

Application for Certificate in Business Law

Name: _____

Date: _____

NOTE: *Before* you complete this form, please read “Instructions for Certificate Applications” on webpage, then complete each step of application as indicated.

You must earn a minimum of eighteen (18) academic credits in the courses listed in sections 1.a., 1.b., and 1.c and must complete the additional activity described in section 1.d.

1(a). Required Basic Courses. Please provide the following information for each of the **three** required basic courses you have taken.

Course	Credits	Semester
Agency		
Corporations		
Intro to Federal Income Taxation		
TOTAL Credits Basic Courses		

1(b). Required Capstone Courses. Please indicate which **one** of the following capstone courses you have taken, along with the credit and semester information for the course.

Course	Credits	Semester
Check one: (Business related)		
1. Seminar ____ TOPIC _____		
2. Directed Research (graded)____ TOPIC _____		
3. Directed Research (P/F) ____ TOPIC _____		
4. Law Rev ____ TOPIC _____		
Check one: (Business related)		
Externship ____ Clinic ____ TOPIC _____		
TOTAL Credits Capstone Courses		

1(c). Elective Courses in Sub-Specialities. Please indicate in which of the following activities you participated, along with the semester in which you completed or will complete the activity.

i. General Business Law Track - Course	Credits	Semester
Antitrust		
Corporate Finance		
Employment Law		
Labor Law		
International Business Transactions		
Real Estate Transactions		
Securities Regulation		
Bankruptcy		
Taxation of Business Enterprises		
Insurance Law		
Landlord-Tenant Law		
Other course approved in advance: Course Title: _____		
TOTAL General Business Law Track:		

ii. Commercial Law and Bankruptcy Track - Course	Credits	Semester
Bankruptcy		
Business Bankruptcy		
Consumer Law		
Payment Systems		
Sales		
Secured Transactions		
Corporate Finance		
Other course approved in advance: Course Title: _____		
TOTAL Commercial Law and Bankruptcy Law Track:		

iii. Intellectual Property Track - Course	Credits	Semester
Intellectual Property Law		
Copyright Law		
Entertainment Law		
Patent Law		
Sports Law		
Trademark Law		
Antitrust Law *		
Other course approved in advance: Course Title: _____		
TOTAL Intellectual Property Track:		

* (if not counted in “General Business Law Track”)

1(d). Required Additional Activity. Please indicate in which of the following activities you participated, along with the semester in which you completed or will complete the activity.

Course	Semester
NIU Internal Client Counseling Competition	
External moot court, trial advocacy, Client Counseling, negotiation, or mediation competition. ¹ Please specify: _____	
Other competition. ² Please specify: _____	
Faculty approved Pro Bono Service: _____	

Please confirm by initialing below that you either (A) participated in the preliminary rounds of an internal or external student competition and, in the case of external competitions, participated in faculty-supervised practice sessions; or (B) qualified for College of Law Approved Pro Bono Service Recognition.

¹ Qualifying competitions include: American Association of Justice Student Trial Advocacy Competition; ABA Client Counseling Competition; ABA Negotiation Competition; ABA Advocacy in Mediation Competition; Appellate Lawyers Association Moot Court Competition; Black Law Students Association Frederick Douglass Moot Court Competition; Chicago Bar Association Moot Court Competition; Jessup International Law Moot Court Competition; John Marshall Law School International Moot Court Competition in Information Technology and Privacy Law; National Latino Law Students Moot Court Competition; National Moot Court Competition; National Trial Competition.

² Must have been approved in advance by the supervising faculty member.

2. Grade Point Average and Other Requirements.

The total credits earned from courses listed in sections 1(a), 1(b) and 1(c) must total eighteen (18) or more, and your combined GPA for those courses must be 3.00 or higher.

Total Credits earned for Section 1 (a), 1(b) and 1(c). _____

Does your GPA for the Section 1 courses meet or exceed 3.00? (worksheet attached) Yes ___ No ___

Does your overall GPA meet or exceed 2.70? Yes ___ No ___

Signature: _____

Dated: _____

Approved:

Supervising Faculty Member for the Certificate in Business Law Practice

Associate Dean

GPA Worksheet

The worksheet is provided to assist your certification that you have met the GPA requirement for the Section 1 courses. It is provided for your convenience. **Do not submit the worksheet with your application, but please keep it in the event verification is requested.**

Course/Credits	Credits	Numerical Grade (see next page)	Credits x Grade
Agency			
Corporations			
Intro to Federal Income Taxation			
Seminar			
Directed Research (graded)			
Antitrust			
Corporate Finance			
Employment Law			
Labor Law			
International Business Transactions			
Real Estate Transactions			
Securities Regulations			
Bankruptcy			
Taxation of Business Enterprises			
Insurance Law			
Landlord-Tenant Law			
Other approved Gen Business course			
Bankruptcy			
Business Bankruptcy			
Consumer Law			
Payment Systems			
Sales			
Secured Transactions			
Corporate Finance			
Other approved Comm/Bus Law course			
Intellectual Property Law			
Copyright Law			
Entertainment Law			
Patent Law			
Sports Law			
Trademark Law			
Antitrust Law *			
Other approved Intellectual Prop course			
A. Total credits			
B. Total credits x grade			
GPA for required courses: $B \div A$ (Rounded down to nearest .01)			

A	4.0	B+	3.33	B-	2.67	C	2.0	D+	1.33
A-	3.67	B	3.0	C+	2.33	C-	1.67	D	1.0

Example

Advanced Problems in Pottery	4	3.33	13.32
Melville and Me	3	3.67	11.01
A. Total credits	7		
B. Total credits x grade			24.33
GPA for required courses: $B \div A$ (Rounded down to nearest .01)	3.47 (Rounded down from 3.4757142)		