

SLO 3A: Seminar Rubric (CHEM 615)

Student: _____ **Term:** _____ **Evaluator:** _____

To be completed by seminar coordinator. Please check boxes that you feel are appropriate within each criterion. Use back of page for additional comments.

Criteria	Does Not Meet Expectations <i>Provide a short explanation on back for each attribute you select in this category</i>	Meets Expectations	Exceeds Expectations
Organization and Content	<p>Listener can follow presentation only with effort. Organization seems haphazard.</p> <p>Explanations of concepts and/or theories are often inaccurate or incomplete.</p> <p>Presentation is significantly shorter or longer than 20-25 minutes.</p>	<p>Presentation is generally clear and well organized. A few minor points may be confusing.</p> <p>Explanations of concepts and theories are mostly accurate and complete.</p> <p>Presentation time is approximately 20-25 minutes.</p>	<p>Presentation is clear, logical, and organized.</p> <p>Explanations of key concepts and theories are accurate and complete, drawing upon relevant literature.</p> <p>Presentation time and pace is perfect.</p>
Visual Aids	<p>Visual aids are poorly prepared or used inappropriately.</p> <p>Font on visual is too small (large).</p> <p>Too much (too little) information is included.</p> <p>Unimportant material is highlighted. Listeners may be confused.</p>	<p>Visual aids contribute to the quality of the presentation.</p> <p>Font size is appropriate.</p> <p>Appropriate information is included.</p> <p>Some material is not supported by visual aids.</p>	<p>Visual aids enhance the presentation. They are prepared in a professional manner.</p> <p>Font on visuals is large enough.</p> <p>Information organized to maximize audience understanding.</p> <p>Details minimized so the main point stands out.</p>
Style and Personal Appearance	<p>Aspects of presentation are too sophisticated (elementary) for audience.</p> <p>Presenter seems uncomfortable.</p> <p>Much of information is read.</p> <p>Personal appearance is inappropriate for the occasion and audience.</p>	<p>Level of presentation is generally appropriate.</p> <p>Presenter seems slightly uncomfortable at times.</p> <p>Pacing sometimes too fast (slow).</p> <p>Personal appearance is generally appropriate for the occasion and audience.</p>	<p>Level of presentation is appropriate.</p> <p>Speaker is clearly comfortable in front of the group.</p> <p>Presentation paced for audience understanding.</p> <p>Personal appearance is completely appropriate for the occasion and the audience</p>
Grammar and Word Choice	<p>Listeners distracted by some grammatical errors and use of slang. Some sentences incomplete.</p> <p>Vocabulary is somewhat limited or inappropriate.</p>	<p>Sentences and flow are mostly satisfactory.</p> <p>Words are chosen with a few exceptions.</p>	<p>Sentences are complete and grammatical; they flow together easily.</p> <p>Words are chosen for their precise meaning.</p>
Quality of Response to Questions	<p>Responses are incomplete or require prompting.</p> <p>Arguments are poorly presented.</p> <p>Respondent exhibits lack of knowledge in subject area.</p>	<p>Responses are complete.</p> <p>Arguments are well organized.</p> <p>Respondent exhibits adequate knowledge in subject area.</p>	<p>Responses are eloquent.</p> <p>Arguments are skillfully presented.</p> <p>Exhibits superior knowledge in subject area.</p>
Overall Assessment	Does not meet expectations.	Meets expectations.	Exceeds expectations.
Comments			