



PROCEEDINGS

July 1, 2003 - June 30, 2004

**BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY**

Officers

Gary J. Skoien, Chair
Barbara Giorgi Vella, Vice Chair
Catherine M. Adduci, Secretary
Kenneth L. Davidson, Parliamentarian
Eddie R. Williams, Treasurer
Anne C. Kaplan, Assistant Secretary/Assistant Treasurer
Kathryn A. Buettner, Second Assistant Secretary
Sharon M. Mimms, Recording Secretary

Appointed Members

Expiration of Term

Catherine M. Adduci – Chicago*	January 17, 2005
Robert T. Boey - DeKalb	January 15, 2007
George A. Moser - Barrington Hills	January 15, 2007
Manuel Sanchez - Lisle	January 15, 2007
Myron E. Siegel - Bannockburn	January 17, 2005
Gary J. Skoien - Inverness	January 17, 2005
Barbara Giorgi Vella - Rockford	January 17, 2005

Student Member

Kevin Miller	June 30, 2004
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John G. Peters, President
Northern Illinois University
301 Lowden Hall
DeKalb, IL 60115

**Resigned effective 01/01/04 in accordance with legislation (effective 02/01/04) preventing spouses of lobbyists from serving on public boards.*

PROCEEDINGS
of the
Board of Trustees
of
Northern Illinois University
July 1, 2003 - June 30, 2004

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President's Report

No. 37

September 18, 2003

A G E N D A

**BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:00 a.m. – Thursday – September 18, 2003
Clara Sperling Sky Room**

9:00 a.m. Call to Order, Roll Call, Notice Verification, Meeting Agenda Approval, Review and Approval of Minutes, Reports of Board Committees and Board Liaisons, Recess to Executive Session
Executive Session – University Suite
Reconvene Board of Trustees Meeting – Clara Sperling Sky Room



1. Call to Order and Roll Call
2. Verification of Appropriate Notification of Public Meeting
3. Meeting Agenda Approval *Action* 2
4. Review and Approval of Minutes of the
Regular Meeting of June 19, 2003 *Action* 4
Special Teleconference Meeting of June 30, 2003 *Action*
5. Chair's Comments/Announcements
6. Public Comment*
7. Reports of Board Committees and Board Liaisons
 - a. Executive Committee
 - b. Academic Affairs, Student Affairs and Personnel Committee
 - c. Finance, Facilities and Operations Committee
 - d. Legislation, Audit and External Affairs Committee
 - e. Illinois Board of Higher Education
 - f. University Civil Service Merit Board
 - g. Northern Illinois University Foundation
8. Executive Session
9. President's Report No. 37
 - a. University Recommendations Forwarded by the Board Committees
 - (1) Fiscal Year 2005 Appropriated Capital Budget Request *Action* ... 19
 - (2) Fiscal Year 2005 Nonappropriated Capital Budget..... *Action* ... 26
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 - (4) Zeke Giorgi Legal Clinic Lease Renewal *Action* ... 34
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b. University Reports Forwarded from the Board Committees

- (1) Fiscal Year 2003 Annual Report on Capital Activities..... *Information*
- (2) Fiscal Year 2003 Report of Tuition and Fee Waivers *Information*
- (3) Quarterly Summary Report of Transactions in Excess of \$100,000 *Information*
- (4) Convocation Center One Year Update *Information*
- (5) Fiscal Year 2005 Programmatic Budget Requests *Information*
- (6) 2002-2003 Faculty Emeritus Recognition *Information*
- (7) College of Education Reorganization Summary *Information*
- (8) Fiscal Year 2003 University Results Report..... *Information*
- (9) Professional Excellence Awards for Faculty and Staff..... *Information*
- (10) Fiscal Year 2003 External Funding for Research, Public Service
and Instructional Projects *Information*
- (11) Higher Learning Commission Accreditation Update *Information*

c. Items Directly from the President

- (1) Summary of Grant and Contract Awards *Information*

10. Chair's Report No. 26

- a. Memorial Resolution *Action* ... 42

11. Other Matters

12. Next Meeting Date

13. Adjournment

*The Board and its committees comply with P.A. 91-0715 through its *Bylaws*, Article II, Section 5.B:

1. Consistent with Public Act 91-0715 and reasonable constraints determined by these *Bylaws* and the Chair, at each regular or special meeting of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.
2. Committees of the Board review University proposals for action and make adjustments and endorsements as appropriate for further consideration by the full Board. Public comments are generally most useful at meetings of Board committees, where proposals are first considered and the time for interaction most feasible.
3. To facilitate an orderly process, appearance requests must be registered on a Board-provided form and submitted to the Board's Parliamentarian at least 45 minutes before the meeting is scheduled to be called to order. To be recognized, the appearance request will include the name, address and position of the individual wishing to speak, the name of the organization or group represented, a concise summary of the presentation, and whether the requestor has appeared earlier on the topic before any other meeting of the Board. The Parliamentarian may confer with registered speakers to cooperatively assist the Chair of the meeting in assuring coordinated issue presentation and an efficient use of allocated time. The Parliamentarian will acquaint requestors with the generally acceptable rules of decorum for their presentations. In lieu of oral presentations, individuals may present brief written materials not to exceed five (5) pages to the Parliamentarian for distribution and consideration by the Board in advance of the meeting.
4. The Chair of the meeting will recognize duly registered individuals at the appropriate point during the meeting. Unduly repetitive comments may be discouraged and restricted by the Chair. To assure an orderly and timely meeting the Chair may limit time allotments to five minutes or less, may delay or defer appearances when appropriate, and defer or refer questions received from presenters for answers if available.

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Ellen Andersen, Director of Special Events, at (815)753-1999, as soon as possible, normally at least a week before the scheduled Board meeting.

Minutes of the
BOARD OF TRUSTEES
OF NORTHERN ILLINOIS UNIVERSITY
September 18, 2003

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Gary Skoien at approximately 9:22 a.m. in the Clara Sperling Sky Room of Holmes Student Center. Recording Secretary Mimms conducted a roll call of Trustees. Members present were Trustees Catherine Adduci, Robert Boey, Manuel Sanchez, Barbara Giorgi Vella, Student Trustee Kevin Miller and Chair Skoien. Not present were Trustees George Moser and Myron Siegel. Also present were Board Parliamentarian Kenneth Davidson and President John Peters. With a quorum present, the meeting proceeded.

VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

MEETING AGENDA APPROVAL

After discussion with President Peters and a review of the printed Revised Agenda before us, I propose creation of a Consent Agenda that would immediately precede the beginning of the President's Report for today's meeting and move President's Report No. 37 Action Items 9.a.(6), 9.a.(7), 9.a.(8), 9.a.(9) and 9.a.(10) and our receipt of Information Items 9.b.(1), (2), (3), (5), (6), (7), (8), (9) and 9.c.(1) to that Consent Agenda. Chair Skoien asked for a motion to approve the revised meeting agenda. Trustee Vella made a motion to approve the meeting agenda as amended, seconded by Trustee Sanchez. The motion was approved.

REVIEW AND APPROVAL OF MINUTES

It was moved by Trustee Sanchez and seconded by Trustee Boey to approve the minutes of the June 19, 2003 regular Board Meeting and the June 30, 2003 Special Teleconference Board Meeting. The motion was approved.

CHAIR'S COMMENTS/ANNOUNCEMENTS

I would like to welcome everybody to the first full Board meeting of the 2003-2004 school year, Chair Skoien said. This is my inaugural meeting as Chair, and, as such, I would like to continue the tradition of sharing a few thoughts as we embark on this new beginning. We have much to celebrate this year, and also, many challenges to prepare for. Last week, for example, we learned that NIU enrollment has hit a 16-year high surpassing 25,000 students for the first time since 1987. As quality indicators go, strong demand is very good news. I am sure President Peters will elaborate on the enrollment data a bit later, but suffice it to say we are pleased to see that NIU continues to be a university of first choice for so many talented students. At the same time, we Board members are entrusted with the long-term health and wellbeing of the university, and we are concerned about the growing disparity between demand and supply. Nothing that I have seen indicates a lessening of demand in our immediate future, yet state support continues to erode. For those of us who hold this university in trust, and that is the role of the Trustees, we must continue to make this issue our number one priority. Higher education is a public good, and we need to do what we can in coming months to underscore the message to our elected officials. At our Committee meetings two weeks ago, Chair Skoien said, we heard a report on faculty requirements and the need to – as President Peters put it – replenish the professoriate at NIU. Add to that the challenge to remain competitive with regard to faculty compensation. And, finally, the challenges resulting from this era of declining state resources.

Many of the items on our agenda today deal with our budget. Even as we lay out plans for next year and request new funding to carry out those plans, we know that the state's budget picture has not improved. Members of this Board remain well informed on the state of the state budget, and we foresee another difficult year ahead. While it is clear that most national economic indicators appear positive, improvements in the state's revenues historically have lagged behind these national trends. Thus, it is clear that higher education funding in Illinois will be significantly impacted for the foreseeable future. Each of my predecessors in the Board Chair's position established an overarching priority for institutional development. I would like my tenure to be marked by the sustainable pursuit of new resources of funding, whether we are talking about private gifts, research grants, corporate partnerships or a renewed commitment from the state, the theme of our work over the next two years should be strengthening the financial foundations of this university. That effort is going to take many forms, and I know that President Peters and his staff are already firmly engaged in this sort of planning. The kind of progress we want to make in coming years, in terms of new hires, competitive salaries, needed facilities and enhanced technologies, all of these goals are aimed at improving the quality – or, as one of my colleagues on this Board puts it – enhancing the value of an NIU degree. All of these worthwhile and, I believe, attainable goals depend on our ability to stabilize state funding and increase other forms of revenue. That is quite a challenge. But I am confident it is one we are well-prepared to handle.

I started out my remarks by commenting on our enrollment figures. Of course, numbers only paint a partial picture, and we know there are as many different stories out there as there are individuals and groups of students. One such story came to my attention this week as I perused the terrific new NIU website. That site now features points of pride and other highlights of the NIU experience. The story I saw explained that NIU is now ranked first in the country in terms of the number of education doctorates awarded to African-American students. This is really a wonderful distinction to celebrate and a tradition I hope we can continue to uphold. I have also been told that an early analysis of our enrollment data shows a huge increase in the number of Latino students enrolled in our graduate school. I know this is of special interest to Trustee Sanchez and something of which he is proud. It is a great source of pride.

When it comes to NIU's access and success for all students, there are many people here who have played a role and who share our satisfaction with these reports. Last week, we learned of the passing of one such individual, and I would like to take a moment to express, on behalf of our entire Board, some thoughts about him. I did not know Rhoten Smith, but I have learned a great deal about him during the past week. He was the sixth president of Northern Illinois University. And he presided over this university at another watershed moment in its history. President Smith had a vision for NIU which has largely been realized. He saw the need for a large research university to serve the burgeoning Chicagoland population, and he set the stage for this university to become that institution. He was a decorated war hero who learned firsthand about the cost of war. Perhaps that is why he defended the right of students here to protest the Vietnam War and the heavy-handed police actions that were occurring on other campuses. Even those of us who have never met the man have heard now of how he joined one such protest here in an effort to keep it from turning violent. He was successful in that effort, and we have no way of knowing what devastation he may have prevented by his actions. Beyond that, Rhoten Smith was convinced that NIU was here to serve students and that students knew best how they wanted and needed to be served. President Smith made sweeping changes to campus rules, regulations and procedures that gave students greater and more meaningful recourse in every aspect of campus life. He also helped establish the CHANCE program, which helped students from disadvantaged backgrounds and gave them an opportunity to succeed here. And, he created an endowment that bears his name – the Rhoten Smith Scholarship Fund for Minority Graduate Students. How many of those students whose numbers we have been celebrating here today should be giving thanks to Rhoten Smith for their successes? Last week he died much too young at the age of 82. In passing, many of us have learned for the first time about his contributions or have been reacquainted with his legacy. In that spirit, at the end of our meeting today, I would like to offer a memorial resolution for your consideration in honor of the man who helped lead NIU into the modern era.

Earlier, I shared with you my belief that we must raise NIU's profile as an institution worthy of investment and support. There are many ways that we all work to engage support and one of them is through the spirit of competition and achievement of intercollegiate athletics. Can there be any doubt that the massive exposure of our football team this year has helped raise the profile of this university. I received by e-mail – as probably all the other Board members did and people at the university – a stack of stories

about the football team. And, you know, e-mail is a wonderful thing. I serve on the Board of a company based in Baltimore, Maryland. So, I furiously e-mailed this to all the staff there. And I have a couple of men who work for me who are graduates of the University of Maryland, so I furiously sent it to them. I probably wasted a half a day of work, but it was a very exciting thing.

The other thing that was exciting about it is not just the publicity, but the tenor and the quality of the comments about the team, some of the individual team members and about the leadership of the team. And, I think, particularly, Joe [Novak], some of the comments about you and the quality of your leadership were pretty impressive and meant a lot for all of us to see. I had to leave the game early, unfortunately, but ended up getting to my cabin at two in the morning because I had to watch the rest of the game. Manny was able to stay around and went to the post-game press conference. He said that the students, particularly the players who were there speaking on behalf of the team, were really impressive. He could not have been more impressed by the quality of their presentations and their demeanor, and he was greatly moved by it all. That is just absolutely terrific.

I have asked Coach Joe Novak to join us here for a few minutes and would like to have him step forward and say a few words.

I appreciate the invitation to come today, Coach Novak said. Certainly, we have had an exciting time. I brought five of our players and would like to introduce them to you: quarterback Josh Haldi; Mike Turner, our tailback; Akil Grant, one of our defensive backs; Nick Duffy, our middle linebacker; and Randee Drew, one of our defensive backs. I would like to make just a comment or two, the Coach said, so they can make their classes. We are certainly proud of the success that has come around on the field here in the last few years, and it has been fun. It has really brought some excitement to this campus, along with pride, and it has been fun seeing that happen. But, it is really because of the kids we have. Trustee Sanchez made the comment, "We've got good kids." They are good football players, but more important than that, they are good people. And that is why this program has gotten better. We have got players like a lot of people do, but we have good kids. They have worked hard. They have made a real commitment to be good football players and good students. We all understand that the main reason this university is here is to educate people. Football is a small part of the campus, and certainly not the most important thing going on. But it sure is fun when we are having some success, because it brings everybody together along with some excitement. And that is a wonderful thing. Our players have done a great job with their commitment.

In closing, Coach Novak said, I would like to say that we have an awful tough one Saturday night. I have watched Alabama on tape for two weeks. They are good, and I have had people tell me, "Boy, they've got a lot of problems down there." Well, the guys on the field are not having any problems; I will guarantee you that. They are a good football team. Just to give you an idea, Alabama's two defensive tackles are both 345 pounds. But, because he is a little closer to our players off the field, certainly, than I am, I asked one of our student coaches, "What do you think? How's the team feel?" He said, "Coach, they're going down there; they think they're going to kick their tail, so they're ready to go." So, we are going down there. We will compete on the field. We have to play smart. We have to play well. We certainly have a chance to win. But it has been fun, and we appreciate everybody's support. Let's keep it going. Go Huskies!

As we were talking recently about how important the win over Maryland was, Trustee Boey said, what is more important is what the program has done for the university. It has reconnected the alumni community back to campus. And as important as that is, your program also makes the jobs of people like Mallory Simpson and those in the Foundation much easier by drawing attention to the university. Certainly, athletics plays a very important part, but it is well in balance. We appreciate it very much and hope we will have your program and you with us for a long time to come.

I want to add a comment, President Peters said, before the players have to leave. That was an exhilarating night for all of us. And I have said that if anyone deserved that victory, it was this institution, that team and that coach. But it did not really begin to sink in until Thursday morning when I arrived at the office and found on my desk chair the same thing that millions and millions of people found outside their hotel room in airports from New York City to Jakarta, which was the headline on *USA Today*. In the corner it says, "On fire at N. Illinois." I guess we are branded, nationally. It is not "NIU," it is not

“Northern.” It’s “N. Illinois.” And then, I opened to the sports section to see this – a full-page color photograph, top of the fold, of the “Burner.” And then the phone calls and the e-mails started in my office. That is great. You cannot buy that kind of publicity with any amount of money. But, what it also means is we are getting inquiries from students across the country, good students who now have thought, “Northern Illinois, hey, that may be a place I want to go to university.” And then they find out the main area where “N. Illinois” is “on fire,” and that is in its academic programs and the quality of the education that students get for the cost.

I also want to recognize a person who deserves a tremendous amount of credit for all this, our athletic director, Cary Groth, who has done a super job, and her assistant Bob Collins. We are very proud of you. You do a terrific job. Thank you very much.

I want to welcome University Advisory Committee representatives, (UAC), who may be present this morning: Dr. Suzanne Willis, Dr. Xueshu Song, Dr. William Tolhurst, Dr. James Lockard, Ms. Beverly Espe and Ms. Sara Clayton. Welcome to all of you. Although, he couldn’t make it this morning, Dr. Willis said, I would like to welcome Dr. Xueshu Song to UAC. He is replacing Dr. Lockard, whose term expired at the end of last year. Dr. Song is in the Department of Technology and is fascinated by these meetings. He is very happy to be a part of all this.

Concerning budget and enrollment issues, Dr. Willis continued, it is my sense that the faculty are very nervous, as I am sure you all are also. But, there is an aura of great uncertainty. As I walk around campus, people stop and ask me if there is going to be a rescission or what the budget is for next year. Of course, I do not think anybody knows; but people are anxious.

As I said earlier in my comments, Chair Skoien said, we understand that the faculty are the most important part of the institution, and holding that together is obviously very important to all of us. Thank you very much, Dr. Willis.

PUBLIC COMMENT

The Chair asked Board Parliamentarian Kenneth Davidson if any members of the public had registered a written request to address the Board in accordance with state law and Board of Trustees *Bylaws*. Mr. Davidson noted that one timely request had been received to address this Board meeting, and recommended that Peg Kermeen, of Local 963, be recognized for remarks not to exceed five minutes in duration.

I understand you have provided this individual with the generally acceptable rules of decorum for public presentations, Chair Skoien said. Before we receive any presentation, I want to remind Trustees and the members of the public who are present today that these presentations are mainly for providing special information for the Board to use concerning its pending business and that the Chair will take under advisement any follow-up presentations, if any, that may be appropriate. I now recognize Ms. Kermeen for no more than five minutes.

Ms. Kermeen is a staff representative for janitors and food service employees at NIU. She presented a petition from union members requesting a fair increase in wages. Ms. Kermeen stated that the union was currently in negotiations with the university, but rather than having been met with productive dialogue, they felt they had been met with a lot of aggressive proposals to cut protections under the contract. She requested that the Board do anything it could to help the union move into a more productive dialogue.

REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

We will now hear reports of our various committees and liaisons. The Executive Committee did not meet, so we will begin with a report from the NIU Academic Affairs, Student Affairs and Personnel Committee.

Executive Committee

There was no report from the Executive Committee.

Academic Affairs, Student Affairs and Personnel Committee

Committee Chair Adduci reported that the Academic Affairs, Student Affairs and Personnel Committee met on Thursday, September 4. At that meeting, the committee considered and approved the following items for action: a collective bargaining agreement, a request for degree authority at a regional site, and a transfer of the tenure and tenure-track location of three faculty members. The committee heard reports on the following information items: the programmatic budget request for Fiscal Year 2005; the recognition of those faculty who were granted emeritus status as a result of having retired from the university in good

standing; a College of Education reorganization summary; the University Results Report for Fiscal Year 2003; recognition of faculty and staff recipients of Professional Excellence Awards; a detailed report on the results of the NIU faculty and staff efforts to acquire external funding for research; public service and instructional projects during this past year; and an update of the status of NIU's reaccreditation by the Higher Learning Commission of the North Central Association. These items are included in the President's Report and will be presented for Board approval.

Finance, Facilities and Operations Committee

Committee Chair Vella reported that the Finance, Facilities and Operations Committee also met on Thursday, September 4. At that meeting, the Committee considered and approved recommendations for FY05 Appropriated and Nonappropriated Capital Budgets; FY04 Internal Budget; the Zeke Giorgi Legal Clinic Lease Renewal; the West Campus Control Valve Retrofit Performance Contract; the OSHA Training Consultant Contract; and the naming of the athletic field. The committee also received reports including the following: the FY03 Annual and Periodical Reports on Capital Activities; Real Property Transactions; Tuition and Fee Waivers; Cash and Investments; Obligation of Financial Resources and Transactions in Excess of \$100,000; a report on the convocation center's first year of operation; the collective bargaining agreement; and legislative reports. The recommended items addressed by the Finance, Facilities and Operations Committee are included in the President's Report.

Legislation, Audit and External Affairs Committee

Committee Liaison Buettner reported that the Legislation, Audit and External Affairs Committee did not meet. However, she said, I did provide a detailed report to the Finance, Facilities and Operations Committee. To summarize very quickly, the most important thing is the news that the Governor signed the capital bill at the end of August. All of the provisions for the university were maintained as originally drafted in the legislation. However, the Governor's Office has indicated that approximately \$200 to \$400 million of that capital bill, even though it was signed into law, will not be released because of the state's fiscal condition. So, it is becoming a major focus of our office to try to get the projects for which funding is allocated released over the coming months.

Illinois Board of Higher Education

President Peters reported that the last meeting of the IBHE was held Tuesday, August 12, at Chicago State University. Among the action and information items of interest to this university and Board were the final report called "Opportunities for Leadership: Strategies for Improving Racial and Faculty Diversity in Higher Education." I received the final report and recommendations of the Committee on Affordability. The committee accepted that report, and it is available on their web site. The Board reviewed the highlights of the Fiscal Year 2004 budget, which I will talk about in my remarks later. It basically talked about the development of the FY05 budget and indicated that planning has been pushed back. The Governor is not ready yet to receive recommendations from the IBHE. So, at this point, there are no development guidelines above and beyond what we have submitted. The board also took action on a provision to expand and enhance the public universities' annual operating budget review approval and oversight, which we will act on today.

Also, the President said, a report was given on the HECA Grant distribution of over \$10 million. NIU garnered a great number of HECA grants this year. Thanks to all of those who participated in that. The next meeting of the IBHE will be held at SIU-Edwardsville on October 7.

Universities Civil Service Merit Board

UCSMB Liaison Barbara Vella reported that the Universities Civil Service Merit Board met Wednesday, September 17, in Urbana. She participated by teleconference. The following items were addressed. Seven people were terminated from service – one from the UI, five from SIU and one from UI-Chicago. The board approved their bylaws and budget requests. We received an update of our administrative rules and the discharge process, she said, and there were some comments that the rules seemed a bit complicated. So, they are working to streamline those rules. We approved hearing officers and attorneys fees and set our meeting dates for 2004. The next meeting is January 28, 2004.

Northern Illinois University Foundation

We had a very successful fiscal year from the Foundation last year, NIU Foundation Liaison Boey said, and I invite Mallory Simpson, the president, to give the report.

We did have a very good year, Ms. Simpson said. I was not at your June meeting, so could not give you the yearend reports at that time. We anticipated in mid-June that we were going to easily exceed our goal of \$9.1 million. But even I underestimated that achievement. We ended the year at \$10.1 million, so we exceeded the goal by a million dollars, and we are very happy about that. I emphasize we because included in that \$10.1 million figure are a number of gifts-in-kind and cash gifts that have been generated by deans, faculty and senior administrators. So, collectively, it was a very good year.

Despite the challenging economic conditions, Ms. Simpson said, let me tell you a little bit about annual fund successes last year. We had an overall increase of five percent. It does not sound like a lot, but any increases in this environment are very good. We had hit a plateau, and now we are moving off that. The annual fund received \$890,000. There was a six percent increase in average gift size; a 57 percent increase in responses through direct mail, which received some additional emphasis this past year in our strategy; and an increase of nearly 12 percent in our donor retention, and that is something we have been working on. The annual fund also launched a new program called the Allegiance Society, which is designed to encourage gifts from new graduates. This is critical to our efforts to foster a philanthropic culture at NIU. For a small gift, recent graduates become Allegiance Society members and receive a number of small benefits that are designed to help them remain connected with the university and to develop their habit of giving. So, we hope that this makes a big difference in starting the pattern early. Although we did not meet all of our development targets, we feel pretty good about our overall results, given the national backdrop of declining support for higher education through private gifts and declining alumni giving nationally.

We are in an intensely busy period of prospect cultivation activities. We have been working steadily at increasing the ways in which we engage prospective donors. As our event cultivation program matures, we are able to deliver much more focused messages about fund raising priorities at the university through these events. I appreciate, very much, the presence of Trustees at our recent Foundation cultivation events. Your presence signals to our donors and prospects that you think their involvement is important, and it really does mean a lot. So, thank you very much. And President Peters, also, is playing a key role in these Development events and a myriad of other Development activities. The Development team meets monthly with President Peters to discuss strategies and assignments and ways in which he can help make a difference in moving people to make major commitments to NIU.

Lastly, some good news about major gifts. Bob English has made another gift of \$55,000 to the College of Education for his Technology Fund for Teachers. He is a good example, because his gift has leveraged support from others, including a three-year state grant. He also issued a challenge, which has been successfully met. So, other donors contributed \$100,000 to match his \$100,000 commitment. Also, we have received an estate gift of \$100,000 from Joann Aufdenkamp for the School of Nursing. We are completing signed pledge documents with a half dozen or so donors who have made verbal commitments to future substantial gifts. So hope to have a long list of good news to share with you at your December meeting.

That is terrific, Chair Skoien said. These are very difficult times for colleges and universities to raise money. So it is fantastic that you are not only keeping the pace, but actually getting ahead of the pace from the past.

EXECUTIVE SESSION

Chair Sanchez asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act: personnel matters as generally described under §2(c)(1) and (3) of the Open Meetings Act, collective bargaining matters as generally described under §2(c)(2) of the Open Meetings Act and Executive Session Minutes matters as generally described under §2(c)(21) of the Open Meetings Act.

Trustee Adduci so moved, seconded by Trustee Sanchez. A roll call vote of the Trustees to recess to Executive Session was unanimous.

BOARD OF TRUSTEES MEETING RECONVENED

Chair Skoien reconvened the public meeting of the Board of Trustees at approximately 11:25 a.m.

CONSENT AGENDA APPROVAL

Chair Skoien asked for a motion to approve the items placed on the consent agenda earlier in the meeting. They include President's Report No. 33 Action Items 9.a.(6), 9.a.(7), 9.a.(8), 9.a.(9) and 9.a.(10) and our receipt of Information Items 9.b.(1), 9.b.(2), 9.b.(3), 9.b.(5), 9.b.(6), 9.b.(7), 9.b.(8) and 9.b.(9) and 9.c.(1) to that consent agenda. Trustee Sanchez so moved, seconded by Trustee Vella. The motion was approved.

PRESIDENT'S REPORT NO. 33

Thank you, Chair Skoien, and welcome to the chairship of the NIU Board for these interesting times we are going through, President Peters said. And I thank all the Board members for your continuing support and goodwill for our faculty, staff and students in these challenging times. I would like to, just briefly, follow up on a few comments made this morning. First of all, I concur with Chair Skoien's remarks completely, particularly those which focused on our state funding issues. My staff and I are hearing definite rumblings in Springfield that tell us all is still not well on the revenue side and that we should expect additional cuts this fiscal year. Prudent people would come to that conclusion, and we are preparing for that contingency as we speak. I do not mind telling you that it is pretty hard to swallow right now, given the cuts we have already taken – our base budget driven back to 1999 – and the obvious increased demand for our NIU experience, which has resulted in some very heroic stories on the part of staff and faculty, which I will be detailing in our State of the University address coming up on October 2.

We have done what we can to meet these challenges with reduced funding, President Peters said. We have whittled back an already lean management. We have let most empty positions stay that way. We have eliminated all but the most essential travel and equipment purchases. And, as our faculty know all too well, we have squeezed the last bit of extra efficiency out of our classroom scheduling, focusing our curriculum to do everything we can so students can have a full academic program and graduate on time. And my hat is off to them. We have done all these things to protect academic quality and preserve jobs, but we are at our limit. If we are forced to endure further midyear cuts this year, I do not think I will be able to sit here in six months and tell you that we did so without layoffs and without substantial pain. At the same time, I share Chair Skoien's enthusiasm for and the belief in the need to search for alternative forms of funding. This is not a new priority, but it is one that takes on additional urgency in these challenging times. We have an aggressive federal agenda, which is led by Kathy Buettner, and, hopefully, we will have some good news to announce soon. We have the very focused vision of our new Vice President of Research, Dr. Rathindra Bose, who you will hear from in this meeting, and we have the hard work of our Foundation and development officers. And thank you, Mallory Simpson, for what you do. You are making a difference for us. On all those fronts, we are pursuing very aggressively the kind of funding that allows us to create a margin of excellence in key areas. And we should always remember that the private money we raise is not for basic operations. It does not replace operating funds but adds the margin of excellence. That is why people donate to us.

At the same time, state funding is our bread and butter, the President said. We are, after all, a state chartered institution. We are not a private institution, and we cannot afford to lessen our efforts on that front. With your leadership, Trustees, we will continue to make the case for a recommitment – a new compact, if you will – between our state government and public higher education in Illinois.

Chair Skoien earlier mentioned our enrollment figures for this fall. As you probably saw in our public news release of this information, we have not seen numbers like this in sixteen years, and that is with some adjustments in our application deadline and GPA requirements for transfer students. The

unmistakable message in this and other indicators is that demand is up, not only for the NIU experience but for collegiate education nationwide, at the exact time that states in our great country are withdrawing support and families are struggling to make up the difference. It is a serious issue that we must address head-on this year. Beyond the budget cuts and rescissions and tuition caps and all of the other ideas lawmakers have enacted or are considering is a much larger and more serious issue. That is, "How is this state going to prepare for the coming tidal wave of students needing a quality college education?" We must be, and we will be, part of the answer to that question.

When Chair Skoien was paying tribute earlier to Former President Rhoten Smith, President Peters said, I found myself thinking about some of the similarities between his time and our time. The early 1970s was a tremendous time of growth at NIU, both in student numbers and in societal expectations about the role of public higher education. Leaders like Rhoten Smith had to envision a new type of university, one that embraced students of all backgrounds. The university Rhoten Smith saw was one in which teaching and research co-existed to each other's benefit, and where new knowledge created in laboratories and field work translated into very solid, measurable improvements in the quality of life of people in our region and their economic vitality. Above all, Rhoten Smith saw the university as a center for intellectual life, where the issues of the day could be debated – loudly and publicly.

In many ways, the NIU we know today was shaped by Rhoten Smith's vision. He recognized, as I hope we do today, that the university was at a crossroads. He made decisions that weren't always popular, and it is only in retrospect that the full value of his contributions can be recognized.

When I first became president here three years ago, one of the first notes I received was from Rhoten Smith. He said he was glad to hear that I had taken the job and that he wished me well. As a fellow political scientist, he knew the many challenges that lay ahead in Illinois higher education. Rhoten Smith was one of the earliest and strongest advocates for independent governing boards. And while he did not get to see that happen during his tenure here, he felt quite satisfied and perhaps a little vindicated when he learned that feat had been accomplished in 1995. He knew that the type of university NIU needed to become would be made possible only with a dedicated, independent board – and, of course, he was right.

We have many reasons to be grateful for the legacy of Rhoten Smith. And for my own part, from one president to another, I would simply like to say thank you, Rhoten, our university and our state are richer for your having been here, even for a short period of time, and part of the great NIU.

We have a full agenda today and know we need to get started, President Peters said, but before I do so, I would like to add my congratulations to our football team and best wishes on Saturday against Alabama. I have been there a few times myself and know what an exciting atmosphere that is. I would also like to indicate and reiterate what Gary said. Our athletic director, Cary Groth, should be complimented for her hard work in putting together a schedule this year that has garnered so much national exposure for the team. It is the behind-the-scenes, nonglamorous part of the job. But as we can see from the attention we have received, it really pays off. And now, of course, we are dealing with growing pains with issues we have not dealt with before like an overcrowded stadium and so forth. But, those are problems we want.

Some of you know that I am involved in discussions about the Bowl Championship Series and how the teams are chosen to play in college bowl games. I was asked in my capacity as chair of the MAC Council of Presidents to represent our conference in those discussions. We had a meeting in Chicago earlier this month that went very well, and we will be meeting again in November in New Orleans. I think that, beyond the specific issue we are dealing with, you should know that all of the principles in these talks among the presidents are very much aware of the rise of the Mid-America Conference in terms of its athletic competitiveness, the balance it has between academics and athletics, and of NIU on the national athletic stage. This is very important for us and very helpful in our overall campaign to enhance NIU's image and enhance the value of an NIU degree.

UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES

Agenda Item 9.a.(1) – Fiscal Year 2005 Appropriated Capital Budget Request

The Fiscal Year 2005 Appropriated Capital Budget Request is essentially the same request the university submitted to the IBHE and the state last year for which we received very little funding, Dr. Peters said.

Our top priority remains the refurbishment of Stephens Hall, which is badly needed. Chair Skoien asked for a motion to approve the Fiscal Year 2005 Appropriated Capital Budget Request. Trustee Boey so moved, seconded by Trustee Adduci. The motion was approved.

Agenda Item 9.a.(2) – Fiscal Year 2005 Nonappropriated Capital Budget

The Fiscal Year 2005 Nonappropriated Capital Budget contains requests for capital projects estimated under \$100,000, which are presented in aggregate form, President Peters said. Because of the convocation center's great success, we want to improve the lighting and install walkways. We did not anticipate that people were going to cut across ravines, so we have to fix that. Chair Skoien asked for a motion to approve the Fiscal Year 2005 Nonappropriated Capital Budget. Trustee Sanchez so moved, seconded by Trustee Vella. The motion was approved.

Agenda Item 9.a.(3) – Fiscal Year 2004 Internal Budget

Our Board has always approved these budgets, President Peters said, but this year, we have a piece of legislation signed by the Governor that will request the boards to act on these internal budgets. The budget is arrayed from appropriated funds, which are adjusted. Funds are down \$9 million. That is where our cut of 8.2 percent, to \$101.8 million, came from. Nonappropriated revenue from various sources and our anticipated revenues are listed for our total budget of \$333 million. And that is broken down by traditional object codes showing how we expect to spend that money. Chair Skoien asked for a motion to approve the Fiscal Year 2004 Internal Budget. Trustee Adduci so moved, seconded by Trustee Boey. The motion was approved.

Back in 1996 when we first became a Board of Trustees, Trustee Boey remarked, the state contribution to the budget was 40 percent from state revenues. Now, it is down to 33 percent. If we are not careful, we will go down to below 30 percent. And why should we call ourselves a state university at that point?

Agenda Item 9.a.(4) – Zeke Giorgi Legal Clinic Lease Renewal

Yesterday, I received a report of the visiting team that was here this year to review the Law School American Bar Association reaccreditation. That is a very stringent group, and one of the things that they pointed to in their very thorough review was the Zeke Giorgi Legal Clinic, which was established in Zeke Giorgi's name a few years ago by action of the legislature to provide legal services for people who could not afford them in Rockford. And at that time, we had leased a very nice space in downtown Rockford so that clientele would have easy access, and that has worked very well. Our initial lease is now up, and the funding has been appropriated by the legislature.

I thank you for the kind comments, Trustee Vella said, but I will not be voting on this item. I do not have any personal connection, nor does my family, with the Legal Clinic, with the negotiations or the choice of the site. But I will not be voting on this particular issue, and would like that noted for the record.

Chair Skoien asked for a motion to approve the Zeke Giorgi Legal Clinic Lease Renewal. Trustee Boey so moved, seconded by Trustee Sanchez. Trustee Vella abstained. The motion was approved.

Agenda Item 9.a.(5) – West Campus Control Valve Retrofit Project-Performance Contract

President Peters asked Dr. Eddie Williams to present the West Campus Control Valve Retrofit Project-Performance Contract item. Very quickly, Dr. Williams said, this is another opportunity our staff has identified that provides the university the chance to have capital improvements completed without making a capital outlay. We stated at the Finance Committee meeting that we certainly can congratulate the General Assembly of this state for enacting a law that allows us to use performance contracting, because it really does make a difference for us. In this particular case, within our heating plant area for several of the residence halls, we need to upgrade our equipment including control valves, pumps, piping and control panels. The price for this is up to about \$875,000. But through this program, we are able to make these improvements without putting one dime of our own money at risk. It is remarkable that every once in a long while a good idea actually comes along, Trustee Boey said, and it works. Chair Skoien asked for a motion to approve the West Campus Control Valve Retrofit Project Performance Contract. Trustee Boey so moved, seconded by Trustee Adduci. The motion was approved.

Agenda Item 9.a.(6) – OSHA Training Consultant
Agenda Item 9.a.(7) – Naming of Athletic Field
Agenda Item 9.a.(8) – Collective Bargaining Agreement
Agenda Item 9.a.(9) – Request for Degree Authority at a Regional Site
Agenda Item 9.a.(10) – Transfer of Tenure and Tenure-Track Location

Consent Agenda Item(s).

UNIVERSITY REPORTS FORWARDED FROM THE BOARD COMMITTEES

Agenda Item 9.b.(1) – Fiscal Year 2003 Annual Report on Capital Activities
Agenda Item 9.b.(2) – Fiscal Year 2003 Report of Tuition and Fee Waivers
Agenda Item 9.b.(3) – Quarterly Summary Report of Transactions in Excess of \$100,000

Consent Agenda Item(s).

Agenda Item 9.b.(4) – Convocation Center One-Year Update

The President and Dr. Williams have asked that I give the Board a brief overview on the convocation center's first year operating results, Bob Albanese stated. First of all, I would like to thank the Board and President Peters for their vision in supporting this project. I would especially like to thank Dr. Williams for his patience, understanding and day-to-day guidance in helping both John Gordon, who is the director of the convocation center, and me in making the convocation center what it has become. As we approach the first year of operation at the convocation center, given the state's budget dilemma, we set a goal to be a stand-alone, break-even operation that did not include any direct support from general revenue. That was very important and kind of an aggressive goal for the first year of operation.

After working the expense side of the equation and setting up a pricing structure for rental rates, Mr. Albanese said, we came up with a budget that would give us a break-even operation that included a \$1.3 million contribution for debt service, which is basically the mortgage payment on the money we borrow. This was an aggressive strategy in that most venues similar in size and demographics to the convocation center usually experience losses in the first two years of operation as they have to deal with one-time startup costs and also developing a marketing niche in the business. As you may recall, Dr. Williams urged us three years ago to hire John Gordon as the first director of the convocation center. This was two years before the building opened. Our plan was to have an operations person as part of the construction team and also to put together a long-range operational plan that would minimize the startup costs, which are always, in an operation like this, pretty substantial, and also to put us on the map from day one with regard to booking events.

I am happy to report that in the first year we exceeded even our most optimistic projections, Mr. Albanese said. Just to quickly go over some of the revenues and expense numbers: Major categories of revenue items for the convocation center include student fees of \$2.8 million; events, which is basically sale of tickets for events, over \$1 million; facilities rental, which is the rental of space for uses within the convocation center, \$460,000; a concession and catering operation that generated \$335,000 – this is the first time NIU really got into the concessions business, and I am very proud of our first year; also, a parking operation that generated \$100,000 in parking revenue. Thus, the convocation center totaled \$5.1 million in revenues in its first year of operation.

On the expense side, for most venues like the convocation center, Mr. Albanese said, the biggest expense is personal services. We spent over \$1.2 million the first year. We have 17 permanent FTE's in the convocation center. One of the good stories is that we have 300 part-time employees. Eighty percent of our part-time employees are students. Obviously, they do not all work in the same weeks and during the same school semesters. Looking at what happened last year on the General Revenue side of the budget where a lot of academic and service departments had to cut back on student help, we at the convocation center were able to fill that gap and hire over 200 students. Utilities are the biggest expense, and we were able to contribute \$1.3 million to the debt service repayment of our bond revenue. Total expenses for the year added up to \$4.2 million.

So, we had revenues of \$5.1 million and expenses of \$4.2 million, which left \$900,000. Originally, we were looking for a break-even operation. However, we ended up generating an additional \$900,000,

which was put in the reserves for long-term projects like the sidewalks, parking lot rehabilitation and buying additional equipment to really fine-tune the operation.

I would like to show a brief video, and then I will have some other comments on behalf of John Gordon to end the presentation.

A video was shown as follows:

Bill Cosby: "... want you all to know that this building is the finest building I have ever seen (laughter, applause) ... in the middle of a cornfield." (Music)

Announcer: The convocation center has become the premier entertainment and cultural destination in the greater northern Illinois region. In the center's first ten months of operation, over 260,000 guests would walk through its doors.

The convocation center hosted over 175 events and 78 meetings in its inaugural year, bringing in a variety of acts such as comedian, Bill Cosby, "...over here. Oh, my God, look at the corn! Oh, God, corn. Oh, my ..."; R&B artists, JaRule; legendary blues guitarist, BB King; and classic rock band, Stix. The center provided an array of entertainment such as Monster Trucks, the world famous dancing Lipizzaner Stallions and the Broadway hit musical, "Grease."

The convocation center has hosted trade shows such as the Northern Illinois Farm Show, university job fairs, and is the permanent home for NIU commencement ceremonies. Last, and certainly not least, the convocation center is the new home for Huskie Athletics, men's and women's basketball, wrestling, volleyball and gymnastics have benefited from enhanced practice facilities and an increase in game attendance.

While the convocation center has improved the quality of life on campus, it also has made an impact on community restaurants and hotels. In 2004, the center expects over 300,000 people to walk through the doors for nearly 200 events of hopefully diverse entertainment, conferences and conventions. Recently announced acts include the Broadway hit musical, "Fame"; well-known country artists, Rascal Flatts; and improvisation actor and comedian, Wayne Brady.

The convocation center remains committed to providing programs focused on education, career development and entertainment to the students, faculty and community of Northern Illinois University.

Normally, I would introduce John Gordon, Mr. Albanese said, but he had to be out of town due to a family emergency. So, I will make just a few final comments. We would like to announce that we have booked Ludicris. This is a student-oriented rap, hip-hop group. We have the act booked for our Homecoming weekend. I am sure the students are going to be thrilled. When, I mentioned it to my son, who is a junior here at Northern, he was impressed. Lastly, I would like to invite the campus community to the convocation center on Saturday night to watch the NIU-Alabama game on the big screen. President Peters came to me early in the week and asked about checking into buying the signal and putting it on the big screen there. It sounded like a good idea, so we found out some of the costs and came up with a charge. But when we ran it by Dr. Williams, he said, "Let's make this one a free event." So, at no charge, we invite the whole campus community out to the convocation center Saturday night, where you can watch NIU beat Alabama at 6 p.m. on the big screen.

One of the main driving forces that made the Board of Trustees pursue the convocation center was the wish to try to keep the students here on weekends and bring the parents out, Trustee Boey said, and, certainly, we are beginning to get to that point.

I just want to thank Bob Albanese, President Peters and the entire staff of the convocation center, Student Trustee Miller said. You have embraced this opportunity and run that place in the most professional, most customer-oriented and student-oriented manner that I have seen. This is one thing that appears on the front page of the *Northern Star* today. We have got Ludicris coming, who is a big student act for those of you who may never have heard of him. I am excited, and I will be there. Also,

there is a different set of rates for student organizations to make it more viable for them to hold events there. That shows the commitment that the administration and this university have to our students. So, thank you.

I was at the last graduation along with Trustee Adduci, Chair Skoien said, and I thought it went very well there. Being in a convocation center, it adds a different level of pomp and circumstance as opposed to lecture halls and the like where they have been held in the past. So, thank you very much.

Agenda Item 9.b.(5) – Fiscal Year 2005 Programmatic Budget Requests

Agenda Item 9.b.(6) – 2002-2003 Faculty Emeritus Recognition

Agenda Item 9.b.(7) – College of Education Reorganization Summary

Agenda Item 9.b.(8) – Fiscal Year 2003 University Results Report

Agenda Item 9.b.(9) – Professional Excellence Awards for Faculty and Staff

Consent Agenda Item(s).

Agenda Item 9.b.(10) – Fiscal Year 2003 External Funding for Research, Public Service and Instructional Projects

I would like to introduce our new Vice President for Research, who has hit the ground running, President Peters said, and I want him to make a short presentation on NIU's external funding profile. This fits the Board's interest in doing all we can to extend our revenue base. Clearly, there are research programs that cannot be funded by the state that have to be funded through external granting activity.

What I have heard this morning is that we need to find multiple sources of revenue to move this university forward and deliver quality education, Dr. Bose said. Research, graduate education and technology transfer play an important role. Under the current circumstances, we cannot really rely on the state subsidy, so I am going to share some good news with you, analyzing the potential of Northern Illinois University, so that five or ten years down the road, we can be a player in certain areas.

Dr. Bose gave the Board members a copy of his detailed analysis. I am just going to point out some of the important parts of the analysis, he said. The faculty is the heart of this organization, and they have submitted over 500 proposals to external agencies. Total requested funds were close to \$120 million. But as you know, all the proposals do not materialize. Taking the average in the country, normally 17 percent is the success rate. But if you compile our data and analyze it, you will see that we have over \$45 million in total funding. So we are really doing better than the national average. Of course, we included Pell Grants; but if we take them out, we are still doing better than average.

Dr. Bose explained the detailed analysis, including tables showing: the total funding that comes from research, instruction and public service; the sources of the grants – federal agencies, state awards, corporate funds and other agencies such as research foundations; the breakdown of funding by college, which is divided among seven colleges, other interdisciplinary areas and Pell Grants that are distributed across the university under the "other" category; a pie chart that gave the breakdown of the total funding – 52 percent federal – and the rest from state, corporate and other sources.

Chair Skoien mentioned this morning how proud he was of the university's minority doctoral degree numbers, Dr. Bose said. Looking at the percentage of doctorate degrees awarded among the nonminority public institutions, NIU ranked number two in the nation. Comparing the doctorate production among the state institutions, Northern stands at 16 percent compared to UI-Chicago at 8 percent, SIU at 6 percent and UI-Champaign-Urbana at 3 percent. And, of course, all this success did not come without a major investment. The College of Education is highly successful in attracting minority doctoral students. We also have programs like the Rhoten Smith Scholarship and minority fellowships. Seventy-five or more tuition waivers have gone to minority students. We also have an office in the Graduate School for minority recruitment and that person works day and night to bring in these minority students. The point I wanted to make is that the culture makes a big difference. Recruiting a student is one thing and retaining and guiding the student through the doctoral program is quite different. And in this case, the faculty, the administration and the really congenial atmosphere made a difference for Northern, and we want to continue that forward movement so we can attract higher quality students. I have also given you more data to compare with other institutions of larger size, including the University of Michigan and other

places, Dr. Bose said. These data which indicate that NIU was 13th in the nation in awarding doctorates to African Americans and 10th in the nation in total minority doctorates.

Now I would like to make some societal connection to what we do. Many successful universities have multiple sources of revenue. One of them is the technology transfer route. The University of Florida, for example, receives the proceeds from the sale of Gatorade that came through a discovery from a nutritionist and a chemist there and which now generates \$50 million a year. A few licenses and patents like that would put NIU in an advantageous situation that would enable us to fund the research and also invest in new areas.

There has been a history here of promoting the research that our faculty does to the marketplace. And I want to make my time available to the faculty and be engaged in showing how we can use our technology, not only in money-making ventures, but in commitments to society, job growth and economic development in the northern Illinois region. In that context, I have given you the patents that we are holding right now, and that is growing. I came from Kent State University where over 400 patents a year created 11 companies and executed over 15 to 20 licenses every year to generate a good deal of money. And we want to continue that kind of thing here at NIU.

During the last two and a half months, Dr. Bose said, I have been looking around to see where we have been investing and what potential we have in the institution

The most prominent areas I see are biotechnology, nanotechnology, information technology, mathematics and science, engineering education, homeland security, child welfare and international business. We have strengths in all of these areas, but the question is how we want to get these groups together and to help focus on the right direction so that we not only support the fundamental research in the university, but also create technology transfer and economic development.

Kathy Buettner and President Peters have been spending a lot of time in Washington trying to secure appropriated dollars for university projects, Dr. Bose said. One of these projects is in the nanotechnology area. This money is being spent or invested in physics and engineering. A company called Northern Illinois Nanotechnology Initiative has been created. I want to make sure that initiative goes forward and also, that we generate a lot more companies and research activities through this seed money. The other initiative, which President Peters alluded to earlier, falls under a major initiative where the university can be recognized as a national leader.

I do not want to take the time to go through each of these initiatives, Dr. Bose said, but I will share with you one of the nanotechnology areas to which President Peters is committed. This is last week's *Chemical and Engineering News*, a national periodical published by the American Chemical Society that has a wealth of data for submitting chemical, pharmaceutical and technological work. This is the September 1 issue that indicates where the nanotechnology is. Most of the startup companies that nanotechnology is presenting are 40 percent small business and 10 percent large companies. Toyota Motor Corporation is the leader, and the paint technology they are using for painting the cars is based on nanotechnology. The fuel cell initiatives in hydrogen energy are solely based on nanotechnology.

Let me show you the startup companies that have been generated in the last few years alone, Dr. Bose said, as of end of 2002. Nanotechnology is not just in materials. It is in medicine, electronics, computers, materials productions and other facets. There are about 150 startup companies at this time. I think we might have missed the boat in biotechnology. Right now, there are over 8,000 biotech companies in the California area. Most of them are concentrated in the San Diego and San Francisco areas. Many of them may not survive, but some are going to do very well and are going to shape the future. Nanotechnology is here to stay in Illinois. So, instead of being called Silicon Valley, maybe Illinois can be known as the "Nano Valley."

Growth in nanotechnology this year is predicted to be over \$200 million. But in 2007, it is predicted to be over a billion dollar industry. That growth factor would make it a \$30 billion industry in 2020. As the heavy manufacturing industries are moving out of the United States for obvious reasons, we need to generate the intellectual capital of the world here so that we can control the world economy from here. That is the goal of many universities, and we want to be part of that. We have strength in the university,

Dr. Bose concluded, and we can do that here, not compromising the education mission but complimenting it by training students in leading the technology for the next generation.

Thank you very much for that tremendous presentation, Chair Skoien said. As President Peters said earlier, it is extremely important now, more than ever, that we develop our potential through these exciting projects.

Agenda Item 9.b.(11) – Higher Learning Commission Accreditation Update

The last thing I want to mention, President Peters said, is that our self-study is proceeding. We have been notified of our committee and that the reaccreditation visit will be in February next year.

ITEMS DIRECTLY FROM THE PRESIDENT

Agenda Item 9.c.(1) – Summary of Grant and Contract Awards

Consent Agenda item.

CHAIR’S REPORT NO. 26

Agenda Item 10.a. – Memorial Resolution

Chair Skoien presented the following resolution honoring former NIU president Dr. Rhoten A. Smith for Board of Trustees approval.

RESOLUTION

WHEREAS *Dr. Rhoten A. Smith faithfully served the citizens of Illinois as the sixth president of Northern Illinois University from 1967 until 1971; and*

WHEREAS *Dr. Smith served this University during a time of great growth, change and social turmoil; and*

WHEREAS *Dr. Smith guided NIU through that tumultuous period with wisdom, vision, courage and generosity of spirit; and*

WHEREAS *Dr. Smith helped establish numerous programs that increased access to the University by people of all backgrounds; and*

WHEREAS *Dr. Rhoten Smith articulated a vision for NIU as a comprehensive research university that lives on to this day; and*

WHEREAS *Dr. Smith continued in many ways to express his love for Northern Illinois University long after his retirement from active service to higher education;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Northern Illinois University in formal meeting herein assembled, confirms and extends its grateful appreciation to the late Dr. Rhoten A. Smith for his exemplary commitment and dedication to the principles of American public higher education. A copy of this document will be placed in the official files of this Board as a part of the permanent record of the University and the State of Illinois, and as a lasting tribute to the life and work of Dr. Rhoten A. Smith, the sixth president of Northern Illinois University.*

Adopted in a regular meeting assembled this 18th day of September, 2003.

**BOARD OF TRUSTEES OF
NORTHERN ILLINOIS UNIVERSITY**

Gary J. Skoien, Chair

Attest: Catherine M. Adduci, Secretary



The Chair asked for a motion to approve the resolution. Trustee Boey so moved, seconded by Trustee Vella. The motion was approved.

NEXT MEETING DATE

Chair Sanchez announced that the next meeting of the Board of Trustees is scheduled for Thursday, December 4 on the main campus in DeKalb.

ADJOURNMENT

There being no Other Matters, Chair Skoien asked for a motion to adjourn. Trustee Student Miller so moved, seconded by Trustee Adduci. The motion was approved. The meeting was adjourned at approximately 12:18 p.m.

Respectfully submitted,

Sharon M. Mimms
Recording Secretary

FISCAL YEAR 2005 APPROPRIATED CAPITAL BUDGET REQUEST

Summary: The Appropriated Capital Budget Request is prepared in the fall prior to the budget year in order to meet the Illinois Board of Higher Education (IBHE) and state capital project review and approval submission schedules. The Capital Budget Request consists of two principal categories of projects that profile the university's requirements for the capital improvements and construction and equipment appropriations. The "Capital Renewal" category lists repair and renovation projects with estimated budgets in excess of \$100,000 (but less than \$1.5 million), which are not included in the campus permanent improvement operating budget allocation. Requests may include improvements to existing facilities and systems, building additions, infrastructure and site/roadway/utility improvements. The attached table provides a summary of the FY05 Capital Request.

Recommendation: The university requests Board of Trustees approval of the FY05 Capital Budget Request. The request will then be submitted to the Illinois Board of Higher Education for consideration and inclusion in the statewide FY05 IBHE Capital Budget Recommendation.

TABLE C101

**SUMMARY OF BUDGET YEAR CAPITAL IMPROVEMENT REQUESTS LISTED IN PRIORITY ORDER
Northern Illinois University**

Fiscal Year 2004 Request
(in thousands of dollars)

UNIVERSITY PRIORITY	PROJECT DESCRIPTION/BUDGET CATEGORY	TOTAL ESTIMATED PROJECT COST	STATE FUNDS			NON-STATE FUNDS
			BUDGET YEAR REQUEST	PRIOR YEAR	FUTURE YEAR	
<u>REGULAR CAPITAL PROJECTS</u>						
1	Steven's Building Renovation (Planning)	17,553.84	17,553.84	-	-	-
	(Remodeling)	1,539.68	1,539.68			
	(Equipment)	14,359.53	14,359.53			
		1,654.63	1,654.63			
2	Electrical Infrastructure & Wirtz Hall Renovation	11,338.67	11,338.67	-	-	-
3	Computer Science & Technology Center (Planning)	27,233.18	27,233.18	-	-	-
	(Building)	1,976.45	1,976.45			
	(Equipment)	20,060.33	20,060.33			
		5,196.40	5,196.40			
4	Academic Buildings Improvements [HVAC & Window Replacement]	15,249.09	15,249.09	-	-	-
5	Hoffman Estates Facility (Building) - Off Campus Project (Planning)	29,158.03	20,013.23	1,314.50	-	7,830.30
	(Building)	1,314.50		1,314.50		
	(Land)	22,843.53	20,013.23			2,830.30
		5,000.00				5,000.00
6	Campus Roadway Repair & Reconfiguration	5,360.05	5,360.05	-	-	-
7	Gilbert Hall Renovation (Planning)	16,953.53	922.73	-	16,030.79	-
	(Remodeling)	1,358.90	922.73		436.17	
	(Equipment)	15,165.63			15,165.63	
		429.00			429.00	
8	Elevator Rehabilitation & Renovation (Remodeling & Rehabilitation)	3,223.76	3,223.76	-	-	-
9	Campus Signage & Wayfinding	4,504.78	4,504.78	-	-	-
	TOTAL, REGULAR CAPITAL PROJECTS	130,574.92	105,399.33	1,314.50	16,030.79	7,830.30

C101 (continued)

SUMMARY OF BUDGET YEAR CAPITAL IMPROVEMENT REQUESTS LISTED IN PRIORITY ORDER
Northern Illinois University

Fiscal Year 2004 Request
(in thousands of dollars)

Capital Renewal Projects

1	Electrical Switchgear (Remodeling & Rehab.)	\$ 603.86	\$ 603.86			
2	Classroom & Technology Upgrades (Remodeling & Rehab.)	\$ 489.37	\$ 489.37			
3	Pedestrian Safety Lighting and Sidewalk Replacement (Remodeling & Rehab.)	\$ 244.72	\$ 244.72			
4	Main Steam Tunnel Rehabilitation- Phase II (Remodeling & Rehab.)	\$ 803.39	\$ 803.39			
5	Art Building & Founders Library Service Elevator Rehabilitation (Remodeling & Rehab.)	\$ 362.85	\$ 362.85			
6	Swen Parson Stone Repair & Tuckpointing (Remodeling & Rehab.)	\$ 428.00	\$ 428.00			
	TOTAL, CAPITAL RENEWAL PROJECTS	<u>\$ 2,932.19</u>	<u>\$ 2,932.19</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	GRAND TOTAL	<u>\$ 133,507.12</u>	<u>\$ 108,331.52</u>	<u>\$ 1,314.50</u>	<u>\$ 16,030.79</u>	<u>\$ 7,830.30</u>

SUMMARY OF CAPITAL BUDGET REQUIREMENT PROJECTS

FOR THE FISCAL YEAR 2005 BUDGET

1. Stevens Building Renovation and Addition

The renovation of the Stevens Building will resolve many long-standing problems. The project will provide a new heating, ventilation, and air-conditioning system, new energy efficient lobby windows, a new roof, new ceilings, handicapped accessibility, asbestos abatement, reconfiguration and upgrades of academic spaces, and an addition to the scene shop that will make scene construction safer and more efficient. With the renovation, the useful life of the facility can be extended another 25-30 years. With on-campus space at a premium, this building must be retained as a viable place for academic programs to flourish.

2. Electrical Distribution and Wirtz Hall Renovation

This project is proposed to address three requirements of the university's primary electrical distribution systems and to renovate Wirtz Hall. First is replacement of switchgear at the existing Glidden substation constructed in 1957 that feeds much of central campus for which new replacement parts are not available. Second is the replacement of underground cables that are twenty or more years old and prime candidates for failure. Third is establishment of new circuits in the system that would reduce the load on existing circuits and improve failure recovery capabilities.

The Wirtz Hall Renovation will provide improvements for programmatic spaces and building efficiency. The need for an upgraded and remodeled building to house the Health and Human Sciences College is substantiated by the dramatic changes in the type of physical facilities needed by a modern college to support new learning outcomes and increase interaction with the health community. Plans will focus on the consolidation of the college's space needs into Wirtz Hall. The Health and Human Sciences College will be housed in a remodeled, dedicated building that will provide classrooms that facilitate group discussion, laboratories that allow students to refine presentation skills, computer laboratory spaces, faculty and administrative offices, and spaces that facilitate student interaction and interdisciplinary faculty relationships. This request will provide funding for the planning, design and construction for remodeling Wirtz Hall.

3. Computer Science and Technology Center

The university is requesting funding for a new Computer Science and Technology Center. In the last decade the demand for college graduates with expertise in technology-based fields has increased exponentially. The new facility will offer students a unique learning environment combining the best of a time-honored college education with a focus on advancing technology. The center will have extensive infrastructure to accommodate the broad range of equipment necessary to develop a nationally competitive program with potential for industry and professional certification programs, custom learning labs and single classes for corporations and individuals. Experience using "cutting edge" technology in a well-planned, well-equipped facility, will prepare students to compete and succeed in the technologically complex world of the future.

4. Academic Buildings HVAC and Window Replacement

Several buildings on campus are experiencing problems with air ventilation systems due to the age of the equipment. Three buildings of primary concern are Reavis, Watson, and Montgomery Halls. Both Reavis and Watson Halls are classroom/faculty office buildings with identical 35-year-old HVAC systems that can be described as forced dual duct systems (one heat duct/one cooling duct) with units mounted in the walls. Difficulty keeping constant temperature/humidity and airflow has surfaced in all three buildings

during the last two years stemming not only from the age of the equipment but also from the inaccessibility of it for maintenance purposes. Recessed wall units are completely sealed behind masonry leaving no openings for repair of internal parts. This project would remove and replace the recessed wall units, dampers and temperature controls.

The objective of the Montgomery Hall portion of the project is to convert ventilation systems serving laboratory, office and classroom areas from existing constant velocity dual duct to variable air volume (VAV). Major portions of trunk and branch ductwork will be redesigned and replaced. Some fume hoods would be replaced while all hoods would be retrofitted with monitor controls, sash sensors, alarms and air flow valves. All building controls would be updated. Asbestos abatement in some areas will also be necessary.

The third part of the project is the replacement of windows throughout Zulauf, Reavis and Watson Halls. The existing windows date back to the original construction of the buildings well over thirty years ago. They are generally of a single pane variety and very inefficient in conserving heat in the winter months and cool air during the summer. Current window systems will be installed that are considerably more energy efficient, which will compliment the university's efforts at energy efficiency and conservation.

5. Hoffman Estates Facility

NIU Hoffman Estates opened for classes and conferences in the fall of 1992 in order to provide quality, affordable education at a convenient location. The positive enrollment response at NIU Hoffman Estates was immediate and has been escalating annually. However, as many as eighteen academic offerings cannot be accommodated in the current facility. Additionally, the demand for noncredit training, updating and conference activities can be expected to increase drastically given current trends for continuous workforce training and professional development. The requested facility would be approximately 100,000 square feet with a diverse mix of program spaces to accommodate academic, continuing education, workforce training and development needs.

6. Roadway Reconfiguration and Repair

Most roadways serving the NIU campus were constructed and are owned by the university, except Lucinda, Normal, Carroll, Locust and Annie Glidden. The majority of road construction coincided with the building surge in the 1950s and 1960s, though much East Campus road construction pre-dates that period. During the 1970s and 1980s several campus roadways were resurfaced. However, the only significant reconstruction projects that have been completed in recent years are Lucinda Avenue, Castle Drive, and a section of Stadium Drive West. Deterioration of campus streets has progressed to the point that maintenance efforts can no longer keep up with the disintegration on a localized basis. In addition to normal freeze/thaw damage, repairs due to construction projects (underground utility replacement, etc.) have led to a patchwork of street surfaces, each with seams that let more water penetrate and add to the deterioration. The additional burden of Huskie Bus traffic on university streets has accelerated the deterioration, particularly at bus stop locations.

7. Gilbert Hall Renovation

The allocation study identifies Gilbert Hall as underutilized housing space that could be converted into academic and office space. Gilbert Hall, constructed in 1950, was designed as a men's dormitory and contains 49,000 net assignable square feet. The relocation of the academic and office spaces into Gilbert Hall and the sheer age of the facility necessitate modification of the systems and interior. Asbestos also needs to be abated from the facility during renovation. Currently, the facility does not have air conditioning, and the electrical and heating systems need to be replaced because they have outlived their life expectancy and are difficult to repair and maintain. This request for funding would address the necessary system replacement, compliance with ADA upgrades, some interior reconfiguration, and asbestos abatement to accommodate consolidation for the academic and office space in the building.

8. Elevator Rehabilitation and Renovation

NIU seeks to rehabilitate passenger elevators across campus. After many years of service, the elevators have become difficult to repair and have extremely high maintenance costs. They provide an unacceptable level of performance, and problems and breakdowns are appearing more frequently and

are more varied. In addition, parts availability has become a problem, especially as the elevators continue to age, and there is a need to upgrade to the latest elevator technology and systems available. This project requests funding for labor and materials necessary to install controllers, replace generators, SCR drives, and install new hall and car stations for Zulauf, Faraday, Graham, Montgomery, Davis and Swen Parson Halls and the Health Center.

9. Campus Signage and Wayfinding

The university currently maintains over fifty major buildings and numerous smaller facilities. For the thousands of new incoming students every fall, and visitors throughout the year, the campus often appears to be a small city. These individuals must find their way in what may appear to be a maze of buildings, departments and offices, and, usually, they must locate their destination in a timely manner. The university will engage an experienced consultant to address three primary areas of concern: campus boundary improvements, pedestrian directional signs and landscape improvements.

Key aspects of the project include developing a system of "elements" which reinforce pathways from parking areas to destinations. This could include building identities, pedestrian directional signs, campus directory units, and informative or commemorative elements. In addition the system will assist in determining destination priorities and direct pedestrians to the closest entrance.

**Summary of Capital Budget Repair and Renovation Projects
(Capital Renewal)
For the Fiscal Year 2005**

R1 – Electrical Switchgear

A number of the university's primary and secondary 4160-volt electrical distribution lines show signs of deterioration and are now in danger of failure. An inspection of the manholes used in the electrical cabling shows signs of wear and extensive water infiltration. Most of these electrical lines were installed at the time the buildings were constructed. The condition of these lines will continue to worsen, and the potential for the disruption of electrical service to the main campus is a major concern.

R2 – Classroom & Technology Upgrades

The university will continue to pursue the upgrading of campus classrooms in the areas of audio, visual and instructional technology so that professors may stay current with teaching styles used at peer institutions across the nation. Significant portions of NIU classrooms have undergone similar renovations with positive effects. The university continues its efforts to maintain quality learning facilities that meet and exceed the expectations of students and faculty.

R3 – Pedestrian Safety Lighting and Sidewalk Replacement

In a continuous effort to provide safe and accessible grounds to all our students, damaged concrete and inefficient lighting systems have been replaced on a significant portion of the campus to date. Several areas still need lighting upgrades, and concrete continues to age and become dilapidated. These upgrades are especially important to our visually and mobility impaired students. Additionally, parents often communicate their appreciation of campus efforts to heighten the safety of our campus through improved lighting.

R4 – Main Steam Tunnel Rehabilitation (Phase II)

The main steam tunnel's concrete structure has deteriorated due to many years of service and exposure to ground conditions. The condition of the tunnel is worsening and the potential for the disruption of steam distribution to the main campus from the East Heating Plant is a continuous concern. In addition, safety concerns to Physical Plant staff and Heating Plant staff will continue to arise during the ongoing maintenance required for the steam tunnel. The condition of the tunnel has made repairs and preventative maintenance difficult to perform and has resulted in high maintenance costs.

R5 – Art Building & Founders Library Service Elevator Rehabilitation

Northern Illinois University continually seeks to rehabilitate passenger and freight elevators on campus. After many years of service, the Art building elevators and the Founders Library Freight elevator have become difficult to repair and have extremely high maintenance costs. They provide an unacceptable level of performance, and breakdowns are appearing more frequently. This is particularly problematic for students and staff that are mobility impaired. The Art building elevators and the Founders Library Freight elevator are of particular concern due to their extensive wear. Consequently, these elevators require repair in the immediate future, where the majority of elevators mentioned in the regular elevator capital project need be addressed in the near future.

R6 – Swen Parson Stone Repair & Tuck pointing

Swen Parson Hall is in need of stone repair; tuck-pointing and caulking in order to prevent further moisture infiltration and water damage to the interiors. Recently, several sections of Swen Parson have been remodeled, updated and repaired in order to provide better service to our law students and to enhance customer service at the Bursar's Office. The windowsills and frames need to be caulked and the stone tuck-pointed and some areas replaced in order to prevent ruin of the repaired interiors.

FISCAL YEAR 2005 NONAPPROPRIATED CAPITAL BUDGET

Summary: The FY05 Nonappropriated Capital Budget consists of two principal categories, both presented in Table C105. Projects with estimated budgets in excess of \$100,000 are listed individually, while projects estimated under \$100,000 are presented in aggregate and categorized to enable tracking for management purposes. The Nonappropriated Capital Budget is developed from requests submitted by department heads and physical plant and facility users. Requests are prioritized and presented for approval and include improvements to existing facilities and systems, building additions, infrastructure and site/roadway/utility improvements. The attached table and brief descriptions provide a summary of the FY05 Nonappropriated Budget.

Recommendation: The university recommends Board of Trustees approval of the FY05 Nonappropriated Capital Budget.

Table C105

**PLANS FOR NONINSTRUCTIONAL CAPITAL IMPROVEMENTS
Northern Illinois University**

Fiscal Year 2005
(in thousands of dollars)

<u>PROJECT NAME/DESCRIPTION/BUDGET CATEGORY</u>	<u>ANTICIPATED SOURCE OF FUNDS</u>	<u>TOTAL PROJECT COST</u>
Convocation Center - Safety Additions: Lighting and Sidewalks and Partial Paving of North Gravel Parking Lot(Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 290.0
Holmes Student Center - Phase I Renovation of Gallery Lounge (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 250.0
Holmes Student Center - Bookstore First Floor Remodeling (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 250.0
Holmes Student Center - Tower Renovations (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 200.0
Residence Halls - Lincoln Hall Student Room Furniture Refinishing (Deferred Maintenance)	Revenue Bond - R&R Reserves	\$ 150.0
Residence Halls - Douglas Hall : Installation of Conduit for Internet Connections (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 140.0
Residence Halls - Lincoln Hall : Installation of Conduit for Internet Connections (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 140.0
Aggregate Amount Budgeted for Deferred Maintenance Projects Under \$100,000	Revenue Bond - R&R Reserves	\$ 421.3
Aggregate Amount Budgeted for Remodeling and Rehabilitation Projects Under \$100,000	Revenue Bond - R&R Reserves	\$ 60.0
	Budgeted Total:	\$ 1,901.3

Plans for Noninstructional Capital Improvements For the Fiscal Year 2005 Budget

04-1. Convocation Center – Safety Additions: Lighting, Sidewalks and Partial Paving of North Gravel Parking Lot

A two-part project has been planned for the convocation center. When the convocation center was originally built, sidewalks were not provided along the area heading east toward Stevenson Towers. Students and other visitors to the convocation center use this area heavily. The first part of this project includes installation of a sidewalk area from North Convocation Road to Stevenson Towers, measuring approximately 3,900 square feet (800 linear feet long and 10 feet wide). In addition, lighting will be installed along this sidewalk and roadway to provide for the safety and security of the center's visitors and staff. The north gravel parking lot of the convocation center was originally planned to address overflow parking during events. In addition to overflow parking, this lot has become the main area used by student athletes, coaches and team buses. It is also the parking area for all part-time convocation center employees. Due to the heavy use of the lot, dirt and gravel is carried into the center, creating safety issues, damage to the floors and the need for additional cleaning. Also, when it rains, the lot becomes muddy and develops large puddles. The second part of this project involves paving one-third of the north lot, approximately 31,828 square yards. It includes adding an aggregate base course, shaping and compacting the stone base, and adding asphalt. Painted stripes will also be added to the paved area .

04-2. Holmes Student Center – Phase I Renovation of Gallery Lounge

The Holmes Student Center has not been remodeled since the building was constructed in the 1960s. This project is intended to continue the modernization of the building that began in 2003 with the Duke Ellington Ballroom renovation. The project will be based on designer recommendations to be developed in a 2004 project that will create a master plan for remodeling all meeting rooms and public spaces in the HSC. The 2005 project will be the first stage in implementing the master plan and will concentrate on public areas on the main level including the information desk and especially the Gallery Lounge. The emphasis will be on modernizing décor and creating comfortable and attractive areas for student and visitor usage. The Gallery Lounge will become a signature room in the building complimenting the newly renovated Ballroom.

04-3. Holmes Student Center – Bookstore First Floor Remodeling

The goal of this project is to improve the operational efficiency of the bookstore by moving the Art Supply department from the lower level to the main level of the bookstore and combining it with the School Supplies department. This will improve merchandising and staffing of the two areas and will allow for the addition of a new Bargain Books department on the lower level in the space vacated by the Art Department. This project also includes the modernization of the checkout area and entrances on the main level and provides the opportunity to convert currently unusable space into valuable selling areas for the bookstore.

04-4. Holmes Student Center –Tower Renovations

The tower section of the Holmes Student Center consists of worn and outdated fixtures, furniture, and floor and wall coverings. This section has not been updated in over 30 years. The scope of this project will include replacing bathroom fixtures and vanities, replacing furniture and installing new carpeting, wall coverings, drapes and spreads. It will also involve the upgrading of electrical wiring and phone lines to accommodate current technology. This project is a continuation of the master plan developed to remodel the Holmes Center Guest Rooms. The first three floors of the tower will be finished by fiscal year 2004 and completion of three more consecutive floors is planned for fiscal year 2005.

04-5. Residence Halls – Lincoln Hall Student Room Furniture Refinishing

The built-in furniture in the student rooms at Lincoln Hall is very old and worn. The surfaces are torn and cracked and have acquired a large buildup of dirt and cleaning solutions. This project proposes to refinish the surfaces, replace laminate, and repair and clean all built-in furniture. As part of the residence

hall's master plan, Douglas Hall furniture was refinished in the previous fiscal year and Lincoln Hall will be done in Fiscal Year 2005. It is anticipated that internal sources will be used to complete this project.

04-6. Residence Halls – Douglas Hall Installation of Conduit for Internet Connections

Nortel currently supports the DSL Internet connections in Douglas Hall. In 2005, Nortel will no longer manufacture these units. Replacements for the connections will not be available and a limited inventory exists, making these units obsolete. Installation of new connections that support voice, data and video are needed. The ITS department will research various Internet systems that meet this need and will also provide software, wiring, equipment connections and service for the new systems. This project will allow Student Housing and Dining Services to provide and install the raceway conduit necessary to support the new system.

04-7. Residence Halls – Lincoln Hall Installation of Conduit for Internet Connections

Nortel currently supports the DSL Internet connections in Lincoln Hall. In 2005, Nortel will no longer manufacture these units. Replacements for the connections will not be available and a limited inventory exists, making these units obsolete. Installation of new connections that support voice, data and video are needed. The ITS department will research various Internet systems that meet this need and will also provide software, wiring, equipment connections and service for the new systems. This project will allow Student Housing and Dining Services to provide and install the raceway conduit necessary to support the new system.

04-8. Aggregate Amount Budgeted for Deferred Maintenance projects under \$100,000

A number of deferred maintenance projects under \$100,000 per project have been identified internally by departments responsible for areas within their respective facilities. Rotation painting, fire protection system updates, lighting upgrades, wood seating repairs, window screens and support beam replacements, caulking, sealing, and air circulation and ventilation are among the deferred maintenance projects. With the completion of these projects and the continuation of deferred maintenance projects in the future, the facilities will continue to be well maintained, which will reduce the rate of deterioration and prolong their life. In addition, aesthetically pleasing areas are less likely to be vandalized and will encourage members of the University community to take pride in their surroundings.

04-9. Aggregate Amount Budgeted for Remodeling and Rehabilitation projects under \$100,000

A number of remodeling and rehabilitation projects under \$100,000 per project have been identified internally by departments responsible for areas within their respective facilities. Installing elevator monitoring systems, renovating staff apartments and updating kitchens, remodeling meeting rooms, automating buildings with ventilation systems, mounting ceiling fans and creating a fitness challenge course are among the remodeling and rehabilitation projects. Due to the continued aging of NIU facilities, remodeling, rehabilitation and modernization are needed to ensure that the facilities will continue to serve the university community in the future. The proposed projects ensure that a number of University goals are met, including: (a) to ensure that the facilities are well-maintained; (b) to ensure the safety of the university community; (c) to ensure compliance with ADA requirements; (d) to ensure that the NIU facilities provide an environment that is attractive to students; and (e) to ensure that the facilities are configured in the most optimal manner compatible with today's technology and with the university community's functional needs.

FISCAL YEAR 2004 INTERNAL BUDGET

Summary: Given the appropriation bill as approved by the legislature and signed by the Governor, Tables 1-4 provide a summary of the total university internal FY04 budget.

Recommendation: Pursuant to Board of Trustees *Bylaws*, the university requests Board of Trustees approval of the FY04 Internal Budget as follows:

Table 1

FISCAL YEAR 2004 INTERNAL BUDGET
Summary of Budgeted Revenue by Source
(\$ in thousands)

	FY03 Adjusted	FY04
Appropriated Fund Revenues		
General Revenue Fund	\$92,652.1	\$101,798.9
Education Assistance Fund ⁽¹⁾	18,284.5	-
State College and University Trust ⁽²⁾	10.1	10.1
Total Appropriated Fund Revenues	\$110,946.7	\$101,809.0
Nonappropriated Revenues		
University Income Fund	\$69,800.0	\$80,139.0
Revenue Bond Operations	60,813.0	62,650.8
Auxiliary Enterprises	16,620.7	16,920.0
Gifts, Grants and Contracts	41,769.3	39,626.2
Local Funds	31,497.0	31,900.0
Total Nonappropriated Revenues	\$220,500.0	\$231,236.0
Total Anticipated Revenues	\$331,446.7	\$333,045.0

⁽¹⁾Another General Revenue Fund

⁽²⁾Generated from NIU license plate registrations

Table 2
APPROPRIATED FUNDS INTERNAL BUDGET
Fiscal Year 2003 – Fiscal Year 2004
(\$ in thousands)

Object Classification	FY03 Adjusted	Estimated FY03 Expenditures	FY04
Personnel Services	\$93,572.3	\$91,005.0	\$89,702.4
Social Security	408.9	408.9	408.9
Contractual Services	5,496.0	5,485.9	2,336.1
Commodities	1,971.4	1,608.5	1,971.4
Travel	559.5	459.5	559.5
Automotive Operation	138.5	138.5	138.5
Equipment/Library Books	2,822.8	2,822.8	1,031.5
Telecommunications	796.9	796.9	796.9
Awards & Grants and Federal Matching Funds	195.8	195.8	195.8
Repairs, Maintenance and Other Capital Improvements	1,443.3	1,443.3	1,126.7
Contribution to CMS for Employee Insurance*	3,541.3	3,541.3	3,541.3
TOTAL	\$110,946.7	\$107,906.4 **	\$101,809.0

*State required university contribution to the Employee Insurance Fund.

** State required budget reduction of \$3,040.3 equals the difference between the FY03 allocation and the estimated expenditures.

Table 3

APPROPRIATED FUNDS INTERNAL BUDGET
Allocation by Object Class per Fund
Fiscal Year 2004
(\$ in thousands)

Object Classification	General Revenue	State College & University Trust	Total
Personnel Services	\$89,702.4	-	89,702.4
Social Security	408.9	-	408.9
Contractual Services	2,336.1	-	2,336.1
Commodities	1,971.4	-	1,971.4
Travel	559.5	-	559.5
Automotive Operation	138.5	-	138.5
Equipment/Library Books	1,031.5	-	1,031.5
Telecommunications	796.9	-	796.9
Awards & Grants and Federal Matching Funds	185.7	10.1	195.8
Repairs, Maintenance and Other Capital Improvements	1,126.7	-	1,126.7
Contribution to CMS for Employee Insurance	3,541.3	-	3,541.3
TOTAL ALLOCATED	\$101,798.9	\$10.1	\$101,809.0

Table 4
NONAPPROPRIATED INTERNAL BUDGET⁽¹⁾
Fiscal Year 2003 – Fiscal Year 2004
(\$ in thousands)

Object Classification	FY03 Adjusted	Estimated FY03 Expenditures	FY04
Personnel Services	\$94,026.6	\$94,055.3	\$99,357.5
Social Security	1,493.0	1,568.2	1,599.5
Contractual Services	51,787.2	51,773.1	57,324.1
Commodities	19,900.0	19,859.6	19,807.5
Travel	2,851.2	2,685.1	2,748.4
Automotive Operation	490.0	486.9	556.5
Equipment/Improvements	16,372.0	16,350.0	12,803.5
Telecommunications	2,240.0	2,225.8	2,389.9
Awards & Grants	19,120.0	19,101.6	19,236.2
Indirect and Other	2,320.0	2,315.4	2,397.2
Debt and Repair Transfers	9,900.0	9,807.8	13,015.7
TOTAL	\$220,500.0	\$220,228.8	\$231,236.0

⁽¹⁾Includes the Income Fund

ZEKE GIORGI LEGAL CLINIC LEASE RENEWAL

Summary: Funding for the Zeke Giorgi Legal Clinic has been re-appropriated. The clinic, located in downtown Rockford, provides legal services primarily to individuals who may not otherwise be able to secure legal advice. Third-year law students from the College of Law assist with legal representation under the supervision of adjunct clinical faculty who are licensed attorneys.

The Giorgi Clinic is within walking distance of the courthouses, on public transportation routes and has adjacent parking available. The site provides staff offices, conference room/library, clerical space, client interview rooms, student workspaces, reception and waiting areas, file room and support space. The lease has been extended an additional seven months accommodating the State and university's fiscal year.

The lease renewal commences December 1, 2003 and ends June 30, 2007 for 13,050 square feet at a rate of \$120,000 per year. The lease is inclusive of utilities, and taxes. The lease incorporates and is consistent with all applicable State statutes and Board *Regulations*.

Recommendation: The university requests approval to enter into a lease agreement with TRT Management of Rockford under the stated terms and conditions.

WEST CAMPUS CONTROL VALVE RETROFIT PROJECT-PERFORMANCE CONTRACT

Summary: Public Act 90-0486 permits universities to negotiate contracts for the evaluation, design and implementation of facility improvement measures, which will pay for themselves via guaranteed energy and/or operational savings over the life of a contract. Performance contracting has proven to be a viable and beneficial approach for Northern Illinois University in attempting to improve classroom and educational environments to meet escalating enrollment needs while faced with minimal deferred maintenance funding available to the University for these building improvements. Three major characteristics that distinguish the performance contracting approach from other conventional methods of capital improvement projects are:

1. The university makes no initial capital outlay or investment to fund the project.
2. Energy and operational savings are guaranteed by the contractor to be at least at the level to fund the project, including finance charges, for up to ten years.
3. Technical and financial risks are shifted from the university to the contractor.

With this proposed project, the university has identified all control valves, piping, pumps and control panels in need of retrofitting for Lincoln Hall, Douglas Hall, Grant Towers and Stevenson Towers to provide necessary control and comfort internally in each building during the cooling season. Improved controls and variable frequency drives will also be installed in selected areas including Faraday Hall West, resulting in reduced energy consumption and maintenance in the future.

Utilizing the Request for Proposal (RFP) process, the institution is seeking proposals from qualified firms to provide all of the desired improvements on a performance contract basis. A qualified firm will be selected based on a ten-year payback plan not to exceed \$875,000 in improvements. The benefits to the university are: (1) short-term improvement to proposed facilities, (2) documented and verified savings in energy usage for the life of the ten-year contract, and (3) long-term energy reduction after the contract expires.

Recommendation: The university requests Board of Trustees approval to execute a performance contract with the selected qualified firm to implement the proposed West Campus Control Valve Retrofit project. Work is to begin in November 2003 with completion by May 2004. Under the terms of the contract, payment commences at the completion of the work, payable over the life of the ten-year contract from guaranteed energy and operational savings.

OSHA TRAINING CONSULTANT

Summary: The College of Engineering and Engineering Technology participates in the National Safety Education Center, a consortium that offers classes, both on and off campus, on how to comply with OSHA standards. Classes are offered to construction and general industry personnel to provide high quality safety education and training to meet mandated certifications for providing safe and healthful working conditions in the nation's workplaces. The National Safety Council offers classes in General Safety, Electrical and Hazardous Materials standards. The Construction Safety Council offers classes in Confined Space Safety Standards and OSHA Safety Standards for the Construction Industry. The contracts required begin in FY04 for three consecutive years and are funded through generated fees.

Recommendation: The university requests approval of expenditure authority for FY04-FY06 as follows:

<u>National Safety Council, Itasca, IL</u>	\$267,715
<u>Construction Safety Council, Hillside, IL</u>	\$310,077

NAMING OF ATHLETIC FIELD

Summary: Dr. Robert Brigham has been associated with NIU for 44 years. He was a star football player, coach, athletic director, member of the faculty and department chair, special assistant to the president, and an Athletic Hall of Famer. During Dr. Brigham's tenure, NIU Athletics came of age. The program achieved Division 1-A status, joined the Mid-America Conference, and made a substantial commitment to equity for women's athletics. Dr. Brigham set a national standard for NCAA compliance programs. Throughout his long association with Northern, Dr. Brigham has been a generous donor to our athletics program. He is now working with the NIU Foundation to identify and cultivate new donors for key athletics projects.

Recommendation: In honor of Dr. Brigham's many accomplishments and contributions, the university requests Board ratification and formal approval to name the football field at Huskie Stadium "Brigham Field."

COLLECTIVE BARGAINING AGREEMENT

Northern Illinois University negotiates with ten collective bargaining organizations representing different employee groups. Salary increases and other terms/conditions of employment for bargaining unit members are subject to negotiation, and final agreements are submitted for approval to the Board of Trustees. Reopeners normally occur at the beginning of the fiscal year. The following collective bargaining agreement has been tentatively approved and ratified by the bargaining units and was endorsed by the Academic Affairs, Student Affairs and Personnel Committee and the Finance, Facilities and Operations Committee.

- 1) **Bargaining Unit:** University Professionals of Illinois (AFT, IFT, and AFL-CIO), Local 4100, representing approximately 150 Instructors.

Scope of Negotiations: FY04 Salary Increase Agreement.

Tentative Agreement for Board Action: An agreement providing FY04 salary increases for NIU Instructors. Terms and conditions of this agreement are consistent with University FY04 salary increment policies and guidelines.

Recommendation: The University recommends Board of Trustees approval of the University Professionals of Illinois, Local 4100, bargaining agreement.

REQUEST FOR DEGREE AUTHORITY AT A REGIONAL SITE

The university seeks approval from the Board of Trustees before forwarding requests for off-campus degree authority for academic programs to the Illinois Board of Higher Education. The IBHE now uses the boundaries of the regional consortia created for off-campus planning to define the area for degree authority.

B.S. in Nursing in Region 1 (North Suburban)

Description: The Bachelor of Science (B.S.) degree program in Nursing requires a total of 120 semester hours of course work. Of these 120 hours, registered nurse (R.N.) students admitted to the program may transfer up to 66 semester hours of general education, prerequisite and elective courses from community colleges. Fifty-six semester hours of designated upper-division nursing course work fulfill academic requirements for the baccalaureate degree program in nursing from NIU. The R.N. students who have graduated within five years from a state-approved nursing program may also earn 30 semester hours of proficiency credit in upper-division courses in nursing.

All required nursing courses (26 semester hours) for R.N. students will be offered in Region 1 with the exception of NURS 306: Health Assessment. This course requires a laboratory component, which is unlikely to be met in regional settings. Faculty for the courses will be drawn from the School of Nursing's current full-time and part-time faculty ranks and from nurses prepared with at least a master's degree in nursing who have taught at regional sites for the School of Nursing for a number of years. The curricular requirements for the program that will be offered in Region 1 are the same as the on-campus requirements. The program will be administered by the School of Nursing in the College of Health and Human Sciences.

Rationale: This proposal is consistent with regional and statewide needs to prepare registered nurses with the skills necessary to function in a complex health care environment. The School of Nursing was contacted by health care institutions in Region 1 about the possibility of offering the degree-completion program on-site in their agencies. These institutions indicated that they were seeking ways to have their nurses complete baccalaureate degrees, and the nursing staff indicated high interest in obtaining a baccalaureate degree but only if the program was in a convenient location and offered at convenient times and the course work enabled them to continue employment.

The baccalaureate nurse is the only nursing graduate prepared to practice in all health care settings and, as such, has the flexibility to provide care in homes, outpatient centers and clinics where demand is expanding rapidly. A program in Region 1 would provide registered nurses in this region with an opportunity to advance their education and to develop the skills required to function independently in a changing health care environment.

Costs: No new state resources are required to deliver this degree in Region 1. Tuition and delivery fees will fund the program.

Recommendation: The university recommends Board of Trustees approval for off-campus degree authority for the Bachelor of Science (B.S.) in Nursing in Region 1.

TRANSFER OF TENURE AND TENURE-TRACK LOCATION

In the conduct of the 2002-2003 program reviews, it was noted that the B.S.Ed. degree program in Health Education, housed in the Department of Counseling, Adult and Health Education in the College of Education, had significant overlap in content with the B.S. degree program in Community Health, which is housed in the School of Allied Health Professions in the College of Health and Human Sciences. In spring 2003, a taskforce comprised of members of both programs was assigned responsibility for reviewing the curricular offerings of the health education program and for assessing the faculty expertise in providing course work in both programs, as well as the feasibility and implications of transferring oversight of the B.S.Ed. degree program and the courses that support both the major and the minor in health education to the College of Health and Human Sciences. Based on the taskforce's analysis and with the concurrence of the Provost and the deans of the respective colleges, the program and the resources to support its delivery were transferred to the College of Health and Human Sciences, effective July 2003. Concomitant with the transfer of the degree program and the minor in health education was the transfer of the faculty members to the School of Allied Health Professions.

<u>Faculty</u>	<u>Transfer of Tenure/Tenure-Track Location</u>	
	<u>From</u>	<u>To</u>
Sarah Conklin	Counseling, Adult and Health Education	Allied Health Professions
Daniel Klein	Counseling, Adult and Health Education	Allied Health Professions
Judith Rabak-Wagener	Counseling, Adult and Health Education	Allied Health Professions

Recommendation: The university requests Board of Trustees approval to transfer the tenure and the tenure-track location of these faculty in the Department of Counseling, Adult and Health Education in the College of Education to the School of Allied Health Professions in the College of Health and Human Sciences.

**Chair's Report
No. 26**

September 18, 2003

RESOLUTION

WHEREAS Dr. Rhoten A. Smith faithfully served the citizens of Illinois as the sixth president of Northern Illinois University from 1967 until 1971; and

WHEREAS Dr. Smith served this University during a time of great growth, change and social turmoil; and

WHEREAS Dr. Smith guided NIU through that tumultuous period with wisdom, vision, courage and generosity of spirit; and

WHEREAS Dr. Smith helped establish numerous programs that increased access to the University by people of all backgrounds; and

WHEREAS Dr. Rhoten Smith articulated a vision for NIU as a comprehensive research university that lives on to this day; and

WHEREAS Dr. Smith continued in many ways to express his love for Northern Illinois University long after his retirement from active service to higher education;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Northern Illinois University in formal meeting herein assembled, confirms and extends its grateful appreciation to the late Dr. Rhoten A. Smith for his exemplary commitment and dedication to the principles of American public higher education. A copy of this document will be placed in the official files of this Board as a part of the permanent record of the University and the State of Illinois, and as a lasting tribute to the life and work of Dr. Rhoten A. Smith, the sixth president of Northern Illinois University.

Adopted in a regular meeting assembled this 18th day of September, 2003.

**BOARD OF TRUSTEES OF
NORTHERN ILLINOIS UNIVERSITY**

Gary J. Skoien, Chair

Attest: _____
Catherine M. Adduci, Secretary



President's Report No. 38

December 4, 2003

A G E N D A

**BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:30 a.m. – Thursday – December 4, 2003
Clara Sperling Sky Room**

9:30 a.m. Call to Order, Roll Call, Notice Verification, Meeting Agenda Approval, Review and Approval of Minutes, Reports of Board Committees and Board Liaisons, Recess to Executive Session
Executive Session – University Suite
Reconvene Board of Trustees Meeting – Clara Sperling Sky Room



- 14. Call to Order and Roll Call
- 15. Verification of Appropriate Notification of Public Meeting
- 16. Meeting Agenda Approval *Action* 44
- 17. Review and Approval of Minutes of September 18, 2003 *Action* 46
- 18. Chair's Comments/Announcements
- 19. Public Comment*
- 20. Reports of Board Committees and Board Liaisons
 - a. Executive Committee
 - b. Academic Affairs, Student Affairs and Personnel Committee
 - c. Finance, Facilities and Operations Committee
 - d. Legislation, Audit and External Affairs Committee
 - e. Illinois Board of Higher Education
 - f. University Civil Service Merit Board
 - g. Northern Illinois University Foundation
- 21. Executive Session
- 22. President's Report No. 38
 - a. Action Items from the President
 - (1) College of Liberal Arts and Sciences Department of Geology & Environmental Geosciences Equipment *Action* 60
 - (2) Collective Bargaining Agreements *Action* 61
 - (3) Request to Delete a Minor and an Emphasis *Action* 62
 - (4) Request for New Emphasis *Action* 63

b.	Information Items from the President	
(1)	Periodic Report on Investments.....	<i>Information</i>
(2)	Quarterly Summary Report of Transactions in Excess of \$100,000	<i>Information</i>
(3)	Semi-Annual Progress Report of Active Capital Projects with a Budget Over \$100,000	<i>Information</i>
(4)	PeopleSoft Student System Update	<i>Information</i>
(5)	Summary of Grant and Contract Awards	<i>Information</i>
23.	Chair's Report No. 27	
a.	Memorial Resolution	<i>Action</i> 65
b.	Executive Session Minutes Release	<i>Action</i> 66
c.	Extension of the Appointment of the University President.....	<i>Action</i> 68
24.	Other Matters	
25.	Next Meeting Date	
26.	Adjournment	

*The Board and its committees comply with P.A. 91-0715 through its *Bylaws*, Article II, Section 5.B:

1. Consistent with Public Act 91-0715 and reasonable constraints determined by these *Bylaws* and the Chair, at each regular or special meeting of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.
2. Committees of the Board review University proposals for action and make adjustments and endorsements as appropriate for further consideration by the full Board. Public comments are generally most useful at meetings of Board committees, where proposals are first considered and the time for interaction most feasible.
3. To facilitate an orderly process, appearance requests must be registered on a Board-provided form and submitted to the Board's Parliamentarian at least 45 minutes before the meeting is scheduled to be called to order. To be recognized, the appearance request will include the name, address and position of the individual wishing to speak, the name of the organization or group represented, a concise summary of the presentation, and whether the requestor has appeared earlier on the topic before any other meeting of the Board. The Parliamentarian may confer with registered speakers to cooperatively assist the Chair of the meeting in assuring coordinated issue presentation and an efficient use of allocated time. The Parliamentarian will acquaint requestors with the generally acceptable rules of decorum for their presentations. In lieu of oral presentations, individuals may present brief written materials not to exceed five (5) pages to the Parliamentarian for distribution and consideration by the Board in advance of the meeting.
4. The Chair of the meeting will recognize duly registered individuals at the appropriate point during the meeting. Unduly repetitive comments may be discouraged and restricted by the Chair. To assure an orderly and timely meeting the Chair may limit time allotments to five minutes or less, may delay or defer appearances when appropriate, and defer or refer questions received from presenters for answers if available.

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Ellen Andersen, Director of Special Events, at (815)753-1999, as soon as possible, normally at least a week before the scheduled Board meeting.

Minutes of the
BOARD OF TRUSTEES
OF NORTHERN ILLINOIS UNIVERSITY
December 4, 2003

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Gary Skoien at approximately 9:51 a.m. in the Clara Sperling Sky Room of Holmes Student Center. Recording Secretary Mimms conducted a roll call of Trustees. Members present were Trustees Catherine Adduci, Robert Boey, George Moser, Manuel Sanchez, Barbara Giorgi Vella, Student Trustee Kevin Miller and Chair Skoien. Not present was Trustee Myron Siegel. Also present were Board Parliamentarian Kenneth Davidson and President John Peters. With a quorum present, the meeting proceeded.

VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

MEETING AGENDA APPROVAL

Trustee Adduci made a motion to approve the meeting agenda as amended. Trustee Vella seconded the motion. The motion was approved.

REVIEW AND APPROVAL OF MINUTES

It was moved by Trustee Sanchez and seconded by Student Trustee Miller to approve the minutes of the September 18, 2003 and May 5, 2003 Board of Trustees Meetings. The motion was approved.

CHAIR'S COMMENTS/ANNOUNCEMENTS

Good morning on this beautiful northern Illinois day and welcome to everybody for the final full Board meeting of 2003. During my years on this Board, I have noted that the Chair typically takes this opportunity to comment on the ups and downs of the previous year, and I would like to follow that tradition today.

"Ups and downs" is probably as good a phrase as any to describe what we have faced this year at NIU. The year 2003 has been, in many ways, a year of some dreams realized and others delayed. We have seen a huge increase in a demand for an NIU education. This fall, we welcomed the largest student body we have had in a decade, and we are continuing to see applications for next year running way ahead of expectations. We know that some of the increased demand can be traced to demographics. But we also know that the NIU "brand" has been growing in value and prestige over the last several years. That is no accident. It is clear that we are doing a better job of telling the NIU story to students, parents and high school counselors but also to lawmakers, donors and a wide array of influential audiences. Last night, President Peters and I were at an alumni function in downtown Chicago, and we were tremendously impressed by the turnout, the enthusiasm and, particularly, the young people that were there. It is exciting to see that kind of a turnout. These are great accomplishments to celebrate. But our excitement is tempered by the reality of shrinking budgets. We are concerned about our ability to meet this increasing demand and still maintain the level of academic quality that draws so many talented students to NIU.

I know I speak for all of my fellow Trustees when I say that we have been extremely impressed with the leadership of President Peters, his staff, the deans and department heads and all the faculty here who have done what it takes to maintain the value of an NIU degree in the face of unprecedented budgetary

constraints. You truly have our deepest respect and gratitude for all of those efforts and on behalf of all the students we serve.

Over the course of the past two-and-a-half years, we have had many occasions to comment on budget issues. In doing so, we have often expressed our frustration with the leaders who seem disconnected from the mission of higher education. I think I would be remiss if I did not take this opportunity to say that the elected officials in Springfield and Washington have been wrestling and continue to wrestle with monumental financial problems. Higher education, as important as it is, represents only one priority out of hundreds of issues our leaders must support.

That is why it is so important for all of us who represent Illinois public universities to speak out on behalf of our students, faculty and staff. I am proud to say that this year, all of us on this Board have taken that charge very personally. In our trips to Springfield and in our conversations with the legislators, we have learned a great deal about the depth of our state's fiscal crisis, as well as the important role universities will play in Illinois' long-term economic recovery. I know President Peters commented during the Legislation, Audit and External Affairs Committee meeting about the economy. I think those of us who are in business are starting to see it is not just the headlines. There is a palpable, real, significant turnaround in business activity and the economy really does seem to be coming out of the doldrums. Unfortunately, particularly in Illinois, but with all governments, there is always a lag. It is just like jobs. The GDP goes up and all the other indicators go up, but there is a lag period before companies start hiring. So, it will be some time; but it looks like we are coming out of the forest.

One of the people who was most effective in helping us understand the issues was a man we intend to honor later in our meeting today -- the late State Representative David Wirsing. We will be saying more about Dave a little later this morning, but in the context of these remarks, I would just like to say that he was an invaluable help to all of us, a great friend to NIU. Dave was a very plainspoken and straightforward person, and he did not hesitate to provide the occasional "reality check" when he thought we might have needed one. He will be greatly missed. And for those of you and many of us sitting up here who were at Dave's funeral or at the wake, you could just tell by the people he was surrounded by, his family and friends, what a quality person he was. And, as Kathy and Ken could tell you, that quality is not maybe as deep and as widespread as it ought to be in Springfield, and we were all blessed to have had a guy like that down there working on our behalf.

We have been very fortunate to enjoy support this year from many of our public officials, and I want to make note of that today. At many levels -- locally, statewide and nationally -- we have discovered strong support for NIU. As trustees, it is extremely comforting to know that the welfare of this university is a very heartfelt concern to many of our elected officials. They see, as we do, the important role NIU plays in the life of this region, and they know how many lives we are touching through our teaching, research, public service and outreach efforts.

As President Peters said in his very thoughtful State of the University Address this fall, NIU was founded on the principle of public purpose. It is our claim to public resources, and it is what differentiates us from other types of institutions. When we are successful in our quest for new resources, it is because we have shown how NIU improves the quality of life of all of our citizens in this region. Whether we are helping teachers in public schools, finding new treatments for cancer patients, helping farmers find new markets for their crops, or providing free legal advice to the needy, NIU is consistently proving its commitment to public purpose. Our elected officials understand that commitment, and they respond in kind with new resources that help us carry out our work. For those very strong and supportive relationships, we are truly thankful. And to the faculty, staff and the students who carry out this work, we likewise offer our thanks and appreciation.

There are so many people who have contributed to our successes this year and each contributes in his or her own way. I do not want to let this opportunity pass without mentioning what a tremendous boost we have all received this year from the successes and the spirit of our tremendous NIU Huskies football team. It really is terrific. The purpose of a university is not a football program, but you just cannot measure the value of the success of this team for the pride and the stature of the university, which really translates into a huge benefit on the academic side of the university. So, I think people who read the

paper and people who pick up sports and people who look at the television hear that name. And all of that marketing is a very positive thing for this university.

I do not think it is possible to overstate the impact this team has had on the spirit of this campus, on the renewed interest of the alumni and donors or on the overall image of this university as represented in literally hundreds of pages of news clippings from all over the country. This team has ten All-MAC conference players of the year. That is the highest number in the MAC for the second year in a row. And three of these students also collected national and regional honors for academics. That is a hallmark of our athletic program that makes me, personally, very proud.

We have invited Coach Novak and some of the players. But, before I turn it over to Joe, I would like to acknowledge the architect of NIU's recent athletic successes. Cary is not with us today, but Associate Athletics Director Robert Collins is. Cary and Bob have been content to stay in the background during much of this season's hoopla. But I want to say publicly, on behalf of this Board, that we are extremely grateful for the leadership you they have provided for this program. Successes on the field and in the classroom are the result of painstaking work behind the scenes, and we are fortunate to have someone with the skill you have in this position.

Coach Novak, you and your team have provided tremendous excitement, pride and inspiration, and we want to express our appreciation for your efforts.

I think I mentioned this the last time I came, Coach Novak said, but coaches get nervous coming in front of the Board of Trustees. It is either good or bad. So, it is good to come in these circumstances, and I appreciate the invitation. I would like to introduce Randy Drew, Number 18, maybe that will help a little bit. Randy was one of our All Conference players. He is from Milwaukee. He is a 3-point student graduating shortly in Communications. I invited all the captains and Josh Haldi, our quarterback, but they all had finals.

It was an exciting year, the Coach said. As I walked over here today, I passed a big picture that we just hung in our office yesterday. It is a picture of the scoreboard at Alabama after that game. Scott Walstrom from Audio Visual made these big pictures of that scoreboard. It is just beautiful. I had one made for our office, one for Cary and one for President Peters. What a great memory, and what a great year it has been. It is always a privilege for me to come here, but again, it is not a one-man operation, obviously. There are a lot of people involved – our coaching staff and a tremendous group of players. We have a great group of players. Our students did a great job of representing this university on the field. But I also like to feel they do a great job of representing us off the field, too. I met with all our seniors last week as they are making their way out. We have 17 seniors, and I am proud to say that all 17 are right on track to graduate. Three of them are going to graduate next week, about seven or eight in the spring and several more next December. But, again, that is the reason they are here, and we are certainly very proud of them.

It was an exciting year. We still have a slim thread of hope for a bowl game, and that is something we have talked about. I am certainly a little disappointed that we did not get the conference championship that has always been our goal. We are going to continue to work for that. Our coaches and our team members understand, too, that football is not the most important thing going on on this campus. Sometimes in our little old world, we may feel that way, but we know better. But by the same token, I think this year was a great example of what athletics can do for pride in the school. And I would like to feel it brought a lot of people back to campus, maybe a lot who have not been here for a while. The main thing is: "Let's do it again." Thanks so much for your support, and we hope to see you again next fall.

I want to thank Coach Novak, Dr. Peters said, a good friend and a wonderful role model. I cannot underestimate what the team has done for the community and for our notoriety. With all the sellouts we had this year, we are going to break all of our attendance records. If our stadium could have seated 35,000, we would have had 35,000 students for the Homecoming game and dance. We estimate, conservatively, that the impact we had in the community this year on a football Saturday was a million dollars above and beyond last year. There was not a hotel room to be had, not a seat in a restaurant and I do not know about those other establishments, but you boosted the community. There is pride all over

the country. People are asking for Huskie hats and Huskie tee-shirts. And I think this is just the beginning, he concluded.

I want to share publicly what I said privately to Robert and to Coach, Trustee Sanchez said. I was in Alabama and, obviously, that victory was a moment. I lost my voice. I could not even give the score to my wife because I was so excited. But, I told them that I had the pleasure of staying at the same hotel where the moms, dads, ballplayers and coaching staff stayed. The pride I had when I saw these gentlemen dressed in suits, conducting themselves in such a classy fashion, would make anyone beam and say, "Man, that's NIU at its best." And to the athletic staff and Robert and Cary and to Joe and your team of players – you really made us proud. Everybody in this nation now knows, not only do we have a class football operation but a winning one as well.

Joe, you and I have talked about this a couple of times in private, Trustee Boey said. I can only speak for myself, but I think the Board certainly shares in the feeling that we are going to hold you to your word when you said: "See you next fall."

Absolutely terrific, Chair Skoien said, and Randy, thank you very much for coming to the meeting this morning. Thanks for being here, and thanks for all the great work you did.

I was going to bring a prop for the meeting this morning, the Chair said, but my son, Winston, decided to see if it would float, and it did not. Fortunately, Trustee Vella brought this copy of the *Chicago Tribune Magazine* section. I do not know if you have all seen this yet. I was sort of stunned on Sunday morning when my wife ran upstairs with the magazine and said look who is on the cover. If you have not seen this promotional piece on Trustee Sanchez, it was a wonderful article. It really is a great article and, along with the football successes, it was very prominent. It is not lost on us, the degree to which Manny expressed his relationship to Northern – wore it on more than his sleeve, wore it on his chest and his forehead and everything else. And we were all proud to see this. And just want to say publicly, congratulations, Trustee Sanchez, for representing this university so well.

When Trustee Vella and I first saw Manny this morning, Trustee Boey said, the first thing we noticed when he stuck his hand out to shake hands is that it was ring first. The reason I point it out, Trustee Sanchez said, is that it is a Northern Illinois University ring, class of 1970, and I am very proud of it.

Chair Skoien recognized the University Advisory Committee representatives: Dr. Suzanne Willis, Dr. Xueshu Song, Ms. Beverly Espe, Ms. Sara Clayton, Dr. Paul Loubere and Dr. William Tolhurst.

It is certainly good to hear that the economy is beginning to turn around, Dr. Willis said. As you are well aware, we have not seen the effects of that trickle down to us yet, although we are eagerly anticipating them. But, at the moment, times are pretty tough. We have more students, fewer faculty and fewer resources. We are dealing with larger classes. We are dealing with budget cuts by cutting noninstructional expenses to the point where some departments have removed telephones from faculty offices, because they cannot afford to keep them there any more. Many are limiting copying. Some are asking students to bring their own paper to exams, because their paper budget is all gone. There are some departments that have nothing more to cut except personnel. And more cuts, particularly a midyear rescission, will put more departments into that situation. So, we are really getting down to close to nothing. On top of all that, through a communication with the Faculty Advisory Council to the IBHE, which is a very odd method of communication, we are now being asked by the IBHE to improve our productivity. This was discussed at our Faculty Senate meeting last month, and I have never seen quite such an exercise in Senate meeting. People were not in the least bit happy about this. So, I am hoping that somehow we can get our message out that we do work very hard. What we are doing is worthwhile, and it is a public good that the public ought to be happy to support. And we are certainly working very hard to do that.

I wanted to just throw out a notion, and I have not talked about this with Ken Davidson or anybody, and it is not a request. It is barely even a suggestion. But I meet with my colleagues from other state universities, usually once a semester, and one thing that some of them mentioned that they had done is have each trustee that was willing and interested, spend a day on a campus, essentially shadowing a faculty member. So you spend a whole day on campus with a faculty member to see what they do. Now,

I know we are preaching to the choir here. But I think you would be surprised, even given everything that you do know about what we do. So, I just throw that out as something worth considering.

I was thinking even before you made the suggestion at the end that your comments about telephones and paper and other things. Even though I made those comments in the introduction about all the staff and the faculty and everything that has been done here, it really paints the picture a little more vividly than the generalizations do. I, for one, would love to try to figure out a day, and I am sure some of the other Board members would like to do the same thing, because I think you are probably exactly right. I do not know, on a day-to-day basis what a faculty member does and goes through, and I think it would be very helpful for us in executing our roles on the Board to go through that. We will talk with President Peters and see who has an interest in doing it and what the best way is to do that.

PUBLIC COMMENT

The Chair asked Board Parliamentarian Kenneth Davidson if any members of the public had registered a written request to address the Board in accordance with state law and Board of Trustees Bylaws. Mr. Davidson noted that he had received no timely request to address this Board meeting.

REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

Executive Committee

There was no report from the Executive Committee.

Academic Affairs, Student Affairs and Personnel Committee

There was no report from the Academic Affairs, Student Affairs and Personnel Committee.

Finance, Facilities and Operations Committee

There was no report from the Finance, Facilities and Operations Committee.

Legislation, Audit and External Affairs Committee

Acting Committee Chair Cathy Adduci reported that the Legislation, Audit and External Affairs Committee met that morning. Ken Zehnder presented a substantive report to the committee on gubernatorial legislative action from session adjournment in late May through veto session. Several new bills have been filed during veto session including two that provide in-state tuition status to active-duty military personnel and their dependents. Notably, two bills filed during the fall session also relate to the selection processes involving university trustees. Rep. Chapin Rose from the Eastern Illinois University area filed a bill that would direct the Governor to appoint trustees from a list of nominees submitted by the university's alumni association. Another bill filed affects only the UI board and would return to the elective UI board, rather than the appointed board the statutes currently require. None of this new legislation has moved beyond the Rules Committee at this point.

Kathy Buettner then presented us with a Fiscal Year 2004 appropriations update and outlined some of the issues facing the university and the state as the Fiscal Year 2005 budget process begins to gear up. NIU's FY04 appropriations dropped from \$111 million to \$102 million, a decrease of 9.2% from FY03. NIU's FY04 appropriation is now very close to FY99 levels.

Kathy also provided us with the latest revenue projections for the current 2004 fiscal year, as well as the projected FY05. Overall revenues are up almost \$900 million through October; however, this is due to expanded federal receipts in the Medicaid area. When those are factored out, base revenues for the state are actually down \$91 million on a net basis from FY03. Significantly, in order to reach the FY04 budget assumptions built into the budget itself, the rate of growth is dependent on the future performance of many of the revenue adjustments and fee increases that were created to balance the FY04 budget.

Ms. Buettner also reported on the status of the FY04 federal budget pending before Congress. It appears that the House will clear the omnibus appropriations bill as early as next week, with the Senate possibly

acting on the same bill next week or after it returns from its Christmas vacation on January 20. We are encouraged by the work that Kathy has done with our congressional delegations to bring additional research funds to NIU.

The other major federal issues pending before Congress that will be discussed extensively over the next year are in the Reauthorization of the Higher Education Act. The affordability issues are paramount to this discussion. Four different legislative proposals in Congress have been filed to date, ranging from the institution of price controls on colleges and universities to maintain tuition affordability to penalties against states that reduce their public universities' operating budgets more than a given percentage in a year. Kathy and President Peters expect to spend a great deal of time on this issue over the coming year.

Finally, we closed our committee meeting with a presentation from Jerry Zielinski, the executive director of WESTEC, NIU's ITEC in Naperville, and Ms. Christy Sniider. Both Manny and I sit on the WESTEC Board, so it was interesting to listen to their presentation today. We are impressed with the progress they have made in just one year to create jobs and to further commercialization of appropriate technologies in the region.

Illinois Board of Higher Education

President Peters reported that the last IBHE meeting was held October 7 at the SIU-Edwardsville campus. It was my first visit there, and I found it to be a quite interesting, wonderful campus in the metro St. Louis/East St. Louis area. Items of interest to this board included a report and recommendations on the committee to review the health profession grants. There was a review and a discussion of the process and the scope for a review of the Illinois Commitment, which is the master plan which the IBHE uses to direct postsecondary education. There was also a report from the Department of Commerce and Economic Opportunity (DCEO) on the Governor's economic development plan. NIU was included in the Governor's plan as part of the Cook County Economic Enterprise Zone. And, we will be receiving a recommendation from the Governor to further our degree completion partnership with Rock Valley College. The next meeting of the IBHE is scheduled for Tuesday, December 9, in Chicago.

Universities Civil Service Merit Board

There was no report from the Universities Civil Service Merit Board.

Northern Illinois University Foundation

Board Liaison Robert Boey deferred to Ms. Mallory Simpson, President of the Foundation, for the NIU Foundation report. As has been previously mentioned, Ms. Simpson said, it has been a very productive and very fun fall. Since my last report, we have entertained hundreds of major donors and prospects at football games, held our annual donor recognition dinner in Naperville, held the Foundation annual meeting and hosted a campaign kickoff event for the new Alumni and Visitor's Center. Next week, President and Mrs. Peters, Mike Malone, Lee McCauley and I are heading to New York City for the Alumni Association's second annual theater event. Again, the Foundation is piggybacking on this event sponsoring a dinner for President and Mrs. Peters with major donors and prospects in New York City. We have one final event planned for Sunday, December 14, to celebrate the success of our football team and to thank the team and the coach. It will be held either here in northern Illinois or in Detroit, and we will have a major donor event there.

Four new members were elected to the Foundation Board of Directors at the annual meeting recently, Ms. Simpson reported, adding wonderful new breadth and depth to our board. Dr. Suzanne Crosby is director of global markets and investment banking for Merrill Lynch in New York City. Suzanne has three degrees from Northern – a bachelor's, a master's and a doctorate in economics. Jeffrey Eckman is senior vice president and CFO for Brown-Williamson Tobacco Company in Louisville, Kentucky, with a bachelor's degree in accountancy. These are two great people and successful NIU alumni. Alan Reidman is senior manager for American Express Tax and Business Service, and holds a law degree from Northern. And Jamie Simmon, owner of Twinbrook Limited, holds a bachelor's in communication studies from Northern. Also at our annual meeting, we circulated a year in review that tells you a little bit about the Foundation's activities this past year.

All signs point to this year being a very good year, Ms. Simpson said. And, yes, success does breed success. People have asked whether the excitement of the football program is going to translate into additional giving. It looks like that is very much the case. Total giving is up about 32 percent over the same time last year. Giving from alumni to date is up 60 percent. Giving through the annual fund alone is up 56 percent. And we have 43 percent more donors than we did at this time last year. Known bequest expectancies total nearly \$2 million, which we expect will be distributed this fiscal year and next fiscal year. And, there is a check for \$500,000, an estate gift from a military nurse, now being prepared for us. I always like to tell a little of the story behind some of these things, she said. This is a military nurse who had no relationship with Northern Illinois University. One of our existing major donors was talking to this woman about her experiences with Northern, her satisfaction as a donor with a major estate plan, and her respect for the program and the people. And lo and behold, this woman changed her will and added Northern Illinois University. So the School of Nursing is getting \$500,000 right now, and an additional distribution will be coming in for endowed scholarships in nursing. And that goes to show that the word is beginning to spread, and existing donors are helping bring in new donors.

We probably can attribute all of these positive signs and increases, to NIU's successes on and off the field, Ms. Simpson said. There has been tremendous press in the last couple of years, a resurgence of NIU pride, improved market conditions, and a very hardworking and increasingly effective development team. We have a new team in the annual fund program. Our major gift officers are beginning to hit their stride, and our program is maturing.

On the major gifts front, Ms. Simpson reported, the development team worked very quickly to find a corporate partner to strengthen NIU's proposal for the terrific, nearly \$5 million federal grant awarded to NIU for the Rockford Education Alliance. Our team secured gifts-in-kind from AV Worldwide for this ambitious partnership program. In addition, Foundation board member Ken Chessick is completing his pledge payment on the Chessick Legal Skills Training Center, which will be dedicated on Sunday, March 14.

We also have a new \$250,000 commitment from Jerry and Ginny Andres in Oregon, Ms. Simpson said, a pledge for athletics. As you know, the campaign for the new Alumni and Visitors Center was publicly launched at Homecoming. The \$6.2 million construction costs will be funded through private gift support, and the university has again asked the Foundation to serve as developer. The Foundation board acted at its annual meeting and has agreed to accept that role with great pleasure. The timing of the groundbreaking for this exciting project depends upon the speed with which we can secure documented commitments sufficient to enable the Foundation to obtain construction loan financing. Dennis and Stacey Barsema's lead gift has been announced. Their \$2.5 million was announced at our kickoff event as well as leadership gifts from John and Nancy Castle and an anonymous donor and a commitment of \$500,000 from the Alumni Association for its new home. Total commitments for the Alumni and Visitors Center to date are about \$3.7 million, and we are finalizing several other major commitments. We should hit our early target of \$4 million in the near future, but we have a long way to go toward that \$6.2 million figure.

In answer to a query from Chair Skoien, Ms. Simpson said that signs are that the economy is very slowly beginning to come back. But, I assume our results are probably way out of the league with what is happening nationally in fundraising, Chair Skoien said, and that is a terrific thing. We are very happy about that.

EXECUTIVE SESSION

Chair Skoien asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act: personnel matters as generally described under §2(c)(1) and (3) of the Open Meetings Act, collective bargaining matters as generally described under §2(c)(2) of the Open Meetings Act, Litigation and Risk Management Matters as generally described under §2(c)(11) and (12) of the Open Meetings Act, and property matters as generally described under §2(c)(5) and (6) of the Open Meetings Act and Executive Session Minutes matters as generally described under §2(c)(21) of the Open Meetings Act.

Trustee Sanchez so moved, seconded by Trustee Boey. A roll call vote of the Trustees to recess to Executive Session was unanimous.

BOARD OF TRUSTEES MEETING RECONVENED

Chair Skoien reconvened the public meeting of the Board of Trustees at approximately 12:00 noon.

Behind every great president is a great spouse, the Chair said. I was remiss in not introducing Barbara Peters, John's wife, who is here with us today.

She is going to kill me, the President said, but we celebrated 36 years of marriage on Tuesday. She is great. She is really a great role model for our wonderful women students, and she does an awful lot for us.

Continuing our good work with public officials is a critical component of what we need to do in the future, the President said. And, of course, we will be recognizing our strong champion, Dave Wirsing, who we lost a few weeks ago. Yet, one thing Dave helped me understand during our years together was that NIU loyalty runs deep in this region and in this state, and it really does sustain us. Today I would like to introduce to you someone whose name you will be hearing a lot in coming months. Mr. Bob Pritchard was sworn in yesterday to fill the remainder of Dave Wirsing's term in the Illinois House. And we are honored to have him here today. Bob is a former executive with Monsanto. He has served for the last five years as chairman of the DeKalb County Board. His record of public service in this region is extensive. His support for education at all levels is clear. And yesterday, President Peters said, I heard the words that I listen for – he is a champion of education through higher education.

I just want to say John [Peters], Rep. Pritchard said, that my first official act as a State Representative is to be here at this Board meeting.

The day after I learned Rep. Wirsing had passed away, Chair Skoien said, I was driving in the car with former-Governor Edgar. I told him that Dave had passed away, and he was not aware of it. He said, that is a terrible thing for you because there are only two people in Springfield who understand higher education. We would like you now to be that second person, Bob. So we hope you can learn a lot about higher education to give us a hand down there.

PRESIDENT'S REPORT NO. 33

ACTION ITEMS FROM THE PRESIDENT

Agenda Item 9.a.(1) – College of Liberal Arts and Sciences Department of Geology & Environmental Geosciences Equipment

I bring forward a recommendation requesting your approval for an order for FY04 for the purchase of equipment in our Geology Department, President Peters said. This is a request for the purchase of a mass spectrometer that will help them in their work. Approximately two-thirds of the funding comes from the National Science Foundation in a competitive grant, Provost Legg said, which tells us that the quality of the Geology Department is very high to be able to solicit that much money. The rest comes from the department and the college. A competitive NSF grant is very difficult to get. And there is always a local match. Chair Skoien asked for a motion to approve the College of Liberal Arts and Sciences Department of Geology & Environmental Geosciences equipment request. Trustee Sanchez so moved, seconded by Student Trustee Miller. The motion was approved.

Agenda Item 9.a.(2) – Collective Bargaining Agreements

Next, President Peters said, I want to bring to your attention three collective bargaining agreements for approval. I am going to ask Steve Cunningham to present those.

The first of the three bargaining agreements, Dr. Cunningham said, is the Teamsters, who are our automotive mechanics and motor vehicle operators in Transportation. It is an FY04 salary reopener. The

second agreement is the operating and heating plant engineers. This is an FY04 salary reopener and a one-year extension of the contract. The third agreement is a full contract reopener. At the time the agenda item was prepared, we had tentative agreement. I can now confirm that the agreement has been fully ratified by the bargaining units and is ready for your action. Chair Skoien asked for a motion to approve the three collective bargaining agreements presented for: the General Chauffeurs and Helpers, Teamsters Local 330; the International Union of Operating Engineers, Local 399; and the American Federation of State, County and Municipal Employees (AFSCME), Council 31, Local 963. Trustee Boey so moved, seconded by Trustee Adduci. The motion was approved.

Agenda Item 9.a.(3) – Fiscal Request to Delete a Minor and an Emphasis

Item 9.a.(3), is a request to delete a minor and an emphasis, President Peters said. The minor is in sports medicine and the emphasis is in Business and Chemistry. The minor in sports medicine curricular track is still available, but it is available through the more appropriate degree in kinesiology because that is what is required to take the test to be certified as an athletic trainer. There are no resources involved. But It requires action by the Board since it is the deletion of a degree track. Provost Legg stated that the sports medicine curriculum is out of date and has become obsolete.

President Peters asked Provost Legg to present the request for deletion of an emphasis. The Emphasis in Business Chemistry has run its course, Provost Legg said, and we have had only two students in it graduate since 1999. So, there is no reason to maintain the program any longer in its format. Chair Skoien asked for a motion to approve the deletion of the Minor in Sports Medicine and the Emphasis in Business and Chemistry. Trustee Sanchez so moved, seconded by Trustee Vella. The motion was approved.

Agenda Item 9.a.(4) – Request for New Emphasis

President Peters asked Provost Legg to present the request a new Emphasis in Chemistry for Preprofessional Students. Dr. Legg stated that chemistry is becoming more and more recognized as a foundation science to almost everything that we do that has any science connection, and particularly in the biological area. It is allowing students to get their experience in a chemistry-related area with the foundation of chemistry still at the core of their educational mission. In essence, they will be well-prepared for the evolving markets that demand people with this kind of training.

Chair Skoien asked for a motion to approve the request the new emphasis in Preprofessional Chemistry. Student Trustee Miller so moved, seconded by Trustee Sanchez. The motion was approved.

INFORMATION ITEMS FROM THE PRESIDENT

Agenda Item 9.b.(1) – Periodic Report on Investments

Agenda Item 9.b.(2) – Quarterly Summary Report of Transactions in Excess of \$100,000

Agenda Item 9.b.(3) – Semi-Annual Progress Report on Active Capital Projects with a Budget Over \$100,000

Agenda Item 9.b.(5)) – Summary of Grant and Contract Awards

There are several information items that I will just mention, President Peters said, and then, if there are any questions, we will be happy to answer them. These are the Periodic Report on Investments, the Quarterly Summary Report of Transactions in Excess of \$100,000, the Semi-Annual Progress Report on Active Capital Projects With Budgets Over \$100K, a Summary of Grant and Contract Awards, and the PeopleSoft Student System Upgrade. President Peters asked Dr. Eddie Williams to explain the student system upgrade.

Agenda Item 9.b.(4) – PeopleSoft Student System Update

In June of this year, Dr. Williams said, we embarked on a four-step process for the eventual acquisition and implementation of the PeopleSoft Student System. Over the years, you have already approved and we have implemented the PeopleSoft Financial System and the PeopleSoft Human Resource System. The Student System is the third leg of that process. One of the things that we are reviewing and investigating now is the potential of acquiring and implementing the appropriate database that would support our existing financial and human resource system as well as provide the database platform

necessary for the student system. We will continue to make the Board aware of all of the potential opportunities in terms of implementation of this system, cost savings and the sensitivity of what is happening in the marketplace for PeopleSoft.

Within the context of this information item, Dr. Peters said, we understand that it is the consensus of the Trustees that if certain factors develop with regard to our purchase of this platform, the Executive Committee of the Board of Trustees is empowered to make the decision.

CHAIR'S REPORT NO. 26

Agenda Item 10.a. – Memorial Resolution

The next item on the agenda is a memorial resolution for Representative Wirsing, which is included in your Board book, Chair Skoien said. I would suggest that in lieu of reading the memorial, we all have a moment of silence to pay our respects and tributes to Dave Wirsing. *{A moment of silence was observed.}*

RESOLUTION

WHEREAS *Dr. Rhoten A. Smith faithfully served the citizens of Illinois as the sixth president of Northern Illinois University from 1967 until 1971; and*

WHEREAS *Dr. Smith served this University during a time of great growth, change and social turmoil; and*

WHEREAS *Dr. Smith guided NIU through that tumultuous period with wisdom, vision, courage and generosity of spirit; and*

WHEREAS *Dr. Smith helped establish numerous programs that increased access to the University by people of all backgrounds; and*

WHEREAS *Dr. Rhoten Smith articulated a vision for NIU as a comprehensive research university that lives on to this day; and*

WHEREAS *Dr. Smith continued in many ways to express his love for Northern Illinois University long after his retirement from active service to higher education;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Northern Illinois University in formal meeting herein assembled, confirms and extends its grateful appreciation to the late Dr. Rhoten A. Smith for his exemplary commitment and dedication to the principles of American public higher education. A copy of this document will be placed in the official files of this Board as a part of the permanent record of the University and the State of Illinois, and as a lasting tribute to the life and work of Dr. Rhoten A. Smith, the sixth president of Northern Illinois University.*

Adopted in a regular meeting assembled this 18th day of September, 2003.

**BOARD OF TRUSTEES OF
NORTHERN ILLINOIS UNIVERSITY**

Gary J. Skoien, Chair

Attest: _____
Catherine M. Adduci, Secretary



The resolution will be memorialized and given to the family, Chair Skoien said, but I would also like to take the Chair's privilege to suggest that we also have a copy of the resolution memorialized and prominently displayed wherever you deem to be appropriate in the university. Chair Skoien then asked for a motion to approve the resolution. Trustee Vella so moved, seconded by Trustee Boey. The motion was approved.

President Peters suggested that an appropriate place to enshrine this resolution would be in Altgeld Hall in the Board Room, because Dave Wirsing sponsored the legislation that created NIU's independent Board. The Trustees all agreed that this was an excellent suggestion.

Agenda Item 10.b. – Executive Session Minutes Release

The Illinois Open Meetings Act requires public bodies to review the minutes of their executive sessions on a semiannual basis and determine what parts of the minutes they should make available to the public because they no longer require confidential treatment. Upon review and advice of the Board's Parliamentarian, who is also our General Counsel, Chair Skoien said, I recommend that the Board approve release from confidentiality the specified sections of the Executive Session Minutes in Action Item 10.b. Those sections that are still subject to confidentiality together with sections from subsequent meetings will be considered again in six months. Trustee Sanchez made a motion to approve the release of Executive Session Minutes as stated in the action item, seconded by Trustee Adduci. The motion was approved.

Agenda Item 10.c. – Extension of the Appointment of the University President

Now we are moving to probably the most important part of this meeting and maybe one of the most important parts of any of our meetings this past year, Chair Skoien said. I am sure everybody recognizes it, but clearly, the most important role the members of this Board serve is to select and employ the president of the university. It is a very important role, and we all take it very seriously. I would like to recognize Trustee Vella for assistance in commenting on the matter of the President's appointment.

Mr. Chair, after recent completion of the performance review and goal-setting process used by the Board of Trustees in accordance with our *Regulations*, I want to request consideration of a motion that would appropriately recognize and reward the record of achievement and the general meritorious performance of President John Peters during his three-plus years of service to the Board. As examples of the record achieved by the University under his leadership in the quest to make NIU a premier public university comparable to strong land-grant institutions, I propose we give formal recognition to accomplishments in pursuit of the following goals:

- A. Clear and Consistent Support for Further Development and Enhancement of the Quality of NIU Academic Programs
- B. Development of Student Leadership and Bringing Renewed Focus to Student Affairs
- C. Optimizing Opportunities and Programs for Supporting Campus Diversity
- D. Development and Enhancement of University Outreach Programs to More Fully Address Modern Illinois Educational Needs in our Region
- E. Enhancement of the Visibility and Competitiveness of NIU Intercollegiate Athletics
- F. Advancement of Systems for Internal Operations, Administrative Structure and Efficiency
- G. Enhancement of NIU's National and Regional Image
- H. Enhancement of Private Fund-Raising Efforts
- I. Intensification of Efforts to Enhance State Relations, Community Relations, and Development of a greater Federal Presence and Agenda

I would like to mention a few outstanding presidential accomplishments for the 2001-2003 period:

- Expert guidance through two straight years of budget cuts with no layoffs and minimal impact on academic programs
- Chosen convener of the Illinois public university Presidents
- Elected chair of the MAC Council of Presidents
- Appointed to represent the entire State of Illinois on the Council of State Representatives of the American Association of State Colleges and Universities

- Presided over the completion of the construction and grand openings of Barsema Hall and the Convocation Center
- Established the Division of Outreach, combining twelve separate units into a single division aimed at coordinating key NIU public service efforts
- Established leadership role for NIU in the statewide “preschool through graduate school (P-20)” school university partnership initiative;
- Negotiated an agreement with Rock Valley College to establish the state’s first bachelor’s degree completion partnership between a community college and a public university;
- Established position of Vice President for Research and recruited a nationally-known researcher to head NIU’s newly-enhanced research program;
- Presided over enhanced new partnerships with Fermi National Accelerator Laboratory and Argonne National Laboratory;
- Presided over a national legislative agenda that resulted in NIU’s first-ever federal earmark, followed by numerous other federal grants totaling many millions of dollars over the past two years.
- Established the University’s Legal Services Division and commenced modernizing the legal services area, beginning with the appointment of a new General Counsel.

Congratulations, John.

Thank you, Trustee Vella, your proposal obviously bears substantial merit, the Chair said, and I know the Trustees are very aware of how highly regarded President Peters is by the faculty, the students and the staff of NIU. We are proud of his very high standing among his peers around the state and around the country. We count ourselves as very fortunate in having such a highly respected president for Northern Illinois University.

May I have a motion to approve the extension of the term of the President’s appointment to June 30, 2010, Chair Skoien proposed, and amend the terms of the appointment by two phased 1.5% increases, to provide a base annual salary rate commencing as of July 1, 2003 of \$268,975, and as of January 1, 2004, a base annual salary rate of \$272,950, payable in proportionate monthly installments subject to applicable agreed conditions, deductions and reductions and contributions for local, state and federal taxes and employer benefit programs, and authorize administrative implementation by the Chair, appropriate Board officers and University staff. Trustee Sanchez so moved, seconded by Trustee Boey. The Chair then called for a unanimous approval of this recognition. The Trustees unanimously approved the extension of the President’s appointment.

President Peters made the following comments:

I am overwhelmed by the vote of confidence that you have given me, but you have really given this to NIU. As I listened to those accomplishments, behind every one of those accomplishments was a faculty member, a dean, a vice president. And so, we are really very pleased. I know I cannot possibly name everyone who has contributed because it is 25,000 students and 3,800 employees. But, I would like to name just a few.

First of all, I have to say how overwhelmed I am at the productivity and the response of the faculty to our crisis and their continued support for students. I know that there has been damage done to their ability to be productive because we have had to cut supplies and, hopefully, that will turn around. And to the staff, the wonderful staff who always put students first.

Then I do want to single out a few people. I am so indebted to all of our vice presidents and, in no particular order, I am indebted to Eddie Williams and his incredible staff. What they have done to get us through the past two years of budget crisis is amazing. And I do not think most people will ever know how much Eddie has done for this university to make sure we can continue to serve students and keep people safe and employed during the past two years.

Obviously, I also want to thank my good friend Provost Ivan Legg, and his staff, particularly Frederick Schwantes, for making sure that our academic programs have been supported as best and as fairly as they can be supported. I believe that Ivan and his staff have done an excellent job of keeping faculty informed and helping them deal with these insurmountable problems.

Obviously, we have to thank the deans and department heads for their leadership. They are on the line every day and have managed to maintain a good level of academic quality with minimal interruptions. I am deeply grateful for their leadership and grateful to Sue Willis, Bev Espe and Sara Clayton, who represent the heart of our shared governance structure, which, with a good independent board and hardworking people has made the difference for NIU in the past few years.

Obviously, Anne Kaplan and her staff. She has done a great job of coordinating all of our outposts in the "provinces," as I call them, and bringing coherence to those programs. And much of our work in Rockford with the public schools, and so forth, and communities throughout the region is being coordinated through this Outreach division, and I thank her.

I cannot say enough about our State and Federal Relations staff and Kathy Buettner, in particular, who work overtime to keep the wolf from the door, secure funding, protect funding, create new funding and deal with a whole host of issues. This is a very complex institution that has many constituents who want things, and they want it tomorrow, and Kathy's right there.

Mike Malone, our advancement person, and you heard Mallory Simpson's report – Barsema Hall does not just happen, and now our Alumni Visitor's Center and our end zone facility will be up and running soon. We need private support, and we need endowments for professorships, and we need endowments for students – and they lead the way in those pursuits.

There are also some people that I have to mention who are really important in running my personal, day-to-day business. Jo Abbott keeps track of the incredible number of demands on our time. She does it in a great way and never really offends anybody, is extremely diplomatic and often gets the job of saying, "The President can't see you until April."

And, of course, Nolan Davis, who gets every dirty job that I do not want to do. I will tell a little story on Nolan. He was the first person who came to visit us in our home in Knoxville. I had heard about Nolan, and he told me he liked barbeque. So I was going to take him to a famous barbeque place. He shook hands with me and would not let me off the mat. He told me how I should reform the university. After he left, Barb said, "Are you going to bring that fellow into the President's Office?" I said, "You bet!" So, thank you, Nolan.

Another person who is just as invaluable to me and to the Board is Melanie Magara, who, in any crisis dealing with the media, keeping up with all the public affairs part of this, does a tremendous job, and often, on Sundays, when she should be with her family. I really do appreciate that.

So, we have a lot to accomplish. This is a vote of confidence for the university. We have accomplished so much because of this Board, and I want to thank you all personally. We have things we have to do. We have a few short-run things we have to do to get over this budget crisis. But we have to get to better strategic planning. We have to replenish our teaching lines, establish endowments for professors. We are going to have a vice president for student affairs so that we can take what we already do in student affairs, which is very strong, and take it to the next level. We want to integrate our career planning, our orientation and advising. We want to take a look at the undergraduate curriculum to make sure it is up to date, review our admission standards to make sure that they are appropriate. As you know, we want to triple our research funding and add Ph.D. programs where necessary in professional programs. We want to move along with our capital improvement programs. I envision this to be a most beautiful campus. And we need to accomplish all of those things at a time where we will have to rely less and less on the state for our basic resources.

So, with that the only other person I want to mention, again, is Barb.

We are, obviously, all just tickled pink John that you are doing all the wonderful things you are, Chair Skoien said. And I get the most comforting feeling in knowing that for the next seven years the university will be in John's hands, Trustee Boey said.

Agenda Item 10.d. – Proposed Board of Trustees Meeting Dates for 2004

We have a proposed schedule for regular meetings of the full Board of Trustees for the coming calendar year, Chair Skoien stated. This proposal will enable us to meet our statutory obligation to conduct a regular meeting in each quarter of the year. Chair Skoien asked the Board members about the practicality of the schedule for them. The Board members all agreed that the proposed dates were acceptable.

NEXT MEETING DATE

Chair Skoien announced that the next meeting of the Board of Trustees is scheduled for Thursday, March 18, 2004, in DeKalb.

ADJOURNMENT

On behalf of the Board, Chair Skoien said, I would like to wish everybody happy holidays and a Happy New Year.

There being no Other Matters, Chair Skoien adjourned the meeting without objection at approximately 12:18 p.m.

Respectfully submitted,

Sharon M. Mimms
Recording Secretary

**COLLEGE OF LIBERAL ARTS & SCIENCES
DEPARTMENT OF GEOLOGY & ENVIRONMENTAL
GEOSCIENCES EQUIPMENT**

Summary: Research activities in the Department of Geology and Environmental Geosciences require the use of highly precise mass spectrometers for analysis of isotopes of hydrogen, carbon, oxygen, nitrogen, silicon and sulfur in natural materials. The MAT 253 is the machine now used in the best laboratories, worldwide, for this type of analysis and will put NIU at the forefront of stable isotope research related to both applied environmental problems and fundamental studies of earth processes. The desired system is the only one that can perform precise analyses of sulfur isotopes in meteorites and certain terrestrial samples; it has an amplifier linear range five times higher than other machines and operates at much higher operating voltages, which reduces beam dispersion. This machine's software will also integrate with existing sample preparation equipment allowing automated operation without interface problems.

Recommendation: The university requests approval of an order for FY04 as follows:

Thermo Finnigan - San Jose, CA..... \$375,000

COLLECTIVE BARGAINING AGREEMENTS

Northern Illinois University negotiates with ten collective bargaining organizations representing different employee groups. Salary increases and other terms/conditions of employment for bargaining unit members are subject to negotiation and final agreements are submitted for approval to the Board of Trustees. Reopeners normally occur at the beginning of the fiscal year. As these agreements are completed, the Academic Affairs, Student Affairs and Personnel Committee and the Finance, Facilities and Operations Committee are notified. The following collective bargaining agreements have been tentatively approved and ratified by the bargaining units and are submitted to the Board of Trustees for approval.

- 2) **Bargaining Unit:** General Chauffeurs and Helpers, Teamsters Local 330 representing approximately six Automotive Mechanics and Motor Vehicle Operator/Mechanics.

Scope of Negotiations: FY04 Salary Reopener.

Tentative Agreement for Board Action: An agreement providing FY04 salary increases for Automotive Mechanics and Motor Vehicle Operator/Mechanics. Terms and conditions of this agreement are consistent with University FY04 salary increment policies and guidelines.

- 3) **Bargaining Unit:** International Union of Operating Engineers, Local 399 representing approximately 33 Heating Plant employees.

Scope of Negotiations: FY04 Salary Reopener Agreement and one-year extension of the full Agreement to June 30, 2008.

Tentative Agreement for Board Action: An agreement providing FY04 salary increases for Heating Plant employees. Terms and conditions of this agreement are consistent with University FY04 salary increment policies and guidelines.

- 3) **Bargaining Unit:** American Federation of State, County and Municipal Employees (AFSCME), Council 31, Local 963, representing approximately 300 Building and Food Service employees.

Scope of Negotiations: Full Contract.

Tentative Agreement for Board Action: A successor agreement has been tentatively agreed to, subject to ratification by the parties. The successor agreement has a term of three years extending from July 1, 2003 through June 30, 2006. Terms of the Agreement are consistent with university policies and fiscal year increment guidelines.

Recommendation: The university requests Board of Trustees approval of the three above-mentioned collective bargaining agreements, provided action on the AFSCME agreement be conditioned on confirmation of bargaining unit ratification by the date of the scheduled Board of Trustees meeting.

REQUEST TO DELETE A MINOR AND AN EMPHASIS

Public university governing boards have the final authority to delete subdivisions of major programs. This request is brought to the Board of Trustees after receiving approval from curriculum committees at the department, college and university levels and the concurrence of the Provost.

Minor in Sports Medicine

Description: The Department of Kinesiology and Physical Education in the College of Education proposes to delete the Minor in Sports Medicine.

Rationale: The emphasis in athletic training offered within the B.S. degree program in Kinesiology evolved from the Minor in Sports Medicine. Sports medicine is an umbrella term for a number of professional areas, and the minor was originally developed as a route for students to pursue careers in athletic training. In order to meet the current requirements to practice as an athletic trainer, students must pass a national examination; eligibility to sit for the examination requires graduation from an accredited degree program. Students interested in pursuing careers as an athletic trainer enroll in the emphasis in athletic training and complete the baccalaureate degree program in kinesiology, which is both accredited and prepares students for eligibility to sit for the licensing examination. The minor proposed for deletion no longer has any professional relevance to or value for students, being neither accredited nor a degree program.

Costs: No specific resources are appropriated to this minor. The courses required for the minor are a component of the courses required for the emphasis in athletic training, and no cost savings will result from the deletion of this minor.

Emphasis in Business Chemistry (within the B.S. in Chemistry)

Description: The Department of Chemistry and Biochemistry in the College of Liberal Arts and Sciences proposes to delete the emphasis in business chemistry within the B.S. degree program in chemistry.

Rationale: Demand for this emphasis has historically been low. Over the last 20 years, 63 students graduated with baccalaureate degrees in chemistry that include this emphasis, and two-thirds of these graduated prior to the 1992-1993 academic year. Since 1999, only two students have graduated with baccalaureate degrees in chemistry that include this emphasis. The emphasis does not appear to be meeting the needs of students enrolled in the B.S. degree program in chemistry.

Costs: No specific resources are appropriated to this emphasis. The courses required in the emphasis are taken by other majors in the department, and no cost savings will result from its deletion.

Recommendation: The university requests Board of Trustees approval of the deletion of the Minor in Sports Medicine and the Emphasis in Business Chemistry within the B.S. in Chemistry.

REQUEST FOR NEW EMPHASIS

New subdivisions of existing undergraduate programs are called emphases, and new subdivisions of graduate programs are called specializations. The creation of both of these subdivisions requires the approval of the Board of Trustees. If the Board approves the addition of new emphases or specializations, the university will report them in the Annual Listing of Changes sent to the IBHE each June. These requests come to the Board of Trustees after receiving approval from the curriculum committees at the department, college and university levels and the concurrence of the Provost.

Emphasis, Chemistry for Preprofessional Students (within the B.S. in Chemistry)

Description: The Department of Chemistry and Biochemistry in the College of Liberal Arts and Sciences is proposing to offer an emphasis in chemistry for preprofessional students.

This emphasis is designed to provide a sound background in chemistry for students who, rather than choosing a "traditional" career in chemistry, intend to seek careers in areas that include sales or technical writing, patent law, biotechnology or the health professions such as medicine, dentistry, optometry or pharmacy. Although not certified by the American Chemical Society, this emphasis provides the scientific background needed to pass the entrance examinations for professional programs and enough of a scientific background to enable graduates to find jobs in the technical fields outside traditional research and laboratory chemistry. Students enrolled in the proposed emphasis would complete the same core sequence of courses as other chemistry majors with the option of selecting the traditional sequence in inorganic chemistry or a more general organic chemistry sequence as well as the option of choosing a calculus- or noncalculus-based sequence in physics.

Rationale: The interface between chemistry and the biological sciences is becoming more important in our daily lives due to recent advances in biotechnology and molecular medicine, and it is increasingly important to have citizens educated in both areas. This proposed emphasis provides a means for integrating study in both sciences, with 33 semester hours of course work in chemistry and 19 semester hours of course work in biological sciences. It should appeal to students with an interest in both chemistry and biology, especially those planning to go on to professional schools in medicine, pharmacy, dentistry or veterinary medicine. The required courses and electives, chosen with the assistance of an adviser and taking the student's career plans into account, would provide a background in the physical sciences sufficient to pass the entrance exams for these professional schools. The course of study prescribed for this emphasis should also serve as a sufficient foundation for any student interested in a career in patent or intellectual property law.

Costs: No new resources are needed to implement this emphasis. The courses required for the emphasis are currently offered in the Department of Chemistry and Biochemistry and the Department of Biological Sciences.

Recommendation: The university requests Board of Trustees approval of the Emphasis in Chemistry for Preprofessional Students within the B.S. in Chemistry.

**Chair's Report
No. 27**

December 4, 2003

MEMORIAL RESOLUTION

WHEREAS David A. Wirsing faithfully served the people of the 70th legislative district including Northern Illinois University from January, 1993 to November 16, 2003; and

WHEREAS Representative Wirsing worked tirelessly and selflessly to promote higher education and Illinois' nine public universities; and

WHEREAS he recognized the unique nature and mission of each public university in Illinois and sponsored legislation to create independent governing boards for each institution, including Northern Illinois University; and

WHEREAS Representative Wirsing sponsored legislation permitting public universities to retain tuition revenues locally as a method of improving the management efficiency and maximizing course delivery opportunities at each public university; and

WHEREAS he supported the governing boards and trustees at each public university, as well as the university presidents, faculties and staffs in their efforts to provide the best education possible at an affordable level for all Illinoisans; and

WHEREAS State Representative Wirsing was a staunch advocate for and supporter of public university students receiving a voice and a vote on university governing boards; and

WHEREAS Representative Wirsing worked tirelessly with the University administration and the Board of Trustees of Northern Illinois University to ensure capital funding for buildings at Northern Illinois University including the renovation and restoration of the University's oldest building, Altgeld Hall, the basement build out of Founders Memorial Library, the storm water retention/detention program throughout west and east campus, as well as funds to update and renovate the University's chiller system and to equip Barsema Hall; and

WHEREAS the Board of Trustees wishes to officially express its appreciation and gratitude for the many contributions of State Representative David A. Wirsing, not only to Northern Illinois University, but to higher education statewide;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Northern Illinois University in formal meeting herein assembled, confirms and extends its grateful appreciation to the late David A. Wirsing for his outstanding commitment and dedication to furthering public education in Illinois. A copy of this document will be placed in the official files of this Board as a part of the permanent record of the University and the State of Illinois, and as a lasting tribute to the legacy left by State Representative David A. Wirsing.

Adopted in a regular meeting assembled this 4th day of **December, 2003**.

**BOARD OF TRUSTEES OF
NORTHERN ILLINOIS UNIVERSITY**

Gary J. Skoien, Chair

Attest: *Catherine M. Adduci, Secretary*



EXECUTIVE SESSION MINUTES RELEASE

Summary: The Illinois Open Meetings Act, as amended, requires public bodies to review minutes of their executive sessions on a semiannual basis and determine what parts of such minutes they should make available to the public because they no longer require confidential treatment. Accordingly, this item is proposed for complying with this legal requirement by taking action upon the duly approved Executive Session Minutes of January 1996 through September 2003 of either the full Board of Trustees or standing committees of the Board which have not previously been released from confidentiality.

Upon review and advice of the Board's Parliamentarian and General Counsel, the following sections of Executive Session Minutes for the relevant period are proffered for release from confidentiality.

June 6, 1996 – Executive Session of the Executive Committee of the Board of Trustees

- 3.c. Property Matter

March 19, 2001 – Executive Session of the NIU Board of Trustees

- 3.b.ii Property Matters

September 20, 2001 – Executive Session of the NIU Board of Trustees

- 2.a. Property Matters

December 6, 2001 – Executive Session of the NIU Board of Trustees

- 2. Property Matters

March 21, 2002 – Executive Session of the NIU Board of Trustees

- 1. Property Matters

June 20, 2002 – Executive Session of the NIU Board of Trustees

- 2. Litigation and Risk Management Matters
- 3. Property Matters

December 5, 2002 – Executive Session of the NIU Board of Trustees

- 1. Executive Session Minutes Approval
- 2.a. Property Matters
- 3.a. Personnel Matters

March 11, 2003 – Executive Session of the Legislation, Audit and External Affairs Committee

- 1. Security Procedure Matters

March 19, 2003 – Executive Session of the NIU Board of Trustees

- 1. Personnel Matters
- 2. Claims and Litigation
- 3. Review and Approval of Minutes of Previous Executive Session Meeting
- 4. Review and Approval of Minutes of Previous Executive Session Meeting of Legislation, Audit and External Affairs Committee

June 19, 2003 – Executive Session of the NIU Board of Trustees

- 1.a. Property Matters
2. Personnel Matters
3. Litigation Matters
4. Review and Approval of Minutes of Previous Executive Session Meeting

Recommendation: The Chair recommends that the Board approve the release from confidentiality of the specified sections of Executive Session Minutes as reviewed and advised above. Those sections, if any, which are still subject to confidentiality, together with sections from subsequent meetings, will be considered again in approximately six months.

PROPOSED BOARD OF TRUSTEES MEETING DATES FOR 2004

Following the general pattern of meeting dates for previous years and input from Board members, the following choices are offered for consideration by the Board.

March 18	(3rd Thursday)
June 17	(3rd Thursday)
September 16	(3rd Thursday)
December 2	(1st Thursday)

The Northern Illinois University Law and Article III of the *Bylaws of the Board of Trustees of Northern Illinois University* state that the Board shall convene at least once each quarter. These dates would meet those requirements.

President's Report No. 39

March 18, 2004

A G E N D A

**BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:00 a.m. – Thursday – March 18, 2004
Clara Sperling Sky Room**

- 9:00 a.m. Call to Order, Roll Call, Notice Verification, Meeting Agenda Approval, Review and Approval of Minutes, Reports of Board Committees and Board Liaisons, Recess to Executive Session
Executive Session – University Suite
Reconvene Board of Trustees Meeting – Clara Sperling Sky Room



27. Call to Order and Roll Call
28. Verification of Appropriate Notification of Public Meeting
29. Meeting Agenda Approval *Action* ... 70
30. Review and Approval of Minutes of December 4, 2003 *Action* ... 72
31. Chair's Comments/Announcements
- a. Election of Board of Trustees Secretary *Action*
32. Public Comment*
33. Reports of Board Committees and Board Liaisons
- a. Executive Committee
- b. Academic Affairs, Student Affairs and Personnel Committee
- c. Finance, Facilities and Operations Committee
- d. Legislation, Audit and External Affairs Committee
- e. Illinois Board of Higher Education
- f. State Universities Civil Service Merit Board
- g. Northern Illinois University Foundation
34. Executive Session
35. President's Report No. 39
- a. University Recommendations Forwarded by the Board Committees
- (1) Fiscal Year 2005 Student Fee Recommendations *Action*.... 89
- (2) Fiscal Year 2005 Room and Board Rate Recommendations *Action*.... 93
- (3) Fiscal Year 2005 Athletic Sports Camp Housing and Meal Expenditure *Action*.... 95
- (4) Fiscal Year 2005 Student Accident and Sickness Insurance Contract *Action*.... 96
- (5) Fiscal Year 2005 Document Services Copier and Controller System97
 Contract Renewal *Action*.... 97
- (6) Fiscal Year 2005 Waste Management Contract Renewal..... *Action*.... 98
- (7) Fiscal Year 2005 *Northern Star* Contract Renewal *Action*.... 99
- (8) Fiscal Year 2005 International Programs Division Contracts Renewal *Action*... 100
- (9) Fiscal Year 2005 Mass Transit Contract Renewal *Action*... 101
- (10) Information Technology Services Computer Desktop Workstations *Action*... 102

- (11) Douglas Hall - Student Rooms Carpet Installation - Capital Project Approval *Action*... 103
- (12) Department of Psychology Research Grant *Action*... 104
- (13) Recommendations for Faculty and Supportive Professional Staff
Sabbatical Leaves for the 2004-2005 Academic Year *Action*... 105
- (14) Request for Degree Authority at Regional Site *Action*... 107
- (15) Request for New Emphases *Action*... 108
- (16) Request to Delete an Emphasis *Action*... 109
- b. University Reports Forwarded from the Board Committees
 - (1) Fiscal Year 2004-05 Budget Update *Information*.....
 - (2) Undergraduate Tuition Policy Implementation *Information*.....
 - (3) PeopleSoft Status Report *Information*.....
 - (4) Fiscal Year 2004 Increment Summary Report *Information*.....
 - (5) Higher Learning Commission Accreditation Update *Information*.....
 - (6) Annual Report on Oral English Proficiency 2002-2003 *Information*.....
 - (7) Annual IBHE Report on Underrepresented Groups 2002-2003 *Information*.....
 - (8) Substantive Legislation *Information*.....
 - (9) Fiscal Year 2005 Budget Status *Information*.....
 - (10) Fiscal Year 2004 Federal Legislative Report *Information*.....
 - (11) Fiscal Year 2003 Compliance Audit Report *Information*.....
- c. Items Directly from the President
 - (1) Business and Industry Services Consulting Services *Action*... 110
 - (2) Summary of Grant and Contract Awards *Information*.....
- 36. Chair's Report No. 28
 - a. First Reading - Amendment to Bylaws of the Board of Trustees
of Northern Illinois University *Information/Discussion*.....
 - b. First Reading - Amendment to *Bylaws* of the Board of Trustees
of Northern Illinois University *Information/Discussion*.....
- 37. Other Matters
- 38. Next Meeting Date
- 39. Adjournment

*The Board and its committees comply with P.A. 91-0715 through its *Bylaws*, Article II, Section 5.B:

1. Consistent with Public Act 91-0715 and reasonable constraints determined by these *Bylaws* and the Chair, at each regular or special meeting of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.
2. Committees of the Board review University proposals for action and make adjustments and endorsements as appropriate for further consideration by the full Board. Public comments are generally most useful at meetings of Board committees, where proposals are first considered and the time for interaction most feasible.
3. To facilitate an orderly process, appearance requests must be registered on a Board-provided form and submitted to the Board's Parliamentarian at least 45 minutes before the meeting is scheduled to be called to order. To be recognized, the appearance request will include the name, address and position of the individual wishing to speak, the name of the organization or group represented, a concise summary of the presentation, and whether the requestor has appeared earlier on the topic before any other meeting of the Board. The Parliamentarian may confer with registered speakers to cooperatively assist the Chair of the meeting in assuring coordinated issue presentation and an efficient use of allocated time. The Parliamentarian will acquaint requestors with the generally acceptable rules of decorum for their presentations. In lieu of oral presentations, individuals may present brief written materials not to exceed five (5) pages to the Parliamentarian for distribution and consideration by the Board in advance of the meeting.
4. The Chair of the meeting will recognize duly registered individuals at the appropriate point during the meeting. Unduly repetitive comments may be discouraged and restricted by the Chair. To assure an orderly and timely meeting the Chair may limit time allotments to five minutes or less, may delay or defer appearances when appropriate, and defer or refer questions received from presenters for answers if available.

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Ellen Andersen, Director of Special Events, at (815)753-1999, as soon as possible, normally at least a week before the scheduled Board meeting.

Minutes of the
BOARD OF TRUSTEES
OF NORTHERN ILLINOIS UNIVERSITY
March 18, 2004

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Gary Skoien at approximately 10:12 a.m. in the Clara Sperling Sky Room of Holmes Student Center. Acting Recording Secretary Barbara Rice conducted a roll call of Trustees. Members present were Trustees Robert Boey, Manuel Sanchez, Myron Siegel, Student Trustee Kevin Miller and Chair Skoien. Present via teleconference was Trustee Barbara Giorgi Vella. Not present was Trustee George Moser. Also present were Board Parliamentarian Kenneth Davidson and President John Peters. With a quorum present, the meeting proceeded.

VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

MEETING AGENDA APPROVAL

Parliamentarian Kenneth Davidson stated that the Item for election of the Board of Trustees Secretary replacement was stricken from the agenda and was no longer a part of the agenda for this meeting. After discussion with President Peters and review of the printed agenda before us, Chair Skoien said, I propose creation of a Consent Agenda that would immediately precede the beginning of the President's Report for today's meeting, and move President's Report Number 39, Action Items 9.a.(3), (5), (6), (7), (8), (10), (11), (12), (14), (15), (16) and 9.c.(1) and our receipt of Information Items 9.b.(3), (4), (6), (7), (8), (9), (10), (11), and 9.c.(2) to that Consent Agenda. I would also propose adding an Honorary Resolution for approval under the Chair's Report. The Chair asked for a motion to approve the revised meeting agenda. Trustee Sanchez made a motion to approve the meeting agenda as amended. Student Trustee Miller seconded the motion. The motion was approved.

REVIEW AND APPROVAL OF MINUTES

It was moved by Trustee Boey and seconded by Trustee Sanchez to approve the minutes of the December 4, 2003 Board of Trustees Meeting. The motion was approved.

CHAIR'S COMMENTS/ANNOUNCEMENTS

As usual, Chair Skoien commented, we have an extremely full agenda before us this morning. Our spring agenda always fills up quickly as we work a semester ahead and prepare even now for the fall. We have a number of important matters to take up this morning, as well as several reports to hear, and I would like to begin by offering a few comments on some of those issues.

Much of our attention, at this point, is directed toward budget issues. I know that I speak for all of my colleagues here when I say that we remain deeply concerned about the erosion of state support, and perhaps even more importantly, the continuing uncertainty under which this university and all of public higher education in Illinois must operate. We know that this campus community is hungry for budget information, and I applaud President Peters for the manner in which he keeps faculty and staff informed about new developments. I also know that he shares our frustration with the lack of information under which we sometimes must operate. In light of that uncertainty, it is an even greater credit to this president and our chief financial officer that NIU has maintained such an enviable level of stability. We have avoided layoffs. We have avoided program eliminations. We have even managed to provide small salary increments. These are the signs of a well-managed institution.

At the same time, neither the administration nor this Board is unaware of the sacrifices being made on the front lines of the university. We know that the faculty are teaching more and larger classes. We know that some areas have been forced to cut back on support services and important instructional equipment. We know that students are being asked to think further ahead in their course scheduling and be more flexible in all aspects of their academic program planning. We know that staff at all levels are doing more with less.

Most of all, we wish we could predict with some certainty what the future holds and when we can expect more reasonable levels of state support. Absent a crystal ball, the best we can do is to continue to keep the campus community apprised of new developments and to pledge to continue our own efforts in Springfield and elsewhere.

At present, we are looking at a Fiscal Year 2005 budget recommendation from the Governor that reduces our state revenue 1.5 percent below the current fiscal year level. We have also been told to hold back another 2 percent for FY05 for what is being termed an "emergency fund" – but there are no specific instructions about what that means. Both this Board and this president have gone on record in support of the budget recommendations by the Illinois Board of Higher Education which has recommended that the state support for 2005 remain at the 2004 level. We believe that public higher education has contributed more than its fair share to help solve the state's budget problems, and we urge legislators to put the brakes on the precipitous decline in state support.

Finally, I want to express my personal gratitude, as well as that of my fellow Trustees, to all the NIU faculty and staff who continue to offer our region top-level teaching, research and public service. Your general good humor and perseverance are much appreciated.

One of the financial issues we are going to deal with again this morning is the setting of student fees for next year. Again, I want to compliment Dr. Peters, Dr. Williams and their staffs for creating and nurturing a fee process that is extremely participatory. Student members of the fee committee have extensive access to information about costs, revenues and other variables, and that allows them to make fully-informed decisions about how to support various campus services like the bus system and health service and facility upgrades like the West Campus development.

Another issue we will vote on today is that of faculty sabbaticals. Without going into too much detail, I would like to say that my colleagues and I have learned a great deal over the years about the sabbatical process and have become very strong supporters. We have heard presentations about new work, new research directions, new curricula and instructional innovations, and incredible public service undertaken during sabbaticals that have made us true believers in the value of the process.

Many of you know I have just become a father again for the third time. It is a very exciting time for us as we are watching our sons enter preschool and thinking about our daughter's future education. I am in a unique position as the chair of a university board with children just beginning their formal education, and it is one of the reasons I am so excited about the leadership role NIU has taken in the realm of school-university partnerships. A little later this morning, we are going to hear and see a presentation about what NIU calls the P-20 Initiative, which stands for "preschool through graduate school" initiative. This is something President Peters launched a little over a year ago, and from what I have seen so far, I think all of us are going to be extremely impressed and proud of how much progress has been made already. To President Peters, Vice President Anne Kaplan and her staff, and to Vice Provost Gip Seaver and the deans, let me say that we are very excited about your work and very much looking forward to learning more about the P-20 Initiative.

I would also be remiss if I did not take this opportunity to thank all of the faculty and staff involved in our recent Higher Learning Commission accreditation visit. To Virginia Cassidy and Jan Rintala in particular, I offer thanks on behalf of the entire Board for all of your work over the past two years in preparation for the visit. I am going to ask President Peters to comment in more detail about that process later on, but I would say at this time that the Board was very gratified with the early reports. Of course, we were not surprised that the accreditation team would give NIU high marks, but some of the specific strengths they found here were really quite validating. Trustee Vella, Trustee Boey, Student Trustee Miller and I had a chance to have lunch with the committee. It was a very interesting opportunity. And one of the things I

assume you are not going to mention in the report is the laudatory comments that they had for our president. They were very impressed by his communication with the university, the management skills he exhibited and how he has really put things together here during his tenure.

During the luncheon, Trustee Boey commented, we noticed that the chair of the team was also a member of the team that came to NIU ten years ago, so she had a bird's-eye view of the changes of ten years ago versus now. And she really had a lot of interesting and very positive things to say about the university and the leadership.

Many of the issues we'll be talking about today have a strong focus on the future, Chair Skoien continued. As a still relatively-new governing body, we feel that we have reached a point as a board where we need to engage the university in dialogue about longer-term planning. As one of the accreditation site visit team members said to me, it is difficult to get a quick fix on NIU. This is a very complex institution with a rich history and a very unique role in a fast-growing region. I believe the time has come – and President Peters and I have had many conversations on this topic – for us to address long-term planning and positioning for this university. This need was born out in the Higher Learning Commission visit, our self-study and our rapid progress in the past few years: We need to revisit our mission, our position in the state and region, and our identity as it is communicated to the rest of the world. It is increasingly clear to all of us that we have entered an era in which demand for public higher education is going to far outstrip our ability to supply those services. Given the increased demand for an NIU education, we must be sure we have a solid enrollment management policy. We must clarify our academic focus and research strengths. And we must speak with one NIU voice. All of these efforts will help us make the best use of the resources – which are many – that we do have, will help our graduates recognize the value of the education they have received at NIU, and will help maximize our efforts to raise private funds.

The reality in which we must undertake all of those tasks is one without new resources. The challenge is to find new ways of focusing existing resources on our most critical needs, period.

As most of you know, I am a businessman. I think this is one instance in which we would do well to take some examples from the business world and link our long-term planning to specific university goals. To this end, and on behalf of the Board of Trustees, I am asking President Peters to begin work on two of these important planning issues. The first outcome we would like to see, for lack of a better description, is clarification of the NIU message and mission. Neither the constraints of our budget nor the demands of a competitive market allow this university to be all things to all people. We have specific strengths and a unique identity, and we simply need to align our efforts and resources in support of what we do best. Second, with the departure of our athletic director, we are asking President Peters to lay the groundwork which will sustain the academic excellence and integrity of our program and capitalize on the recent success of our football team and other sports. We do not need to look further than last fall's football success to see the positive impact athletics can have on NIU's reputation, the quality of students it is able to attract, and the interest that it creates amongst alumni and donors, which feeds the mission of the university, which is education and research.

Finally, there was some really big news that came out of DeKalb this month, and that is the imminent departure of Athletic Director Cary Groth. Many things have been said over the past week and half about Cary and what she has meant to the NIU athletic program. I have heard and read literally dozens of news reports about her, and the one thing that struck me is how very consistent people's comments about her have been. I do not think anyone who has been interviewed by the press regarding Cary's departure failed to use the word "integrity" when they described Cary and the program she has built here at NIU.

I was really struck by the number of times I heard that word, "integrity," and in thinking about what I might say about Cary today, I thought about that word. "Integrity" is another form of the word "integral." It means "essential or necessary for completeness." What people are really saying about Cary is that the mark she leaves at NIU is one of completeness: treating student athletes as complete people, with an emphasis on their academic and personal wellbeing; not leaving things half-done, but persevering until projects – like the Convocation Center, the stadium, the booster clubs and even the football team – are completed and on a solid footing; and, finally, helping reconnect athletics with the larger university in ways that underscore the completeness of the NIU experience. That is what I think people mean when they say Cary brought "integrity" to our program, and I agree.

Cary, on behalf of this Board and the campus community, thank you for 23 years of leadership. You are a complete professional, and we will completely miss you.

At this time, I would like to read into the record the text of an official resolution that we are going to be voting on later this morning:

RESOLUTION

WHEREAS Cary Sue Groth has faithfully served her alma mater, Northern Illinois University for 23 years as coach, administrator, mentor and athletic director; and

WHEREAS Ms. Groth has brought a claim to her university by earning numerous national awards for professional excellence and personal integrity; and

WHEREAS she has served in the forefront of both state and national equity moments through her gubernatorial appointments to the Commission on the Status of Women in Illinois and her national appointment by the U.S. Secretary of Education to the U.S. Title IX Commission; and

WHEREAS Ms. Groth served as the driving force behind a massive athletic facility improvement plan, which included the Huskie Stadium east grandstand project, the installation of the Huskie Stadium's new field turf surface and the new scoreboard and video display system, construction and opening of NIU's 10,000 seat convocation center and the major renovations at baseball's McKenzie Field and softball's Mary M. Bell Field; and

WHEREAS she led NIU's successful return to the respective Mid-America Conference and its certification by the NCAA as one of the nation's first major athletic programs found to be operating in full conformance with the association's operating principles; and

WHEREAS she has recruited and hired numerous successful coaches who share her commitment to competitive success, program integrity and holistic support of student athletes ... of the student athlete; and

WHEREAS Ms. Groth's leadership has facilitated steady growth in all programs, including unprecedented success in football, increased game attendance and NIU's first-ever appearance in national top ten football rankings; and

WHEREAS her expert guidance and unflagging enthusiasm has injected new energy into the Huskie Booster Clubs as well as athletic alumni and fundraising efforts; and

WHEREAS in all her efforts, Cary Groth has brought pride to her university and its faculty, staff and students;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Trustees of Northern Illinois University in formal meeting herein assembled, extends its grateful appreciation to Cary Groth for her outstanding and loyal service.

BE IT FURTHER RESOLVED that this resolution be presented to Ms. Groth and a copy of this document be placed in the official files of this Board as part of the permanent record of the great State of Illinois and as a lasting tribute to the performance and accomplishments of Ms. Cary Sue Groth.

Adopted in a regular meeting assembled this 18th day of March, 2004.

**BOARD OF TRUSTEES OF
NORTHERN ILLINOIS UNIVERSITY**

Gary J. Skoien, Chair

Attest: _____
Anne C. Kaplan, Assistant Secretary



We have this beautifully embossed, leather-bound edition of the resolution for you Cary. I have just one last thing, and then I will ask Cary to say a few words.

The other thing that was not in the resolution or my comments is, when I first came to the Board at NIU, there were a few people who really reached out their hand of support and welcome. And one of them was Cary. She made me and my family feel like we were really part of the university. That is indicative of how she served as an ambassador to the greater world and to everybody she came in contact with. It was really a personal pleasure to be involved with you, Cary. You are a super person.

Ms. Groth made the following comments:

Thank you. I want to start by saying I cry when I see puppies, so don't be surprised if I cry here. Actually, I have had an unbelievable experience here at Northern Illinois University. And because of you and the staff that I have had the good fortune to work with, the two presidents I have been fortunate to work with, Dr. Kaplan's leadership and staff in athletics, I have been able to experience great success because of the people that have been associated with the program. We have done it as a team. And, because of that, I have the opportunity to move on to Nevada.

People have asked me over the last week, what is one thing that I am most proud of. Actually, there are two. One, our graduation rate in the last 10 years went from 51 percent to 67 percent. That is huge. Second is watching people from all over the country wear that new Huskie logo that we put together two and a half years ago – the pride in the institution. But that all was accomplished by the team of people in this room and the athletic program and our alums, who really stood by a program that had many lean years. So, from the bottom of my heart, I appreciate the support I have gotten over the years. And being my alma mater, NIU will be forever in my heart. I am trying to schedule football at Nevada so we have Northern's Homecoming day off in order for me to come back to Homecoming and wear my jeans and NIU sweatshirt and tailgate and have some fun. But, I will miss all of you very much. And, thank you very much.

"What else can you say about this woman?" Trustee Boey asked. All her attributes have been covered, so I will not be redundant. However, my wife, Doris, and I have had the pleasure of knowing her for a number of years, even before I became a Trustee. And Gary, like you, she truly extended her welcome to the NIU community. Being in the position I am, along with my fellow Trustees, I certainly understood some of the issues and difficulties she had to work through. And, certainly, when she took the directorship ten years ago, she was plowing new ground along with a handful of other female AD's in the country in Division 1-A. You have been marvelous. And given some of the difficult times you went through to bring us to where we are today, I know it was not because of the money. You certainly had a ton of other opportunities before now. All I can surmise is what you have done for NIU is truly an act of love. Thank you for that.

I would be remiss, Trustee Sanchez said, if I did not say that that same kind of welcome for Pat and me was and always will be there, and we are going to miss you.

Cary, I just want to say formally, on behalf of the Athletic Department, the student athletes and all the people you nurtured and worked with and who respect you, President Peters said, you are a tremendous role model for both men and women. On behalf of the faculty, who trust you when you say the student/scholar part comes first, and our fans and the staff who have found you a pleasure to work with, we wish you Godspeed and great success. You have left the place a lot better than you found it. You are forever a part of Huskie tradition. And we hope you are back often.

First, Cary, I want to congratulate you and wish you the best of luck, Trustee Siegel said. I know you will do a wonderful job out there in Las Vegas, and we will be reading a lot about you. Cary, you have done a wonderful job, Trustee Vella said. I hate to see you go, but opportunities are there. So I wish you Godspeed.

We all wish you well, Chair Skoien said. I guess that is the last message. We all wish you the best, because it really has been a pleasure working with you and being with you here.

In your opening remarks today, Chair Skoien, you mentioned the need for NIU to define what it does well, President Peters said, and I think education leadership is something we have historically done well and continue to do very well. About 15 months ago, I convened a task force to look at how NIU could play a stronger role in public education reform, which is a major public policy issue of our time. While I knew this was a subject they cared about very deeply, I have to admit that I was not prepared for how ready they were to take on this project. I was stunned at how quickly we have staked our claim to statewide leadership in this area. The P-20 Initiative has accomplished so much in such a short time that I felt we needed to give you an update as soon as possible. And here to do that is Vice President Anne Kaplan of the Division of Administration and University Outreach, who, along with Vice Provost Gip Seaver, co-chairs the P-20 Task Force.

I am speaking on behalf of Dr. Seaver as well, Dr. Kaplan said. He is in Chicago making a presentation and thought better of driving back out here this morning. However, you will see him on the video. In the video, we feature a handful of educators from throughout the NIU region talking about what they need to do a better job and how the NIU P-20 Initiative is helping meet those needs. There are a number of very specific projects that have come directly out of NIU's P-20 efforts over the past 15 months. But there are dozens of other ongoing projects all over campus that now have a distinct P-20 emphasis. We are not going to tell you about all of those, but we could. Actually, all you really need to know about P-20 is three things: It is about producing better teachers, it is about improving student achievement, and it is about creating seamless transitions. So we would like to offer you a sampling of those goals and show you how NIU is helping meet them.

Following is a brief summary of the video presentation.

In 2003, NIU President John Peters established a bold agenda for improving public education in Illinois from preschool through graduate school – the NIU P-20 Initiative. The NIU P-20 Initiative includes dozens of programs and hundreds of partnerships with public school districts across northern Illinois. In professional development, technology training, grant writing, research, program development and public policy services, the NIU P-20 Initiative addresses school problems from every possible angle.

NIU's P-20 Initiative brings faculty experts and new resources into schools to help teachers.

P-20 field work also helps keep NIU's Teacher Preparation Program current, thereby producing new teachers who are better prepared for the challenges of today's classroom.

P-20 spreads NIU influence across the state. One of the realities many new teachers must deal with is financially challenged districts with few resources to modernize teaching methods. NIU's P-20 Initiative coordinates fundraising efforts across colleges and has so far raised \$7 million for teaching improvement programs with \$15 million more under review. Closer to home, one of its most ambitious programs seeks to improve a whole district through involvement with one school. Wright Elementary is a new school being planned from the ground up by NIU and DeKalb District 428. The Partnership School is a good example of a school district and a university collaborating to provide opportunities for the district's students and staff, as well as opportunities for the faculty and students at the university. At the Partnership School, NIU specialists will help teachers use music, drama, art and computers to teach reading, writing, math, science and all the core subjects.

The important thing is improving student achievement and student outcomes. The strict requirements of federal No-Child Left Behind standards have many districts scrambling to improve students' scores on standardized tests. In Illinois, teachers and school administrators have a leg up in that area, thanks to another NIU P-20 Initiative – the Illinois Interactive Report Card. The IIRC allows parents and teachers to see exactly how

students are performing over a long period of time in a variety of subjects. It also allows educators to pinpoint special groups who need extra help for particular weaknesses in school curricula. Hundreds of Illinois schools are using the Interactive Report Card, and dozens more are contracting with NIU for advanced report card services and training. Currently, 300 schools in more than 35 districts are working with NIU P-20 staff learning how to use data to improve classroom teaching.

School reform is everybody's issue. But universities, public universities in particular, can provide the leadership in getting people together to start to identify where the difficulties are and then to work together to find solutions.

Better teachers – higher student achievement – smoother transitions.

What we have tried to give you is just a flavor of the types of programs that P-20 encompasses, Dr. Kaplan said. There is a lot more detail on this in the notebooks we gave you. The Interactive Report Card section of these notebooks, has been customized so that the reports are based on the towns each of you comes from. And I think you will find the results of that very interesting. I also want to acknowledge the creator of the Interactive Report Card, Harvey Smith, who is with us today. And we would like to recognize the whole P-20 Task Force: Chris Sorenson, Dean of the College of Education; Fred Kitterle, Dean of the College of Liberal Arts and Sciences; Shirley Richmond from Health and Human Sciences, who is out of town today; Promod Vohra, Acting Dean of the College of Engineering and Engineering Technology; Harold Kafer, Dean of the College of Visual and Performing Arts, who has had a lot to do with the arts emphasis in the Wright Elementary School; and Marilyn McConachie, an educational policy specialist in NIU Outreach. These are the people who have placed NIU firmly in the lead in terms of education reform in the state.

So, on behalf of them, Dr. Seaver and myself, we would all like to acknowledge President Peters' leadership on this effort and his vision for the university in which public education is everyone's business. Going back to what Chair Skoien said, if we become a university which speaks with one voice, this is certainly one of the things this university is going to say.

Thank you, President Peters said, it is a tremendous achievement on the part of the faculty and staff with the leadership of the deans Dr. Seaver and Dr. Kaplan. Obviously, this video will be used around the state and the country to demonstrate what I think is one of the essential roles of universities in this millennium. When you see those little faces on the video, we really have to reach out and partner with the school districts, and we will all be better for it.

I am impressed, Trustee Boey said, because I still remember only a year ago at the State of the University address that I heard you first mention P-20, and we have made remarkable progress. So, I am proud of that, the way the team has come together and all the deans have put so much effort into it. I look forward to seeing more on it.

President Peters stated that the P-20 project would probably become a part of our routine reporting. But the program has grown exponentially, he said, and it attracts attention. It is really an amazing program. And it also is attracting external dollars.

I want to welcome University Advisory Committee representatives who may be present this morning: Dr. Suzanne Willis, Dr. Xueshu Song, Ms. Beverly Espe, Ms. Sara Clayton, Dr. Paul Loubere and Dr. William Tolhurst. Chair Skoien asked if the Committee had any comments. Dr. Willis added her congratulations to Cary Groth. It is always good to see a woman in a nontraditional field moving up the ladder, she said. And I know from my own personal professional experience that there are hidden potholes and barriers that may not be obvious to one who is not in that situation. It is not as easy as it looks, so I am very pleased for her.

The other thing, Dr. Willis said, is that the faculty, as are all of us, is concerned about the budget and are kind of foundering in a sea of noninformation. But, as far as I can tell, the openness with which dealing with these issues over the past couple of years has been handled, has left the faculty feeling that they are

informed and in the loop. They are upset at the budget and at the state. But they feel that things at the university have been handled extremely well, and we are certainly grateful for that.

One thing that I did not say in my comments, Chair Skoien said, but I know I said this in December. It is unusual to have such a protracted problem at the state level. And, as we know, the states trail the economy in general. If the economy is improving, which we all believe it is, the state budget lags by a significant amount. But I had a briefing recently with Budget Director Filan, looking at their projections. Going out a few years, it is not particularly optimistic on a macro level, so, hopefully, some things will turn around. But, again, everybody is being terrific in dealing with the situation.

PUBLIC COMMENT

The Chair asked Board Parliamentarian Kenneth Davidson if any members of the public had registered a written request to address the Board in accordance with state law and Board of Trustees Bylaws. Mr. Davidson noted that he had received no timely requests to address this meeting.

REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

Executive Committee

There was no report from the Executive Committee.

Academic Affairs, Student Affairs and Personnel Committee

Committee Chair Robert Boey reported that the Academic Affairs, Student Affairs and Personnel Committee met on Thursday, March 4. At that meeting, the Committee considered and endorsed the following action items: Sabbatical Leaves of Faculty and Supportive Professional Staff; a Request for Degree Authority at a Regional Site (Region 10, Chicago); a Request for New Emphasis within the B.S. in Technology; and a request to Delete an Emphasis within the B.S. in Technology. The Committee heard reports on the following information items: an update on the status of NIU's reaccreditation by the Higher Learning Commission of the North Central Association; an Increment Summary Report for Fiscal Year 2004; the Annual Oral English Proficiency Report for 2002-2003; and the Annual IBHE Report on Underrepresented Groups for 2002-2003.

Finance, Facilities and Operations Committee

Committee Chair Barbara Giorgi Vella reported that the Finance, Facilities and Operations Committee met on March 4, 2004. At that meeting, the Committee considered and approved recommendations for fees and room and board rates for the upcoming academic year. The recommendations were developed through a consultative process and are reflective of the budget challenges the university faces in Fiscal Year 2004-2005.

Additional items considered by the Committee were contracts and contract renewals for Fiscal Year 2005: Student Accident and Sickness Insurance, Document Services Copier and Controller Systems, Waste Management, Printing Services for the *Northern Star*, Mass Transit System; Expenditure authorizations: Fiscal Year 2005 Athletic Sports Camp Housing and Meals, Information and Technology Services Computer Desktop Workstations; Douglas Hall Student Rooms Carpet. The Committee received the following reports: Fiscal year 2004-2005 Budget Update; Truth-in-Tuition Implementation; Quarterly Summary of Transactions in Excess of \$100,000; Periodic Report on Investments; the PeopleSoft Status; Fiscal Year 2004 Increment Summary.

Legislation, Audit and External Affairs Committee

Committee Chair Myron Siegel reported that the Legislation, Audit and External Affairs Committee met in Hoffman Estates on March 11. Ken Zehnder provided reports on the status of substantive legislation and the state budget at this point from the Springfield perspective. A substantive legislation report and operating budget update are included in today's BOT report as information items. Kathy Buettner gave a detailed overview of pending federal legislation, including the Higher Education Reauthorization Act.

Dr. Promod Vohra, Acting Dean of the College of Engineering and Engineering Technology, gave a presentation on the ROCK manufacturing initiative that the university is coordinating in Rockford. NIU received a \$2.25 million grant in federal funds in FY04 from the Defense Appropriations Bill to begin helping to revitalize the manufacturing base in Rockford.

Bob Albanese delivered a detailed report on the results of the university's FY03 Compliance Audit. We were pleased to see that there were no repeat findings. The Committee held a discussion about one of four findings that dealt with several departments not depositing cash receipts on a timely basis. The Committee endorsed the motion that requests President Peters to develop a fair and flexible mechanism within the administrative structure to provide for enforcement of audit findings, recommendations and implementation. The Committee has reviewed each finding carefully. While we are very pleased with the innocuous nature of the four findings, we would like to make sure the President has the ability to take administrative corrective action against departments and/or individuals who fail to follow university policy that results in audit findings. President Peters will present his recommendations to our Committee at its next meeting. I will add that I am told by Mr. Davidson that the development of such a process may allow us to have a higher bond rating and help us on our future interest requirements.

The Committee also endorsed an amendment to the Board *Bylaws* that would permit temporary appointment of any Board member attending the Committee meeting to achieve a quorum at that particular meeting. The amendment is in your Board materials today for First Reading. Our concern is how to deal with quorum requirements when our committees are so thinly filled and with all of our Trustees having such busy personal schedules.

Illinois Board of Higher Education

President Peters reported that the last meeting of the Illinois Board of Higher Education was held on February 3 at Lake County. One item of particular interest to this Board is that the IBHE accepted the FY05 higher education budget recommendations for operations, grants and capital improvements. The IBHE also adopted proposed personnel policies for public universities and their board as required by the new State Officials Employees Ethics Act, as amended. We have an implementation committee that has done good work on that. The other item of interest is that the IBHE has established and appointed a committee to study and implement policies affecting students with disabilities.

Universities Civil Service Merit Board

Liaison Barbara Giorgi Vella reported that the Universities Civil Service Merit Board met on Tuesday, January 20. Several requests for dismissal were granted by the board, and we approved our bylaws. Subsequent to the meeting, I was informed that Chair Brewster will no longer be serving as chair of our committee. So, at our next meeting, we will be voting for a new chair. The next meeting should be in May.

Northern Illinois University Foundation

Trustee Boey deferred to Mallory Simpson, Foundation president, to give the NIU Foundation report. The strong momentum that I described to you at the December meeting has carried through the first quarter of 2004, Ms. Simpson said, and we have had some delightful surprises. Total gifts this year received to date are just under \$4.8 million. That is nearly 30 percent ahead of our pace last year. Gifts received from alumni total nearly \$1.6 million, and that is up about 70 percent in alumni giving so far this year. Our annual fund has increased 13 percent, and we have an increasing number of donors. We had fallen off just a little despite the fact that our dollars were holding strong last year, but we are gaining new donors this year, which is very important. So far this fiscal year, we have six new endowed scholarships totaling more than a million dollars. We are very pleased about that, and I have a couple of great stories to share. One of them is about a couple of our newer Foundation board members. Dean and Linda Tobias reconnected with the university about a year and a half ago, and we immediately recruited Dean to the NIU Foundation Board of Directors. Since that time, they have been enthusiastic participants in a lot of our university and Foundation events, and Dean has been a very engaged board member. This winter, John Bass, Director of Gift and Estate Planning, began discussions with the Tobiases about a gift to the Alumni and Visitors Center based on Dean and Linda's reactions to the plans that had been developing. He asked them for \$250,000 to name the board room. Well, Dean had been thinking about a gift more in

the magnitude of \$25,000, and when Dean and Linda discussed this between the two of them, Linda said, "well, Dean, I think you should be approaching this from the Power of 10 that you keep talking about. They asked for \$250,000 ... You're thinking of \$25,000. I think you should multiply that by 10 and what we should give them is \$250,000." And that is what they have done – they have pledged \$250,000.

That story really reinforces a message that I have been delivering in large and small group sessions in the last few months: Just as NIU is now able to imagine things that just a few years ago would have been unimaginable, we are asking our alumni and our other friends and donors to imagine major gifts that they would never have considered giving until now. And the great thing is, our alumni are responding.

Of course, you all know about Sally Stephens' surprise gift of \$300,000 that has been widely reported. Her gift has been designated to support many of the areas of the university near and dear to her, including the Alumni and Visitors Center, the College of Visual and Performing Arts, and a few other things. Sally is fully enjoying her gift decision and reveling in pride and joy, as she should be. And it is an inspiring story for all of us.

Another major gift we had recently is a \$175,000 estate gift from Joyce Pugh to create an endowed scholarship in music and art. This was done in memory of her parents and her husband. She graduated in 1942 with a degree in music education and had been living out west for 47 years. She recently returned to DeKalb and made this bequest commitment.

When you come back from your Executive Session, I will have at your places copies of a new marketing package that we are using to support our development initiatives. The carrier piece is a piece that really promotes the image of the university as a whole, and the pieces that go in the back pocket are focused on particular initiatives that we are working on. We are very proud to have these high quality marketing materials to present when we meet individually with major gift prospects.

One last story about the Kenneth C. Chessick Legal Skills Training Center at the College of Law. The gift has now been completed, the center has been completed and was dedicated on Sunday. It was a thrilling day for Ken and Ellen as donors, but also for the College of Law and the university as a whole. This center truly is another feather in the cap of Northern Illinois University. Ken had a vision to give NIU law students a competitive advantage by providing them with the skills to use cutting edge technology in the practice of law. This would put the College of Law at the forefront on the use of technology. Their gift of \$250,000, which is the single largest gift ever given to the College of Law, made that dream a reality. The ripple effect of that gift will last for many years. Fewer than five percent of law schools have a facility with this type of technology, and we know of no others with such well designed space, great flexibility and so aesthetically pleasing. Completion of this project is an example of a funding partnership between a donor who had a great idea, the College of Law and the university. And many people in this room have played a major part in making this project happen.

Ken called me on Tuesday, still on cloud nine, and just could not say enough. He is so appreciative of the partnership commitments made by President Peters, Provost Legg, Dr. Williams and Dean Leroy Pernelle to make his dream come true. He is incredibly grateful, happy and proud. He is astounded – his words – with the realization of this dream, and his expectations have been exceeded. Both he and his wife, Ellen, have talked about the incredible joy they feel in having made this gift. He said that if everyone knew how much fun it was to make a gift like this and that you would get back more than you give, he thinks people would be pounding down our doors in the Development office – and wouldn't that be great. This was the first major gift made by the Chessicks but certainly not the last. They have told me time and time again that they intend to be very major donors to this university in the future.

Lastly, and related to the Chessicks in some way, I just wanted to offer one additional comment about Cary Groth. She has been a very important partner to Development. She has made opportunities for thrilling experiences, whether it is sitting in a visiting A.D.'s box or going to the sidelines at the Alabama game, she has made very special moments available to our donors – not just athletic donors, but donors to other parts of the university. So, President Peters, when you look for her replacement as A.D., please keep that in mind. We need a strong university citizen and development partner. Thank you.

I just wanted to mention Sally Stephen's gift one more time, Trustee Boey said, because it is so very generous coming from Sally, who has been a lifelong employee of NIU. It is a wonderful gift. And regarding the Chessick gift, he said, they gave a demonstration of what technology means in a courtroom today. This gift will certainly give our law students an advantage going into today's state-of-the-art courtroom that many of their counterparts will not have. They have already been trained in the technology side of the courtroom so that when they are actually there, they will have done it before, and they will be comfortable using the technology.

It was purely coincidental, Trustee Sanchez said, but prior to Sunday's celebration, which I was not able to attend, unfortunately, because of my own trial in an asbestos case, I was assigned out to trial in Cook County two weeks ago before Judge Gordon. I went in and saw all of these high-tech set-ups – the videos, the screens and the computers all over the place. And who is appearing before Judge Gordon, but Ken Chessick. He was in the middle of the third week of a very significant medical malpractice case. And even though we had been assigned to Judge Gordon, they – in legal parlance – stacked us up. They assigned us to a judge and said as soon as this trial is over, you will handle your case. Ken was there, and we spent about 15 minutes just talking about, not his trial, not about his witnesses or about how the evidence had gone, but about NIU. This gentleman, whom I knew was going to have this celebration on Sunday, could not stop talking about NIU. And he does not limit it to just the Law School. His connection is the Law School, but his generous support is for the whole university. But that technology, which my generation, unfortunately, did not have the chance to learn and yet Ken is so familiar with, is going to put NIU law students several steps ahead, because there are folks like me trying to learn it after the fact. Thanks to Ken Chessick's gift, these students also are going to really have an advantage over all the private and public law schools in this state. So, thanks to Ken Chessick, and what a great gift.

EXECUTIVE SESSION

Chair Skoien asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act: personnel matters as generally described under §2(c)(1) and (3) of the Open Meetings Act and property matters as generally described under §2(c)(5) and (6) of the Open Meetings Act. Trustee Boey so moved, seconded by Trustee Sanchez. A roll call vote of the Trustees to recess to Executive Session was unanimous.

BOARD OF TRUSTEES MEETING RECONVENED

Chair Skoien reconvened the public meeting of the Board of Trustees at approximately 11:17 a.m. and asked for a roll call of Trustees. Members present were Trustees Robert Boey, Manuel Sanchez, Student Trustee Kevin Miller and Chair Skoien. Present via teleconference was Trustee Barbara Giorgi Vella.

CONSENT AGENDA APPROVAL

Chair Skoien asked for a motion to approve the items placed on the consent agenda earlier in the meeting. They include President's Report No. 34 Action Items 9.a.(3), (5), (6), (7), (8), (9), (10), (11), (12), (14), (15), and 9.c.(1) and Information Items 9.b.(3), (4), (6), (7), (8), (9), (10), (11) and 9.c.(2). Trustee Sanchez so moved, seconded by Trustee Boey. The motion was approved.

We have a guest with us today, the Chair said. We are fortunate to have with us today Senator Dick Durbin. It is a real pleasure for the university to introduce our senior senator in Washington who has been a great friend to Northern Illinois University, helped us with funding issues in Washington, and who has been just a great friend, partner and leader in our state and a leader in the nation. He asked Senator Durbin to say a few words.

Thank you for those warm words of introduction, the Senator said. I will not interrupt your meeting other than to tell you that I am happy to be here today, and I will meet with a few of you afterwards for lunch. John [Peters] has already been out to Washington with his agenda, and I will tell you that he was not a bit shy in asking for Northern Illinois University. You have a great friend in the House in Speaker Denny Hastert, who has done enormous things for the university, and he is in a position to continue to help. We will try to do our best in the Senate. We are out of money there, as they are in Springfield, but we live

with deficits, which, unfortunately, this governor cannot. So, we will try to help in every way we can. Northern is a premier university in our state. And we think that Northern Illinois University, even beyond the gridiron, has distinguished itself in so many ways and will continue to do so with such distinguished alumni as Manny Sanchez. I do not know if you all saw the write-up about Manny in the *Chicago Tribune*. But, I just want to tell you how delighted I am to be visiting with you today. Thank you very much for the warm welcome.

PRESIDENT'S REPORT NO. 39

We have had a full day, President Peters said, and what a wonderful day for Northern Illinois University to have that surprise visit from our senior senator who, along with his staff, every time I go to Washington, so graciously receives us. And they always inquire as to the health and the welfare of our students. I find that to be true of our delegation on both sides of the aisle.

We have a full agenda, and I do not want to take too much time with comments; but I would like to follow up on a few items, which were mentioned earlier. First of all, NIU has gone on record in favor of the flat state funding recommendation of the IBHE. That is to say, no further cuts to our budget. I note that early reports from the House Higher Education Appropriation hearings would seem to indicate that we are not alone in this stance. Western Illinois, the University of Illinois and Chicago State all testified earlier this month, and they too opposed any attempts to further trim our budgets. NIU is scheduled to testify in late April and, as I have said, we will emphasize our belief that higher education has done all that it can to help the state out of its financial difficulties. Illinois public universities have endured cut after cut over the past two and a half years, and it is time to ask our lawmakers and our Governor to look elsewhere for solutions. If you saw that P-20 video and the faces of those young people and the work we are doing, that is where the investment has to be made – in education at all levels.

I would also like to echo Chair Skoien's thoughts about the perseverance and resilience of our faculty and staff during these lean times. I am deeply grateful for the dedication that you all have shown in keeping our core service to students alive and well. While my communication style is one which always emphasizes the positive – and there is certainly enough to emphasize – I want our campus community to know that I am well aware of the damage these budget cuts have caused over time. None of us imagine that these are circumstances to which we should simply adjust and accept as a permanent state of affairs. We cannot do that. On the contrary, we know we must rebuild an acceptable level of state support. Those efforts are ongoing and involve not only myself and my staff but also members of this Board and a number of elected officials who support higher education and NIU. And I know that our students, our faculty, our staff and our alums are at the ready to do battle when we need them – and we will need them.

I also want to add to Chair Skoien's thanks my own appreciation for the nearly two years of hard work on the part of numerous faculty and staff in the very successful Higher Learning Commission accreditation process. This is a big deal. Of course you know by now that the site team's preliminary report was very positive, and I, for one am going to enjoy sharing some of the specific strengths a little later. So, again, thanks to Virginia Cassidy and Jan Rintala for their leadership in that grueling process.

Finally, I would like to acknowledge the two very specific board directives given by Chair Skoien today. Gary, you asked us to begin work on two key planning projects: the first having to do with clarification of this university's mission and the messages we employ to communicate that mission. I concur with your sense that this is a critical issue for us right now, and I embrace the opportunity to engage this campus in a very focused dialogue on that subject with very specific outcomes in mind.

Similarly, your second charge, to lay the groundwork that will allow us to sustain our athletic success and build on that success, is one that I take very seriously and enthusiastically. I am currently engaged in discussions with staff in Intercollegiate Athletics to determine what they think we need to continue the improvements we have enjoyed in recent years. I am also going to engage the services of a consultant in our search for a new athletic director, because I think we are at such a critical juncture in our program that we need to make sure we align our leadership with goals for the next 5 to 10 years.

UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES

Agenda Item 9.a.(1) – Fiscal Year 2005 Student Fee Recommendations

This first item, President Peters said, is the setting of student fee recommendations for Fiscal Year 2005, which is the very important. There is a summary table of those requested increases on page 16. As you know, these requests come to me after an elaborate and participatory process that is a wonderful thing to behold. Our philosophy is always to keep these at the lowest possible level, and we monitor this constantly. This year, we have incurred increased costs, much of it associated with minimum wage increases and increases in the cost of doing business. Taken collectively, excluding some of the issues that we have very little control over such as the 9.4 percent increase in student health insurance, the increase recommended for approval represents a maximum percentage of about 3.23 percent. And you can see very clearly on the table where we are on each fee and what we are proposing. On activity fees for undergraduate, graduate and professional, no increases are projected. In athletics, we are projecting a 3 percent increase, and that increase will go almost solely for the costs of our grant-in-aid program. As costs of tuition and fees go up, when we provide grants-in-aid to athletes, we have to cover those costs in some way. There is an increase in our bond revenue needs for our facilities. Some of those are preprogrammed. Our wonderful Huskie Bus System contract requires an increase. The health insurance cost represents a hefty increase of 9.46 percent, which is a negotiated rate. But, if you are a parent or paying for private insurance or if you have students at other universities, you know that is a very good rate. And students do not have to take it if they can show proof of insurability from another carrier.

I would like to lead the discussion on this item by commenting further on the health insurance, Chair Skoien said. Three months ago, I finished doing our corporate health insurance, and the increase was up substantially above 9 percent, by a factor of two and half. So, I applaud the effort to hold it to a 9 percent increase. That is the unfortunate reality we have today with healthcare costs. Absolutely, Trustee Boey agreed. I wish our company had a 9.46 percent. Ours is substantially higher than that.

Student fees and tuition are something that is near and dear to my heart as a student member of the Board, Student Trustee Miller commented. As has already been said, the process that is used is extraordinarily intensive. It involves people from all over the university, including students, for which I very much applaud the university. And I can say after a lot of research, thought, consideration and consulting with the students and other people who were involved in this process, I am confident in saying that these recommendations achieve what I believe to be the appropriate balance between the necessity of the institution and affordability. It is a minimal increase if you take out the contractual obligations. And I applaud the fee review committees and everyone involved for that. It is always difficult to make these decisions. We have a lot on our plates. But, as I have said, I feel these are appropriate recommendations, and I will be voting in favor of them.

Chair Skoien asked for a motion to approve the FY05 Student Fee Recommendations. Trustee Sanchez so moved, seconded by Trustee Boey. The motion was approved.

Agenda Item 9.a.(2) – Fiscal Year 2005 Room and Board Rate Recommendations

Moving on to Fiscal Year 2005 Room and Board Rate Recommendations on pages 20 and 21, President Peters said, we are requesting an average rate change of 9.04 percent. The various changes in room rates by types of residence hall and board rates are listed on page 21. Interestingly, I found that the Residence Hall Association, which consists of the students who represent the residence halls, were unanimous in their support of this percentage increase. As a matter of fact, they were unanimous in their support of a higher rate. But we think we can live within this recommendation. These rates are basically the result of increased utility costs and salary increments as a result of the minimum wage increase, because we have so many students who are employed. And it really does not represent any significant programmatic increases. In response to a question from Trustee Boey, Dr. Williams stated that the tuition rates shown are per semester.

So, calculating room and board per year, plus a student's tuition and fees for 15 credit hours, Trustee Boey said, that is not quite \$11,000 total room and board. I know of secondary private schools that are even more than that for tuition alone on an annual basis. And you have that to look forward to, Gary. Also, NIU's board rate is the least expensive in the MAC Conference. Certainly, the tuition, room and

board at less than \$11,000 a year today fits right in with our bottom line mission statement: accessibility, affordability and quality. I try to follow this, but I am still taken by surprise at how low it is. It is a lot of money; but in the context of where we are in room and board and tuition in the country, this is really affordable. Actually, that is an interesting point, Chair Skoien said. Not to dwell on my children, but my son's preschool for next year is actually \$13,500. So comparing his preschool to the education people are receiving here at NIU, it is \$4,000 a year versus \$13,000.

Chair Skoien asked for a motion to approve the FY05 Room and Board Rate Recommendations. Trustee Boey so moved, seconded by Trustee Sanchez. The motion was approved.

Agenda Item 9.a.(3) – Fiscal Year 2005 Athletic Sports Camp Housing and Meal Expenditure

Consent Agenda Item.

Agenda Item 9.a.(4) – Fiscal Year 2005 Student Accident and Sickness Insurance Contract

We had to raise our premiums for the Fiscal Year 2005 Student Accident and Sickness Insurance Contract to fit this negotiated contract, the President said, and it has been well negotiated. This action requests Board approval to extend our contract with our provider. Chair Skoien asked for a motion to approve the FY05 Student Accident and Sickness Insurance Contract. Trustee Sanchez so moved, seconded by Trustee Vella. The motion was approved.

Agenda Item 9.a.(5) – Fiscal Year 2005 Document Services Copier and Controller System Contract Renewal

Agenda Item 9.a.(6) – Fiscal Year 2005 Waste Management Contract Renewal

Agenda Item 9.a.(7) – Fiscal Year 2005 *Northern Star* Contract Renewal

Agenda Item 9.a.(8) – Fiscal Year 2005 International Programs Division Contracts Renewal

Consent Agenda items.

Agenda Item 9.a.(9) – Fiscal Year 2005 Mass Transit Contract

Similarly, the President said, Item 9.a.(9) is the Fiscal Year 2005 approval of our Huskie Bus mass transit contract. The Student Mass Transit Board is unique, I believe, in the U.S. It oversees the operations of our campus bus system. In response to a query from a Trustee, Dr. Williams stated that NIU's transit system was among the top five in the state. Chair Skoien asked for a motion to approve the FY05 Mass Transit Contract. Trustee Vella so moved, seconded by Trustee Boey. The motion was approved.

Agenda Item 9.a.(10) – Information Technology Services Computer Desktop Workstations

Agenda Item 9.a.(11) – Douglas Hall - Student rooms Carpet Installation - Capital Project Approval

Agenda Item 9.a.(12) – Center for Governmental Studies Project Administrator

Agenda Item 9.a.(14) – Request for Degree Authority at Regional Site

Agenda Item 9.a.(15) – Request for New Emphases

Agenda Item 9.a.(16) – Request to Delete and Emphasis

Consent Agenda Items.

Agenda Item 9.a.(13) – Recommendation for Faculty and Supportive Professional Staff Sabbatical Leaves for 2004-05 Academic Year

The Recommendation for Faculty and Supportive Professional Staff Sabbatical Leaves is an annual approval item, President Peters said. You know what a wonderful program this is. This year, there are no staff sabbaticals. And the number faculty sabbaticals is about 50 percent of the normal requests. There is nothing extremely significant in that except in the number that are eligible and the number that applied. It is also reflective of the budget cuts. I believe there are some individuals who feel they cannot take their sabbaticals because of their commitment to the work of NIU and, if they left, it would cause a hardship for their colleagues. No one has told me that, specifically, but I can feel that is what has happened. Student Trustee Miller asked that the record show he would be abstaining from this vote because the Student Trustee is prohibited by NIU law from voting on sabbaticals and tenure. Chair

Skoien asked for a motion to approve the Recommendation for Faculty and Supportive Professional Staff Sabbatical Leaves for 2004-05 Academic Year. Trustee Sanchez so moved, seconded by Trustee Boey. The motion was approved with Student Trustee Miller abstaining.

UNIVERSITY REPORTS FORWARDED FROM THE BOARD COMMITTEES

Agenda Item 9.b.(1) – Fiscal Year 2004-05 Budget Update

President Peters asked Kathy Buettner to give a brief report on the 2004-05 budget. As the Board Chair and the President have indicated already, Ms. Buettner said, the Governor's budget recommendations consist of a decrease of \$141 million or 5.9 percent from the already reduced FY04 levels for higher education. There was a two percent across-the-Board decrease in general fund support for all public universities. Northern received the two percent across-the-Board decrease for its 2005 projections from the Governor. However, the Governor added \$476,000 back to the base so that we could begin a baccalaureate completion program in Rockford in the business area. This is something he announced as part of his Opportunity Returns Plan for the Rockford area last summer. Looking at the charts that are available, Northern has a 1.5 percent decrease under the Governor's recommendations for 2005, and I want to be sure everybody is clear on where that came from.

In addition to that, there are significant grant programs that have been eliminated in the Governor's budget recommendations to the legislature. The state matching grant program, which was \$10 million and available to all the research universities to help match federal money, has been completely eliminated. The engineering equipment grants, which were almost \$3 million, of which Northern received several hundred thousand dollars a year, have been completely eliminated. The Career Academies Program, in which the Division of Outreach has a major program involving the Economic Council on Education, has had significant cutbacks and elimination in part of their programming in this budget. The Fermi grant that we have been working on with the state with several other regional public and private research universities has been completely eliminated to invest in the future research for Fermi Lab. And the same has happened for the Advanced Photon Source at Argonne. That grant program, which was \$3 million a year with the public and private research universities, of which Northern was a part, has been eliminated. Those have been grants that our scientists, particularly in the physics and the chemistry areas, have been very involved in over the last few years, and the elimination of these programs has a tremendous effect, not just on the GR line at the university, but on the individual departments who were doing world class research in these areas. So, we are working with the other institutions that are similarly affected to see if the legislature will restore some of these cuts.

As the President mentioned, we have talked with most of the leaders already. President Peters plans to go to Springfield and Washington next week on the federal issues and the state issues. He is also meeting with probably two of the leaders next week to discuss the funding issues. It is a protracted budget session. The Governor decided this year to split the capital budget from the operational budget. So, when he released his budget recommendations in February for the first time that I can remember in state history, which goes back a little over 20-some odd years, the capital recommendations were not released. They are expected to be released sometime next week. But the real negotiation on the state budget for 2005 has not yet begun behind closed doors. It is still very much meandering through the legislative process, and I do not expect significant progress to report back to the campus community in this area until probably the third week of April. Then we will really dig in in Springfield and try to tackle these issues. Obviously, the stumbling block is agreement on what the revenue picture is going to be, because they cannot do a budget on the expenditure side without agreeing and having a better idea of where the revenue picture is going to be from the state. So, as I said, I do not expect to have much movement on the budget in any direction until at least the third or fourth week of April, and then it will be very fast and furious for that last few weeks until Memorial Day.

Agenda Item 9.b.(2) – Undergraduate Tuition Policy Implementation

As you know, the President said, last year the legislature and the Governor signed the Truth-in-Tuition Act, and we are charged with its implementation. I have now approved the implementation plan, and I want to thank all our people for their hard work in developing a plan I believe is extremely fair to students. A fixed tuition rate will be provided for new in-state, degree-seeking, undergraduate students entering the fall semester of 2004 and thereafter. And that fixed rate will be provided over four continuous academic

years beginning with initial enrollment, plus, if necessary, NIU is prepared to grant one additional academic semester fixed-tuition rate grace period in our policy. We think this is extremely fair, knowing our students. That does not affect any fees or surcharges. If a student comes in as a transfer student or from a community college, that student is guaranteed the four years, plus the grace period. I want to say quickly, Student Trustee Miller said, on behalf of all those students out there, including myself, who are on the bit more than a four-year plan, I like the extra grace period being there. It goes above and beyond the law, and I applaud whoever developed this policy.

Agenda Item 9.b.(3) – PeopleSoft Status Report

Agenda Item 9.b.(4) – Fiscal Year 2004 Increment Summary Report

Consent Agenda Items.

Agenda Item 9.b.(5) – Higher Learning Commission Accreditation Update

We had our Higher Learning Commission Site visit, President Peters said. This is an oral report that will be followed by a written report within weeks. Then, final action by the Higher Learning Commission on our reaccreditation probably will be in late summer or early fall. Basically, the news is extremely good. NIU met the five criteria for reaccreditation. Among the points of strength that were noted were the quality of the faculty, students and programs across the colleges; the service to the region; our partnerships; the management of our physical and fiscal resources; the creation of the NIU Board of Trustees, our governance system and our shared system of governance were noted as tremendous strengths; and, our commitment to diversity and the way we reallocate resources to our diversity, were noted as strengths. We were told that the site team will recommend to the commission full reaccreditation for a ten-year period, until 2014. That is tremendous, and, again, I want to thank everybody involved.

Agenda Item 9.b.(6) – Annual Report on Oral English Proficiency 2002-03

Agenda Item 9.b.(7) – Annual IBHE Report on Underrepresented Groups 2002-03

Agenda Item 9.b.(8) – Substantive Legislation

Agenda Item 9.b.(9) – Fiscal Year 2005 Budget Status

Agenda Item 9.b.(10) – Fiscal Year 2004 Federal Legislative Report

Agenda Item 9.b.(11) – Fiscal Year 2003 Compliance Audit Report

Consent Agenda items.

ITEMS DIRECTLY FROM THE PRESIDENT

Agenda Item 9.c.(1) – Business and Industry Services Consulting Services

This approval asks for expenditure authority for the Business and Industry Services consulting services contract, President Peters said. BIS has received a grant from the Illinois Commerce and Economic Opportunity Department (DCEO), to provide staff support and technical assistance for their workforce and economic development integration project. So, BIS has subcontracted for this. There was an original order in 2004 for \$80,000 received through presidential approval. But now it has grown, requires Board approval. Business and Industry Services has done a tremendous job for the DCEO and is relied upon for advice. Director Jack Lavin has told me personally of the great work they do. And that is another example, like P-20, of NIU serving this state. This item was included on the Consent Agenda.

Agenda Item 9.c.(2) – Summary of Grant and Contract Awards

Consent Agenda items.

CHAIR'S REPORT NO. 28

Agenda Item 10.a. – Resolution Honoring Athletic Director Cary Groth

Chair Skoien asked for a motion to approve the proposed resolution honoring Athletic Director Cary Groth which was read into the record earlier in the meeting. Trustee Sanchez so moved, seconded by both Trustee Boey and Trustee Vella. The motion was approved.

Agenda Item 10.b. – First Reading - Amendment to *Bylaws* of the Board of Trustees of Northern Illinois University

Item 10.b. is a First Reading on an amendment that proposes to amend the Board's *Bylaws* to provide additional flexibility in assuring quorums for our committee meetings, Chair Skoien said. This *Bylaws* change was endorsed by the Legislation, Audit and External Affairs Committee earlier this month, and the Board will formally vote on it at the June 17 Board meeting. You all know we have had a real problem in light of Cathy Adduci's resignation from the Board. And, obviously, we all have very pressing schedules, so we are trying to allow for a little more flexibility. Our *Bylaws* require that we have two readings of an amendment to the *Bylaws*.

Mr. Chair, my only comment would be that we be sure whatever we do, it is done on the basis of the fact that this is a temporary situation, Trustee Boey said. I am concerned that a vote could be imminent on something that he or she may not have had a chance to be that familiar with. I share the concern about having a quorum, absolutely. But I am not sure that I know what the solution is at the moment. What we really need to do, Chair Skoien said, is something that allows us to have the additional members for the quorum, but we need to respect everybody's time. And I think we are going to have to, as a Board, try to deal with it and implement it the right way. We all know the spirit in which it is being proposed.

Agenda Item 10.c. – First Reading - Amendment to *Bylaws* of the Board of Trustees of Northern Illinois University

I have conferred with our Parliamentarian on another set of updates to put forward for consideration in the next amendment to the *Bylaws*, Chair Skoien stated. The proposed changes to Article V of the Board *Bylaws* have been prepared to relate to relevant updating of our internal operating system to reflect a reality that there may be vacancies from time to time among our elected officers that could expeditiously be handled by authorizing the Chair to make appointments to fill such vacancies. These and other changes are highlighted on the working draft for your review. They include updating appointed officer titles and duties, as well as addressing the Chair's role in appointment of committee vice chairs, and articulating that committee vice chairs are authorized to perform the duties of the committee chair when that person is absent from a scheduled committee meeting. We'll plan to vote on this again in June.

NEXT MEETING DATE

Chair Skoien announced that the next meeting of the Board of Trustees is scheduled for Thursday, June 17, in DeKalb.

ADJOURNMENT

There being no Other Matters, Chair Skoien asked for a motion to adjourn. Trustee Sanchez so moved, seconded by Trustee Boey. The motion was approved. The meeting was adjourned at approximately 12:14 p.m.

Respectfully submitted,

Sharon M. Mimms
Recording Secretary

FISCAL YEAR 2005 STUDENT FEE RECOMMENDATIONS

Summary: The university has several activities, programs, services and operations that are supported to various degrees by the assessment of student fees. The following table provides a summary of proposed FY05 rates resulting from recommendations received and evaluated by the President. These recommendations are developed through a representative process involving subcommittees (consisting of student representatives and staff) for each major fee category. The subcommittees are responsible for evaluating and subsequently developing the fee recommendation forwarded to the President. The average aggregate increase reflected in the table is 6.31 percent; however, it includes a 9.46 percent increase in the Student Health Insurance contract based on negotiations with the insurance carrier given the current market and claim experience and a 9.96 percent increase in the bus fee due to the replacement of two buses each year for the duration of the contract. **Excluding these fees, the increases recommended for approval represent a maximum average of 3.23 percent.** An executive summary is provided to detail each fee area and the recommended fee rate.

Recommendation: The university requests Board of Trustees approval of the recommended FY05 student fee rates as presented.

**FISCAL YEAR 2005 FEE RECOMMENDATIONS
PER CREDIT HOUR COSTS
(Including Preapproved Fee)**

FEE	CURRENT FEE		RECOMMENDED INCREASE/DECREASE Per Credit Hour	PROPOSED FEE		PERCENT INCREASE/ DECREASE
	Per Credit Hour	@12 Credit Hours or More		Per Credit Hour	@12 Credit Hours or More	
ACTIVITY						
Undergraduate	3.23	38.76	0	3.23	38.76	0.00%
Graduate	1.38	16.56	0	1.38	16.56	0.00%
Professional	2.09	25.08	0	2.09	25.08	0.00%
ATHLETICS	11.94	143.25	0.36	12.30	147.60	3.02%
BOND REVENUE	25.06	300.72	1.55	26.61	319.32	6.19%
<i>Bond Facilities</i>	<i>20.76</i>	<i>249.12</i>	<i>1.65</i>	<i>22.41</i>	<i>268.92</i>	<i>7.95%</i>
<i>West Campus</i>	<i>4.30</i>	<i>51.60</i>	<i>-0.10</i>	<i>4.20</i>	<i>50.40</i>	<i>-2.33%</i>
BUS	4.92	59.04	0.49	5.41	64.92	9.96%
HEALTH INSURANCE (Full-Time Students Only)	--	213.50	1.68	--	233.70	9.46%
HEALTH SERVICE	6.95	83.40	0.26	7.21	86.52	3.74%
GRANTS-IN-AID	0.43	5.16	0.07	0.50	6.00	16.28%
STUDENT-TO- STUDENT GRANT	0.375	4.50	0.125	0.50	6.00	33.33%
LAW	2.08	24.96	0	2.08	24.96	0.00%
GRADUATE COLLOQUIUM	1.63	19.56	0	1.63	19.56	0.00%
TOTAL IF REGISTERED FOR 12 OR MORE SEMESTER CREDIT HOURS						
		2003-04 Per Semester			2004-05 Per Semester	Amount/Percent Increase or (Decrease)
UNDERGRADUATE		848.33			902.82	\$54.49 6.42%
GRADUATE		841.19			894.18	\$52.99 6.30%
PROFESSIONAL		855.11			908.10	\$52.99 6.20%

FY05 STUDENT FEE RATES Executive Summary

Recommended fee increases apply to undergraduate, graduate and professional students. This distinction has been noted in those instances where fees differ between the groups. Health Insurance and Student-to-Student Grants are flat fees; all other fees are assessed at a per credit hour rate through the first twelve credit hours. The Health Insurance Fee is assessed to all students enrolled in nine or more semester hours, but is refundable upon proof of comparable health insurance. References to annual fee increases assume enrollment in at least twelve credit hours per semester and enrollment for the academic year – that is, during both the fall and spring semesters, but not summer session.

Activity Fee

The Student Association recommends allocations from collected Activity Fees, which are used to support student organizations, activities and programs including concerts, films, speakers, etc. The fees collected from undergraduate, graduate and professional students vary. Currently, the Student Activity Fee is \$3.23 for undergraduate students; \$1.38 for graduate students; and \$2.09 for professional students. **The Student Activity Fee Review Committee is not recommending an increase of these fees.**

Athletic Fee

Intercollegiate Athletics maintains eighteen sports (7 men's and 11 women's) at the NCAA Division I-A level. Two women's sports were added during the fiscal year 2001 in order to meet the Commitment to Resolve with the Office of Civil Rights. The Athletic Fee is the primary source of fiscal support for Intercollegiate Athletics. In order to address general operating cost increases for Fiscal Year 2005 and, particularly, increases in the cost of grants in aid, **an Athletic Fee increase of \$0.36 (from \$11.94 to \$12.30) per credit hour, 3.02%, is recommended.**

Revenue Bond Fees

Revenue Bond Fees are used to support facilities and operations that have been established through the issue of revenue bonds. The recommended FY05 bond fee rates, along with prudent budget management, would provide for 3.00 percent general price increases, 20.00 percent increase in utilities expenses, minor operating cost increases for individual units, and provisions for contributions to both the debt service and replacement reserves. In addition, this fee increase supports salary increments received during the current fiscal year. Included in the Revenue Bond fee is the 1996 Bond Series fee. The 1996 Bond Series (West Campus Improvements) bond fee structure was established in 1997 and initiated in FY98 at an initial rate of \$1.50 per credit hour. The approved structure provided a specific schedule for 1996 Bond Series fees through calendar year 2022, which began decreasing in FY03; therefore, a decrease of \$0.10, from \$4.30 to \$4.20 per credit hour, is included in the overall bond fee package. The recommendations for each Revenue Bond fee is as follows:

Holmes Student Center – An increase of \$0.42, from \$8.50 to \$8.92 per credit hour is recommended.

Recreation Center – An increase of \$0.26, from \$3.34 to \$3.60 per credit hour is recommended.

Evans Field House – An increase of \$0.42, from \$1.27 to \$1.69 per credit hour is recommended.

Huskie Stadium – An increase of \$0.17, from \$1.61 to \$1.78 per credit hour is recommended.

Convocation Center – An increase of \$0.38, from \$6.04 to \$6.42 per credit hour is recommended.

FY96 Bond Series (West Campus Improvements) – The previously approved fee decrease of \$0.10, from \$4.30 to \$4.20, per credit hour is included.

The FY05 recommended bond fee package is an increase of \$1.55, from \$25.06 to \$26.61, per credit hour, a 6.19 percent increase.

Student Bus Service Fee

The Bus Fee supports the university's Huskie Line bus and Freedom Mobile paratransit services. All

fee-paying students are eligible to utilize Huskie buses without being charged fares. **The Bus Fee Review Committee is recommending a \$0.49 increase from \$4.92 to \$5.41 per semester credit hour per academic semester and a \$0.16 increase from \$1.64 to \$1.80 per semester credit hour for the summer session.** The increases, ranging from 9.76 percent to 9.96 percent, are needed to fund an increase in contractual obligations due to the replacement of two buses each year with new buses for the duration of the contract.

Health Insurance Fee

The student health insurance plan provides comprehensive medical insurance for students and their dependents. The Health Insurance fee is a flat fee, which provides coverage for all students registered for nine or more credit hours of on-campus instruction, unless proof of comparable health insurance coverage is provided. It should be noted that Spring Semester enrollment in the plan includes summer coverage regardless of whether the student is registered for summer session instruction. This coverage assures year-round health insurance coverage for participating students. **The Student Health Insurance Fee Review Committee is recommending acceptance of the quote offered by Mega Life Insurance Company/Student Resources and a \$20.20 per semester increase in the Health Insurance Fee, from \$213.50 to \$233.70, a 9.46 percent increase.** This quote includes an increase in the plan deductible from \$200 to \$250 per enrollee, the first increase since 1990, to help offset escalating medical costs. The increase reflects several continuous years of loss ratios ending higher than the targeted 80 percent, medical inflation, and medical cost trending.

Health Service Fee

The Health Service Fee supports the University Health Service, which provides comprehensive ambulatory health care and health education for students while the university is in session. **The Health Fee Review Committee is recommending a \$0.26 increase from \$6.95 to \$7.21 per semester credit hour.** This 3.74 percent increase is needed primarily to support operational cost increases (primarily salary increases) and equipment purchases.

Grant-in-Aid Fee

The Grants-in-Aid Fee supports the University Scholar and Academic Finalist Awards Program, a scholarship-based financial aid program. It is the only major academically focused scholarship program available at Northern Illinois University for outstanding incoming new freshmen and community college transfers. **The Student Financial Aid Office is recommending a \$0.07 increase from \$0.43 to \$0.50 per semester credit hour.** This 16.28 percent increase is needed to cover the rising cost of tuition, fees, and housing expenses.

Student-to-Student Grant

Revenue collected from the Student-to-Student Grant Fee is matched by the State of Illinois and supports a need-based financial aid program for economically disadvantaged students. The fee is assessed only to undergraduate students registered for twelve or more credit hours of on-campus instruction and is refundable upon request. The ISAC has approved state schools to increase their contribution to the statutory maximum of \$6.00 per semester. **Therefore, the Student Financial Aid Office is recommending a \$1.50 increase from \$4.50 to \$6.00 per semester.** This 33.33 percent increase is needed to continue the current level of awarding.

Law Fee

The Law Fee supports activities of the Student Bar Association and is assessed to College of Law students only. Currently, the fee is \$2.08 per semester credit hour. **The College of Law is not recommending an increase of this fee.**

Graduate Colloquium Fee

The Graduate Colloquium Fee supports programs offered as part of the Graduate Colloquium Series. This fee is assessed to graduate students only. **Currently, the Graduate Colloquium Fee is \$1.63 per credit hour. No increase is recommended.**

FISCAL YEAR 2005 ROOM AND BOARD RATE RECOMMENDATIONS

Summary: The collection of room and board from students living in university residence halls supports Student Housing and Dining Services operations and related Revenue Bond obligations. Room rate recommendations for FY05 address increased utility costs, salary increments, minimum wages and increased debt service payments for residence hall improvements. Room and board rate recommendations do not reflect any significant program changes. The Room and Board Rate Review Committee is recommending an increase in room rates averaging 8.64 percent and an average 5.56 percent in board rates. **When combined, these changes represent a 9.04 percent net affect in standard room and board rates.** The Committee is also recommending an average 10.08 percent increase in rates for University Apartments with no required board plan buy-in. A summary is provided to detail each residence hall room rate and board plan with their corresponding increases.

Recommendation: The university requests Board of Trustees approval of the recommended FY05 room and board rates and rates for University Apartments as presented.

FY05 RESIDENCE HALL ROOM AND BOARD RATES

Room and board fees provide funds to support the operation of campus residence halls. Increases recommended in room and board rates are required to offset various cost increases including utilities, salary increments and minimum wages. Recommended room rates reflect an average increase of 8.64 percent for all residence halls. Board rates reflect a 10.00 percent increase for the minimum buy-in plan. With the combination package of the increased room and board rates (using the minimum Dining Dollars Plan), the overall net affect is a 9.04 percent increase in rates for FY05.

<u>RESIDENCE HALL</u>	<u>FY04</u>	<u>FY05</u>	<u>\$ INCREASE</u>	<u>% CHANGE</u>
Grant Double	1,475	1,590	115	7.80
Grant Single	2,366	2,545	179	7.57
Stevenson Double	1,549	2,045	496	32.02
Stevenson Single	2,422	2,605	183	7.56
Stevenson Suite w/o Bathroom	2,130	2,130	0	0.00
Stevenson Suite w/Bathroom	2,308	2,482	174	7.54
Low Rise Double - Neptune	1,480	1,595	115	7.77
Low Rise Double – Lincoln/Douglas	1,455	1,565	110	7.56
Low Rise Single	2,345	2,524	179	7.63
Low Rise Triple	1,424	1,535	111	7.79
Low Rise Suite	2,025	2,175	150	7.41
Apartments				
Small Studio (per month)	458	502	44	9.61
Large Studio (per month)	503	556	53	10.54
Winter Break Fee	100	100	0	0.00
Spring Break Fee	30	30	0	0.00
<u>Board Rates</u>				
Dining Dollar Plan–Gold (minimum buy-in)	800	880	80	10.00
Dining Dollar Plan–Platinum	1,200	1,280	80	6.67
Dining Dollar Plan–Titanium	1,600	1,600	0	0.00

**FISCAL YEAR 2005 ATHLETIC SPORTS CAMP
HOUSING AND MEAL EXPENDITURE**

Summary: Intercollegiate Athletics operates summer sports camps for participants up to 18 years of age. Some campers are provided housing and meals while others commute and receive only meal services. The camps, which are very popular among high schools in Illinois, are entirely self-funded from fees charged to campers for services provided.

Camps offered include boys" and girls" basketball, football, boys" and girls" soccer, softball, boys" and girls" tennis, boys" and girls" volleyball, wrestling and athletic training. These camps begin the first week of June and are offered at various times throughout the summer, ending the third week of July.

These summer programs have been successful, and it is anticipated that attendance this summer will equal or exceed that of last year. This year the Athletic Department will again utilize university residence halls, dining services, recreational facilities and meeting rooms.

Recommendation: The university requests Board of Trustees approval of expenditure authority for FY05 as follows:

Student Housing and Dining ServicesNot to exceed \$400,000

**FISCAL YEAR 2005 STUDENT ACCIDENT AND
SICKNESS INSURANCE CONTRACT**

Summary: University Health Services provides group health insurance to students and their families. Student fees fund this insurance. Mega Life Insurance Company provides the health insurance under a multiyear contract. The decision to renew the contract is based on negotiations between the vendor and the Student Health Insurance Committee, which is composed of students and administrators. The negotiated rates are determined by claims experiences (which are up 6 percent over last year), cost trends in the health care industry (up 11 to 18 percent), rate of student participation and various adjustments in levels of coverage provided. Students who maintain health insurance coverage elsewhere may elect to waive participation in the plan by completing a waiver form and providing proof of other coverage.

As part of the FY05 fee recommendations, the university recommended a semester rate of \$233.70, which reflects a 9.5 percent increase over the previous contract. The university now requests Board approval of the renewal contract. Renewal for FY05 will not involve any major change in benefit design or plan structure.

Recommendation: The university requests Board of Trustees approval of expenditure authority for FY05 as follows:

Mega Life - St. Petersburg, FL.....Not to exceed \$4,500,000

**FISCAL YEAR 2005 DOCUMENT SERVICES COPIER AND
CONTROLLER SYSTEM CONTRACT RENEWAL**

Summary: Document Services operates a campus copier program consisting of approximately 270 copiers of various configurations. The annual volume of copies is approximately 30 million. This program is provided under a lease agreement based on a flat rate per copy charge, which includes all equipment, toner and maintenance. Machines located in the libraries and other public areas are operated with a campus copier card controller system. Peripheral devices, such as fax boards and networking cards, are included in the contract. This is the third year of the contract, which offers optional annual renewals for a maximum term of ten years.

Recommendation: The university requests Board of Trustees approval of expenditure authority for an open order for FY05 as follows:

Gordon Flesch Co. - Geneva, IL \$950,000

FISCAL YEAR 2005 WASTE MANAGEMENT CONTRACT RENEWAL

Summary: Approval is required to renew the contract for waste collection and disposal of solid wastes and the recycling of paper, glass, metals and mixed recyclables serving all owned and leased facilities of NIU. The University wishes to renew this contract for an additional year based on the terms and conditions in the original sealed bid. Pricing reflects a 3 percent increase over FY04.

Recommendation: The university requests Board of Trustees approval of an open order for FY05 as follows:

Waste Management West - Batavia, IL \$412,000

FISCAL YEAR 2005 *NORTHERN STAR* CONTRACT RENEWAL

Summary: The *Northern Star* is a student-run newspaper employing approximately 150 students. Annually they produce 155 issues, averaging 16,000 copies each, Monday through Friday. The service area for the paper includes the campus community as well as the DeKalb and Sycamore areas. Student employees gain practical experience performing all the writing, editing, photography set-up, management and advertising sales. Advertising revenue is approximately \$800,000 per year, and covers the cost of printing.

This is the third year of a five-year contract for printing the newspaper. The base contract amount is calculated using the number of issues and estimated size of each issue. The contract amount is the same as last year.

Recommendation: The university requests Board of Trustees approval of an order for the FY05 *Northern Star* contract renewal as follows:

Castle Printech - DeKalb, IL

<i>Order Amount</i>	<i>\$241,000</i>
<i>Contingency</i>	<u><i>49,000</i></u>
<i>Total</i>	<i>Not to exceed \$290,000</i>

**FISCAL YEAR 2005 INTERNATIONAL PROGRAMS
DIVISION CONTRACTS RENEWAL**

Summary: Northern Illinois University's International Programs Division is given an annual authorization for expenditures for foreign study programs. All expenditures are made from payments received from the approximately 600 students expected to enroll in these programs. Costs include travel, overseas instructional and administrative services, room and board, and local tuition. Expenditures never exceed revenues. Once program enrollments are determined, payments are made immediately to secure and guarantee registration, accommodations and other program-related costs.

Due to the many variables, including actual number of enrollees in each program, and program choices and currency fluctuations, the amount of authorization needed for specific programs is unpredictable. This limits the university's ability to request such authorizations for specific programs and groups in a timely manner. Overall, the university does not expect the program level to fluctuate significantly from FY04. All funds and disbursements remain subject to university accounting controls and management.

Recommendation: The university requests Board of Trustees approval of expenditure authority for FY05 as follows:

Various Vendors.....Not to Exceed \$3,000,000

FISCAL YEAR 2005 MASS TRANSIT CONTRACT RENEWAL

Summary: The Student Mass Transit Board oversees operations of a campus busing system that provides services on campus and to residential and business areas of DeKalb and Sycamore. This contract is supported by the Student Bus Fee. The terms and conditions are based upon pricing received as a second-year renewal from the sealed bid opened on December 19, 2002.

Recommendation: The university requests Board of Trustees approval of expenditure authority for FY05 as follows:

ATC Vancom of Illinois LP dba Huskie LP - Chicago, IL \$2,756,364

**INFORMATION TECHNOLOGY SERVICES
COMPUTER DESKTOP WORKSTATIONS**

Summary: NIU Information Technology Services (ITS) maintains a student computer lab environment comprised of approximately 1,200 workstations in 30 locations. ITS seeks approval to purchase 260 Hewlett Packard Compaq EVO Deskpro d530 ultra slim desktop computers and monitors, as well as 260 work center stands. This acquisition is part of an ongoing four-year replacement cycle necessary to maintain reliability of the laboratory services. Consistency with existing desktop configurations installed in specific laboratory environments is a necessary aspect of this transaction. The intent to award this purchase as a sole source is being advertised in the *Illinois Higher Education Procurement Bulletin*.

Recommendation: The university requests Board of Trustees approval of expenditure authority for FY04 as follows:

Hewlett Packard Corp. - Omaha, NE..... \$430,000

**DOUGLAS HALL - STUDENT ROOMS CARPET INSTALLATION
CAPITAL PROJECT APPROVAL**

Summary: Student room floors in Douglas Hall are composed of composite tile, which was installed when the building was constructed. Since then, several hundred tiles have become detached and broken because the tiles and glue have outlived their life cycle. Carpenters have spent many summer hours patching the tiles in student rooms with new color tiles since the original styles are no longer in production, resulting in a floor of mismatched color tiles. Every summer for the past five years, carpenters have had difficulty keeping pace with the high volume of tile replacement needs. A new flooring system is needed.

The goal of this project is to cover the tile with carpet until a major renovation occurs for Douglas, which is anticipated possibly in fifteen or more years. A carpet system would reduce carpenter maintenance and improve the appearance of student rooms. Parents and students have complained about the poor appearance of student rooms and this would be one initiative that would improve the situation. Carpet can improve acoustics in student rooms, thus providing a quieter environment for studying. Carpet creates a warm and inviting atmosphere.

In addition, the student floor hallways and floor lounge carpet and cove base will be replaced because this carpet was installed over fifteen years ago and is stained and outdated. The goal is to select carpet in the hallways, floor lounge and student rooms that will have a long lifespan, will be resistant to stain, consist of a moisture impermeable barrier; and selected colors will be neutral to allow students to select their own various color themes.

The Residential Facilities staff has coordinated a time line that calls for completion of two wings of Douglas Hall in the summer of 2004 and two wings in the summer of 2005. This schedule permits completion of work in time for cleanup and preparation of students' return in August of each year.

Recommendation: The university requests Board of Trustees authorization to establish a total budget of \$300,000 for installation of carpeting on the residential floors of Douglas Hall. Project costs will be paid from repair and replacement reserves. Budgetary approval for this project was granted at the September 2002 Board of Trustees meeting as part of the Fiscal Year 2004 Nonappropriated Capital Budget. The university further requests approval to execute purchase orders, contracts and issue work orders as necessary to install carpet.

DEPARTMENT OF PSYCHOLOGY RESEARCH GRANT

Summary: The National Institutes of Health awarded a grant to James Corwin in the Department of Psychology to subcontract with the University of Florida for research purposes. The total amount of the grant is \$988,553, and the project title is "Induced Plasticity and Recovery from Neglect in Rats." The intent to award this contract as a sole source is being advertised in the *Illinois Higher Education Procurement Bulletin*.

Recommendation: The university requests Board of Trustees approval of expenditure authority for FY04-FY06 as follows:

University of Florida, Gainesville, FL \$455,315

**RECOMMENDATIONS FOR FACULTY AND SUPPORTIVE PROFESSIONAL STAFF
SABBATICAL LEAVES FOR THE 2004-2005 ACADEMIC YEAR**

The following individuals are being recommended to the President for sabbatical leave. The President is authorized to replace an individual who subsequently declines the leave with an individual from an approved ranked alternate list. The President may also approve a request by an individual to change the period of the leave from one semester to another within the academic year.

<u>Faculty Member</u>	<u>Department/School</u>	<u>Semester</u>
COLLEGE OF BUSINESS		
Miller, Robert E.	Finance	Spring 2005
Neeley, Lynn	Management	Fall 2004
COLLEGE OF EDUCATION		
Garcia, Luis	Kinesiology and Physical Education	Fall 2004
Rose, Amy	Counseling, Adult and Health Education	Fall & Spring 2004-05
Shimizu, Hidetada	Leadership, Educational Psychology and Foundations	Fall 2004
COLLEGE OF ENGINEERING & ENGINEERING TECHNOLOGY		
No applications		
COLLEGE OF HEALTH & HUMAN SCIENCES		
Bukonda, Ngoyi K. Zacharie	Allied Health Professions	Fall & Spring 2004-05
Derscheid, Linda	Family, Consumer and Nutrition Sciences	Spring 2005
Long, Gregory A.	Communicative Disorders	Fall 2004
COLLEGE OF LAW		
No applications		
COLLEGE OF LIBERAL ARTS & SCIENCES		
Atkins, E. Taylor	History	Fall 2004
Blau, Harvey I.	Mathematical Sciences	Fall & Spring 2004-05
Brown, Dennis E.	Physics	Fall & Spring 2004-05
Chown, Jeffrey	Communication	Fall 2004
Creamer, Winifred	Anthropology	Fall & Spring 2004-05
Dalal, Ardeshir	Economics	Spring 2005
Deskis, Susan E.	English	Spring 2005
Engel, Jr., Mylan	Philosophy	Fall & Spring 2004-05
Feurer, Rosemary	History	Fall 2004
Glenn, Gary D.	Political Science	Spring 2005
Hu, Hui	Mathematical Sciences	Spring 2005
Karlson, Stephen H.	Economics	Fall 2004
King, Richard B.	Biological Sciences	Spring 2005

<u>Faculty Member</u>	<u>Department/School</u>	<u>Semester</u>
May, Brian	English	Fall 2004
Newman, Amy	English	Fall 2004
Scudder, Joseph N.	Communication	Fall 2004
Shesgreen, Sean	English	Fall & Spring 2004-05
Thu, Kendall M.	Anthropology	Spring 2005
Wang, Fahui	Geography	Fall 2004

COLLEGE OF VISUAL & PERFORMING ARTS

Duke, Stephen R.	Music	Fall 2004
Kowalski, Jeff	Art	Fall 2004
Kulesa, Frank	Art	Spring 2005
Wirth, Harry J.	Art	Fall & Spring 2004-05

SUPPORTIVE PROFESSIONAL STAFF

No applications

Recommendation: The university requests Board of Trustees approval of the university's decisions to grant the above sabbatical leaves for 2004-2005.

REQUEST FOR DEGREE AUTHORITY AT REGIONAL SITE

The university seeks approval from the Board of Trustees before forwarding requests for off-campus degree authority for academic programs to the Illinois Board of Higher Education. The IBHE now uses the boundaries of the regional consortia created for off-campus planning to define the area for degree authority.

M.S.Ed. in Elementary Education in Region 10 (Chicago)

Description: The Departments of Teaching and Learning and Literacy Education propose to offer the M.S.Ed. degree program in elementary education with a bilingual/ESL endorsement in Region 10 (Chicago).

Rationale: The Chicago public schools face the dual challenges of meeting the mandate of the *No Child Left Behind* legislation for highly qualified teachers in every classroom and a teacher shortage in elementary education that extends beyond the high-demand areas identified by the Illinois State Board of Education. The schools must also assure that all students achieve progress in meeting learning standards mandated by the *No Child Left Behind* legislation, including those students whose first language is not English. The Chicago public schools currently employ more than 500 teachers who hold transitional bilingual certification (Type 29); however, Type 29 certification is issued with the expectation that the teachers obtain certification in elementary education (Type 03) within six years. The Chicago public schools requested that NIU's College of Education assist them in preparing teachers for Type 03 certification by offering the M.S.Ed. degree program in elementary education with a bilingual/ESL endorsement in Region 10.

The degree program proposed for Region 10 would be offered to cohorts of approximately 25 students. Two courses would be offered each semester and during summer sessions. The requirements for the degree program offered in Region 10 would be the same as those for the program offered on campus, and courses would be taught by tenure-track and tenured faculty as well as temporary faculty who meet the Graduate School requirements to teach graduate-level courses.

Costs: No new resources are required to deliver this degree program. Resources that supported two cohorts of students completing the M.S.Ed. degree program in elementary education offered at NIU Naperville in 2003-2004 will be reallocated to the delivery of the program in Region 10 (Chicago).

Recommendation: The university recommends Board of Trustees approval of this request for off-campus degree authority for the M.S.Ed. in Elementary Education in Region 10.

REQUEST FOR NEW EMPHASES

New subdivisions of existing undergraduate programs are called emphases, and new subdivisions of graduate programs are called specializations. The creation of both of these subdivisions requires the approval of the Board of Trustees. If the board approves the addition of new emphases or specializations, the university will report them in the Annual Listing of Changes sent to the IBHE each June. These requests come to the Board of Trustees after receiving approval from the curriculum committees at the department, college and university levels, the concurrence of the Provost and endorsement by the Academic Affairs, Student Affairs and Personnel Committee.

Emphases in Electrical Engineering Technology, Manufacturing Engineering Technology and Nuclear Engineering Technology (within the B.S. in Technology)

Description: The Department of Technology in the College of Engineering and Engineering Technology is proposing to reconfigure the B.S. degree program in technology to offer students the opportunity to elect one of the emphases in engineering technology: electrical engineering technology, manufacturing engineering technology or nuclear engineering technology.

Rationale: At present the B.S. degree program in technology has two emphases: engineering technology and industrial technology. Within the current emphasis in engineering technology students may choose one of three areas of study: electrical engineering technology, manufacturing engineering technology, and nuclear engineering technology. The title of the existing emphasis does not clearly identify the areas of study students may elect within engineering technology, and the notation that appears on students' transcripts does not indicate their specific knowledge and skills in their area of study. Reconfiguring the degree program to make each of the areas of study an emphasis would benefit students by having their transcripts reflect the subspecialty within engineering technology they have chosen and by making their expertise more visible to perspective employers.

Each of the proposed emphases would require that students complete 42-43 hours of core course work in technical writing, mathematics, chemistry, physics, computer-aided design, manufacturing and electronics. In addition, students would complete required and elective courses within electrical engineering technology, manufacturing engineering technology or nuclear engineering technology depending on the emphasis they choose. Admission to the emphasis in nuclear engineering technology would be limited to employees of electric power companies who have completed the U.S. Nuclear Regulatory Commission reactor operator license training. This requirement is currently in place for those students electing the nuclear engineering technology area of study.

Costs: No new resources are needed to implement these changes and no cost savings would result from them. The creation of the new emphases reflects a reconfiguration of the choices currently available to students in engineering technology.

Recommendation: The university recommends Board of Trustees approval of these requests for new Emphases in Electrical Engineering Technology, Manufacturing Engineering Technology and Nuclear Engineering Technology within the B.S. in Technology.

REQUEST TO DELETE AN EMPHASIS

Public university governing boards have the final authority to delete subdivisions of major programs. This request comes to the Board of Trustees after receiving approval from the curriculum committees at the department, college and university levels, the concurrence of the Provost and endorsement by the Academic Affairs, Student Affairs and Personnel Committee

Emphasis in Engineering Technology (within the B.S. in Technology)

Description: The Department of Technology in the College of Engineering and Engineering Technology proposes to delete the emphasis in engineering technology within the B.S. degree program in technology.

Rationale: The emphasis in engineering technology is comprised of three areas of study: electrical engineering technology, manufacturing engineering technology and nuclear engineering technology. The emphasis would be replaced by converting these three areas of study to separate emphases as described in the preceding agenda item.

Costs: The resources appropriated to the emphasis in engineering technology will be reallocated to the new emphases in electrical engineering technology, manufacturing engineering technology and nuclear engineering technology.

Recommendation: The university recommends Board of Trustees approval of this request to delete the Emphasis in Engineering Technology within the B.S. in Technology.

BUSINESS AND INDUSTRY SERVICES CONSULTING SERVICES

Summary: NIU Business and Industry Services (BIS) has received a grant from the Illinois Department of Commerce and Economic Opportunity (DCEO) to provide staff support and technical assistance for the DCEO Economic and Workforce Development Integration Project. BIS has subcontracted with Workforce Enterprise Services, Inc. to conduct the statewide baseline evaluation study of workforce development initiatives component of the grant project. The original order of \$80,000 for Fiscal Year 2004 received Presidential approval on September 29, 2003. This transaction would authorize BIS to continue this subcontract through the remainder of FY04 and throughout FY05. The intent to award this contract as a sole source is being advertised in the *Illinois Higher Education Procurement Bulletin*.

Recommendation: The university requests approval of expenditure authority for FY05 as follows:

Workforce Enterprise Services - Riverton, IL..... \$310,200



★ 1895 ★

**Special Meeting
of the
Board of Trustees**

April 30, 2004

No item in this report for release prior to 9:30 a.m. Friday, April 30, 2004.

A G E N D A

**SPECIAL MEETING
of the
BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:30 a.m. – Friday – April 30, 2004
Clara Sperling Sky Room**

9:30 a.m. Call to Order, Roll Call, Notice Verification, Meeting Agenda Approval, Chair's Comments, Public Comment, President's Report



- 40. Call to Order and Roll Call
- 41. Verification of Appropriate Notification of Public Meeting
- 42. Meeting Agenda Approval *Action* 112
- 43. Chair's Comments/Announcements
- 44. Public Comment*
- 45. President's Report No. 40
 - a. Fiscal Year 2005 Tuition Recommendations *Action* 114
- 46. Other Matters
- 47. Next Meeting Date
- 48. Adjournment

*The Board and its committees comply with P.A. 91-0715 through its *Bylaws*, Article II, Section 5.B:

1. Consistent with Public Act 91-0715 and reasonable constraints determined by these *Bylaws* and the Chair, at each regular or special meeting of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.
2. Committees of the Board review University proposals for action and make adjustments and endorsements as appropriate for further consideration by the full Board. Public comments are generally most useful at meetings of Board committees, where proposals are first considered and the time for interaction most feasible.
3. To facilitate an orderly process, appearance requests must be registered on a Board-provided form and submitted to the Board's Parliamentarian at least 45 minutes before the meeting is scheduled to be called to order. To be recognized, the appearance request will include the name, address and position of the individual wishing to speak, the name of the organization or group represented, a concise summary of the presentation, and whether the requestor has appeared earlier on the topic before any other meeting of the Board. The Parliamentarian may confer with registered speakers to cooperatively assist the Chair of the meeting in assuring coordinated issue presentation and an efficient use of allocated time. The Parliamentarian will acquaint requestors with the generally acceptable rules of decorum for their presentations. In lieu of oral presentations, individuals may present brief written materials not to exceed five (5) pages to the Parliamentarian for distribution and consideration by the Board in advance of the meeting.
4. The Chair of the meeting will recognize duly registered individuals at the appropriate point during the meeting. Unduly repetitive comments may be discouraged and restricted by the Chair. To assure an orderly and timely meeting the Chair may limit time allotments to five minutes or less, may delay or defer appearances when appropriate, and defer or refer questions received from presenters for answers if available.

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Ellen Andersen, Director of Special Events, at (815)753-1999, as soon as possible, normally at least a week before the scheduled Board meeting.

President's Report No. 40

April 30, 2004

FISCAL YEAR 2005 TUITION RECOMMENDATIONS

Summary: Each year the university is asked to carefully review and evaluate tuition charges in order to recommend tuition rates that will generate adequate resources necessary to support the quality of academic programs and services provided and yet remain consistent with the university commitment to affordability and access. This year the tuition rate analysis was very complicated due to several factors, including Truth-in-Tuition legislation, the present economic uncertainties of the state's budget, and the compounded effect of budget reductions in Fiscal Years 2002 through 2005. As a result, the university reviewed all of its internal budgets as well as the impact of these budget reductions in relationship to the overall FY05 budget picture.

The Truth-in-Tuition Act takes effect in Fall 2004. Under this legislation, new degree-seeking freshmen and new degree-seeking transfer students will be guaranteed the same tuition rate for four continuous years. NIU has added one additional grace semester at the guaranteed tuition rate to allow students extra time to complete their degrees.

Under the Governor's proposed budget recommendation, the NIU FY05 appropriation would result in an appropriation that is \$2,036,000 less than the FY04 appropriation. The recommendation also requires each university to make an FY05 contribution to the State Health Insurance Program to cover escalating insurance costs. It is anticipated that the FY05 contribution will be \$3,541,300, the same amount paid since FY02. Furthermore, funds are required to cover projected utility and insurance increases and to provide additional academic support to accommodate the projected FY05 course demand.

As a result of evaluating these and related factors, the university recommends the following tuition increases:

On-Campus

Undergraduate	
Continuing and nondegree-seeking	7.75%
New degree-seeking freshmen/transfers (Truth-in-Tuition)	15.00%
Graduate	7.75%
Law	7.75%

Off-Campus

Undergraduate	\$171.74 per credit hour, up to 16 hours
Graduate	\$188.16 per credit hour, up to 12 hours

For an on-campus continuing/nondegree-seeking undergraduate student taking 12 hours, this recommendation translates to a \$135 per semester tuition increase (7.75%). For a new undergraduate student under the Truth-in-Tuition Act taking 12 hours, this recommendation translates to a \$261 per semester tuition increase (15.00%). The hour rate schedule is summarized in the attached table. Due to the complexity of the Truth-in-Tuition Act, especially in future years, the current lower- and upper-division rates were eliminated and replaced in FY05 by a single rate for continuing students based on the prior upper-division rate.

The university also recommends separate undergraduate and graduate tuition rates for off-campus credit programs since current rates severely under value the programs relative to the market and do not support the actual costs of credit course instruction. The recommended off-campus credit course rates for undergraduates and graduates are \$171.74 and \$188.16 per credit hour, respectively.

In addition, the university recommends on-campus summer tuition rates consistent with these proposed increases:

Undergraduate:	
Continuing/non-degree seeking	\$156.17 per credit hour, up to 12 hours
New degree-seeking freshman/transfers	\$166.68 per credit hour, up to 12 hours
Graduate:	\$178.16 per credit hour, up to 12 hours
Law:	\$347.78 per credit hour, up to 12 hours

This tuition recommendation is consistent with the university's commitment to affordability and access.

Recommendation: The university requests approval of the FY05 and summer tuition increases as proposed.

FISCAL YEAR 2005 TUITION SCHEDULE

	Current Hours Taken	Proposed Tuition Rate Per Credit Hour	
		Continuing Student	New Student
<u>On-Campus</u>			
Undergraduate:	1-11	\$161.74	\$172.63
	12-16+	\$156.17*	\$166.68**
Graduate:	1-12+	\$178.16	\$178.16
Law:	1-12+	\$347.78	\$347.78
<u>Off-Campus</u>			
Undergraduate	1-16+	\$171.74	\$171.74
Graduate:	1-12+	\$188.16	\$188.16

* A continuing/nondegree-seeking undergraduate student taking 12 semester hours on campus at the new tuition rate will pay an additional \$135 per semester (7.75%).

** An undergraduate student under the Truth-in-Tuition Act taking 12 semester hours on campus at the new tuition rate will pay an additional \$261 per semester (15%).

President's Report No. 41

June 17, 2004

No item in this report for release prior to 9:00 a.m. Thursday, June 17, 2004.

A G E N D A

**BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:00 a.m. – Thursday – June 17, 2004
Clara Sperling Sky Room**

9:00 a.m. Call to Order, Roll Call, Notice Verification, Meeting Agenda Approval, Review and Approval of Minutes, Reports of Board Committees and Board Liaisons, Recess to Executive Session
Executive Session – University Suite
Reconvene Board of Trustees Meeting – Clara Sperling Sky Room



- 49. Call to Order and Roll Call
- 50. Verification of Appropriate Notification of Public Meeting
- 51. Meeting Agenda Approval *Action* . 117
- 52. Review and Approval of Minutes of March 18, 2004 *Action* . 119
Review and Approval of Minutes of April 30, 2004 *Action*
- 53. Chair's Comments/Announcements
 - a. Election of Fiscal Year 2005 Officers for the Board of Trustees *Action*
- 54. Public Comment*
- 55. Reports of Board Committees and Board Liaisons
 - a. Executive Committee
 - b. Academic Affairs, Student Affairs and Personnel Committee
 - c. Finance, Facilities and Operations Committee
 - d. Legislation, Audit and External Affairs Committee
 - e. Illinois Board of Higher Education
 - f. State Universities Civil Service Merit Board
 - g. Northern Illinois University Foundation
- 56. Executive Session
- 57. President's Report No. 41
 - a. University Recommendations Forwarded by the Board Committees
 - (1) Gilbert Drive Parking Lot Reconstruction - Capital Project Approval *Action*... 133
 - (2) Grant Complex - Fire Marshal Code Remediation – Capital Project Approval *Action*... 134
 - (3) Fiscal Year 2005 Copy Paper - ITS Document Services and Materials Management *Action*... 135
 - (4) Fiscal Year 2006 Budget Guidelines *Action*... 136
 - (5) PeopleSoft Student System Requirements Assessment and Detailed Project Plan Development *Action*... 137
 - (6) Recommendations for Faculty Promotions, Tenure, and Promotions with Tenure for the 2004-2005 Academic Year *Action*... 138
 - (7) Request for New Specialization *Action*... 140

- b. University Reports Forwarded from the Board Committees
 - (1) Fiscal Year 2004-2005 Appropriated Budget Update *Information*.....
 - (2) Fiscal Year 2005 Tuition Rates *Information*.....
 - (3) 2003-2004 Program Review Summary *Information*.....
- c. Items Directly from the President
 - (1) NIU/Fermilab Neutron Cancer Therapy Agreement..... *Action*... 141
 - (2) Fiscal Year 2005 NIU Foundation Professional Services Contract *Action*... 142
 - (3) Annie Glidden Road Easement to the City of DeKalb *Action*... 143
 - (4) Fiscal Year 2005 Internal Operating Budget Interim Approval *Action*... 144
 - (5) Summary of Grant and Contract Awards *Information*.....
 - (6) Intergovernmental Agreements with the Illinois Department of Transportation *Action*... 145
- 58. Chair's Report No. 29
 - a. Second Reading - Amendment to Bylaws of the Board of Trustees of Northern Illinois University *Action*... 147
 - b. Executive Session Minutes Release *Action*... 154
 - c. Resolution – Student Trustee Kevin Miller *Action*... 155
 - d. Oath of Office Ceremony for New Student Trustee
- 59. Other Matters
- 60. Next Meeting Date
- 61. Adjournment

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Minutes of the
BOARD OF TRUSTEES
OF NORTHERN ILLINOIS UNIVERSITY
June 17, 2004

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Gary Skoien at approximately 9:10 a.m. in the Clara Sperling Sky Room of Holmes Student Center. Recording Secretary Sharon Mimms conducted a roll call of Trustees. Members present were Trustees Robert Boey, George Moser, Myron Siegel, Barbara Giorgi Vella, Student Trustee Kevin Miller and Chair Skoien. Not present was Trustee Manuel Sanchez. Also present were Board Parliamentarian Kenneth Davidson and President John Peters. With a quorum present, the meeting proceeded.

VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

MEETING AGENDA APPROVAL

After discussion with President Peters and review of the printed agenda before us, Chair Skoien said, I propose creation of a Consent Agenda that would immediately precede the beginning of the President's Report for today's meeting, and move President's Report Number 41, Action Items 9.a.(2), (3) and (7); Actions Items 9.c.(1), (2), (3) and (6); and our receipt of Information Items 9.b.(2) and (3), and 9.c.(5) to that Consent Agenda. Also, we need to add our election of officers to the circulated agenda as Item 5.a. The Chair asked for a motion to approve the revised meeting agenda. Trustee Moser made a motion to approve the meeting agenda as amended. Trustee Siegel seconded the motion. The motion was approved.

REVIEW AND APPROVAL OF MINUTES

It was moved by Trustee Boey and seconded by Student Trustee Miller to approve the minutes of the March 18, 2004 regular Board of Trustees Meeting and the April 30, 2004 Special Board Meeting. The motion was approved.

CHAIR'S COMMENTS/ANNOUNCEMENTS

Chair Skoien welcomed everyone to the June meeting. We traditionally take care of a lot of business at our June Board Meetings, he said, and today is no exception. This is our last regularly scheduled meeting before the end of the fiscal year and, as such, we have a number of loose items to tie up, new plans to get underway and ongoing responsibilities for which the beginning of the new fiscal year requires new updates and new mandates. Dr. Peters and his team are here to report on the budget, which we will be talking about a lot today. The final outcome in Springfield is still anybody's guess. That makes our jobs harder, but it comes with the territory. And after three years of budget crisis, it is just one more obstacle in the path of progress.

Economists tell us that better days are just around the corner. I know from talking to some of my fellow Trustees and know from my own business that the economy in our worlds has turned around. So it seems like this long cycle is ending. But the business of educating tomorrow's leaders continues, and so we come here today to make decisions on the details that govern the day to day life of Northern Illinois University – technology, purchases, new partnerships, faculty rewards, long-term construction projects. These and other proposals push us forward into a new year with a new class of students who expect the very best from NIU.

With that very brief introduction, I would like to move directly into the first item at hand, the election of Board of Trustees officers for Fiscal Year 2005. The Chair recognizes Trustee Vella to nominate the Board's elected Officers for FY05.

Chair Skoien, Trustee Vella stated, I place into nomination the following slate of officers to be elected for FY05:

Chair	Gary Skoien
Vice Chair	Barbara Giorgi Vella
Secretary	George Moser
Fourth Member of the Executive Committee	Manny Sanchez
Trustee Civil Service Merit Board Representative	Barbara Giorgi Vella

Chair Skoien asked for a motion to approve the slate of new elected officers as presented by Trustee Vella. Trustee Siegel so moved, seconded by Trustee Moser. The motion was approved.

Chair Skoien made the following comments.

Congratulations to all of us. I want to personally thank you, fellow Trustees, for your vote of confidence. Having just finished a full year as your chair, I have had a very compressed 12 months of on-the-job training, and I appreciate being able to bring all that I have learned into a second year of leadership. It is a tremendous honor to serve the citizens of Illinois through this Board. It is clear that our public universities play a critical role in the revitalization of the state's economy. And nowhere is that more evident than here at NIU, the public university of choice for the vibrant Chicagoland region.

I have been very proud over the last three years to watch this university maintain its commitment to our region and its students in spite of the devastating budget cuts. That is a real testament to the leadership of President Peters and his team and to the dedication of our very loyal and talented faculty and staff.

When I moved into the Chair's seat a year ago, I emphasized our need to operate with maximum efficiency and accountability. Little did I know at that time just how efficient we would be forced to become. Nonetheless, I know I speak for the entire Board when I say that we are impressed with the manner in which our faculty and staff have maintained the quality of our academic programs during this very difficult period. This is not to say that I or any members of this Board fail to understand the sacrifices or compromises that have been made. We know that larger class sizes, fewer teachers and aging facilities are having an affect. But we have not laid off existing employees or shut down departments. We have been able to proceed with summer school, and we continue to send about 5,000 well-prepared graduates out into the world each year. By any measure, these accomplishments exemplify efficiency, accountability and productivity.

When I took over as chair last summer, I said we needed to focus our limited resources on enhanced educational experiences, critical public service and stepped-up economic development activities. In spite of all the limitations placed on this university over the past year, I am proud to say we have found a way to succeed in each of these areas. We have seen a steady increase in student internship and cooperative education opportunities. Technology updates have brought state-of-the-art computers to more students in more locations around campus than ever before. The number of employers attending NIU job fairs continues to increase, giving our graduates a tremendous leg up in the competitive entry level job market, and I could go on.

The point is that NIU faculty and staff continue to find ways to enhance the educational experience of our students. And in spite of unprecedented cutbacks in state funding, we have slacked off in neither public service nor economic development. In fact, this past year has seen a huge surge in those activities at NIU. At a previous meeting, we were treated to an excellent presentation on NIU's P-20 (Preschool through Graduate School) Initiative. We learned how NIU is leading the way statewide in programs that treat learning as a continuous experience and seek new ways to smooth transitions between grade levels up to and including graduate school. Just

last month, President Peters helped christen the new EigerLab in Rockford. Many community leaders believe that EigerLab holds the promise of economic recovery for that region, which has lost more than 20,000 manufacturing jobs in the last decade. NIU is more than just another partner in this new venture, our presence convinced federal funding agents to make this lab a reality. Beyond that, NIU brings the largest, single, funded project to the lab this fall, a \$2.5 million operation aimed at creating a new generation of U.S. military vehicles. Again, I have more examples than we have time, but suffice it to say that our outreach and economic development efforts have not only contributed but have thrived over the past 12 months.

Last year at this time, I called on NIU to step up its efforts in private fundraising and public advocacy. Both of these initiatives have likewise succeeded in very difficult times. Foundation President Mallory Simpson will give us a report on these efforts in a few moments. But at the risk of upstaging her, I would point out that our fundraising efforts have also continued to progress over the past 12 months in spite of the lingering recession. Likewise, our efforts at public advocacy have firmly established NIU as a leader in this state and nationally on key higher education issues.

President Peter's vision of NIU as the nation's premiere regional public university has provided the framework for a host of new initiatives all aimed at raising NIU's profile around the state and across the country. All that said, the sense I have about NIU right now is that we are not in the same place we were three years ago before these devastating budget cuts dashed so many dreams. But in the end, we are doing better than expected. In the face of tremendous challenge, NIU is refining its focus and finding new ways to excel. We are well-positioned for Illinois' economic recovery and have succeeded in keeping the needs of our students uppermost in our minds.

I want to thank you, fellow Trustees, for all your advice and counsel during this past year and for your pledges of support in the year ahead.

I would like to welcome University Advisory Committee representatives who may be present this morning: Dr. Suzanne Willis, Dr. Paul Loubere, Dr. William Tolhurst, Dr. Xueshu Song, Ms. Beverly Espe and Ms. Sara Clayton. I understand, Dr. Willis, that Dr. Loubere, Ms. Espe and Ms. Clayton will be changing their roles after this meeting. For these UAC representatives who are going to be completing their service this month, I want to state our very special appreciation for your many efforts and successes.

It has been a pleasure working with everyone on these things. I really have nothing to say about the budget situation, which it seems I have been saying something about pretty much every time I have been here. It just gets more and more unbelievable, and we will just have to see what happens. But given the experience we have had through these past couple of years, I have every faith that we will handle it with grace, with openness and in the best possible way as we have done up to this point. This is also my last meeting. I am moving on within the university, but I will no longer be Executive Secretary. I want to say what a pleasure it has been working with all of you and observing this aspect of how the university runs, which is something I had essentially no knowledge of as a faculty member. It has been an excellent learning experience, and I have enjoyed it very much.

Thank you very much, Sue, Chair Skoien said. The level of grace with which we handle the budget cuts will probably depend on the percentage that the budget cuts actually end up being. But thank you very much for your comments. Your insights have been more than welcome to this Board. We really appreciate your support and that of all of your fellow colleagues for the actions that we have had to take, more importantly, that John and his team have had to take.

Let me just take a minute, Trustee Boey said. We have already thanked Dr. Willis for all of her years of cooperation and effort at our Academic Affairs Committee meeting two weeks ago. So, all we want to say now is, thank you again Sue, and best wishes in your new duties.

I want to thank you also, Sue, Trustee Siegel said. The one thing I want to say from my perspective is, and I am sure the rest of the Board feels this way, we are very grateful for what I would term a special relationship that this Board has with all of the faculty and staff at this university. I have had the

opportunity to see some of the things that go on at the other schools in this state, and they are not fortunate enough to have the relationship that this Board has with the faculty and staff here at NIU. I am very grateful that we have the kind of relationship that has given us this great level of trust between this Board of Trustees and you, your colleagues and all of the NIU faculty and staff that allows this university to do things that others have not been able to do. Yes, there have been some difficult times. But because of this relationship, we have been able to get through it better than anyone else. And if we can continue to keep that strong bond between our faculty and staff and this Board, we can continue, now and in the future, to survive this period of time and recover faster and better than anyone else. So thank you for continuing that tradition.

We need to bid adieu to Greg Paveza, President Peters said, an American Council on Education Fellow, a very prestigious fellowship, who has been with us for a year. He has been a lot of fun to have around. You have learned a lot from us, Greg, and we have learned from you. Now, I am pleased to say that Greg is going to be taking the position of Associate Vice President for Academic Affairs and Chief Academic Officer on the Lakeland Campus of the University of South Florida effective July 1.

PUBLIC COMMENT

The Chair asked Board Parliamentarian Kenneth Davidson if any members of the public had registered a written request to address the Board in accordance with state law and Board of Trustees Bylaws. Mr. Davidson noted that he had received no timely requests to address this meeting.

REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

Executive Committee

There was no report from the Executive Committee.

Academic Affairs, Student Affairs and Personnel Committee

Committee Chair Robert Boey reported that the Academic Affairs, Student Affairs and Personnel Committee met on Wednesday, June 2. At that meeting, the Committee considered and endorsed the following action items: Faculty Promotions, Tenure, and Promotions with Tenure for the 2004 and 2005 Academic Year; a Request for a new Specialization in Advanced Special Education Practices within the M.S. Education in Special Education. The committee also heard reports on the following information items: a summary of program reviews completed for 2003 and 2004.

Finance, Facilities and Operations Committee

Committee Chair Barbara Giorgi Vella reported that the Finance, Facilities and Operations Committee met on June 2, 2004. At that meeting, the Committee considered and approved recommendations for the Fiscal Year 2006 Budget Guidelines, the Fiscal Year 2005 purchase of copy paper, the Grant Complex Fire Code Remediation and the Gilbert Drive Parking Lot Reconstruction. The Committee also received periodic and annual reports including: the Summary Report of Transactions in Excess of \$100,000; a report on investments; a progress report on active capital projects with a budget over \$100,000; Fiscal Year 2004-2005 appropriated budget update; and Fiscal Year 2005 tuition rates. And we heard a presentation on PeopleSoft. Many of the items addressed by the Finance, Facilities and Operations Committee are included in the President's Report for Board approval at today's meeting.

Legislation, Audit and External Affairs Committee

Committee Chair Siegel reported that the Legislation, Audit and External Affairs Committee had not met since the last Board of Trustees meeting. However, he said, I attended both the House and Senate appropriations hearings and took the opportunity to criticize the IBHE and how it handles capital project rankings. I also pointed out that we at NIU have received only about 35 percent of the capital dollars our Illinois peer institutions received on a per capita basis. The message was not lost on either the Senate or the IBHE. We continue to fight to preserve the funding we now have without further cuts. The financial problems of the state are no secret, but the amount of the shortfall is still in controversy. Party leaders

are meeting tomorrow in Chicago and, hopefully, progress will be made toward a budget that will not adversely impact us. The LAEA Committee's next meeting will be in August.

Illinois Board of Higher Education

The last meeting of the Illinois Board of Higher Education was held on June 8 at Richland Community College in Decatur, President Peters reported. Among the items of interest to the Board that the IBHE took up was a resolution honoring Kevin O'Kelly, who served as a student member of that board for a year or two. Kevin is a former NIU student, and he was praised for his service. The IBHE board accepted the Annual Report on Underrepresented Groups in Higher Education, a report that went to the Governor and the General Assembly. This year, that report spent considerable time analyzing and reporting on services to disabled students. That is of special interest to the current chair of the IBHE, Jim Kaplan. The board also heard a report and an update on its ad hoc utilities committee. I believe Dr. Williams and Trustee Boey serve on that committee, which is just being organized. Their purpose is to find ways to jointly and collectively purchase energy and perhaps other economies of scale. The other report was an organizing report on the new Priorities, Productivity and Accountability Committee (PPA). They are launching a major evaluation of university missions, programs and faculty productivity. We have no representatives on that committee. The Public University Presidents representative is Lou Hencken from Eastern Illinois, and he is keeping the presidents and chancellors informed.

Universities Civil Service Merit Board

The Civil Service Merit Commission met on May 19, 2004, in Urbana, Trustee Vella reported, and I attended telephonically. Highlights of the meeting included the following. Bruce Friefeld, from Governors State University, was elected chairman of the board. The board approved the discharge of an employee from the University of Illinois at Urbana-Champaign for recurring unauthorized and unexcused absences. The FY05 budget was adopted. The development and implementation of a new diversity initiative program was approved. In addition, we heard various reports, including the activities of the agency. The next meeting of the board is scheduled for September 15.

Northern Illinois University Foundation

Trustee Boey, Foundation liaison, deferred to Mallory Simpson, President of the Foundation, for this report. As usual, Ms. Simpson said, your Board of Trustees meeting immediately precedes our Foundation Board meeting. You will be interested in knowing that tomorrow, in addition to our regular business meeting, the Foundation Board has been asked to participate in a half-day workshop facilitated by an Association of Governing Boards leader, on the topic of "Enhancing Foundation Success." What that really means is increasing the board's active involvement in prospect identification, cultivation and solicitation – just another sign that the Foundation Board is very enthusiastically committed to advancing the university.

During the year at prior meetings, I have reported that our giving totals were running about 30 percent ahead of last year's pace and cautioned you that we might not sustain it through the rest of the year. However, we have more than sustained it. Our giving this year is up about 42 percent. Some very large gift commitments are responsible for that, and I will tell you a bit more about those later. The incredible value of private support becomes more obvious against the backdrop of reductions in state funding that have hit our program hard as well and have somewhat constrained the pace of growth we had hoped for, though the news is good. Total gifts received to date total \$12.3 million, 42 percent more than our total last year and far exceeding our goal of \$10.5 million. We always work hard until the bitter end of our fiscal year, and we are still expecting several major commitments to come in during the next couple of weeks.

We track giving categories every which way to make sure that we are hitting all of our underlying goals, and we have experienced increases in almost all of our gift categories. Cash gifts from all sources are up 63 percent this year. Cash gifts from individuals, which is the primary focus of our development program efforts, have more than doubled this year. Cash gifts from alumni are up 75 percent. Last year, we had one cash gift of \$100,000 or more. This year, the number of cash gifts of \$100,000 or more, major commitments, is eight. At the high end of our base annual fund program, the number of \$2,500 gifts is up 43 percent, and the number of \$1,000 gifts is up 38 percent.

Leadership commitments to the Alumni and Visitors Center are reflected in the numbers I just presented, Ms. Simpson reported. Gifts and pledges to that project total nearly \$4.5 million, which is nearly 70 percent toward our goal of \$6.2 million. On June 27, the Foundation Board is hosting another event at Ravinia to cultivate additional donors to the Alumni and Visitors Center. We will be showing a virtual tour of the Alumni and Visitors Center as our new marketing opportunity. We also will be unveiling a very special donor recognition opportunity called The Circle of the Seal, a very prominent, prestigious, special donor recognition opportunity, which will be for gifts of \$100,000 or more. Imagine a university seal about 8 feet in diameter on the floor of the Alumni and Visitors Center surrounded by two foot blocks which will have individual donor names inlaid in bronze. In addition to the Alumni and Visitors Center initiative, for the last two years we have been placing special emphasis on raising endowment dollars in each of our colleges for faculty, student and program support. This year alone, nine new endowed scholarships have been established totaling nearly \$1.5 million. Total dollars committed for endowments of all types during the past two years is \$3.5 million. And two weeks ago I had the pleasure of attending the Annuitants Association meeting and reported to that group that during the last two years their members have committed \$1.1 million to their institution. This is truly remarkable. As part of our marketing plan for building the endowment, the Foundation hosted a luncheon for endowment donors and prospects in April. At your places is a booklet called "Giving to Learn, Learning to Give," which describes all of our current endowed funds.

As always, I will close with major gift announcements. The first gift I would like to announce is one we call a megagift, Ms. Simpson said. Dean Promod Vohra successfully pursued a gift of engineering software, which has a market value of more than \$14.2 million and a gift credit value of \$5.7 million, for the College of Engineering and Technology. This software gift from Unigraphic Systems will allow NIU's engineering students the advantage of working with one of our most technologically advanced systems in the nation. Dr. Vohra has been a tremendous partner in our development efforts. Lester Smith, a retired NIU employee, had a history of making small, consistent gifts to the university and recently made a six-figure commitment to endowed scholarships in music and art. Originally, he had planned on making an estate gift and then decided, why wait. So he has made his cash commitment, but he is also leaving NIU in his estate plans. Thomas and Shirley Scott made another major commitment. Thomas is a graduate of the College of Education. They have previously supported scholarship and program endowments in the College of Education and have just committed \$100,000 to the Alumni and Visitors Center, and they will receive special donor recognition in The Circle of the Seal. Richard Ryan, who is not an alumnus, but is a member of the Foundation Board of Directors has recently made the decision to give \$250,000 to NIU – \$100,000 of that will go to the Alumni and Visitors Center and the remainder, \$150,000, will go to the Summer Night Theatre Program in the College of Visual and Performing Arts. We are very pleased about Richard's enthusiastic support of NIU. Dean Harold Kafer was instrumental in working with us on the solicitation of that gift.

Clearly, it has been a great year for private gifts to NIU. Our donor numbers are increasing, the number of high-end annual fund donors has increased, and the number of major gift commitments coming in each year is higher than ever before. The work of many people is reflected in this success – from the President to the deans to the Trustees who support Foundation activities, to the Foundation Board and the development team. We have been engaging the help of the entire university in development. So, on behalf of the Foundation Board of Directors, I thank you for your support.

EXECUTIVE SESSION

Chair Skoien asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act: personnel matters as generally described under §2(c)(1) and (3) of the Open Meetings Act, litigation and risk management matters as generally described under §2(c)(11) and (12) of the Open Meetings Act, property matters as generally described under §2(c)(5) and (6) of the Open Meetings Act, and Executive Session Minutes matters are generally described under §2(c)(21) of the Open Meetings Act. Trustee Moser so moved, seconded by Trustee Siegel. A roll call vote of the Trustees to recess to Executive Session was unanimous.

BOARD OF TRUSTEES MEETING RECONVENED

Chair Skoien reconvened the public meeting of the Board of Trustees at approximately 11:30 a.m.

CONSENT AGENDA APPROVAL

Chair Skoien asked for a motion to approve the items placed on the consent agenda earlier in the meeting. They include President's Report No. 41 Action Items 9.a.(2), (3) and (7), 9.c.(1), (2), (3) and (6), and Information Items 9.b.(2) and (3) and 9.c.(5). Trustee Boey so moved, seconded by Trustee Vella. The motion was approved.

PRESIDENT'S REPORT NO. 41

President Peters congratulated everyone on their newly elected Board positions. As we have all heard, there is uncertainty surrounding our FY04 Budget, the President said. As you are well aware, we are doing what we can to promote the IBHE's flat budget proposal for next fiscal year. That has been our position, and that will continue to be our position. To that end, last week my staff and I coordinated a joint letter from all of Illinois' public university presidents and chancellors to all members of the General Assembly. That letter not only made it clear that we are unified in our view but also asked the legislature to include higher education in discussions about increased funding for education.

Following is an excerpt from that letter, which was sent to the Springfield and district offices of every member of the General Assembly:

"Recognizing our state's difficult budget situation, we emphasize the role of our universities in new job creation, technology transfer and workforce training necessary to sustain economic growth. Current budget proposals which call for increased K-12 funding fail to include our universities in the public education continuum. This is a serious oversight with potentially devastating results. With nearly 80 percent of new jobs requiring college degrees, Illinois' public universities are critical partners in maintaining the viability and fabric of a vibrant society."

Following dozens of meetings and conversations with my counterparts around the state, the President said, I can report without hesitation that the leadership of Illinois' public universities believes that "enough is enough." We have done more than our fair share to help alleviate the state's financial problems, and the time has come for our elected officials to find other sources of savings and/or new sources of revenue to rectify the situation.

Today, Dr. Steve Cunningham and Mr. Ken Zehnder are in Springfield testifying in my place at yet another emergency appropriations hearing. In their testimony, Steve and Ken will point out that NIU has lost more than \$40 million over the past three years; that we have been forced to eliminate more than 150 positions; and students in more than 900 of our classes have been impacted by larger class sizes, fewer course sections and the substitution of courses where appropriate. Dr. Cunningham is telling lawmakers this morning that we have seen a 21 percent increase in applications for fall, but we have had to freeze admissions and turn away many qualified students. I believe we have turned away almost a thousand fully qualified students for admission.

As the budget stalemate continues, Dr. Peters said, some politicians are threatening a state government shutdown if agreement is not reached by July 1. We were asked to address that possibility in our testimony today as well. Dr. Cunningham is telling members of the House Appropriations Committee that in order to fulfill our obligation to more than 5,000 summer school students, in order to meet payroll and pay our bills after July 1, in order to keep from shutting down the university in less than two weeks, we will be required to borrow from limited internal and possibly even external sources to keep operating. Even that will not tide us over for very long. I want everyone to know what is at stake for us in the budget stalemate.

In the meantime, the work of this university goes on, and that is what you see reflected in this agenda. We continue to educate students, to plan for future programs, to make new discoveries, provide services

and share our expertise. In other words, we are fulfilling our mission to the state and the region regardless of the politics that swirl around us.

Before I move to the rest of the agenda, President Peters said, I would like to offer my thanks one more time to the faculty and staff who have made it possible for us to have anything called "business as usual." For their patience, perseverance and goodwill, we are all continually and sincerely grateful. We want to thank the Board for your support on behalf of the staff, the students and the faculty, because without your support, this would have been a very difficult time. I am comforted because of our shared governance, and the fact that we are so together as an institution. We will weather all of this. I do not know if we will come out stronger, but we will come out intact.

UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES

Agenda Item 9.a.(1) – Gilbert Drive Parking Lot Reconstruction – Capital Project Approval

We have a wonderful new parking road area by Gilbert, the President said. That was a project the Board approved at \$750,000. After we actually began the project, we found electrical ductwork and other things six inches down that were not on the schematics. We had to rebury those at an additional cost of \$60,000. I am now recommending that the Board approve updating that budget from \$750,000 to \$810,000. Chair Skoien asked for a motion to approve the Gilbert Drive Parking Lot Reconstruction budget increase to \$810,000. Trustee Vella so moved, seconded by Trustee Boey. The motion was approved.

Agenda Item 9.a.(2) – Grant Complex – Fire Marshal Code Remediation – Capital Project Approval Agenda Item 9.a.(3) – Fiscal Year 2005 Copy Paper – ITS Document Services and Materials Management

Consent Agenda Items.

Agenda Item 9.a.(4) – Fiscal Year 2006 Budget Guidelines

Last year, the President said, we moved the budget for FY05 that was proposed for FY04. On page 27, you can see what we received in recommendations from the IBHE and the Governor, which was nothing. So, we are moving the same budget and the same priorities, which put faculty and staff salaries on top, utility and general price increases, fire protection and the rest of the list are all high priorities. I move that budget with great hope that something may happen. Chair Skoien asked for a motion to approve the FY06 Budget Guidelines. Trustee Boey so moved, seconded by Trustee Vella. The motion was approved.

Agenda Item 9.a.(5) – PeopleSoft Student System Report

As you know, Dr. Williams said, we have gone through a series of steps in the implementation of the Student PeopleSoft System for our campus. The major reason for our staging the implementation has been the ongoing suit between Oracle and PeopleSoft regarding Oracle's attempted hostile takeover of PeopleSoft. Therefore, given the fact that so many dollars are involved in this transaction for the student system, we have tried to minimize the financial risks. At this juncture, we have four options, and they have been summarized in the handout that is being circulated.

The first option is that we can wait and not do anything further with the implementation of the student system until the litigation concerning Oracle and PeopleSoft is totally resolved. Under this option, we would put the software we have purchased on a shelf, which means we would not be making any progress at all towards the implementation.

The second option is to purchase minimal software and prepaid maintenance. In our original contract, we were able to negotiate some very attractive price savings that would expire June 30. By exercising Option 2, we would take advantage of those purchase option savings, but then we would be in a position, again, where we would not be able to take any further steps toward implementation. Everything, essentially, would be put on hold.

Option 3 includes what is proposed in Option 2 for the purchase of software and maintenance to take advantage of the discounts we have negotiated, but it also begins to mobilize the implementation. Some installation services would be included along with some staff training on the new student system. We would also engage an outside consultant to prepare an implementation plan for us. This would be very useful, because it would save time and resources by organizing the implementation, developing the appropriate steps to be taken, and it would also give us a game plan so that we can move quickly when we are ready to move forward with the project. We also would take advantage of further discounts to lock in prices for maintenance. Those of you in the business world know that the price of software is very minimal compared with the ongoing maintenance costs. Through this plan, we would lock in future maintenance costs for a period of five to ten years.

Option 4 would be the full implementation of the student system. At this point, that would be a commitment of about \$6 million. Option 2 would be an expenditure of approximately \$1 million; and Option 3, which includes the implementation of the planning services, would be about \$2.2 million.

We are in constant discussion with PeopleSoft, and they are looking deeper for possible discounts for us. At this juncture, in order to keep the project moving, the university is recommending to the Board that we pursue Option 3, which would take advantage of all the existing discounts and purchase price. It will allow us to move forward with the project, with training for staff, and also, give us the opportunity to get the implementation plan underway.

One of the things that we are concerned about is the risk factor, Dr. Williams said. Because of the discount and the insurance plan that PeopleSoft is offering to users and purchasers of their system, we would receive a discount covering the total \$2.2 million that we would have to expend in order to move forward with Option 3. In other words, the PeopleSoft insurance plan would cover our outlay of resources in order to pursue Option 3. That insurance plan says that if Oracle is successful in the courts and does take over PeopleSoft, and if the PeopleSoft systems are not maintained and continued, we would then be given three times the amount that we paid for software and maintenance as a guarantee. That, again, would cover the outlay for Option 3. Also, the PeopleSoft guarantee extends that coverage from two years to four years. These options were discussed in great detail with the Finance Committee. Therefore, the university requests Board approval to move forward with Option 3.

In reply to a question from one of the Trustees, Dr. Williams said that the Board put a surcharge in place last year that would support the total implementation of the Student System. The purpose of this item is to explain the issues of risk management and appropriate staging of the project.

Chair Skoien asked for a motion to approve the PeopleSoft Student System Report recommendation of pursuing Option 3 as stated above. Student Trustee Miller so moved, seconded by Trustee Siegel. The motion was approved.

Agenda Item 9.a.(6) – Recommendations for Faculty Promotions, Tenure, and Promotions with Tenure for the 2004-2005 Academic Year

We had a very extensive presentation on this item at the Academic Affairs, Student Affairs and Personnel Committee Meeting, President Peters said. Obviously tenure and promotion are important activities, and we have a very good process. I am proud to recommend the individuals indicated on pages 29 and 30 for promotion, tenure, and promotion with tenure. Chair Skoien asked for a motion to approve the Recommendations for Faculty Promotions, Tenure, and Promotions with Tenure for the 2004-2005 Academic Year. Trustee Siegel so moved, seconded by Trustee Boey. The motion was approved.

Every year I get a refresher course on tenure, Trustee Boey said. The term tenure has been misunderstood many times by people outside of the academic community. I like the way Provost Legg defines it very much. Tenure is not a goal; tenure is an accomplishment. A goal implies when you reach it, you can forget it. Whereas tenure as an accomplishment defines a continuing sense of achievement.

Due to Board Regulations, the Student Trustee stated that he would be abstaining on this vote. I do want to congratulate everyone and wish them the best of luck with their tenure and promotions, he said.

Trustee Boey	Yes	Trustee Vella	Yes
Trustee Moser	--	Student Trustee Miller	Abstain
Trustee Siegel	Yes		
Chair Skoien	Yes		

The motion was approved.

Agenda Item 9.a.(7) – Request for New Specialization

Consent Agenda item.

Agenda Item 9.c.(4) – Fiscal Year 2005 Internal Operating Budget Interim Approval

The last action item is Fiscal Year 2005 Internal Operating Budget Interim Approval. Your spreadsheet shows the preliminary approval, which is required by the Board, for both appropriated and nonappropriated funds so the university can operate this fiscal year. Among the nonappropriated funds are the income, revenue bond and auxiliary funds. We are asking for preliminary authority, and will bring the final budget back to the Board in September. Chair Skoien asked for a motion to give interim approval for the FY05 Internal Operating Budget. Trustee Vella so moved, seconded by Trustee Boey. The motion was approved.

University Reports Forwarded from the Board committees

Agenda Item 9.b.(1) – Fiscal Year 2004-05 Appropriated Budget Update

Agenda Item 9.b.(2) – Fiscal Year 2005 Tuition Rates

Agenda Item 9.b.(3) – 2003-2004 Program Review Summary

Consent Agenda items.

Items Directly from the President

Agenda Item 9.c.(1) – NIU/FermiLab Neutron Cancer Therapy Agreement

Agenda Item 9.c.(2) – Fiscal Year 2005 NIU Foundation Professional Services Contract

Agenda Item 9.c.(3) – Annie Glidden Road Easement to the City of DeKalb

Agenda Item 9.c.(5) – Summary of Grant and Contract Awards

Agenda Item 9.c.(6) – Authorization to Enter into Intergovernmental Agreement for Federal Participation on West Campus Road Project

Consent Agenda items.

CHAIR'S REPORT NO. 29

Agenda Item 10.a. – Second Reading - Amendment to Bylaws of the Board of Trustees of Northern Illinois University

The first item in the Chair's Report involves the second reading of a set of proposed clarifying and conforming amendments to the Board's Bylaws. The Board's Parliamentarian periodically recommends adjustments and clarifications to the Board of Trustees Bylaws to assist the Board in its several functions. Proposals for revisions to Articles II and V were presented to the Board for First Reading at its March 18, 2004 meeting. These proposals remain unchanged from their First Reading content with the following exceptions. The Chair has asked that language be added for the creation of a two-year sunset on the new language in Article II, Section 2. This provisional change to Article II will provide the Board operational experience with new latitude for its committee meeting quorum management while not specifically making a long-term commitment to this approach. Article V, Section 1 now includes the position of elected delegate to the State Universities Civil Service Merit Board. In the list of Board leadership positions, the Chair is authorized to fill them by appointment should a vacancy occur between elections. In addition to removing obsolete language and providing updated language in some parts of Article V, the proposal reflects changes to conform the Bylaws to practices the Board has indicated a preference for in its operations, such as replacement appointments to cover vacancies that may occur during the year.

Chair Skoien asked for a motion to approve the proposal as presented. Trustee Vella so moved, seconded by Trustee Boey. The motion was approved.

Agenda Item 10.b. –Executive Session Minutes Release

The Illinois Open Meetings Act requires public bodies to review the minutes of their executive sessions on a semiannual basis and determine what parts of the minutes they should make available to the public because they no longer require confidential treatment, Chair Skoien said. I recommend that the Board approve release from confidentiality the specified sections of the executive session minutes on Action Item 10.b. Those sections that are still subject to confidentiality, together with sections from subsequent meetings, will be considered again in six months. The Chair asked for a motion to approve the release of Executive Session Minutes as stated. Trustee Vella so moved, seconded by Trustee Boey. The motion was approved.

Agenda Item 10.c. –Resolution – Student Trustee Kevin Miller

I want to personally thank you, Kevin, for your leadership and outstanding service to the Board of Trustees, Chair Skoien said. You have been a valued member of this Board and an excellent representative to the students. Your viewpoints have been heard here because of your insight and perspective. You did an outstanding job, and I would like to congratulate you. Chair Skoien presented the following resolution to Student Trustee Miller.

RESOLUTION – STUDENT TRUSTEE KEVIN MILLER

WHEREAS Public Act 89-4 created a body politic and corporate known as the Board of Trustees of Northern Illinois University to operate, manage, control and maintain Northern Illinois University in accordance with the rights, powers and duties vested by law in such Board; and

WHEREAS Kevin Miller was elected by his constituents at Northern Illinois University to represent their interests and has faithfully served the Board of Trustees of Northern Illinois University as its tenth Student Trustee; and

WHEREAS in said position, Mr. Miller capably and honorably discharged those duties and responsibilities while at the same time keeping in the mind the interests of all of the people of the State of Illinois in addition to the well-being of Northern Illinois University; and

WHEREAS Mr. Miller has demonstrated devotion to, cooperation with and support for the Board, Northern Illinois University, and the faculty, staff and student personnel of same; and

WHEREAS the Board of Trustees and Northern Illinois University have received the benefit of his helpful insights which have been of special worth; and

WHEREAS the Board of Trustees wishes to officially express its appreciation for the many far-reaching contributions by Mr. Miller to all of the above-mentioned interests of this Board which included service as Student Association Senator, Senate Speaker and President, lobbying for NIU in Springfield for State resources for the University's mission, and support of the acquisition of a more contemporary student information system that would eliminate personal social security numbers as student identifiers.

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Trustees of Northern Illinois University in formal meeting herein assembled, [and] extends its grateful appreciation to Mr. Kevin Miller for his outstanding and loyal service.

BE IT FURTHER RESOLVED that this **RESOLUTION** be presented to Mr. Miller and a copy of [the] this document be placed in the official files of this Board as a part of the permanent record of the great State of Illinois and as a lasting tribute to the performance and accomplishments of Mr. Kevin Miller.

Adopted in a regular meeting assembled this **17th** day of **June, 2004**.

**BOARD OF TRUSTEES OF
NORTHERN ILLINOIS UNIVERSITY**

Gary J. Skoien
Chair

Attest: George A. Moser
Secretary



Student Trustee Miller made the following comments:

Good afternoon, everyone. I will try to keep my comments brief as possible. But those of you who know me may remember that my favorite line from the television series *The West Wing* is, "Anyone who uses one word, when they could have used ten, just isn't trying hard enough." Nonetheless, I will try to keep my comments as brief as possible.

Today is a day of mixed emotions for me. Since I first arrived on this campus back in the summer of 2000, I have been heavily involved in university governance in one capacity or another. Frankly, it has been my passion. I have been fortunate enough to have immense opportunities to effect a change on various issues at many different times, from helping implement the university's response to the September 11 terrorist attacks to pioneering the request to eliminate the use of Social Security Numbers as student identifiers. And I must add my good fortune to have the opportunity to work along with a truly great public servant himself and someone who not only served as my chief of staff but continues to serve as a cherished friend, Mr. Kevin O'Kelly. But all in all, I have been fortunate enough to succeed on many goals I set out to accomplish. My time, though, would not have been as successful as it was had it not been for dozens of talented people who supported me and enabled me to be standing where I am today.

That said, I owe many people endless thanks. But due to time constraints and my previous promise to try and keep it as brief as possible, I will only touch on a few key individuals. First and foremost, I would like to thank all of you, my fellow Board members, for welcoming me onto the Board and helping me with your tremendous insight and your perspective. Many times, when I did not understand an issue, you all were there and ready to fill me in and get me up to speed. And I do very much appreciate that. My time with you has been a most memorable one, and I will look back on it fondly. I would also like to thank President Peters for his outstanding leadership and support throughout these, now many difficult years. Always thinking 15 steps ahead of the curve, you have been a magnificent example for me personally and for the entire university community. So, thank you very much.

I also owe a special thank you to friends and colleagues in the University Honors Program. Without their steadfast support and understanding and flexibility, my effort to juggle the many facets of college life would not have been possible. Lastly, but certainly not least, I would like to thank Mr. Eric Johnson, the incoming Student Trustee, for his support, advice, creativity and, most importantly, for winning his election to the office he will soon occupy. So I can retire, so to speak, knowing that the office of Student Trustee is in more capable hands than my own.

In closing, I am reminded of a quote I often used during my many commencement addresses. John Adams said, "There are two types of education. One should teach us how to make a living and the other how to live." With that in mind, I would like to thank each of you gathered here today for helping me follow both of these educational paths and know that I will always look back at my time on the Board and times before and to come with fond memories and great appreciation. Thank you and God bless.

Thanks Kevin, Chair Skoien said, you are a little too modest. I do not think the Board had to explain anything to you. The Resolution mentioned that you were the tenth Student Trustee. I note that three of those former Student Trustees are present: Jesse Perez, Nolan Davis and James Barr. Speaking for the Board, the Chair said, one thing that has been amazing to me is the talent, the quality, the knowledge and the judgment that each of these individuals and you, Kevin, have added to the Board.

Chair Siegel made a motion to approve the resolution honoring Student Trustee Kevin Miller, seconded by Trustee Vella. The motion was approved.

Congratulations to you, Kevin, Trustee Siegel said. We wish you much luck. You have been great to work with. We have been very fortunate, 99 percent of the time, to have good Trustees from our student body.

I endorse what Gary and Myron have said, Trustee Boey commented. It is remarkable how fortunate we continue to be on this Board to have Student Trustees like yourself and your predecessors. Certainly, you exemplify the role model they have established. Thank you for being such a great Student Trustee, and best wishes for the future.

I would also like to thank you for your maturity and your insight and for giving us the perspective of the students, Trustee Vella said. I wish you well on your future.

Kevin, you have done a remarkable job, President Peters said, and you have carried the torch for a long line of student elected trustees and student government leaders at Northern Illinois that makes this such a special place. We are very proud of you and expect to hear great things from you for the future. Thank you.

Agenda Item 10.d. –Oath of Office Ceremony for New Student Trustee

Now I would like to welcome our new Student Trustee-Elect, Eric Johnson, Chair Skoien said. Eric is the fourth elected Student Trustee for the University. He is a 2001 graduate of Glenbard West High School in Glen Ellyn. At NIU, Eric is a senior public administration major and is planning to seek a law degree after graduation. Actually, Eric introduced himself to me in Collinsville about a month ago at the state Republican Convention.

Eric brings a wealth of experience with him, the Chair said. He has been very active in governmental affairs serving a series of roles ranging from an internship with Congressman Hastert to membership on the NIU Athletic Board and University Council. Eric has served the Student Association as a Senator-at-Large, Director of Governmental Affairs, Chief Justice of the SA Supreme Court and Chief of Staff. At age 19, he was the youngest elected official in the state serving as a DeKalb County Board member. We are delighted to have you join the Board this year, Eric. Your service in student and community government and experience on campus has provided you with a depth of knowledge that will be a tremendous asset to this Board. This Board takes the opinions and counsel of the Student Trustee very seriously, and we are looking forward to working with you next year. Chair Skoien administered the oath of office to the new NIU Student Trustee, who will take office effective July 1, 2004, as follows:

I, Eric Johnson, do solemnly swear that I will support the *Constitution of the United States*, the *Constitution of the State of Illinois* and the laws thereof, and that I will faithfully discharge the duties of Student Trustee for the Board of Trustees of Northern Illinois University to the best of my ability.

Chair Skoien also presented the new Student Trustee with a Board of Trustees lapel pin. It is something I prize and treasure, as do all the members of the Board, the Chair said, because Trustees are the only ones allowed to wear them. Congratulations.

Student Trustee-Elect Johnson made the following remarks:

I am going to try to keep it very brief. It is quite an honor following such big shoes as Kevin Miller's. And, as we see, I have a lot of "Whereases" to follow-up on in the coming year. I am

extremely excited to join this Board of Trustees. Over the last three years, Dr. Peters and this Board and his staff have repeatedly told us of the budget problems facing NIU; yet, every time we turn around, the university is doing great things and making great achievements. In spite of all this, we have opened the convocation center and Barsema Hall. We have seen campus beautification on the Central Campus. The students who work out at the Recreation Center this fall are going to be privileged to see the renovated Field House. Our faculty and staff are doing such amazing things in spite of all the problems and challenges facing them. And this Board has stepped up to the challenge every time. I look forward to working with them in the future. I could not do this without the help of family and friends throughout the year. Family and friends have provided emotional support, and in my parent's case, most importantly, financial support. It is a great honor. I look forward to this upcoming year. And I look forward to doing the work of representing the students. It is going to be a fun year. Thank you.

Eric then introduced his parents, James and Sharon Johnson, and his sister, Ashley.

NEXT MEETING DATE

Chair Skoien announced that the next meeting of the Board of Trustees is scheduled for Thursday, September 18, in DeKalb.

ADJOURNMENT

There being no Other Matters, Chair Skoien asked for a motion to adjourn. Student Trustee Miller so moved, seconded by Trustee Boey. The motion was approved. The meeting was adjourned at approximately 12:30 p.m.

Respectfully submitted,

Sharon M. Mimms
Recording Secretary

FISCAL YEAR 2005 NIU FOUNDATION PROFESSIONAL SERVICES CONTRACT

Summary: The Northern Illinois University Foundation contract supports the fundraising services and activities provided by the Foundation on behalf of the university. This contractual agreement is in accordance with the Legislative Audit Commission Guidelines. The contract amount will be offset by the Foundation payment to the university for personal services, fringe benefits, facilities and program expenditures to meet the contract obligations.

Recommendation: The university requests approval of a renewal order for the FY05 contract for the Northern Illinois University Foundation in the amount of \$471,270.

**GRANT COMPLEX - FIRE MARSHAL CODE REMEDIATION
Capital Project Approval**

Summary: Inspection of the Grant Complex residence hall facilities by a representative of the State Fire Marshal's Office resulted in citation of several Life Safety Code violations, most of which have been resolved via work orders for repairs, changes in operation procedures or replacement of fire extinguishers. One recommendation of the report is of sufficient estimated cost that it is being undertaken as a capital improvement project. This project is to install automatic closers on all doors opening into smoke-free corridors. At the time of the construction of the Grant Complex, building code did not require closers on all residents' rooms. Institution-grade door hardware, sufficiently heavy-duty to withstand residence hall wear and tear is extremely expensive, on average about \$240 list price per door. The university has identified a source that, with appropriate quantity and institutional discounts in place, will provide the necessary hardware at approximately \$75 per door. Each of the residential 40 floors in the Grant Complex will require 32 door closers, or a total of approximately 1,300 closers. NIU Physical Plant craft will install closers as the labor force allows.

Recommendation: The university requests Board of Trustees authorization to establish a project budget of \$300,000 for fire code remediation in the Grant Complex. Project costs will be paid from revenue bond funds. The university further requests approval to execute purchase orders and contracts and to issue work orders as necessary to complete this work.

**FISCAL YEAR 2005 COPY PAPER
ITS DOCUMENT SERVICES AND MATERIALS MANAGEMENT**

Summary: The university recommends open orders for purchases of various printing papers, envelopes and supplies on an as-needed basis by Document Services and Materials Management for campus resale. Pricing will be based on industry market pricing prevailing each quarter. The bid was opened on March 16, 2004.

Recommendation: The university requests Board of Trustees approval of expenditure authority for FY05 as follows:

<i>Unisource, Addison, IL</i>	\$680,000
<i>Materials Management</i>	\$250,000
<i>ITS-Document Services</i>	\$430,000

**FISCAL YEAR 2005 STUDENT ACCIDENT AND
SICKNESS INSURANCE CONTRACT**

Summary: University Health Services provides group health insurance to students and their families. Student fees fund this insurance. Mega Life Insurance Company provides the health insurance under a multiyear contract. The decision to renew the contract is based on negotiations between the vendor and the Student Health Insurance Committee, which is composed of students and administrators. The negotiated rates are determined by claims experiences (which are up 6 percent over last year), cost trends in the health care industry (up 11 to 18 percent), rate of student participation and various adjustments in levels of coverage provided. Students who maintain health insurance coverage elsewhere may elect to waive participation in the plan by completing a waiver form and providing proof of other coverage.

As part of the FY05 fee recommendations, the university recommended a semester rate of \$233.70, which reflects a 9.5 percent increase over the previous contract. The university now requests Board approval of the renewal contract. Renewal for FY05 will not involve any major change in benefit design or plan structure.

Recommendation: The university requests Board of Trustees approval of expenditure authority for FY05 as follows:

Mega Life - St. Petersburg, FL.....Not to exceed \$4,500,000

**PEOPLESOFT STUDENT SYSTEM REQUIREMENTS ASSESSMENT
AND DETAILED PROJECT PLAN DEVELOPMENT**

Summary: The university will present a report on an update of the PeopleSoft Student System and specific options for proceeding with the acquisition of the Student System.

Recommendation: The university will request the Board of Trustees' approval of one of the options presented.

**RECOMMENDATIONS FOR FACULTY PROMOTIONS, TENURE,
AND PROMOTIONS WITH TENURE FOR THE 2004-2005 ACADEMIC YEAR**

The following individuals are being recommended by the President for promotion, promotion with tenure, and tenure only. An asterisk (*) denotes tenure along with promotion.

<u>Name</u>	<u>Department/School</u>
<u>From Associate Professor to Professor</u>	
Burns, Kenneth	Nursing
Frasz, Paula	Theatre & Dance
Gately, Kathryn	Theatre & Dance
Levin, Amy K.	English
Majumdar, Pradip	Mechanical Engineering
Martin, Stephen P.	Physics
McClellan, Terrence	Theatre & Dance
Mini, Susan M.	Physics
Munroe, Mary H.	University Libraries
Robertson, Julie	Nursing
Tollerud, Toni R.	Counseling, Adult & Higher Education
Wright, H. Stephen	University Libraries

From Assistant Professor to Associate Professor

*Aase, Gerald	Operations Management & Information Systems
*Aurand, Timothy W.	Marketing
*Barnes, Michael	Art
*Bentley, John R.	Foreign Languages & Literatures
*Boland, Susan	College of Law
*Brookey, Robert	Communication
*Campbell, Cynthia	Educational Technology, Research & Assessment
Condon, Charles	College of Law
*Demaray, Michelle K.	Psychology
*Fortner, Michael	Physics
Garcia, Luis	Kinesiology & Physical Education
*Hartenhoff, Lori	Theatre & Dance
*Ito, Yasuo	Physics
*Johnson, Eric A.	Theatre & Dance
*Konen, Michael E.	Geography
*Luo, Wei	Geography
*Lurio, Laurence	Physics
*Markle, Christopher J.	Theatre & Dance
Morrison, Adele	College of Law
*Rigg, Lesley S.	Geography
*Schultz, Kurt G.	Art
Vander Meer, Gary	College of Law

Name

Department/School

Tenure Only

Bohn, Courtlandt L.	Physics
Bowman, Douglas	Mathematical Sciences
Burrell, Barbara	Political Science
Clinton, B. Douglas	Accountancy
Fisher, Teresa A.	Counseling, Adult & Higher Education
Fogleman, Aaron	History
Holt, George R.	Communication
Jeris, Laurel H.	Counseling, Adult & Higher Education
Kuo, Susan	College of Law
Munroe, Donna	Nursing
Smaldino, Sharon E.	Educational Technology, Research & Assessment
Tidrick, Donald E.	Accountancy
van Veenendaal, Michel	Physics
Watson, Lemuel	Counseling, Adult & Higher Education

Recommendation: The university requests Board of Trustees approve of the university's recommendations for faculty promotions, tenure, and promotions with tenure for the 2004-2005 Academic Year.

REQUEST FOR NEW SPECIALIZATION

New subdivisions of existing undergraduate programs are called emphases, and new subdivisions of graduate programs are called specializations. The creation of both of these subdivisions requires the approval of the Board of Trustees. If the Board approves the addition of new emphases or specializations, the university will report them in the Annual Listing of Changes sent to the IBHE each June. This request was endorsed by the Academic Affairs, Student Affairs and Personnel Committee at its June 2 meeting after receiving approval from the curriculum committees at the department, college and university levels and the concurrence of the Provost.

Specialization in Advanced Special Education Practices (within the M.S.Ed. in Special Education)

Description: The Department of Teaching and Learning, housed in the College of Education, is proposing a new specialization within the M.S. Ed. degree program in Special Education. This new specialization, advanced special education practices, is a professional development program for teachers who hold initial certification in special education. Requirements for the proposed specialization include completion of a core course in educational research as well as required course work in consulting skills for school professionals, a seminar in special education and independent research. In addition, students would elect additional courses to meet the 37 semester hours required to complete the degree program with a specialization in advanced special education practices.

Rationale: State requirements for the renewal of teacher certification include options for graduate course work and degree programs that contribute to the professional development of teachers. In addition, in the area of special education, the Illinois State Board of Education has designed advanced certification in special education areas that include behavior specialist, curriculum adaptation specialist, technology specialist and multiple disabilities specialist. The proposed specialization in special education practices is designed to assist students in meeting the professional development requirements inherent in the Illinois State Board of Education certification renewal system and/or in earning a master's degree while completing the requirements for advanced certification in the special education areas named above.

Costs: Implementation of the proposed specialization would require filling a special education faculty position within the Department of Teaching and Learning that has been vacant since August 2003. The college and department have designated filling this position among their highest priorities in FY05.

Recommendation: The university requests Board of Trustees approval of the Specialization in Advanced Special Education Practices within the M.S.Ed. in Special Education.

NIU/FERMILAB NEUTRON CANCER THERAPY AGREEMENT

Summary: Northern Illinois University, in collaboration with Fermi National Laboratory, received an FY04 federal grant in the amount of \$885,743 to reopen the neutron cancer therapy facility at Fermilab. Another federal grant for FY05 is pending in Congress. The facility closed in May, 2003 when Provena St. Joseph's Hospital, the former manager of the clinic, ended its five year contractual relationship with Fermilab. NIU has been working with Fermilab and Speaker Hastert to reopen the clinic to treat cancer patients with radio-resistant tumors. The clinic has operated at Fermilab for over 20 years and has served over 3,000 patients. An average of 100 patients per year is treated at the clinic operated at the main laboratory site at Fermilab.

NIU plans to hire a board-certified radiation oncologist to direct the patient treatment programs at the clinic. In addition, although neutron radiation treatment has been used successfully for over 25 years, its widespread applications remain largely unknown to the community. Therefore, there exists a strong research need to compile and disseminate information regarding the effectiveness of neutron radiation for treating cancers, especially those that do not respond to other radiation and chemotherapeutic regimens.

Fermilab has the accelerator infrastructure to generate highly expensive neutron radiation of variable doses, employs dedicated physicists and engineers to shape the desired radiation doses and maintain the facility, and has acquired the experience to treat advanced cancer patients with neutron radiation. NIU has a long history of collaboration with Fermilab on research projects that range from high energy physics to the application of neutrons to cancer treatment. NIU has numerous faculty who are either engaged or interested in further development of neutron radiation as one of the most effective treatments for cancer through systematic *in vivo* and *in vitro* research projects.

In order to reopen the clinic this fall, NIU needs to enter into a "Work for Others" Agreement with Universities Research Association, Inc. operating as prime contractor for Fermilab on behalf of the U.S. Department of Energy to manage the NIU Institute for Neutron Therapy.

Recommendation: The university requests Board of Trustees approval to enter into a "Work for Others" Agreement with URA, Inc. to manage the neutron cancer therapy clinic at Fermilab for an initial term of five years at an estimated cost to NIU not to exceed \$1.8 million over the five-year period of the agreement.

FISCAL YEAR 2005 NIU FOUNDATION PROFESSIONAL SERVICES CONTRACT

Summary: The Northern Illinois University Foundation contract supports the fundraising services and activities provided by the Foundation on behalf of the university. This contractual agreement is in accordance with the Legislative Audit Commission Guidelines. The contract amount will be offset by the Foundation payment to the university for personal services, fringe benefits, facilities and program expenditures to meet the contract obligations.

Recommendation: The university requests approval of a renewal order for the FY05 contract for the Northern Illinois University Foundation in the amount of \$471,270.

ANNIE GLIDDEN ROAD EASEMENT TO THE CITY OF DeKALB

Summary: The university and the City of DeKalb have agreed upon the installation of a traffic signal at Annie Glidden Road and Stadium Drive to enhance the safety of pedestrians at that intersection. To implement this plan, the Board of Trustees would need to grant an easement to the City of DeKalb at the location of the traffic signal. The legal description of the property on which the easement is required is as follows:

That part of the Northeast Quarter of Section 21 and the Northwest Quarter of Section 22, Township 40 North, Range 4 East of the Third Principal Meridian, in the City of DeKalb, DeKalb County, Illinois, described as follows:

Commencing at the northwest corner of the Northwest Quarter of said Section 22; thence southerly along the west line of said Northwest Quarter, 574.00 feet to the Point of Beginning; thence continuing south along the west line of said Northwest Quarter, 45.00 feet; thence easterly 85.00 feet, at right angles to the last described course; thence Southerly 85.00 feet, parallel with the west line of said Northwest Quarter; thence westerly 170.00 feet at right angles to the last described course; thence northerly 130.00 feet, parallel with the west line of said Northwest Quarter; thence easterly 85.00 feet, at right angles to the last described course, to the Point of Beginning; excepting therefrom all that part of the above-described tract of land lying within the dedicated right-of-way of Annie Glidden Road.

Recommendation: The university requests the Board of Trustees to grant an easement as described above to the City of DeKalb.

FISCAL YEAR 2005 INTERNAL OPERATING BUDGET INTERIM APPROVAL

Summary: There will be an oral presentation summarizing the fiscal year 2005 appropriation process and the status of the General Assembly and Governor's action on the appropriated budget. Pursuant to the established Board of Trustees's meeting schedule, the university will present the detailed FY05 internal operating budget for approval at the September 2004 Board of Trustees Meeting.

Recommendation: At this time, the university requests Board of Trustees approval of the preliminary operating budget as presented and requests that the Board defer approval of the final internal operating budget to the September Board Meeting.

FISCAL YEAR 2005 PRELIMINARY INTERNAL BUDGET
Summary of Budgeted Revenues & Expenditures
(\$ in Thousands)

	FY2004	Preliminary FY2005
Appropriated Funds		
General Revenue Fund	\$101,798.9 ⁽¹⁾	\$100,238.9 ⁽²⁾
State College and University Trust ⁽³⁾	10.1	10.1
Total Appropriated Funds	\$101,809.0	\$100,249.0
Nonappropriated Funds		
University Income Fund	\$80,139.0	\$85,700.0
Revenue Bond Operations	62,650.8	64,000.0
Auxiliary Enterprises	16,920.0	16,980.0
Gifts, Grants and Contracts	39,626.2	39,900.0
Local Funds	31,900.0	31,950.0
Total Nonappropriated Funds	\$231,236.0	\$238,530.0
Total Anticipated Revenues & Expenditures	\$333,045.0	\$338,779.0

⁽¹⁾ Includes the FY04 mandated reserve of \$2 million

⁽²⁾ Governor's recommendation

⁽³⁾ Generated from NIU license plate registrations

**AUTHORIZATION TO ENTER INTO INTERGOVERNMENTAL AGREEMENT FOR
FEDERAL PARTICIPATION ON WEST CAMPUS ROAD PROJECT**

Summary: The university has been notified of the possible awarding of a two million dollar Federal grant to provide for the development and construction of roads and associated infrastructure improvements in the far west segment of the campus. In particular, the grant funds will be specifically used to complete the development and construction of the remaining half of the initial North-South arterial roadway located west of the Convocation Center and to provide an east-west road link into the far west campus site off of that arterial. Because of the stipulations and conditions of the grant, the university must enter into agreements with the Illinois Department of Transportation (IDOT), which will serve as the contract agent for the grant.

Recommendation: The university requests Board of Trustees approval to enter into the necessary agreements with IDOT required for the awarding of the Federal Grant.

**Chair's Report
No. 29**

June 17, 2004

SECOND READING
**AMENDMENT TO *BYLAWS* OF THE
BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY**

Article X of the Board of Trustees *Bylaws* states in relevant part:

“Articles of the *Bylaws* of the Board of Trustees may be amended at any regular meeting of the Board by majority vote of the total voting membership of the Board, provided that notice of the intention to amend the *Bylaws* shall have been presented in writing at the regular meeting immediately preceding. Such notice shall provide so far as possible the exact wording of the amendment proposed.”

In consultation with Board members and officers, the Board's Parliamentarian periodically prepares adjustments and clarifications to the Board of Trustees *Bylaws* to assist the Board in its several functions. The attached pages reflect proposed changes to conform the *Bylaws* to practices the Board has indicated a preference to use for its operations. New language is underscored, and language proposed for deletion is shown as ~~stricken~~.

Proposals for revisions to Article II and Article V were presented to the Board for First Reading at its March 18, 2004 meeting. These proposals remain unchanged from their First Reading content with the following exceptions:

- (A) The Chair has asked language be added for creation of a 2-year „sunset“ on the new language in Article II, Section 2. This provisional change to Article II will provide the Board operational experience with the new latitude for its committee meeting quorum management, while not specifically making a long-term commitment to this approach.
- (B) Article V, Section 1 now includes the position of elected delegate to the State Universities Civil Service System Board in the list of Board leadership positions the Chair is authorized to fill by appointment should a vacancy occur between elections.

ARTICLE II. BOARD OPERATING PROCEDURES

SECTION 1. General

The Board of Trustees shall conduct its business and execute its responsibilities in conformity with the Northern Illinois University Law (110 ILCS 685/30-1 et seq.), as it may be amended from time to time.

SECTION 2. Quorum

Unless otherwise provided by applicable law, the presence of a majority of voting Members of the Board shall constitute a quorum to formally transact business at meetings of the Board of Trustees or any of its committees. The voting eligibility status of the student Member shall depend on applicable law; where required, the student Member shall be counted for the purpose of determining a quorum at any meeting of the Board or any of its committees to which the student Member is assigned.

Until June 30, 2006, the Committee Chair may temporarily appoint any Board Member attending the meeting, either present by telephone conference or in person, that is not a member of the committee, as a temporary member for the purposes of measuring the presence of a quorum.

After June 30, 2006, the Board Chair shall be counted in measuring the presence of a quorum for committee meetings where the appointed committee members present are otherwise too few to constitute a quorum.

In the absence of a quorum, a smaller number of Board Members may meet and informally discuss business, however, any proposed actions cannot become final until formally approved or ratified by a majority of the Board present at a meeting in which a quorum exists.

SECTION 3. Rules of Order

Insofar as it is consistent with these *Bylaws* and applicable statutes, the current edition of Robert's Rules of Order shall govern the consideration of all business and debate in meetings of the Board or its committees. A member of the staff of the University shall serve as the parliamentarian at all meetings of the Board.

SECTION 4. Order of Business

At all regular session meetings, and at special meetings where appropriate, the Board shall observe the following order of business unless it is suspended or modified by a majority vote of those voting Members present:

1. Call to Order and Roll Call
2. Verification of Appropriate Notice of Public Meeting
3. Meeting Agenda Approval
4. Review and Approval of Minutes of the Previous Meeting
5. Reports of Board Committees and Board Liaisons
6. Public Comments
7. Reports and Recommendations of the President of the University
8. Reports and Recommendations of the Chair of the Board
9. Other Matters

SECTION 5. Appearances Before the Board

A. On proper motion and by majority vote, the Board may at any time recognize members of the University community for purposes of making presentations. To facilitate such appearances, individuals wishing to appear before the Board are requested to make a written request to the President ten days prior to the Board meeting. Any such request should include the name, address and position of the individual wishing to speak, the name of the organization or group represented, and a reasonable summary of the presentation. All requests received by the President shall be forwarded to the Board Parliamentarian. Such requests will not guarantee permission to speak. If approved by the Board, the

scheduling of such presentations in relation to the meeting agenda shall be at the discretion of the Board Chair. While not required, written copies of the presentation prepared in conformity with these *Bylaws* are welcomed by the Board.

- B.1.** Consistent with Public Act 91-0715 and reasonable constraints determined by these *Bylaws* and the Chair, at each regular or special meeting of the Board or its committees that is open to the public members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.
- B.2.** Committees of the Board review University proposals for action and make adjustments and endorsements as appropriate for further consideration by the full Board. Public comments are generally most useful at meetings of Board committees where proposals are first considered and the time for interaction most feasible.
- B.3.** To facilitate an orderly process, appearance requests must be registered on a Board-provided form and submitted to the Board's Parliamentarian at least 45 minutes before the meeting is scheduled to be called to order. To be recognized, the appearance request will include the name, address and position of the individual wishing to speak, the name of the organization or group represented, a concise summary of the presentation, and whether the requestor has appeared earlier on the topic before any other meeting of the Board. The Parliamentarian may confer with registered speakers to cooperatively assist the Chair of the meeting in assuring coordinated issue presentation and an efficient use of allocated time. The Parliamentarian will acquaint requestors with the generally acceptable rules of decorum for their presentations. In lieu of oral presentations, individuals may present brief written materials not to exceed five (5) pages to the Parliamentarian for distribution and consideration by the Board in advance of the meeting.
- B.4.** The Chair of the meeting will recognize duly registered individuals at the appropriate point during the meeting. Unduly repetitive comments may be discouraged and restricted by the Chair. To assure an orderly and timely meeting the Chair may limit time allotments to five minutes or less, may delay or defer appearances when appropriate, and defer or refer questions received from presenters for answers if available.
- C.** All participants in Board meetings should cooperate with the Chair of the meeting and show due respect to other meeting participants. Meeting participants should adhere to Robert's Rules of Order and all applicable Board protocols. Board protocols will be reasonably available from the Parliamentarian upon request.

SECTION 6. Minutes and Proceedings

The Secretary of the Board or designee shall be responsible for the recording and preparation of the Minutes of Board meetings. Such Minutes shall provide a reasonably detailed record of the meeting but shall not be verbatim. Once approved, the Minutes shall become the official corporate record of Board meetings and shall be compiled in annual Proceedings covering all of the meetings of a single fiscal year. These Proceedings shall be distributed by the President's Office and shall be available to the public for examination upon request.

The President is authorized to make appropriate releases of information regarding Board actions or proposed actions prior to the approval of Board Minutes.

ARTICLE V. OFFICERS AND OTHER LEADERSHIP POSITIONS OF THE BOARD OF TRUSTEES

SECTION 1. Elected Officers and Terms of Office

The elected officers of the Board shall consist of a Board Chair, Board Vice-Chair and Board Secretary. The Board Chair, Vice-Chair and Secretary shall be elected annually; however, as long as they continue to serve as a Trustee they shall retain their office until a successor is elected. The Chair may exercise a power of appointment to fill vacancies that may arise in the offices of Board Vice-Chair or Board Secretary and elected delegate to the State Universities Civil Service System Board during their terms of office to complete such term and serve until a successor is elected. The position of Board Chair may be held by the same Board Member for no more than two consecutive terms and the same limitation shall apply to the Vice-Chair position.

~~In case of a vacancy in an elective office, for any reason, the Board shall hold an election to fill the office for the unexpired term.~~

SECTION 2. Appointed Officers, Fiduciary Roles and Terms of Office

The appointed officers of the Board shall consist of Treasurer, Assistant Secretary/Assistant Treasurer, Second Assistant Secretary, and General Counsel/Parliamentarian. The appointed officers shall be University staff members appointed by the Board on the recommendation of the President to serve as ex-officio corporate officers and not as Members of the Board. These officers shall have a fiduciary duty to faithfully discharge their responsibilities to the Board of Trustees. Where the Board determines it is necessary or appropriate, the appointed officers may be directed to serve the Board of Trustees in special roles and may have occasional responsibilities or duties that relate exclusively to the Board of Trustees and be separate from their roles and reporting relationships as employees of the University.

Once appointed, these officers shall hold office until removal, resignation or termination of employment with the University.

SECTION 3. Removal from Office

Any elected or appointed officer may be removed or disqualified from office by operation of law or a vote of six of the voting Members of the Board. A motion to remove an officer can only be made at a regular or special meeting of the Board, and must be preceded by the conveyance of notice to each Board Member and to the officer ten days prior to the meeting. Such notice shall clearly set forth the proposed action.

SECTION 4. Other Board Leadership Positions

In addition to the above officers, other Board leadership positions shall be the elected delegate to the State Universities Civil Service System Board, appointed chairs of the Board standing committees, and appointed liaisons to the Northern Illinois University Foundation and the Illinois Board of Higher Education. These positions shall be filled with voting Members of the Board.

SECTION 5. Election of Officers

Elections of Board officers shall take place by secret ballot (except in instances of election by acclamation) at the meeting preceding July 1. Officers will assume their duties on July 1. All voting Members shall be entitled to vote, including Members whose terms have expired if the Governor has not acted to fill the vacancy. Elections shall not be postponed because of such expired terms or pending gubernatorial or Senate action on appointments.

A. Procedures for the election of officers in instances of election by acclamation:

1. Officers may be elected on unanimously approved motions to elect either slates of officers or individual officers.

2. When at the close of nominations only one candidate or slate of candidates is nominated, the Chair can, unless there is an objection, take a voice vote in lieu of a secret ballot, or can declare the nominee(s) elected, thus effecting the election by unanimous consent or "acclamation."
3. Only the voting Members of the Board shall be entitled to cast votes in officer elections.
4. Board Members shall be entitled to vote by written absentee ballot. However, absentee ballots shall be counted only for Members who have been nominated. Absentee ballots must be filed with the Board General Counsel/Parliamentarian in writing prior to the meeting at which the elections are to occur.

B. Procedures for the election of officers (other than instances of election by acclamation) shall be as follows:

1. Nominations for a given officer position can be made in any number by any Member of the Board and shall be closed only by a motion to close the nominations;
2. Only the voting Members of the Board shall be entitled to cast votes in officer elections.
3. If a majority of votes cast is not achieved by one nominee in the first balloting, the nominee with the fewest number of votes shall be dropped on the succeeding ballot. This process shall continue through three successive ballots. If at the conclusion no nominee shall have achieved a majority, the Board Chair shall declare the election at a stalemate and reopen nominations;
4. An absolute majority of the voting Members of the Board shall be required to be elected, even if fewer than all eligible Board Members choose to vote;
5. Board Members shall be entitled to vote by written absentee ballot. However, absentee ballots shall be counted only for Members who have been nominated. Absentee ballots must be filed with the Board General Counsel/Parliamentarian in writing prior to the meeting at which the elections are to occur.

SECTION 5. Duties of Officers

A. Board Chair

The Board Chair shall:

1. Preside at all Board meetings, with full power to discuss all matters before the Board and to vote in roll calls, secret ballots, and when necessary to break a tie if no vote has otherwise been cast by the Chair;
2. Serve as member and presiding officer of the Board Executive Committee and as ex officio member of all Board standing committees;
3. Appoint the chairs and vice chairs of the Board standing committees and make committee assignments from among the Board membership;
4. Sign, with the Secretary or an Assistant Secretary of the Board as attesting official, any contracts and other legal documents approved by the Board, provided others delegated by the Board may sign such documents in accordance with their respective delegations.
5. Coordinate Board business with the President and foster communications among Board Members;
6. Assist new Board Members in becoming familiar with the operations of the Board and the University and identify and develop potential Board leadership;
7. Engage in external activities in behalf of the Board and the University, and represent the Board and the University in a ceremonial capacity at public functions.

B. Board Vice-Chair

The Board Vice-Chair shall:

1. Serve as presiding officer of the Board in the absence of the Board Chair with full power to vote on and discuss all matters before the Board;
2. Serve as a member of the Board Executive Committee;
3. Assist the Board Chair in facilitating communications among Board Members and in identifying and developing Board leadership;
4. Assist the Board Chair in external relations and in representing the Board and the University in a ceremonial capacity at public functions.

C. Secretary

The Secretary shall:

1. Serve as a member of the Board Executive Committee;
2. Sign as attesting official, with the Board Chair, any contracts and other legal documents approved by the Board, provided others delegated by the Board may sign such documents in accordance with their respective delegations.
3. Determine that the minutes and records of the proceedings of the Board are kept, published and distributed as required by law;
4. Maintain a record of the names of all Members of the Board, the dates of their appointments, and the dates of the expiration of their terms of office. The Secretary shall also maintain a record of Board officers and terms of elective office.

D. Treasurer

The Treasurer shall:

1. Be the chief custodian of all funds held in the name of the Board of Trustees and Northern Illinois University and be responsible for overseeing the issuance and sales of revenue bonds and other financial instruments on behalf of the Board;
2. Be responsible for complying with various financial requirements of bond resolutions, oversight of investment and banking relationships, and coordination and development of information for bondholders. Make a financial report to the Board reflecting securities held and all receipts and disbursements on an annual basis, or as required;
3. Provide for the orderly reimbursement or payment, consistent with state law, for Board Member travel and expenses, and establish necessary procedures incident thereto;
4. Exercise direct or facsimile signature authority, as authorized and appropriate on necessary certificates or contracts and other documents approved by the Board on behalf of the Board Chair or the Secretary.

E. Assistant Secretary-Assistant Treasurer

When the Board Chair, Secretary or Treasurer are not practically available to perform one of their ministerial duties, the Assistant Secretary-Assistant Treasurer may provide an authorized signature on necessary certificates or contracts and other documents approved by the Board on behalf of the Board

Chair, the Secretary, or the Treasurer, and shall provide such other assistance to the Secretary or Treasurer as either may request and shall carry out such other functions as the Board may assign.

F. Second Assistant Secretary

When the Board Secretary or Assistant Secretary-Assistant Treasurer are not practically available to perform one of their ministerial duties, ~~the~~ the Second Assistant Secretary may provide an authorized signature on necessary certificates or contracts and other documents approved by the Board on behalf of the Board Chair, or the Secretary, and shall provide such other assistance to the Secretary as may be requested ~~shall provide such assistance to the Secretary or Assistant Secretary-Assistant Treasurer as may be requested~~ and shall carry out such other functions as the Board may assign.

G. General Counsel and Parliamentarian

The General Counsel and Parliamentarian shall be a member of the University staff who serves as chief legal officer and advises the Board Chair, Committee Chairs and the University President on matters of law and parliamentary procedure.

SECTION 6. Duties of Appointed Leadership Positions

A. Standing Committee Chairs

Standing Committee Chairs shall:

1. Preside over committee meetings with full power to discuss all matters before the Committee and to vote in roll calls, and when necessary to break a tie if no vote has otherwise been cast by the Chair;
2. Prepare reports of committee meetings to be presented to the Board, such reports to include notation of the committee members present, description of the agenda covered, and a summary of decisions and recommendations of the committee;
3. Keep informed of the major issues, actions and needs of the University in the areas of responsibility covered by the committee;
4. Work with the President and staff in formulating agendas and preparing for meetings;
5. Maintain communications with other members of the committee and work to keep them informed of issues and needs.

B. Standing Committee Vice Chairs *[new]*

Standing Committee Vice Chairs shall:

1. In the absence of the Committee Chair, perform the duties of the Committee Chair.

EXECUTIVE SESSION MINUTES RELEASE

Summary: The Illinois Open Meetings Act, as amended, requires public bodies to review minutes of their executive sessions on a semiannual basis and determine what parts of such minutes they should make available to the public because they no longer require confidential treatment. Accordingly, this item is proposed for complying with this legal requirement by taking action upon the duly approved Executive Session Minutes of January, 1996 through December, 2004 of either the full Board of Trustees or standing committees of the Board which have not previously been released from confidentiality.

Upon review and advice of the Board's Parliamentarian and General Counsel, the following sections of executive session minutes for the relevant period are proffered for release from confidentiality:

June 19, 2003 - Executive Session of the NIU Board of Trustees

- 1.b. Property Matter

September 18, 2003 - Executive Session of the NIU Board of Trustees

1. Review and Approval of Executive Session Minutes, March 19, 2003 and June 19, 2003
2. Collective Bargaining Matters
3. Personnel Matters

December 4, 2003 - Executive Session of the NIU Board of Trustees

1. Collective Bargaining Matters
3. Personnel Matter

Recommendation: The Chair recommends that the Board approve the release from confidentiality of the specified sections of executive session minutes as reviewed and advised above. Those sections, if any, which are still subject to confidentiality, together with sections from subsequent meetings, will be considered again in approximately six months.

RESOLUTION – STUDENT TRUSTEE KEVIN MILLER

WHEREAS Public Act 89-4 created a body politic and corporate known as the Board of Trustees of Northern Illinois University to operate, manage, control and maintain Northern Illinois University in accordance with the rights, powers and duties vested by law in such Board; and

WHEREAS Kevin Miller was elected by his constituents at Northern Illinois University to represent their interests and has faithfully served the Board of Trustees of Northern Illinois University as its tenth Student Trustee; and

WHEREAS in said position, Mr. Miller capably and honorably discharged those duties and responsibilities while at the same time keeping in the mind the interests of all of the people of the State of Illinois in addition to the well-being of Northern Illinois University; and

WHEREAS Mr. Miller has demonstrated devotion to, cooperation with and support for the Board, Northern Illinois University, and the faculty, staff and student personnel of same; and

WHEREAS the Board of Trustees and Northern Illinois University have received the benefit of his helpful insights which have been of special worth; and

WHEREAS the Board of Trustees wishes to officially express its appreciation for the many far-reaching contributions by Mr. Miller to all of the above-mentioned interests of this Board which included service as Student Association Senator, Senate Speaker and President, lobbying for NIU in Springfield for State resources for the University’s mission, and support of the acquisition of a more contemporary student information system that would eliminate personal social security numbers as student identifiers.

NOW THEREFORE LET IT BE RESOLVED that the Board of Trustees of Northern Illinois University in formal meeting herein assembled, extends its grateful appreciation to Mr. Kevin Miller for his outstanding and loyal service.

BE IT FURTHER RESOLVED that this **RESOLUTION** be presented to Mr. Miller and a copy of this document be placed in the official files of this Board as a part of the permanent record of the great State of Illinois and as a lasting tribute to the performance and accomplishments of Mr. Kevin Miller.

Adopted in a regular meeting assembled this **17th** day of **June, 2004**.

**BOARD OF TRUSTEES OF
NORTHERN ILLINOIS UNIVERSITY**

_____ Chair

(SEAL)

Attest: _____
Secretary

