

**COLLEGE OF LAW ONLINE CLASSROOM AND LEARNING EXPECTATIONS
(SUBJECT TO CHANGE)
FALL 2020**

Classroom Expectations

1. Arrive by the class start time, this means a few minutes before class begins to get situated in the virtual classroom.
 - a. You must log into Blackboard using your own NIU credentials.
 - b. Links sent for other platforms are to be used only by the recipient of the link (e.g. Zoom).

2. If students attend a virtual class, students are expected to remain in the virtual classroom for the full class period and remain engaged for the duration of the class.
 - a. If you are unable to attend class, follow the professor's absence notification process stated in the syllabus.
 - b. If you know in advance that you need to leave class early, please let the professor know.
 - c. If something occurred during a virtual class requiring you to suddenly leave, please let your professor know as soon as practical.

3. Students need microphone access for virtual classes. Use your video feature, if available, when speaking, at other times the use of video is at the professor's discretion.

4. Keep your microphone on mute unless you are speaking to cut down on background noise interference. Use the chat feature as directed by the professor. The conversations should be focused on the class, not personal conversations.

5. Virtual (synchronous) sessions will be recorded.
 - a. If you are having technical difficulties, please do not use class time to ask questions about resolving them.
 - b. Seek IT support outside the virtual classroom and for that session review the recording.

Learning Expectations of Students

1. Staying informed about your classes is your responsibility.
 - a. Check your NIU email account regularly.
 - b. Log into Blackboard daily to ensure you have the latest information concerning your class meetings and assignments.

2. Read all material carefully—including the class syllabus—to ensure you understand when assignments are due and exactly what is expected of you.

3. Communicate questions and concerns about your class or assignments to your professor in a timely manner – do not wait until the last minute.
4. Block out a schedule with designated times to attend class and do readings and assignments. This is especially important if you need to share space or technology with others in your household.
5. Prepare a "Plan B" ahead of time detailing what you will do if you have a computer crash or are not able to get internet access.
6. Ensure all your documents are always backed up to the cloud (for example, OneDrive in Microsoft 365) and/or a local storage format such as a USB or external hard drive.
7. You are in a professional program, and you are expected to abide by the ethical and professional standards outlined in the College of Law Student Handbook at all times (https://law.niu.edu/law/_pdf/student-handbook-final.pdf).
8. Remember that the College of Law and NIU are here to help you succeed, even when you are off campus.