# Travel and Hospitality Expense Information

Dr. Lisa C. Freeman, President

For the period July 1, 2022 to June 30, 2023

## Overview

*In an effort to present this activity in a timely manner, expenses are estimated unless indicated as (final)*

| Travel expenses | | |
|---|---|---|
| Date | Description | Amount |
| 07/18 - 07/21/2022 | Washington, DC - Assoc. of Public & Land Grant Univ. Council on Info. Mgmt. and Analysis Meeting (168867) | $ 1,264.63 |
| July - August, 2022 | Mileage related to donor relations visits/two months **Development Allocation from NIU Foundation** | $ 513.41 |
| 09/05 - 09/06/2022 | Decatur, IL - T/CCI Manufacturing Press Conference **Development Allocation from NIU Foundation** | $ 351.07 |
| 09/08 - 09/11/2022 | Tulsa, OK - Donor Relations, NIU Football **Development Allocation from NIU Foundation** | $ 1,051.88 |
| 09/21 - 09/25/2022 | Lexington, KY - Donor Relations, NIU Football **Development Allocation from NIU Foundation** | $ 1,766.08 |
| 10/16 - 10/17/2022 | Oxford Ohio - Mac Council of Presidents | $ 974.59 |
| 11/06 - 11/08/2022 | Denver, CO - APLU and CIMA | $ 990.79 |
| Nov. - Dec. 2022 | Mileage, parking & train fare -donor relations visits/two Months **Development Allocation from NIU Foundation** | $ 214.56 |
| 01/11 - 01/13/2023 | San Antonio, TX, to attend NCAA Convention including Woman of the year awards sessions as committee member | $ 566.87 |
| 01/14 - 01/16/2023 | New York, NY to attend NIU Jazz Orchestra Competition **Development Allocation from NIU Foundation** | $ 1,396.72 |
| 01/17 - 01/18/2023 | University Park, IL to attend IBHE meeting at Governor's State University | $ 152.66 |
| 02/08 - 02/09/2023 | Washington, DC to attend Universities Research Association Meeting (URA) | $ 673.68 |
| 02/19 - 02/24/2023 | Tampa, Bonita Spr. and Ft. Lauderdale FL for alumni/donor visits **Development Allocation from NIU Foundation** | $ 1,743.14 |
| 02/26 - 02/27/2023 | Indianapolis, IN for MAC Council of Presidents meeting | $ 406.55 |
| 02/28 - 03/02/2023 | Springfield, IL to meet with legislators and to attend House appropriations hearing. | $ 261.97 |
| 03/15/2023 | Chicago, IL to Presidents and Chancellors networking at IBHE with Community College Presidents and Malcom X tour | $ 71.89 |
| 03/20 - 03/22/2023 | Springfield, IL for legislative meetings *NIU* and Advocacy Day **Development Allocation from NIU Foundation** | $ 272.11 |
| 03/24 - 03/30/2023 | Phoenix, AZ for Alumni/Donor Events & Engagement activities **Development Allocation from NIU Foundation** | $ 2,181.03 |

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## Overview

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| Hospitality Expenses | | |
|---|---|---|
| Date | Description | Amount |
| 08/01/2022 | Sr. Leadership/Dean's Retreat (NP3462) | $ 600.00 |
| 08/10/2022 | NIU/City of DeKalb Monthly lunch Meeting | $ 80.41 |
| 08/12/2022 | Professional Development Academy (BV 23-07) | $ 93.80 |
| 08/21/2022 | New Student Welcome Days - President's Picnic (JV902801) | $ 5,000.00 |
| 09/06/2022 | Monthly Leadership Meeting (BV23-15) | $ 214.25 |
| 09/17/2022 | Annual Alumni/Donor President's Pre-Game Reception **Development Allocation from NIU Foundation** | $ 15,576.15 |
| 09/19/2022 | New Faculty Dinner (BV23-21) | $ 3,244.90 |
| 09/30/2022 | President's Office Reception for Honorary Degree Recipient (UC81979) | $ 120.31 |
| 10/02/2022 | LEaD Dinner (BV23-37) | $ 830.15 |
| 10/09/2022 | VP Admin & Finance/CFO Interview Candidate Dinner with BOT Reps | $ 103.02 |
| 10/09 & 10/13/2022 | VP Admin & Finance/CFO Interview Candidate Hotel Stays (UC82007) | $ 237.00 |
| 10/10 & 10/13/2022 | Ombuds President's day open house (UC81997) | $ 386.39 |
| 10/10 - 10/21/2022 | VP Admin & Finance/CFO Interview Candidate Breakfasts & Lunches with NIU Representatives (UC81993) | $ 2,116.20 |
| 10/13/2022 | VP Admin & Finance/CFO Interview Candidate Dinner with BOT Reps | $ 130.80 |
| 10/18/2022 | VP Admin & Finance/CFO Interview Candidate Dinner with BOT Reps | $ 95.76 |
| 10/18 & 10/20/2022 | VP Admin & Finance/CFO Interview Candidate Hotel Stays (UC82016) | $ 237.00 |
| 10/20/2022 | VP Admin & Finance/CFO Interview Candidate Dinner with BOT Reps | $ 122.82 |
| 10/25/2022 | Working Lunch with representatives of Altus Academy (UC82024) | $ 42.24 |
| 10/25/2022 | Lincoln Laureate Meet & Greet (BV 23-54) | $ 76.10 |
| 11/03/2022 | Presidential Scholars Dinner | $ 729.10 |
| 11/11/2022 | Staff Professional Development Academy (BV 23-72) | $ 93.80 |
| 11/15/2022 | President's Thank you Social (UC82104) | $ 632.29 |
| 11/29/2022 | State of the University Address (BV 23-77) | $ 648.68 |
| 12/06/2022 | President's Employee Appreciation (BV 23-82) | $ 3,300.00 |
| 12/11/2022 | Commencement Platform Personnel Refreshments | $ 263.28 |
| 01/05/2023 | President's Luncheon to host New Fermilab Executive Director | $ 149.75 |
| 01/13/2023 | Einstein's Coffee & Breakfast for Staff Professional Development Academy (UC82154) | $ 161.78 |
| 02/20 - 02/26/2023 | HSC Guest Room for Federal Relations Candidates (UC82243) | $ 254.97 |
| 02/20 - 02/27/2023 | Einstein's Breakfast snacks for Federal Relations Candidates (UC82226) (UC82252) | $ 375.36 |
| 03/01/2023 | Einstein's Boxed meals, working lunch for Staff awards committee (UC82287) | $ 109.90 |
| 03/02/2023 | Presidential Reception for International Scholars (BV23-104) | $ 345.65 |
| 03/10/2023 | Staff Professional Development Academy (BV 23-105) | $ 97.80 |
| 03/30/2023 | Dinner with VP of Research and Innovation Partnerships Candidate #1 | $ 77.86 |
| 03/30/2023 | HSC Guest room for VP Research and Innovation Partnerships Candidate (UC82334) | $ 150.00 |

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