

Renewing I-Share Loans

- To renew books and other materials you have borrowed from other I-Share libraries, go to the Law Library home page at <http://law.niu.edu/law/library/index.shtml>. Under the column "Online Catalogs" click **I-Share Catalog**.
- When connected to the I-Share catalog, click **Login** in the upper right hand corner and log in with your user name and password.
- Click **Checked out Items**. The list of the items you have on loan will display.

The screenshot shows the I-Share library website interface. At the top left is the I-Share logo. Below it is a search bar with a dropdown menu set to "Keyword" and another dropdown set to "All I-Share Libraries", followed by a "Find" button. Navigation links include "Advanced Search", "Classic Search", "Course Reserves", and "Search History". On the right side, there is a "Your Account | Log Out" section with links for "Ask A Librarian", "Logged in as Law Review", and "(Not Law?)". Below the search bar is a "Your Checked Out Items" section containing a table with the following data:

title	Library	Due	Status	Renew?
Book of shadows a modern woman's jurnray into the wisdom of witchcraft and the magic of the goddess / Phyllis Currott. (Education 133.43 C935b)	University of Illinois at Urbana-Champaign	January 12, 2012	Renewed	<input type="checkbox"/>
Origins of modern witchcraft : the evolution of a world religion / Ann Moura. (Education 133.43 Aa76a)	University of Illinois at Urbana-Champaign	January 12, 2012	Renewed	<input type="checkbox"/>
Principles of public international law / by Ian Brownlie. (Law Stacks KZ3225.B76 A37 1998)	DePaul University	January 12, 2012	Renewed	<input type="checkbox"/>
World justice? : U.S Courts and international human rights / edited by Mark Gibney. (.General Collection - Basement KF4749 .W671991)	Bradley University	January 13, 2012	Renewed	<input type="checkbox"/>

On the right side of the table, there is a vertical menu with the following items: "Favorites", "Checked Out Items" (highlighted in green), "Requested Items", "Fines", "Blocks", "Contact Information", "Preferences", and "User Account".

- Under the **Renew?** column, click in the checkbox next to the item(s) you want to renew.
- Scroll down to the bottom of the page and click **Renew Selected Items**.
- If the item is renewed, the **Status** will change to **Renewed** (or remain Renewed if you've renewed the item before) and the due date will be updated.
- If the item cannot be renewed, the **Status** column will indicate this. The item must be returned to the Law Library Circulation Desk by the due date (or, if the item is already overdue, as soon as possible).

If you have questions about or problems with placing requests in I-Share, please ask at the Law Library Reference Desk or contact Sharon Nelson at snelson@niu.edu / 815-753-2021.