|--|---|
| <input type="checkbox"/> Demonstrated skills in the topic | <input type="checkbox"/> High academic credentials |
| <input type="checkbox"/> Extracurricular activities relevant to research topic | <input type="checkbox"/> Interest in research topic |
| <input type="checkbox"/> Writing ability and background necessary for this project | <input type="checkbox"/> Other: _____ |

Academic Term of Appointment: 2011-2012 2012-2013 2013-2014 2014-2015

- | | | | |
|--------------------------------|------------------------------------|------------------------------------|---------------------------------------|
| Both Fall & Spring: | <input type="checkbox"/> Full-time | <input type="checkbox"/> Half-time | <input type="checkbox"/> _____ % time |
| Fall Semester ONLY: | <input type="checkbox"/> Full-time | <input type="checkbox"/> Half-time | <input type="checkbox"/> _____ % time |
| Spring Semester ONLY: | <input type="checkbox"/> Full-time | <input type="checkbox"/> Half-time | <input type="checkbox"/> _____ % time |

Briefly indicate why this individual was or was not appointed from the pool of eligible candidates.

Signature of Law Professor: _____ Date: _____

RESEARCH ASSISTANTSHIP PROCESSING INSTRUCTIONS

All law students wishing to be considered for a research assistantship in the College of Law must fill out the application.

The completed application must be submitted to every professor with whom the student wishes to work.

After the law student has been interviewed, the professor must fill out the Research Assistant Evaluation whether or not the student is hired. The professor must indicate the reasons why the law student is hired or not hired.

OFFER OF RESEARCH ASSISTANTSHIP

The law student named on the first page of the Research Assistant Application is being offered this assistantship for the term noted.

Full-time Research Assistants are required to work **14 hours per week for 14 weeks** during the semester in exchange for an in-state tuition waiver (which does not include fees). Half-time Research Assistants are required to work **7 hours per week for 14 weeks** during the semester in exchange from one half of an in-state tuition waiver (which does not include fees). Appointments starting after the second week of classes will have the tuition waiver prorated. The tuition waiver may be cancelled or prorated, at any time, for non-performance of duties or inadequate work.

*Return the completed application to the Office of Admissions and Financial Aid by **May 16, 2011**.*

Signature of Law Professor: _____ Date: _____

Upon receipt of the completed application authorized by the Faculty member for an offer of research assistantship, the Office of Admissions and Financial Aid will process the in-state tuition waiver with the University's Bursar's Office.

ACCEPTANCE OF RESEARCH ASSISTANTSHIP

IMPORTANT: TUITION WAIVERS GRANTED BY THE COLLEGE OF LAW AFFECT THE APPLICANT'S FINANCIAL AID BUDGET. If the applicant has already received a refund for the fall semester, the applicant's account will be considered an "over award." Therefore, the applicant's refund for the spring semester will be decreased in accordance with the "over award."

I accept the offer of Research Assistant for the above named professor for the term as noted. I understand that the in-state tuition waiver does not include fees and will affect my Financial Aid budget for the academic year. I agree to work the required hours for 14 weeks during the semester in exchange for an in-state tuition waiver which does not include fees.

Signature of Law Student: _____ Date: _____