

Application for Certificate in Public Interest Law

Name: _____ NIU ID#: _____ Date: _____

NOTE: ***Before*** you complete this form, please read “Instructions for Certificate Applications” document, then complete each step of application as indicated.

You must earn a minimum of eighteen (18) academic credits in the courses listed in sections 1.a., 1.b., and 1.c.

1(a). Required Basic Courses. Please provide the following information for each of the required basic courses you have taken.

Course	Credits	Semester
a. Administrative Law		
b. 1.Trial Advocacy		
Or b. 2.Alternative Dispute Resolution		
<u>Or</u> b. 3. Negotiation		
Or b. 4. Mediation Theory and Practice		
TOTAL Credits Required Basic Courses		

1(b). Required Capstone Courses. Please indicate at least one of the following capstone courses you have taken, along with the credit and semester information for the course.

Course	Credits	Semester
a. Approved (public interest law) Clinic TOPIC _____		
b. Approved (public interest law) Clinic TOPIC _____		
c. Approved (public interest law) Externship TOPIC _____		
d. Approved (public interest law) Externship TOPIC _____		
e. Prisoners’ Rights Project		
TOTAL Credits Required Capstone Course(s)		

1(c). Elective Courses. Please indicate in which of the following courses or activities you participated, along with the semester in which you completed or will complete the activity.

Course	Credits	Semester
a. Children in the Legal System		
b. Civil Rights		
c. Education Law		
d. Employment Law		
e. Environmental Law		
f. Health Law		
g. Immigration Law		
h. International Human Rights		
i. Labor Law		
j. Landlord and Tenant Law		
k. Legislation		
l. Poverty Law		
m. Public Sector Labor Law		
n. State and Local Government		
o. 1. Trial Advocacy *		
Or m. 2. Alternative Dispute Resolution *		
Or m. 3. Negotiation *		
Or m. 4. Mediation Theory and Practice *		
p. Seminar ____ Dir Research (graded) ____ Topic _____		
q. Dir Research (P/F) ____ Topic _____		
TOTAL Credits Elective Courses		

* (if not counted in Basic Required Course Section)

_____ - initials

GPA Worksheet

The worksheet is provided to assist your certification that you have met the GPA requirement for the Section 1 courses. It is provided for your convenience. **Do not submit the worksheet with your application, but please keep it in the event verification is requested.**

Course/Credits	Credits	Numerical Grade (see next page)	Credits x Grade
Administrative law			
Trial Advocacy			
Alternative Dispute Resolution			
Negotiation			
Mediation Theory and Practice			
Children in the Legal System			
Civil Rights			
Education Law			
Employment Law			
Environmental Law			
Health Law			
Immigration Law			
International Human Rights			
Labor Law			
Landlord and Tenant Law			
Legislation			
Poverty Law			
Public Sector Labor Law			
State and Local Government			
Trial Advocacy *			
Alternative Dispute Resolution *			
Negotiation *			
Mediation Theory and Practice *			
Seminar or Dir Research (graded)			
A. Total credits			
B. Total credits x grade			
GPA for required courses: $B \div A$ (Rounded down to nearest .01)			

A	4.0	C+	2.33
A-	3.67	C	2.0
B+	3.33	C-	1.67
B	3.0	D+	1.33
B-	2.67	D	1.0

Example

Advanced Problems in Pottery	4	3.33	13.32
Melville and Me	3	3.67	11.01
A. Total credits	7		
B. Total credits x grade			24.33
GPA for required courses: $B \div A$ (Rounded down to nearest .01)	3.47 (Rounded down from 3.4757142)		