



PROCEEDINGS
of the
BOARD OF TRUSTEES
of
NORTHERN ILLINOIS
UNIVERSITY



1895



JAMES EDGAR
Governor

July 1, 2000 - June 30, 2001

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BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY

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Manuel Sanchez - Lisle	January 15, 2007
Myron E. Siegel - Bannockburn	January 17, 2005
Gary J. Skoien - Inverness	January 17, 2005
Barbara Giorgi Vella - Rockford	January 17, 2005

Student Member

James C. Barr	June 30, 2001
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John G. Peters, President
Northern Illinois University
301 Lowden Hall
DeKalb, IL 60115

**Resigned effective April 2001*

PROCEEDINGS
of the
Board of Trustees
of
Northern Illinois University
July 1, 2000 - June 30, 2001

Table of Contents

<u>Meeting Date</u>	<u>Pages</u>
September 21, 2000..... Board of Trustees.....	1
December 7, 2000..... Board of Trustees.....	59
March 19, 2001 Board of Trustees.....	99
June 21, 2001 Board of Trustees.....	151

President's Report

No. 24

September 21, 2000

No item in this report for release prior to 9:00 a.m. Thursday, September 21, 2000.

A G E N D A

**BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:00 a.m. – Thursday – September 21, 2000
NIU-Naperville - Room 205**



1. Call to Order and Roll Call
2. Verification of Appropriate Notification of Public Meeting
3. Meeting Agenda Approval.....*Action*.... i
4. Review and Approval of Minutes of September 21, 2000.....*Action*... 1
5. Chair's Comments/Announcements
6. Reports of Board Committees and Board Liaisons
 - a. Executive Committee
 - b. Academic Affairs, Student Affairs and Personnel Committee
 - c. Finance, Facilities and Operations Committee
 - d. Legislation, Audit and External Affairs Committee
 - e. Illinois Board of Higher Education
 - f. University Civil Service Merit Board
 - g. Northern Illinois University Foundation
7. Executive Session
8. President's Report No. 24
 - a. University Recommendations Forwarded by the Board Committees
 - (1) Fiscal Year 2002 Appropriated Capital Budget Request*Action*... 18
 - (2) Fiscal Year 2002 Nonappropriated Capital Budget*Action*... 26
 - (3) Fiscal Year 2001 Internal Budget.....*Action*... 30
 - (4) Lock Box and Related Banking Services*Action*... 34
 - (5) Report of the PeopleSoft Financial System Implementation and Recommended Revision of the Human Resources PeopleSoft Implementation *Action*... 35
 - (6) Purchasing Items for Approval
 - (a) Huskie Bus Contract - Contract Extension.....*Action*... 39
 - (b) Strategic Alliance to Advance Technological Education - College of Engineering and Engineering Technology *Action*... 40
 - (c) OSHA Training Consultant - College of Engineering and Engineering Technology *Action*... 41
 - (d) Internet Access Connection-Telecommunication Center ..*Action*... 42

(7) Zeke Giorgi Legal Clinic Lease	<i>Action</i> .. 43
(8) Altgeld Renovation Project.....	<i>Action</i> .. 44
(9) Center for the Study of Family Violence and Sexual Assault - Capital Project Approval.....	<i>Action</i> .. 45
(10) Lighting Upgrades – Performance Contract	<i>Action</i> .. 47
(11) Requests for Degree Authority at Off-Campus Sites.....	<i>Action</i> .. 48
(12) Collective Bargaining Agreements	<i>Action</i> .. 51
b. University Reports Forwarded from the Board Committees	
(1) Annual Summary Report/Obligation of Financial Resources	<i>Information</i>
(2) Annual Report of Transactions Involving Real Property	<i>Information</i>
(3) Annual Report of Cash and Investments.....	<i>Information</i>
(4) Fiscal Year 2001 Increment Summary Report	<i>Information</i>
(5) Quarterly Summary Report of Transactions in Excess of \$100,000	<i>Information</i>
(6) Professional Excellence Awards for Faculty and Staff	<i>Information</i>
(7) Fiscal Year 2002 Programmatic Budget Requests.....	<i>Information</i>
(8) 2000 Results Report	<i>Information</i>
(9) Fiscal Year 2000 External Funding for Research, Public Service and Instructional Projects	<i>Information</i>
(10) Affirmative Action and Diversity Resources	<i>Information</i>
(11) Tax Relief Act of 1997 - Status Report.....	<i>Information</i>
(12) SURS Benefits Modifications	<i>Information</i>
c. Items Directly from the President	
(1) Honorary Degree	<i>Action</i> .. 52
(2) Summary of Grant and Contract Awards	<i>Information</i>
9. Chair's Report No. 18	
a. <u>First Reading</u> - Amendment to <i>Bylaws</i> of the Board of Trustees of Northern Illinois University....	<i>Information/Discussion</i>
b. Amendment to <i>Regulations</i> of the Board of Trustees of Northern Illinois University – Matters Related to the President of the University	<i>Action</i> .. 53
c. <u>First Reading</u> - Amendment to <i>Bylaws</i> of the Board of Trustees of Northern Illinois University....	<i>Information/Discussion</i>
10. Other Matters	
11. Next Meeting Date	
12. Adjournment	

Minutes of the
Board of Trustees
of Northern Illinois University
September 21, 2000

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Vice Chair Manuel Sanchez at 9:10 a.m. in Room 161 of Northern Illinois University-Naperville. Recording Secretary Sharon Mimms conducted a roll call of Trustees. Members present were Trustees Robert Boey, Jeremiah Joyce and Gary Skoien, Student Trustee James Barr and Acting Chair Sanchez. Trustee Myron Siegel was connected via teleconference link. Not present were Trustee Barbara Giorgi Vella and Chair George Moser. Also present were Board Parliamentarian Kenneth Davidson and President John Peters. With a quorum present, the meeting proceeded.

VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

MEETING AGENDA APPROVAL

After discussion with President Peters and my fellow Board members, Acting Chair Sanchez announced, I suggest we create a Consent Agenda that would immediately precede the beginning of the President's Report for today's meeting and move items 8.a.(3), 8.a.(4), 8.a.(6), 8.a.(7), 8.a.(10) and 8.a.(12) to this Consent Agenda. Student Trustee Barr made a motion to approve the meeting agenda as amended. Trustee Boey seconded the motion. The motion was approved.

REVIEW AND APPROVAL OF MINUTES

It was moved by Trustee Skoien and seconded by Student Trustee Barr to approve the minutes of the June 15, 2000 Board of Trustees Meeting. The motion was approved.

CHAIR'S COMMENTS/ANNOUNCEMENTS

NIU-Naperville is a spectacular facility, the Acting Chair remarked, and one that will provide students in the western suburbs with opportunities to access a quality graduate education at an affordable price. I know some people do not like to have that emphasized, but that is our mantra, he said, quality education, affordable price.

Before we begin our meeting today, Acting Chair Sanchez said, I want to inform the audience that the only reason Chair George Moser is not here is because he is attending the funeral of Hoffman Estates Mayor Michael O'Malley, a close personal friend of George's and a wonderful friend to Northern Illinois University. Mayor O'Malley was one of NIU's staunch supporters and advocates. He stood

by us in difficult political battles as we established the Hoffman Estates facility in 1992. He encouraged us to expand our presence in Hoffman Estates and provide the residents with further access to affordable quality education. Mike O'Malley believed in education with his heart and soul. He had a vision for Hoffman Estates that included people first. Mayor O'Malley will be missed by many. He leaves a legacy of opportunities -- educational, cultural, residential and job related -- for the citizens of Hoffman Estates. He also leaves a widow and ten children who need our prayers right now. Trustee Boey reflected that it was approximately a year ago that Mayor O'Malley was invited to campus for recognition of all the great help he had given to the university. The Mayor received the award established and named in his honor, the "Michael J. O'Malley Award for Promoting Access to Public Higher Education."

President Peters added that Dr. Eddie Williams, Sr. Vice President for Finance and Facilities was representing NIU and the university president at the morning mass. Dr. Peters said he would be attending a luncheon in memory of Mayor O'Malley -- a wonderful supporter of NIU, a wonderful mayor and a wonderful father.

It is a day for high emotions from one end of the spectrum to another, Acting Chair Sanchez said. On the opposite spectrum of emotion today, he said, it is with great pleasure that I welcome you once again to this Trustee meeting here at the NIU-Naperville facility. As a resident of Lisle, which is right next door, and a resident of DuPage County for 20 years, as an NIU Trustee and an NIU alumni, I am more than pleased to step in and chair this meeting today. The grand opening of such a tremendous facility will undoubtedly impact the lives of thousands of residents of Naperville and its surrounding communities. Lifelong learning is an oft repeated catch phrase which we hear frequently in business and educational circles. But in this technological world in which we live, he said, lifelong learning is not a luxury, it is a requisite. NIU-Naperville represents a commitment from NIU to the region it serves. A commitment to provide a quality education at an affordable price. A commitment to providing educational access to all students, particularly the nontraditional students for whom lifelong learning represents the difference between a step up the career ladder, a promotion or, in some cases, simply paying the bills from month to month. NIU-Naperville joins NIU-Hoffman Estates and NIU-Rockford in offering graduate education and corporate conference center space to the communities throughout northern Illinois.

He is there when you do not have the chance to be in Springfield. He is there for our opening receptions. He is there in DeKalb whenever anything of import takes place, Acting Chair Sanchez said, and here he is for our Trustee meeting. I am talking about Rep. Dave Wirsing. Thank you very much for joining us today.

Acting Chair Sanchez then welcomed UAC representatives Dr. Dan Griffiths, Dr. Dan Gebo, Dr. Dolly Jones, Dr. James Lockard, Dr. Rich Becker, and Ms. Judy Burgess.

REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

Executive Committee

There was no report from the Executive Committee.

Academic Affairs, Student Affairs and Personnel Committee

Committee Vice Chair Robert Boey stated that the Academic Affairs, Student Affairs and Personnel Committee met on September 6, 2000. At a lunch before the meeting, the committee had the opportunity to meet many of the winners of professional excellence awards. These included winners of the Presidential Teaching Professors Award, the Presidential Research Professors Award, the Excellence in Undergraduate Teaching Award, the Operating Staff Outstanding Service Award and the Presidential Supportive Professional Staff Award for Excellence. Those in attendance were recognized at the committee meeting. The Committee endorsed a request for off-campus degree authority for the Master of Public Health and the Bachelor of Science in Nursing Degrees, both to be offered here at NIU-Naperville. Three collective bargaining contracts were also endorsed. Reports were received on the Fiscal Year 2002 program budget requests and the Year 2000 Results Report submitted to the IBHE. This year, the university's speech and hearing clinic was its example of a best practice because it combines teaching, research and public service to the community. We also received a report on the external funding received by the university in Fiscal year 2000. It totaled approximately \$35 million or an eight percent increase over Fiscal Year 1999. The university reported on the allocation of the Fiscal Year 2001 increment, which conformed to the guidelines approved by the Board of Trustees earlier in the process. Finally, Trustee Boey said, we heard a report on the new affirmative action and diversity resources program of the university. This includes a new Diversity Resources wing on the Human Resources building and an extensive program of training, networking efforts to increase diversity and cultural sensitivity on campus. Liz Ortiz is the new director of the Diversity Resources Center, and she was introduced. The Board approves of the creative way in which the university is trying to promote a diverse and welcoming community for all of its members.

Finance, Facilities and Operations Committee

Committee Chair Sanchez reported that the Finance, Facilities and Operations Committee met on September 6, 2000. At that meeting, the committee accepted annual and periodic reports, which included Summary Report of Obligation of Financial Resources-Fiscal Year 2000, Annual Report of Cash and Investments/Statement of Investment Activity, Report of Transactions Involving Real Property for Fiscal Year 2000, Report of Tuition and Fee Waivers for Fiscal Year 2000, the Annual Report on Capital Activities-Fiscal year 2000, the Fiscal Year 2001 Increment Summary Report and the Quarterly Summary Report of Transactions in Excess of \$100,000. Action items approved by the committee at the September meeting included FY02 Appropriated and Nonappropriated Capital Budget requests, FY01 Internal Budget, various purchasing items, including contract extensions, lease and performance contract approvals, Altgeld Hall renovation project supplemental funding, and project approval for a facility for the Center for the Study of Family Violence and Sexual Assault. Each of these items and others addressed by the Finance, Facilities and Operations

Committee is included in the President's Report for Board of Trustees approval at this meeting.

Legislation, Audit and External Affairs Committee

Committee Vice Chair Jeremiah Joyce reported that the Legislation, Audit and External Affairs Committee met on September 6 in DeKalb. Rep. Dave Wirsing addressed the committee. The committee endorsed a Board action item that appears in the President's Report regarding a \$2.7 million construction grant awarded to NIU for construction of a new research facility on the west campus for the Center to Study Family Violence and Sexual Assault. Speaker Hastert toured the facility last year and helped the university obtain the federal funds for this facility. The committee also held discussions on an item in the Chair's Report involving a change in the NIU Board Bylaws to enhance public participation at Board of Trustees and committee meetings. The committee noted that NIU's Board has always had a good process for handling public participation at the meetings and involving UAC in committee and Board processes, but in light of the passage of Public Act 91-715, took this opportunity to further strengthen the process. The Chair's Report contains the new language and is on the agenda for further discussion by the Board. We will vote on final passage of these Bylaw changes at the December Board meeting, Trustee Joyce concluded.

When talking about the spectrum of emotions, I would be remiss as Vice Chair of the Board and as Chair of this meeting, Acting Chair Sanchez said, if I did not mention the sadness the whole community, the whole state has experienced on the deaths of three NIU students in the last several weeks. Each one is such a tragic unfortunate occurrence. It is something we all deeply feel, and the sadness is something that permeates the whole community. Let us never forget that these kinds of things happen, and it is just unfortunate that they happen to children – and I mean children – of such tender ages. I echo the same feelings, Trustee Boey said. In this period of time when everything seems to go right for Northern Illinois University, you get jolted by the realities and the sadness of life. And, certainly, the Board of Trustees feels it very deeply. I would just like to add my own personal appreciation of the way our Students Affairs people handled this situation, Dr. Peters said. They were on the scene, counseling and handling this tragedy in a manner of which I am very proud.

Northern Illinois University Foundation

Trustee Boey deferred to Vice President Mike Malone for the Foundation Board report.

Ordinarily Chair Moser gives me five minutes. I am asking if maybe I can get 30 seconds for each million dollars I am going to talk about this morning. We could stretch it a little bit, Mr. Malone said. On Monday, the university announced and celebrated a \$20 million gift from Dennis and Stacey Barsema to build a new College of Business building, he reported. The course of the events of that day were described as the first chapter in the history of NIU's second century. The University Foundation is very proud and pleased to be playing a part in accomplishing the goal of constructing that building. I need to tell the Board how proud I am, Mr. Malone said, of the NIU team that pulled everything together in a really short period of time to make this a reality. President Peters made securing this gift a university priority over the summer. Dean Graf and the College of

Business were prepared to receive a proposal of this kind because of the strategic planning they had been involved in over the past three or four years. They had the plan, they had the programs, and they then had the confidence of the donors. That was key. Senior Vice President Eddie Williams put together a building and development team. We had very high expectations, Mr. Malone said, and we were placing very high demands on his team. They absolutely exceeded all of our expectations, and that includes the expectations of the donors. They came back with a building in about six weeks, including borings and the site. I see Trustee Skoien shaking his head, Mr. Malone said, because he knows what kind of an accomplishment that really is. And, that, again, helped to build and secure the confidence of the donors. As we began to move from a very small and relatively private team and discussion to a more public team and discussion, Melanie Magara, Assistant Vice President for Public Affairs, and Joe King, her number one person, and others in that office, really got to work on making this gift enhance the reputation of the institution as a whole. Mr. Malone gave the Trustees copies of the first bit of print coverage the gift received in the metro media. Melanie and I and the donors are working on rolling out additional pieces of this story as the months go on, he said. The Publications Office had to tear apart Northern Now, our alumni periodical, to build a new cover story. Media Services provided support for the events, and at some point you will see the displays that were prepared. They really made the event a quality affair. Finally, Ellen Anderson, our Director of Special Events, pulled together the special events that were part of Monday, as she does for all the university special events, Mr. Malone said.

At the beginning and throughout this process, there was the Development team. I think our first challenge was to think as big as the donor. Actually, to think a little bigger than the donor is the challenge, and with Dennis and Stacey Barsema, that is a challenge because they think big. The team was involved and led the tactical and strategical decisions that were made along the way. We were ready to accept the stock transfers, liquidate the stock and invest it all within 36 hours. That, again, helped build the confidence of these donors that they were dealing with a professional foundation. John Bass is the prospect manager for the Barsemas, and his advice and counsel on this was absolutely invaluable because he is the person the donors can talk with very honestly and privately. Mallory Simpson, our Associate Vice President for Development and Chief Development Officer, really lead the Development team in this. The Foundation met last Friday, and all the necessary resolutions and authority to act were passed at that Board Meeting. We are ready to develop this property for Northern Illinois University and ready to gift this 130,000 square foot building sometime in the late spring of 2002.

It is a remarkable day for Northern and a harbinger of things to come. I will tell one anecdote, Mr. Malone said. When the Barsemas were introduced at the Foundation Board meeting and they were going through the building, I was sitting next to a donor who has already pledged \$500,000 to the university. He leaned over to me as the building plans were being discussed and said, "Now that's what I'd like to do." Then he quickly said, "You know, I don't have resources to do that, but that's what I'd like to do." And I said, "Well, let's not think about the resources. Let's dream the dream. Let's first dream the dream and then we'll talk about the resources needed to accomplish it." So, the Barsema gift has people thinking big about Northern Illinois University, and that is critical to our

success. Mr. Malone then introduced Ms. Mallory Simpson, Associate Vice President for Development and President of the NIU Foundation, and asked her to tell the Board about a couple of recent major gifts.

While we're on the Barsema gift, Acting Chair Sanchez said, on behalf of the entire Board of Trustees, Mike and Mallory and the team he articulated with Eddie Williams, President Peters, everybody that participated in that unbelievable gift and that unbelievable donation are to be applauded. At the University of Pennsylvania, a private, ivy league institution, they were thrilled when they got a \$15 million donation three years ago, and the university was just ecstatic and telling the whole world about it. And here is Northern Illinois University, a public higher education institution, receiving a gift of that magnitude from somebody here in Naperville. That is awesome; that is spectacular. And that is resonating already around the country if not around the world.

I had the opportunity to meet with the Barsemas at the announcement, Trustee Siegel said, and these are wonderful people, dedicated to NIU and seeing NIU thrive and prosper. Dennis Barsema has a vision. And we should be doing everything we can to help him achieve that vision which will also benefit Northern Illinois University.

I hate to sort of repeat what has just been said, Trustee Skoien said, but I think this is an occasion where repetition is probably in order. I think it is an unbelievable thing that has been accomplished here with this gift. And Manny Sanchez's comments about the University of Pennsylvania are right on point. I have been involved in fund raising for private universities, he said, and \$20 million is a staggering sum of money for any university. I would also like to say that sometimes my colleagues and peers in the private sector have a dim view of the public sector and government and how it acts and the time it takes to accomplish things. I must say that in this particular instance, the quick action -- and Mike commented on my headshaking about putting together the plans for the building -- the time frame in which this team was able to accomplish this is really tremendous and parallels or exceeds anything that could be done in the private sector. Kudos go to everybody. In fact, the public sector gets the bad name oftentimes because there are so many more hurdles it has to jump over than we do in the private sector. So, I would just like to echo all the things that have been said, Trustee Skoien said. It is a tremendous accomplishment and as a member of the Board, I want to thank everybody involved in this.

I echo all the things that Gary and Manny have been saying about this \$20 million gift, Trustee Boey said. But Mike Malone and I go back to the days when, as a member of the Foundation Board, we got excited over \$100,000. Twenty million certainly put that in perspective. And you are right, \$20 million will generate a lot of other interest in other potential donors' minds as to the scope of gifts that they may want to consider in the future. This is an exciting time for all of us. It is regrettable that we were not all there as a full board to greet them, but I hope we can greet them as a full board sometime in the future. I had the privilege of meeting the Barsemas on Monday, Acting Chair Sanchez mentioned, before I went on to a meeting. That half hour with them impressed me immensely. I think the Barsemas should receive something from the Board acknowledging their gift and stating our appreciation for this spectacular philanthropic donation, he said. And I agree with Trustee Boey that at the

appropriate time, we all look forward to getting to know Stacey and Dennis and their son Jason, who they brought with them.

I took part in the celebration on Monday as well, Student Trustee Barr said. It was a fantastic celebration, and I tried through e-mail to congratulate most of the team members who brought that to campus. The event was probably the most memorable event I have ever been to at Northern. It had the feel of almost a political convention with the confetti and band. It was really fantastic. I talked to the students about it, and they are all very excited. Tuesday night I attended a residence hall council meeting, and there were a couple of dozen freshmen there from the College of Business. They were unaware that they would actually be able to take classes in this building before they graduate, and those students are very grateful. It must be one of those special things about Northern that sets us apart from the rest of the state universities, Student Trustee Barr said, and we are very grateful.

I just want to put an exclamation point to this, President Peters said, because this historic donation of \$20 million deserves an awful lot of comment. I had the privilege yesterday of having a 45 minute telephone conference call with Dennis and Stacey, initiated by them. They echoed a lot of these sentiments from their point of view, and two things stand out in my mind. One is, Dennis said that even though he travels in Silicon Valley circles and the world of IPO's and Wall Street, he has never experienced better events. And that is a tribute to our staff. The other thing, we both agreed almost simultaneously that in all of this there was a moment, and James referred to it, when Dennis was speaking to the crowd of Business students, some sitting on the floor with their books, and he said, "I am not that special. You can do it. Hard work can do it." Here he was, a kid from Naperville, transferred to NIU, had a stuttering problem, and is probably, arguably, the most successful Silicon Valley executive. What that moment meant to the students and NIU is way beyond \$20 million, the President said. We are very lucky.

It is a tremendous time for the university. It has been wonderful for all of us to be involved in this, Ms Simpson said, and what a great team effort. You already know we had a great year last year. With the Barsema gift, we have a great year in the making this year. But so that you know there is more going on than Dennis and Stacey Barsema, let me announce a few new special gifts. We have received from the Morgridge Trust a gift-in-kind of \$229,000. It is an equipment gift. Thanks go to Wally Czerniak for securing that gift. We have also received from David Lehman a \$500,000 prepaid life insurance policy, which upon his death will provide for full-ride scholarships to biology majors intending to teach high school biology. That is a tremendous gift. Also, Ms. Simpson said, we received from Elizabeth Plotnik, who was elected to the Foundation Board of Directors this past Friday, a three-year pledge of \$162,000 to endow a Visiting Artist's Scholars Fund in the Art department. This is one of the largest gifts to the College of Visual and Performing Arts and certainly the largest in the Art department. It will really help recruit and retain both faculty and students by creating a more vibrant scholarly environment. Another gift you may have read about is an anonymous gift of \$500,000 to establish an endowment for the Tri-County Community Health Center. This is a program administered by our School of Nursing in conjunction with Kishwaukee College to provide primary health care to low-income residents in Lee, Ogle and DeKalb Counties, and it

serves as an important source of clinical training for the nursing students at NIU as well as at Kishwaukee College.

Ms. Simpson reported that major gift activity has increased substantially since last year. Last year there was a 300 percent increase in gifts of \$100,000 or more, and we are off to an even faster pace this year. Leaving out the Barsema Hall major gift, already this year, gifts to the university are 158 percent ahead of last year. We will be working very hard to take full advantage of the new standards set by Dennis and Stacey Barsema, she said. Conversations are already underway with several new donors. Ms. Simpson said that major gifts this year, including the Barsema gift, are over \$16.5 million.

To the whole Development team, Mike and Mallory, you are doing a terrific job, Acting Chair Sanchez said, and the Board of Trustees really appreciates it. I want to share something with you. Having heard about the Barsema gift before the actual announcement, he said, I had the pleasure last Saturday of being with Joan Allen, who some of you may know is an NIU alumnae, and she has a new movie coming out in the next couple of weeks called Contender. We were celebrating the 25th anniversary of Steppenwolf Ensemble, and little did Joan Allen expect me to bring up NIU while we were celebrating Steppenwolf, of which I am a board member, but I guarantee you I did, and she is very much in love with this university, and she is really proud to be an alum of NIU.

Illinois Board of Higher Education

President Peters reported that the August meeting of the Illinois Board of Higher was held in Naperville and hosted by North Central College. Three issues of special interest to NIU were discussed. One was the impact of the 3+1+1 salary program that has been in existence in the past couple of years to move Illinois public higher education faculty and staff salaries up to a hundred percent of their peer groups. The report indicated that despite those heroic efforts our salaries still lag behind our peer groups. The second issue was a focus on what we can do to increase retention and persistence to graduation rates among public colleges in Illinois. And the third issue was a presentation on the Illinois virtual university.

University Civil Service Merit Board

There was no report from the Civil Service Merit Board.

EXECUTIVE SESSION

Acting Chair Sanchez asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act: Personnel matters as generally described under §2(c)(1) and (3) of the Open Meetings Act, litigation and risk management matters as generally described under §2(c)(11) and (12) of the Open Meetings Act, Property matters as generally described under §2(c)(5) and (6) of the Open Meetings Act, Executive Session Minutes matters as generally described under §2(c)(21) of the Open Meetings Act. Trustee Skoien so moved, seconded by Trustee Boey. A roll call vote of the Trustees was unanimous to recess to Executive Session.

BOARD OF TRUSTEES MEETING RECONVENED

The public meeting of the Board of Trustees was reconvened by Acting Chair Sanchez at approximately 11:00 a.m.

CONSENT AGENDA APPROVAL

Before beginning the President's Report, Acting Chair Sanchez asked for a motion to approve the items earlier placed on the consent agenda, which included Agenda Items 8.a.(3), 8.a.(4), 8.a.(6), 8.a.(7), 8.a.(10) and 8.a.(12) of the President's Report.

- Agenda Item 8.a.(3) – Fiscal Year 2001 Internal Budget**
- Agenda Item 8.a.(4) – Lock Box and related Banking Services**
- Agenda Item 8.a.(6)(a) – Huskie Bus Contract – Contract Extension**
- Agenda Item 8.a.(6)(b) – Strategic Alliance to Advance Technological Education College of Engineering and Engineering Technology**
- Agenda Item 8.a.(6)(c) – OSHA Training Consultant – College of Engineering and Engineering Technology**
- Agenda Item 8.a.(6)(d) – Internet Access Connection – Telecommunication Center**
- Agenda Item 8.a.(7) – Zeke Giorgi Legal Clinic Lease**
- Agenda Item 8.a.(10) – Lighting Upgrades – Performance Contract**
- Agenda Item 8.a.(12) – Collective Bargaining Agreements**

Student Trustee Barr so moved, seconded by Trustee Skoien. The motion was approved.

PRESIDENT'S REPORT NO. 24

UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES

Agenda Item 8.a.(1) – Fiscal Year 2002 Appropriated Capital Budget Request

The university requests Board of Trustees approval for the FY02 capital budget request, President Peters said. The request will then be submitted to the Illinois Board of Higher Education for consideration and inclusion in the statewide FY02 IBHE capital budget recommendation. He pointed out that one of the university's top priorities is the campus chilled water production and distribution utility. That is very important, and the Board has taken previous action on it. He reported that another very important priority for the campus is the need to begin renovation of the Stevens academic building. Acting Chair Sanchez asked for a motion approving the FY02 Appropriated Capital Budget Request. Trustee Boey so moved, seconded by Trustee Joyce. The motion was approved.

Agenda Item 8.a.(2) – Fiscal Year 2002 Nonappropriated Capital Budget

President Peters stated that the university recommended Board of Trustees approval of the FY02 Nonappropriated Capital Budget specified on page 23 of

the report. He pointed out that one of the top priority items is the renovation and upgrading of Evans Field House, which is part of the convocation center plan. Acting Chair Sanchez asked for such a motion. Trustee Siegel so moved, seconded by Trustee Skoien. The motion was approved.

Agenda Item 8.a.(5) – Report of the PeopleSoft Financial System Implementation and Recommended Revision of the Human Resources PeopleSoft Implementation

At the Finance, Facilities and Operations Committee Meeting, President Peters said, we had an extensive update on the effective implementation of the financial package, which was on time and under the \$3.1 million authorization. The human resource portion is now being implemented. Due to implementation problems in timing, he said, we have reorganized our resources, and PeopleSoft has put on more consultants. The university recommended Board of Trustees approval to extend the current consulting contract of DigiTerra Inc. to provide additional consulting services and training including associated reimbursables not to exceed \$340,000. That would be paid for from savings from the human resources PeopleSoft implementation, the President said. Acting Chair Sanchez asked for such a motion. Student Trustee Barr so moved, seconded by Trustee Skoien. The motion was approved.

Agenda Item 8.a.(8) – Altgeld Renovation Project

As was discussed in committee meeting, President Peters said, we now have the number that it will take to complete the Altgeld renovation project. The amount needed after assessment by the university and the CDB approaches \$5 million. This is an old historic building. I believe that if the original assessment had included the \$5 million, he said, we would have approved it. It is a landmark building. It is an old building where we ran into problems, and I believe we should move forward on this. I would also like to indicate that this is outside of our capital project, he said, and that we are joining with the CDB in requesting these funds from the legislature. Therefore, the President said, the university seeks Board of Trustees approval to join with the CDB in requesting a state budget increase of \$4,980,000 to complete the Altgeld renovation project. Acting Chair Sanchez asked for such a motion. Trustee Boey so moved, seconded by Student Trustee Barr. The motion was approved.

Agenda Item 8.a.(9) – Center for the Study of Family Violence and Sexual Assault – Capital Project Approval

This request is the result of the good work of Professor Milner and the help of our Representative, Dennis Hastert, President Peters said. It will be the first federally funded building in our history and the first building in the West Campus area that the Trustees helped the university purchase a few years ago. The University requests Board of Trustees approval for design and construction of a new facility on the West Campus in DeKalb for the Center for the Study of Family Violence and Sexual Assault. Funding for this facility is to be received from the Department of Health and Human Services in a construction grant totaling \$2,718,592, the President said. The University further requests authorization to establish that budget for design and construction of the facility. The QBS (Qualifications Based Selection) process is being initiated for selection of an architect to prepare plans and specifications for bidding and provide for

construction observation. The University further requests approval to seek and take bids, execute construction contracts and issue work orders as necessary to design, construct and occupy the facility. Acting Chair Sanchez asked for such a motion. Trustee Siegel so moved, seconded by Student Trustee Barr. The motion was approved.

When this matter was brought before the Finance and Facilities Committee, which I chair, the Acting Chair said, it was really an emotional moment. This is a really exciting development in DeKalb. For this to be federally funded and basically placed in our charge, in our service, is a very exciting and proud moment for our institution. We will look forward to seeing this first part of the West Campus go up. He thanked Congressman Hastert and everyone else who was instrumental in obtaining this funding.

Agenda Item 8.a.(11) - Requests for Degree Authority at Off-Campus Sites

The university must seek approval from the Board of Trustees before forwarding a request for off-campus degree programs to the IBHE. The two requested programs are a Master of Public Health in Region 3 and the Bachelor of Science in Nursing, Region 3, which is the Naperville area. These are solid programs, the President said, and no additional resources are necessary. Almost all of the programming and course work will be offered at NIU-Naperville. President Peters recommended that the Board of Trustees approve these requests for off-campus degree authority for the Master of Public Health and the Bachelor of Science in Nursing in Region 3. Acting Chair Sanchez asked for such a motion. Trustee Boey so moved, seconded by Trustee Skoien. The motion was approved.

UNIVERSITY REPORTS FORWARDED FROM THE BOARD COMMITTEES

We have a series of reports forwarded from Board committees, President Peters said, and it may be appropriate to entertain a motion to receive all the reports en masse. Acting Chair Sanchez asked for such a motion. Student Trustee Barr so moved, seconded by Trustee Skoien. The reports received included:

- Agenda Item 8.b.(1) – Annual Summary Report/Obligation of Financial Resources**
- Agenda Item 8.b.(2) – Annual Report of Transactions Involving Real Property**
- Agenda Item 8.b.(3) – Annual Report of Cash and Investments**
- Agenda Item 8.b.(4) – Fiscal Year 2001 Increment Summary Report**
- Agenda Item 8.b.(5) – Quarterly Summary Report of Transactions in Excess of \$100,000**
- Agenda item 8.b.(6) – Professional Excellence Awards for Faculty and Staff**
- Agenda Item 8.b.(7) – Fiscal Year 2002 Programmatic Budget Requests**
- Agenda Item 8.b.(8) – 2000 Results Report**
- Agenda Item 8.b.(9) – Fiscal Year 2000 External Funding for Research, Public Service and Instructional Projects**
- Agenda Item 8.b.(10) – Affirmative Action and Diversity Resources**
- Agenda Item 8.b.(11) – Tax Relief Act of 1997 – Status report**
- Agenda Item 8.b.(12) – SURS Benefits Modifications**

ITEM DIRECTLY FROM THE PRESIDENT

Agenda Item 8.c.(1) – Honorary Degree

It is a great pleasure to recommend the awarding of an honorary degree to a distinguished chemist, Herbert Charles Brown, for Board approval, President Peters said. Herbert Charles Brown was born in 1912. He is currently the R. B. Weatherhill Research Professor Emeritus of Chemistry at Purdue. Professor Brown has made many advances in understanding the chemistry of boron. He received the Nobel Prize in Chemistry in 1979. In addition to the Nobel Prize, he has won every major award in chemistry, including the Priestly Medal, the highest award granted by the American Chemical Society, the AIC Gold Medal, the Roger Adams Medal, the Elias Pauling Medal, the Emperor's Decoration from Japan, and the American Chemical Society's Herbert C. Brown Award. He has published well over 1,200 scientific papers. As an interesting side note, the President said, Dr. Brown's brother-in-law, Joseph Balin, received his Bachelor of Education degree at NIU and went on to become a distinguished professor of history. Dr. Balin received a Distinguished Alumni Award from NIU. Dr. Brown was nominated for the Northern Illinois University honorary doctorate degree, Doctor of Science, by Professors James Herrmann, the department chair, and Steven Bachrach, on behalf of the Department of Chemistry and Biochemistry. Therefore, President Peters said, I seek Board approval to confer an honorary degree on Herbert Charles Brown. Acting Chair Sanchez asked for such a motion. Trustee Siegel so moved, seconded by Trustee Skoien. The motion was approved.

EXECUTIVE SESSION MATTER

At this time, the Acting Chair said, I would like to have a special motion to approve an easement for construction of Barsema Hall. May I have a motion to grant a legally suitable easement to be prepared by our legal counsel for use by the NIU Foundation and its designees to the north of the site of the College of Engineering for the construction of the donated building that will be known as Barsema Hall for use by the NIU College of Business. Student Trustee Barr so moved, seconded by Trustee Boey. The motion was approved.

CHAIR'S REPORT NO. 18

Agenda Item 9.a. – First Reading - Amendment to the *Bylaws of the Board of Trustees of Northern Illinois University*

Acting Chair Sanchez stated that the First Reading of an Amendment to the Bylaws of the Board of Trustees of Northern Illinois University proposes to amend the Board's Bylaws to address the provisions of Public Act 91-0715 that will take effect January 1, 2001. This legislation requires each university governing board to establish specific procedures that provide for public comment at each meeting of the Board of Trustees. While the NIU Board has had the foresight to build the UAC process along with an opportunity for public comment at each Board meeting into its Bylaws, he said, we took this opportunity to provide even more access to the Board with the passage of Public Act 91-0715. This Bylaws change was endorsed by the Legislation, Audit and External Affairs

Committee earlier this month. The final vote on this Bylaws amendment will be held at the December Board of Trustees Meeting.

Agenda Item 9.b. – Amendment to *Regulations of the Board of Trustees of Northern Illinois University – Matters Related to the President of the University*

This amendment to NIU Board of Trustees Regulations contains provisions to clarify relevant language to address certain aspects of the general process for selection of the University President. After completing the very successful process of selecting a new University President over the last 18 months, Acting Chair Sanchez said, the Board feels it is important to make some changes to the Regulations to facilitate and strengthen our traditionally participatory process for selection of a future University President. The changes in these Regulations also reflect an appropriate system for awarding academic rank and tenure to qualified individuals who may be appointed President of the university, as well as the process by which a President returns to an academic unit. Dr. Dan Griffiths, Executive Director of the University Council, on behalf of the faculty in general and the Faculty Senate in particular, thanked the Board for inclusion of the article on academic tenure. Being now a university in the top Carnegie rankings and a member of NASULGC, he said, I think inclusion of an article on tenure is imperative, and I thank the Board for considering it. Acting Chair Sanchez asked for a motion to approve the proposed Regulations revision. Trustee Boey so moved, seconded by Student Trustee Barr. The motion was approved.

Since we have now approved an amendment to the Board of Trustees Regulations that would enable our granting academic rank and tenure to President Peters, Acting Chair Sanchez said, and since he has been found to be tenurable by the Department of Political Science, may I have a motion to grant academic tenure with the rank of full professor in that department to Dr. John G. Peters, and to authorize its administrative implementation. Trustee Siegel so moved, seconded by Trustee Boey. The motion was approved.

As a student in the Political Science Department, Student Trustee Barr said, we are always excited to get a new professor. I will just state that, having been a poli sci major 30 years ago, Acting Chair Sanchez said, we are celebrating my 30th anniversary at Homecoming on October 7. I always thought it was great that John was our president, he said, and now we have a full tenured professor who happens to be our president as well. I am just delighted, Mr. Chair that, we have this opportunity to do this for Dr. Peters, Trustee Boey said, and he richly deserves it. Again, Dr. Griffiths said, I am very pleased. The Faculty Senate will be very pleased with this motion as well. It is well deserved.

Comity, and I do not mean "comedy," Acting Chair Sanchez said, comity [an atmosphere of social harmony] is a very important function of the Board of Trustees whenever we deal with matters, and I think this is a wonderful way of really demonstrating that that is part of our whole objective. It is for the students, it is for the faculty, it is for the staff, and it is for this administration that so richly deserves this kind of comity among all of the parties. It is our function as Trustees to promote that, and I think this goes a long way toward doing so.

Agenda Item 9.c. – First Reading – Amendment to *Bylaws of the Board of Trustees of Northern Illinois University*

This item also involves the First Reading of a set of proposed clarifying and conforming amendments to the Board's Bylaws. These matters primarily involve clarifying the Board's practice of holding Board elections by instituting formally in the Bylaws a systematic method for having Board-elected officers nominated in slates, Acting Chair Sanchez explained. Our Parliamentarian has also recommended that we amend the Bylaws to clarify the limitations on the authority of the Chair and Committee Chairs to participate in the voting processes of the Board. Finally, we have a proposal to adjust the language in the section of the Bylaws covering the number of voting members on our various Committees. This is due to the changes over the last 18 months in statutes that provide our Student Trustee, James Barr, with voting authority on the Board, he said. The Acting Chair reminded the Board that the final vote on this Bylaws amendment will be held at the December Board of Trustees Meeting.

NEXT MEETING DATE

Acting Chair Sanchez reminded everyone that the next regular full Board of Trustees meeting was scheduled for Thursday, December 7, at NIU-Hoffman Estates.

ADJOURNMENT

There being no Other Matters, the Acting Chair asked for a motion to adjourn. It was moved by Student Trustee Barr and seconded by Trustee Boey to adjourn the meeting. The motion was approved. The meeting was adjourned at 11:21 a.m.

Respectfully submitted,

Sharon M. Mimms
Recording Secretary

FISCAL YEAR 2002 APPROPRIATED CAPITAL BUDGET REQUEST

Summary: The Appropriated Capital Budget Request is prepared in the fall prior to the budget year in order to meet the Illinois Board of Higher Education (IBHE) and state capital project review and approval submission schedule. The capital budget request consists of two principle categories of projects that profile the University's requirements for capital improvements and construction projects in order of priority. The "Regular Capital Projects" category lists major projects that typically exceed an estimated budget of one million dollars or require phasing of planning, construction and equipment appropriations. The "Capital Renewal" category lists repair and renovation projects with estimated budgets in excess of \$100,000 (but less than \$1.5 million), which are not included in the campus permanent improvement operating budget allocation. Requests may include improvements to existing facilities and systems, building additions, infrastructure and site/roadway/utility improvements. The following tables provide a summary of the FY02 Capital Request.

Recommendation: The university requests Board of Trustees approval of the FY02 Capital Budget Request. The request will then be submitted to the Illinois Board of Higher Education for consideration and inclusion in the statewide FY02 IBHE capital budget recommendation.

Table C101

**SUMMARY OF FISCAL YEAR 2002 CAPITAL IMPROVEMENT REQUESTS
Listed in Priority Order**

(in thousands of dollars)

University Priority	Classification/Project/Budget Category	Total Estimated Project Cost	State Funds			Non-State Funds
			FY02 Request	Prior Year	Future Year	
<u>Regular Capital Projects</u>						
1	Campus Chilled Water Production and Distribution (Utility Improvement)	\$ 8,429.75	\$ 7,829.75	\$ -	\$ 600.00	\$ -
2	Stevens Building Renovation	16,407.75	917.77	-	15,489.98	-
	<i>(Planning)</i>	1,141.42	917.77	-	223.65	-
	<i>(Remodeling)</i>	13,716.33	-	-	13,716.33	-
	<i>(Equipment)</i>	1,550.00	-	-	1,550.00	-
3	Campus Infrastructure Improvements and Campus Roadway Repair	7,222.29	7,222.29	-	-	-
	<i>(Site Improvements)</i>	3,452.18	3,452.18	-	-	-
	<i>(Utilities)</i>	3,770.11	3,770.11	-	-	-
4	Hoffman Estates Education Center (Building) - Off-Campus Project	21,109.08	9,188.86	1,314.50	-	10,605.72
	<i>(Planning)</i>	1,314.50	-	1,314.50	-	-
	<i>(Building)</i>	14,794.58	9,188.86	-	-	5,605.72
	<i>(Land)</i>	5,000.00	-	-	-	5,000.00
5	Wirtz Hall Renovation - Phase II	5,734.80	289.33	-	4,445.46	1,000.00
	<i>(Planning)</i>	414.82	289.33	-	125.49	-
	<i>(Remodeling)</i>	4,394.97	-	-	3,394.97	1,000.00
	<i>(Equipment)</i>	925.00	-	-	925.00	-

6	Montgomery Hall HVAC System Rehabilitation (Utility Improvement)	2,613.36	2,613.36	-	-	-
7	Elevator Rehabilitation and Renovation (Remodeling and Rehabilitation)	1,471.67	1,471.67	-	-	-
8	Gilbert Hall Renovation	11,982.34	554.06	-	11,428.28	-
	<i>(Planning)</i>	867.33	554.06	-	313.28	-
	<i>(Remodeling)</i>	10,715.01	-	-	10,715.01	-
	<i>(Equipment)</i>	400.00	-	-	400.00	-
9	Reavis and Watson Hall HVAC Upgrades (Utility Improvement)	2,949.38	2,949.38	-	-	-
	Total Regular Capital Projects	77,920.42	33,036.47	1,314.50	\$ 31,963.73	11,605.72

Table C101

**SUMMARY OF FISCAL YEAR 2002 CAPITAL IMPROVEMENT REQUESTS
Listed in Priority Order**

(in thousands of dollars)

University Priority	Project Description/Budget Category	Total Estimated Project Cost	State Funds			Non-State Funds
			FY02 Request	Prior Year	Future Year	
<u>Capital Renewal Projects</u>						
1	Campus Pedestrian Mall - Phase III (Remodeling and Rehabilitation)	\$ 2,023.72	\$ 678.72	\$ 1,345.00	\$ -	\$ -
2	Stevens Building Roof Replacement (Remodeling and Rehabilitation)	793.27	793.27	-	-	-
3	Roof Repair and Replacement (Remodeling and Rehabilitation)	338.89	338.89	-	-	-
4	Gilbert Hall ADA Compliance (Remodeling and Rehabilitation)	379.04	379.04	-	-	-
5	Campus Elevator Repairs (Remodeling and Rehabilitation)	693.81	693.81	-	-	-
Total Capital Renewal Projects		\$ 4,228.73	\$ 2,883.73	\$ 1,345.00	\$ -	\$ -
GRAND TOTAL		\$ 82,149.15	\$ 35,920.20	\$ 2,659.50	\$ 31,963.73	\$ 11,605.72

SUMMARY OF CAPITAL BUDGET REQUIREMENT PROJECTS For the Fiscal Year 2002 Budget

1. Campus Chilled Water Production and Distribution

In March of 1991, NIU completed the final phase of a comprehensive study of university utility systems. NIU's consultant, SEGA Associates, of Overland Park, Kansas, provided a comprehensive report on the condition, recommended rehabilitation and improvement of electrical, steam, domestic water, natural gas and chilled water distribution systems. Of major importance to the university was that portion of the study dealing with cooling systems. Since NIU does not have a central chilled water production facility, buildings that are centrally air conditioned have their own chilled water systems. These systems are, for the most part, at or near the end of their life expectancies. The cooling towers range from fair to poor condition campuswide. Many of the chillers are inaccessible and cannot be replaced without significant excavation and on-site demolition. Most of the chillers on campus utilize R-11 or R-12 refrigerant, both of which are no longer being produced since 1995. The funds requested for the first phase of this project will provide preliminary planning, schematic design and construction documents for a new chilled water plant and distribution systems that will serve eleven buildings on East Campus, and upgrades to serve Central Campus facilities.

2. Stevens Building Renovation

The renovation of the Stevens Building will resolve many longstanding problems. The project will provide a new heating, ventilation, and air-conditioning system, new energy efficient lobby windows, a new roof, new ceilings, handicapped accessibility, asbestos abatement, reconfiguration and upgrades of academic spaces, and an addition to the scene shop that will make scene construction safer and more efficient. With the renovation, the useful life of the facility can be extended another 25-30 years. With on-campus space at a premium, this building must be retained as a viable place for academic programs to flourish.

3. Campus Infrastructure Improvements – Campus Roadway Repair/Electrical Distribution Rehabilitation

The roadways serving the NIU campus were constructed and are owned by the university except Lucinda, Normal, Carroll, Locust and Annie Glidden. The majority of road construction coincided with the building surge in the 1950s and 1960s, though much East Campus road construction predates that period. During the 1970s and 1980s several campus roadways were resurfaced; however, the only significant reconstruction projects that have been completed in recent years are Lucinda Avenue, Castle Drive and a section of Stadium Drive West. Deterioration of campus streets has progressed to the point that maintenance efforts can no longer keep up with the disintegration on a localized basis. In addition to normal freeze/thaw damage, repairs due to construction projects (underground utility replacement, etc.) have led to a patchwork of street surfaces, each with seams that let more water penetrate and add to the deterioration. The

additional burden of Huskie Bus traffic on university streets has accelerated the deterioration, particularly at bus stops.

The second portion of this project is proposed to address three requirements of the university's primary electrical distribution systems. First is replacement of switchgear at the existing Glidden substation (constructed in 1957) that feeds much of central campus, for which new replacement parts are not available. Second is replacement of underground cables that are twenty or more years old and prime candidates for failure. Third is establishment of new circuits in the system that would reduce load on existing circuits and improve failure recovery capabilities.

4. Hoffman Estates

The Hoffman Estates Education Center (HEEC) opened for classes and conferences in the fall of 1992 in order to provide quality, affordable education at a convenient location. The positive enrollment response at the HEEC was immediate and has been escalating annually. At present, as many as eighteen academic offerings cannot be accommodated in the current facility. Additionally, the demand for noncredit training, updating and conference activities can be expected to increase, given the current trends for continuous workforce training and professional development. The requested facility would be approximately 100,000 square feet with a diverse mix of program spaces to accommodate academic, continuing education and workforce training and development needs.

5. Wirtz Hall Renovation

This project represents Phase II of the total improvements to Wirtz Hall. Phase I included replacement of heating and air-conditioning systems as well as roof replacement. This phase will provide improvements for programmatic spaces and building efficiency. The need for an upgraded and remodeled building is substantiated by the dramatic changes in the type of physical facilities needed by a modern college to support new learning outcomes and increased interaction with the business community. A remodeled, dedicated building that will provide classrooms that facilitate group discussion, laboratories that allow students to refine presentation skills, computer laboratory spaces, faculty and administrative offices, and spaces that facilitate student interaction and interdisciplinary faculty relationships. This request would provide funding for the planning and design phase of Wirtz Hall remodeling.

6. Montgomery Hall HVAC System Replacement

Montgomery Hall was constructed in 1967 as a biological sciences research and instructional building. The HVAC chilled water system is the original system designed and installed during construction nearly 30 years ago. Many components such as fans and pumps will surpass their intended useful life in the near future.

The objective of the proposed project is to convert ventilation systems serving laboratory, office and classroom areas from existing constant velocity dual duct to variable air volume (VAV). Major portions of trunk and branch ductwork will be redesigned and replaced. Some fume hoods would be replaced while all hoods would be retrofitted with monitor controls, sash

sensors, alarms and air flow valves. All building controls would be updated. Asbestos abatement will also be necessary in some areas.

7. Elevator Rehabilitation & Renovation

NIU seeks to rehabilitate passenger elevators across campus. After many years of service, the elevators have become difficult to repair and have extremely high maintenance costs. They provide an unacceptable level of performance; problems and breakdowns are appearing more frequently. The existing controllers are not equipped with the necessary fire protection technology and do not comply with local and national codes. This project requests funding for labor and material necessary to install controllers, replace generators and SCR drives, and install new hall and car stations for Zulauf, Faraday, Graham, Montgomery, Davis and Swen Parson Halls and the Health Center.

8. Gilbert Hall Renovation

The allocation study identifies Gilbert Hall as underutilized housing space that could be converted into academic and office space. Gilbert Hall, constructed in 1950, was designed as a men's dormitory and contains 49,000 net assignable square feet. The age of the facility as well as the relocation of academic and office spaces into Gilbert Hall require modification to the systems and the interior. Asbestos abatement is also needed during the renovation. Currently, the facility does not have air conditioning, and the electrical and heating systems have outlived their life expectancy and need to be replaced. This request for funding would address the necessary system replacement, compliance to ADA upgrades, some interior reconfiguration, and asbestos abatement to accommodate consolidation for the academic and office space in the building.

9. Reavis and Watson Halls HVAC Upgrades

Both Reavis and Watson Halls are 35-year-old classroom/faculty office buildings with identical HVAC systems that can be described as forced air dual duct systems (one heat duct/one cooling duct) with units mounted in walls controlling room temperature. Difficulty keeping constant temperature, humidity and airflow has surfaced in both buildings during the last two years stemming from not only the age of the equipment but also the inaccessibility of it for maintenance purposes. Recessed wall units are completely sealed behind masonry leaving no openings for repair of internal parts. In addition, repair parts for the systems are no longer manufactured or available. This project would remove and replace the recessed wall units, dampers and temperature controls.

**SUMMARY OF CAPITAL BUDGET REPAIR AND RENOVATION PROJECTS
(Capital Renewal)
For the Budget Year Fiscal Year 2002**

R1 Campus Pedestrian Mall – Phase III

The completion of the Wirtz Quadrangle and the Williston-Adams Corridor on the East Campus together with the new Martin Luther King, Jr. Memorial Commons are major components of the Campus Master Plan strategy to unify the entire campus with a main pedestrian mall. The continuation of this program is the Central Campus Pedestrian Mall which has been divided into three phases and extends unbroken from the west edge of the new King Commons to Annie Glidden Road. Phase III will construct the Mall from University Circle Drive (where Phase II ends) to the intersection of Annie Glidden Road and Stadium. This phase includes the reworking of vehicular and pedestrian intersection points, parking lot reconfiguration, underground utility rerouting or replacement, roadwork, curb and gutters, continuation of the pedestrian mall, direct sidewalk systems, lighting, landscaping and site amenities.

R2 Stevens Building Roof Replacement

The current roof on the Stevens Building was installed in 1959 and consists of 49,000 square feet of built-up roofing materials. The roof is beyond a normal life expectancy. Deterioration can no longer be addressed through maintenance and repairs. To assure that the facility is protected from future water damage, replacement of existing roofing systems is necessary.

R3 Roof Repair and Replacement

The current roofs on Still Hall, Still Gym and McMurry Hall are beyond normal life expectancy. Deterioration can no longer be addressed through maintenance and repairs. To assure that the facility is protected from future water damage, replacement of existing roofing systems is necessary.

R4 Gilbert Hall ADA Compliance

Gilbert Hall was originally built as a four-story residence hall. In 1998, the university relocated the College of Health and Human Sciences (H&HS) into the facility. After complete rehabilitation of the building, the long-term plan for Gilbert Hall is to become the permanent space for the College of H&HS. In the interim, the facility needs to be upgraded to accommodate persons with disabilities. The College of H&HS services many persons with impairments either for clinical, instructional or employment purposes.

R5 Campus Elevator Repairs

Northern Illinois University seeks to rehabilitate several elevators on campus. After many years of service, the elevators in many general revenue buildings have become difficult to repair and have extremely high maintenance costs. They provide unacceptable levels of performance, and problems and breakdowns appear too frequently. Many exiting controllers are not equipped with the necessary fire protection technology and do not comply with local and national codes.

FISCAL YEAR 2002 NONAPPROPRIATED CAPITAL BUDGET

Summary: The FY02 Nonappropriated Capital Budget consists of two principle categories, both presented in Table C107. Projects with estimated budgets in excess of \$100,000 are listed individually, while projects estimated under \$100,000 are presented in aggregate and categorized to enable tracking for management purposes. The Nonappropriated Capital Budget is developed from requests submitted by department heads and physical plant and facility users. Requests are prioritized and presented for approval and include improvements to existing facilities and systems, building additions, infrastructure and site/roadway/utility improvements. The attached table and brief descriptions provide a summary of the FY02 Nonappropriated Budget.

Recommendation: The University requests Board of Trustees approval of the FY02 Nonappropriated Capital Budget.

Table C107

**PLANS FOR NONINSTRUCTIONAL CAPITAL IMPROVEMENTS
Fiscal Year 2002**

(in thousands of dollars)

<u>Project Name/Description/Budget Category</u>	<u>Anticipated Source of Funds</u>	<u>Total Project Cost</u>
Evans Field House – Recreational Facility Remodeling Project (Remodeling and Rehabilitation)	Revenue Bond - R&R Reserves	\$ 2,031.0
West/Central Campus - Phase II of West Heating Plant Expansion and Replacement (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 1,800.0
Holmes Student Center - Ballroom/Sandburg Surface Renovation (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 300.0
Lincoln and Douglas Halls - Replacement of Floor Lounge Furniture Deferred Maintenance (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 200.0
Aggregate Amount Budgeted for Deferred Maintenance Projects Under \$100,000 (Remodeling & Rehabilitation)	Revenue Bond - R&R Reserves	\$ 498.9
Aggregate Amount Budgeted for Remodeling and Rehabilitation	Revenue Bond – R&R Reserves	\$ 225.0

PLANS FOR NONINSTRUCTIONAL CAPITAL IMPROVEMENTS
For the Fiscal Year 2002 Budget

1. Evans Field House – Recreational Facility Remodeling Project

Chick Evans Field House, which was constructed in 1957, has served the university well for over 40 years as a physical education/intercollegiate athletic facility. The structure hosts Huskie athletic competition, student dances, trade shows and conference events. The Field House contains offices, classrooms and locker rooms, a gymnasium and storage spaces. The conversion of the Field House provides a cost-efficient approach to the need for expanded recreational facilities and allows for the implementation of a comprehensive recreation program integrating all available campus resources. This remodeling project will include the addition/renovation of two locker rooms, steam rooms, saunas, two multipurpose courts, an indoor putting green/driving range, two physical education classrooms, six office areas, a ticket distribution area, a set of retractable bleachers, a meeting room, an outdoor recreation education area, equipment rental area, and an aerobics/exercise room. The facility will also include two netted playing courts for indoor soccer and floor hockey, in addition to a student dance area. A cardio/weight room and a first aid training room are also planned. The addition of the Field House as a student recreational facility will serve to alleviate the severe shortage of storage space and allow a racquetball court in the current recreation building to be restored to its intended use. The renovation plan also includes remodeled office and classroom space for academic programs currently housed in the facility. While these improvements cannot be undertaken until the completion of the Convocation Center, university staff has confirmed that the costs of the improvements can be totally covered by bond facility reserves without changing the existing fee structure.

2. West/Central Campus – Phase II of West Heating Plant Expansion and Replacement

Existing buildings in the west and central portions of the campus are served by air-conditioning systems that are already beyond their expected service lives. Many of these systems are also electrically inefficient by modern standards and operate with banned CFC refrigerants. Some of the existing equipment is not accessible for replacement and requires continuous and seasonal maintenance attention. The Convocation Center will add substantial electrical cooling load and another maintenance location, which will heavily impact NIU's operating and maintenance budget. A deregulated electrical utility environment is expected to bring higher "Real Time Pricing" rate costs when the hottest weather would demand the most from all air-conditioning equipment. Phase II of this project proposes to extend new piping to attach to the existing piping at Gabel Hall. This extension will serve the Recreation Center, Evans Field House, Graham, Gabel, Stevens, Zulauf, Reavis, Watson, DuSable and Cole Halls, and the Child Care Center. Eventually, a second chiller, a cooling tower, a storage tank, pumps and additional piping will be added.

3. Holmes Student Center – Ballroom/Sandburg Surface Renovation

The Duke Ellington Ballroom and Carl Sandburg Auditorium are both highly used areas of the Holmes Student Center. The surface areas of each are in need of replacement due to the age and use of the rooms. The scope of work to be performed includes replacing curtains located on the Sandburg and Ballroom stages, painting of both areas, replacing the acoustics boards around the Ballroom, replacing upholstery on several seats in the Ballroom balcony, and replacing damaged seats and carpeting in Sandburg.

4. Lincoln and Douglas Halls – Replacement of Floor Lounge Furniture, Deferred Maintenance

The lounge furniture in Lincoln and Douglas Halls is several years old and very worn and stained from the high student usage every semester. Several pieces have broken and when replaced, do not match with existing furniture. Some of the furniture is beyond repair. It will be several years before these two halls are remodeled and the existing furniture will not last until that time. The scope of this project involves ordering new lounge furniture for each floor of Lincoln and Douglas Halls for a total of 40 floors.

5. Aggregate Amount Budgeted for Deferred Maintenance projects under \$100,000

A number of deferred maintenance projects under \$100,000 per project have been identified internally by departments responsible for areas within their respective facilities. Rotation painting, fire alarm system updates, door replacements, plumbing rotation, elevator rehabilitation, carpet replacement, leak repairs, installation of new water pumps, restroom additions and updates, and staff apartment renovations are among the deferred maintenance projects. With the completion of these projects and the continuation of deferred maintenance projects in the future, the facilities will continue to be well maintained, which will reduce the rate of deterioration. In addition, aesthetically pleasing areas are less likely to be vandalized and will encourage members of the university community to take pride in their surroundings.

6. Aggregate Amount Budgeted for Remodeling and Rehabilitation projects under \$100,000

A number of remodeling and rehabilitation projects under \$100,000 per project have been identified internally by departments responsible for areas within their respective facilities. Installing DSL access to student rooms, replacing doors, renovating guestrooms and other meeting rooms, resurfacing, replacing/repairing curbs and sidewalks, and upgrading of security systems are among the remodeling and rehabilitation projects. Due to the continued aging of NIU facilities, remodeling, rehabilitation and modernization are needed to ensure that the facilities will continue to serve the University community in the future. The proposed projects ensure that a number of University goals are met, including: (a) to ensure that the facilities are well maintained; (b) to ensure the safety of the University community; (c) to ensure compliance to ADA requirements; (d) to ensure that the NIU facilities provide an environment that is attractive to students; and (e) to ensure that the facilities are configured in the most optimal manner compatible with today's technology and with the university community's functional needs.

FISCAL YEAR 2001 INTERNAL BUDGET

Summary: Given the appropriation bill as approved by the legislature and signed by the Governor, the following Tables 1-4 provide a summary of the total university internal FY01 budget.

Recommendation: Pursuant to Board of Trustees *Bylaws*, the university requests Board of Trustees approval of the FY01 Internal Budget as follows:

Table 1

FISCAL YEAR 2001 INTERNAL BUDGET
Summary of Revenue by Source
(\$ in Thousands)

	FY00	FY01
Appropriated/Income Fund Revenues		
General Revenue Fund	\$89,832.2	\$94,701.5
Education Assistance Fund ⁽¹⁾	16,101.6	16,584.6
Total Appropriated/Income Fund Revenues	\$105,933.8	\$111,286.1
Nonappropriated Revenues		
University Income Fund	\$51,648.8	\$54,128.5
Revenue Bond Operations	51,400.0	55,000.0
Auxiliary Enterprises	13,200.0	13,600.0
Gifts, Grants and Contracts	28,400.0	30,000.0
Local Funds	27,500.0	29,000.0
Total Nonappropriated Revenues	\$172,148.8	\$181,728.5
Total Anticipated Revenues	\$278,082.6	\$293,014.6

⁽¹⁾ Another General Revenue Fund

Table 2

APPROPRIATED FUNDS INTERNAL BUDGET
Fiscal Year 2000 - Fiscal Year 2001
(\$ in Thousands)

Object Classification	FY00 Budget	Estimated FY00 Expenditures	FY01 Budget
Personal Services	\$88,091.6	\$88,091.6	\$92,804.6
Social Security	408.9	408.9	408.9
Contractual Services	8,167.8	8,167.8	8,163.5
Commodities	1,960.9	1,960.9	1,990.9
Travel	587.0	587.0	592.0
Automotive Operation	161.1	161.1	163.5
Equipment/Library Books	4,171.8	4,171.8	4,629.5
Telecommunications	802.2	802.2	807.2
Awards & Grants and Federal Matching Funds	175.7	175.7	175.7
Repairs, Maintenance and Other Capital Improvements	1,406.8	1,406.8	1,550.3
Total	\$105,933.8	\$105,933.8	\$111,286.1

Table 3

**APPROPRIATED FUNDS INTERNAL BUDGET FISCAL YEAR 2001
Allocation by Object Class per Fund**

(\$ in Thousands)

Object Classification	General Revenue	Education Assistance	Total
Personal Services	\$79,950.9	\$12,853.7	\$92,804.6
Social Security	408.9	--	408.9
Contractual Services	6,527.0	1,636.5	8,163.5
Commodities	1,820.5	170.4	1,990.9
Travel	592.0	--	592.0
Automotive Operation	163.5	--	163.5
Equipment/Library Books	3,154.0	1,475.5	4,629.5
Telecommunications	807.2	--	807.2
Awards & Grants and Federal Matching Funds	175.7	--	175.7
Repairs, Maintenance and Other Capital Improvements	1,101.8	448.5	1,550.3
Total Allocated	\$94,701.5	\$16,584.6	\$111,286.1

Table 4
NONAPPROPRIATED INTERNAL BUDGET⁽¹⁾
Fiscal Year 2000 - Fiscal Year 2001
(\$ in Thousands)

Object Classification	FY00 Budget	Estimated FY00 Expenditures	FY01 Budget
Personal Services	\$ 72,000.8	\$ 72,275.6	\$ 77,068.5
Social Security	1,200.0	1,148.6	1,200.0
Contractual Services	42,000.0	41,846.9	43,700.0
Commodities	18,000.0	17,808.9	18,500.0
Travel	2,800.0	2,820.0	2,850.0
Automotive Operation	509.0	511.0	560.0
Equipment/Improvements	7,900.0	7,903.4	8,500.0
Telecommunications	2,200.0	2,234.2	2,400.0
Awards & Grants	13,700.0	13,780.6	14,000.0
Indirect and Other Costs	2,205.0	2,205.2	2,250.0
Debt and Repair Transfers	9,634.0	9,826.5	10,700.0
Total	\$172,148.8	\$172,360.9	\$181,728.5

⁽¹⁾Includes the Income Fund

LOCK BOX AND RELATED BANKING SERVICES

Summary: As part of the university's request for proposal for banking services, the university solicited proposals for lock box services. Lock box services are similar to check-processing procedures currently followed at the university. Advantages include more frequent mail pick-ups, weekend and holiday processing of checks, and online access to processed check information. These enhancements will result in more timely receipt of mail payments and same-day response to student/parent check inquiries. A depository account will be established to receive these payments, and funds will be wired to the university each day.

Funding for the ongoing lock box services will be generated by eliminating the cost of university equipment used to process payments as well as the cost of part-time/temporary staff currently hired during peak processing periods.

Recommendation: The university requests Board of Trustees approval to contract for lock box services through Northern Trust Company and to establish a related depository account at the Northern Trust Bank. Additionally, the university requests Senior Vice President Eddie R. Williams, Associate Vice President Kathe M. Shinham, and Director of Treasury Operations Tamara Farley be granted authorized signature authority.

**REPORT OF THE PEOPLESOFT FINANCIAL SYSTEM IMPLEMENTATION
AND RECOMMENDED REVISION OF THE HUMAN RESOURCES
PEOPLESOFT IMPLEMENTATION**

On June 12, 1997 the Board of Trustees approved a \$3.1 million project to replace the University's 25-year-old financial system. The University selected a software system from PeopleSoft and secured the services of Business Information Technology, a consulting firm, to assist in the implementation. The University purchased eight PeopleSoft modules: General Ledger, Budgeting, Purchasing, Accounts Payable, Asset Management, Billing, Accounts Receivable and Project Costing.

A Steering Committee was formed to guide the implementation. The committee adopted an implementation philosophy to minimize the number of modifications to the system and insure the system would be functional by July 1, 1999, the beginning of FY00. The project was organized to implement the modules in two phases. The first phase implemented the six core accounting modules: General Ledger, Purchasing, Accounts Payable, Billing, Accounts Receivable, and Asset Management. The second phase will implement the budget and project costing modules. The primary reasons for the two-phase implementation were to limit the initial implementation scope to a manageable size and to wait for a later release of the software which significantly changes the underlying interface and technology of these remaining modules.

The first phase modules ran parallel with the old system during March of 1999 and went into production in April 1999. The implementation of the system took approximately 18 months.

The implementation of PeopleSoft proved the viability of several innovative concepts at NIU including successful implementation of a large scale enterprise client server system, automated client software deployment, WEB-based forms and WEB-based distribution of financial reports.

Since the implementation, the project team has upgraded the PeopleSoft software to a more advanced release, which improved its technical capabilities. Concurrent with the upgrade, the team focused on database performance tuning. The results have been nothing short of dramatic. Reports that took a week to run on fifteen report servers now take one hour and forty minutes on four report servers. Another process that took nine hours to run now takes three minutes.

Through the dedicated efforts of many people on the Financial Systems Implementation Team, the PeopleSoft implementation was completed in record time and significantly under budget. Specifically, the final costs totaled \$2,534,000, \$566,000 under the established budget of \$3,100,000 (for a 18% savings) and the implementation occurred in eighteen months, three months ahead of schedule.

Part of these savings will be used to finance the next upgrade of the software which is scheduled for later this fiscal year.

As part of the PeopleSoft Financial System contract, the university negotiated an option to purchase the compatible PeopleSoft Human Resources and Payroll modules at substantially reduced prices. In addition, given that software maintenance fees are based on the original purchase price of the system, the option also had a long term benefit of substantially reduced ongoing maintenance fees. In particular, the option discounted purchase price with the associated reduced ongoing maintenance fees represented a combined savings of at least \$1.2 million over the first 10 years of operation (based on 1999 pricing).

The acquisition of the PeopleSoft Human Resource System was therefore considered an essential and economically wise step especially given the need of the university to adequately manage personnel records and data for over 8,300 employees and student workers and also provide an integrated human resources/financial system which would properly manage payroll, position control and all personal services expenditures (including benefit management) within a single management system. This is extremely important, for 80% of all university expenditures are directly related to personal services.

As a result, at the June 29, 1999 meeting of the NIU Board of Trustees, the Board approved the university request to exercise this option and purchase and subsequently implement the PeopleSoft Human Resource module.

While the project is currently on target regarding the initial budget, project implementation has fallen behind schedule possibly jeopardizing the optimal implementation date. This delay has resulted primarily from a midstream change in consultants, limited staff availability (due to existing workloads and staff illness) and the demands of an aggressive project schedule.

As a result, the university has implemented several recommendations to preserve the project schedule. These include:

- Revised Project Plan
- More simplified administrative structure regarding processes and implementation issues
- Additional resource commitment from Human Resources
- Additional resource commitment from the Information Technology Services division
- Reassignment of experienced PeopleSoft financial system resources to assist in the implementation and management (especially relating to encumbrance, budget interface and increment processing)

In addition to these steps, there is a need to increase the services and involvement of the project consultants, DigiTerra, Inc. in order to provide the additional expertise and training necessary for a successful implementation such as was experienced with the financial system. The costs for these additional consultant services will be paid from some of the savings realized from the financial systems implementation.

Recommendation: The university requests Board of Trustee approval to extend the current consulting contract with DigiTerra Inc. to provide additional consulting services and training including associated reimbursables all not to exceed \$340,000.

FINANCIAL SYSTEMS PROJECT BUDGET STATUS SUMMARY
As of June 30, 2000

	<u>Budget</u>	<u>Actual Amount</u>	<u>Savings</u>
PeopleSoft	\$ 611,100	\$ 611,100	\$ --
Hardware & Software	\$ 398,100	\$ 207,457	\$190,643
Consulting Services	\$1,806,000	\$1,593,667	\$212,333
Training	\$ 137,200	\$ 92,249	\$44,951
Contingency	\$ 147,600	\$ 29,351	\$118,249
Total	\$3,100,000	\$2,533,825	\$566,175*
Interest Earned on Implementation Funds			\$275,720
TOTAL SAVINGS			\$841,895

*Constitutes an 18% Savings

**HUSKIE BUS CONTRACT
CONTRACT EXTENSION**

Summary: The Student Mass Transit Board oversees the operation of a campus busing system that provides bus services on campus and to residential and business areas of DeKalb and Sycamore. This bus service operates eleven buses utilized by students, faculty and staff and, with the use of a paratransit vehicle, also provides service to riders with disabilities. Beginning in FY01, the system will operate a twelfth bus and one paratransit vehicle, under the terms of this extension agreement. Bus service is available to the public at a fare of \$0.50 per ride or by purchase of a monthly pass.

The Board of Trustees approved the original five-year contract on April 17, 1996 for FY97, on April 24, 1997 for FY98, on February 19, 1998 for FY99, on April 22, 1999 for FY00, and on March 23, 2000 for FY01. The vendor's original bid offered a contract extension for FY02 and FY03 at specified rates which the Student Mass Transit Board has endorsed and now recommends for acceptance. These approvals represent in FY02 a base rate increase of 3.8% over the current year and for FY03 a 2.8% increase over FY02.

Recommendation: The university requests approval of a two-year contract extension with expenditure authority as follows:

	<u>FY02</u>	<u>FY03</u>
<u>ACT Vancom of Illinois, Oakbrook Terrace</u>		
Renewal Amount	\$1,944,727	\$1,998,923
Approximate 5% Contingency	<u>95,273</u>	<u>101,077</u>
<i>Total</i>	\$2,040,000	\$2,100,000

**STRATEGIC ALLIANCE TO ADVANCE TECHNOLOGICAL EDUCATION
COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY**

Summary: Northern Illinois University is partnering with Rock Valley College, Rockford Public Schools, and Rockford businesses in a consortium funded by the National Science Foundation. The purpose of the consortium is to improve and enhance the math, science and technological education of teachers and students in grades 7–12 in the Rockford School system. This partnership includes special emphasis on the needs of students who traditionally do not take higher level math, science and technology classes, including minorities, females, and a range of average students. A multi-disciplined project staff will train teachers in problem and project-based learning, integrated curricula, new assessment procedures, and a broader repertoire of teaching techniques to incorporate technology in the classroom. Participating teachers will receive stipends and computers, scanners, and printers to train on and use in the classroom. The university's intent to award this contract to the consortium as a sole source contract was advertised in the *Illinois Higher Education Procurement Bulletin*.

Recommendation: The University requests approval of expenditure authority for a three-year contract to be funded from grant proceeds:

Rockford Public Schools - Rockford, IL..... \$975,000

**OSHA TRAINING CONSULTANT
COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY**

Summary: The College of Engineering and Engineering Technology participates in the National Safety Education Center, a consortium which offers classes, both on and off campus, on how to comply with OSHA standards. Classes are offered to construction and general industry personnel to provide high quality safety education and training to meet mandated certifications for providing safe and healthful working conditions in the nation's workplaces. The National Safety Council offers classes in General Safety, Electrical and Hazardous Materials standards. The Construction Safety Council offers classes in Confined Space Safety Standards and OSHA Safety Standards for the Construction Industry. The contracts required begin in FY01 for three consecutive years, and are funded through generated fees.

Recommendation: The University requests Board of Trustees approval of expenditure authority for two three-year contracts as follows:

- National Safety Council - Itasca, IL \$441,300*
- Construction Safety Council - Hillside, IL \$374,000*

**INTERNET ACCESS CONNECTION
Telecommunication Center**

Summary: Northern Illinois University contracts for Internet access with GTE Internetworking (currently known as Genuity Solutions). The current three-year contract was approved in May 1998. The agreement was to provide NIU with Internet access service for a three-year period from August 1998 through August 2001.

The escalating demand for Internet access by students, faculty and staff will soon exceed existing capacity to provide fast, consistent and reliable service. The bandwidth of circuits currently connecting NIU to the Internet, as specified in the current contract, is not sufficient to meet this growth. Internet access must be upgraded to a higher bandwidth in order to meet campus needs during the remainder of the contract period. This upgrade requires only an amendment to the existing contract and does not extend the life of the contract beyond August 2001. A contingency of approximately \$15,000 has been included in the request for possible additional upgrades while the contract is in effect.

Recommendation: The University requests Board of Trustees approval for an increase in the expenditure authority for this contract as follows:

Genuity Solutions – Burlington, MA

Original Approval	
Increase Required	
<i>Total</i>	\$330,000

ZEKE GIORGI LEGAL CLINIC LEASE

Summary: A special appropriation was secured during the last legislative session for the establishment of the Zeke Giorgi Legal Clinic in Rockford. The clinic will provide legal services primarily to individuals who may not otherwise be able to secure legal advice. Third-year law students from the College of Law will provide legal representation under the supervision of adjunct clinical faculty who are licensed attorneys.

Through a Request for Information (RFI) process, space in downtown Rockford has been identified for the site of the Zeke Giorgi Legal Clinic. This space is within walking distance of the courthouses, on public transportation routes and has adjacent parking available. The site provides staff offices, conference room/library, clerical space, client interview rooms, student workspaces, reception and waiting areas, file room and support space.

The basic provisions of the lease offer an initial three-year agreement for 13,050 square feet at a rate of \$120,000 per year. The lease is inclusive of utilities, taxes and maintenance and will commence in November 2000. The lease incorporates and is consistent with all applicable State statutes and Board *Regulations*. A subsequent three-year renewal option at a consistent rate is provided within the agreement.

Recommendation: The university requests Board of Trustees approval to enter into a lease agreement with TRT Management of Rockford, Illinois under the stated terms and conditions.

ALTGELD RENOVATION PROJECT

Summary: The Board of Trustees has received regular updates on the Altgeld Renovation Project since work began in October 1999. The demolition and abatement phase of this project was originally scheduled to be completed in four months. This phase of the work has been extended due to additional work resulting from unforeseen problems and existing structural conditions. As earlier reported to the Board, these unanticipated problems and conditions have included removal and replacement of deteriorated and weakened clay tile floors and ceilings, relocation and redesign of the elevator, extensive stone/masonry repair and replacement, both exterior and interior structural lintel replacements, removal of additional flooring and plaster materials, and removal and disposal of asbestos containing materials. Design modifications made necessary by these problems have resulted in significant revisions of mechanical, electrical and plumbing, as well as architectural, elements of the building.

Members of the project team, including the Capital Development Board, Burnidge Cassell Associates, Vacala Construction, Turner Construction and the university, have worked collaboratively in an effort to provide sound design and construction solutions as these issues have arisen. Given the number and nature of the changes that have been required, the contingency fund for this project has been exhausted. As a result, it is necessary to seek additional state funding in order to complete the renovation. The construction team has thoroughly reviewed the revised documents, assessed the building structure and developed a plan, including revised cost estimates, that will allow for the Altgeld Hall Renovation Project to be completed in 2002 and remain the university's landmark building. With final concurrence and assistance of the Capital Development Board, the CDB and the university will jointly sponsor a request for an additional \$4.98 million in state support for this project. The additional funding will be required early in calendar year 2001 to avoid a disruption in the construction.

Recommendation: The university seeks Board of Trustees approval to join with the CDB in requesting a State budget increase of \$4,980,000 to complete the Altgeld Hall Renovation Project.

**CENTER FOR THE STUDY OF FAMILY VIOLENCE
AND SEXUAL ASSAULT
Capital Project Approval**

Summary: The Northern Illinois University Center for the Study of Family Violence and Sexual Assault was established for the specific purpose of conducting and promoting basic research, training and community service activities in the areas of family violence and sexual assault. Since its founding in 1992, the Center has established a reputation for preeminence in basic research on the causes of family violence and sexual assault. Research findings are utilized for prevention curriculum and have been adopted by organizations including the national Center for the Prevention of Child Abuse and Neglect. This productive history has formed the basis for almost \$6 million in external contracts and grants in the last five years, including a prestigious National Institute of Mental Health funded research training grant.

The Center provides a variety of educational offerings as part of its training efforts. Faculty members train students to increase their substantive knowledge of family violence and sexual assault theory and research. The Center provides both on and off-campus workshops to groups interested in these subjects and has conducted seminars and policy briefings for state, federal and private agencies. More than 200 publications representing research and scholarly projects have been completed since 1987. Such scholarly publications were the basis for the Center at NIU being ranked fourth nationally in research productivity in the area of family violence.

The continuation of this high quality and highly visible program is of great importance to the university. As a result, providing sufficient and appropriate space for these research activities is paramount. To build the necessary facilities, the university has applied for and received a federal grant from the Department of Health and Human Services, Health Resources and Services Administration, explicitly for construction of a new research and training facility for the Center for the Study of Family Violence and Sexual Assault to be located on west campus in DeKalb.

Northern Illinois University has been notified that a construction grant from HHS-HRSA has been approved in the amount of \$2,718,592.

The proposed facility will contain space for each of the major program elements, including research, training and support spaces. For research activities, the building will contain six research suites, group participant rooms, individual participant rooms, research offices, a resource room and long-term secured storage for research records. To support training functions, a seminar room, training room and a small auditorium will be constructed. Support spaces will include lobby, kitchenette, reception and office areas.

Recommendation: The University requests Board of Trustees approval for design and construction of a new facility on west campus in DeKalb for the Center for the Study of Family Violence and Sexual Assault. Funding for such facility is to be received from HHS-HRSA in a construction grant totaling \$2,718,592. The University further requests authorization to establish a budget of \$2,718,592 for design and construction of such facility. The University is initiating the Qualifications Based Selection (QBS) process for selection of an architect to prepare plans and specifications for bidding and provide construction observation. The University further requests approval to seek and take bids, execute construction contracts and issue work orders as necessary to design, construct and occupy the facility.

LIGHTING UPGRADES – PERFORMANCE CONTRACT

Summary: In keeping with the efforts to renovate buildings to provide an improved teaching and working environment, the university is again seeking to take advantage of recent legislation which allows state universities to realize building improvements by entering into performance contracts. Public Act 90-0486 permits universities to negotiate such contracts for the evaluation, design and implementation of facility improvement measures which will pay for themselves via guaranteed energy and/or operational savings over the life of a contract. The university has already successfully utilized this legislation by contracting for improvements in DuSable Hall.

The university has now identified 19 buildings to be included in a new project. Most of these buildings have lighting that was installed during their construction in the 1960's and 1970's. The lighting fixtures are inadequate, outdated and very inefficient by 2000's standards. Installation of modern lighting fixtures can improve classroom lighting levels and reduce energy consumption. The primary focus of this project will consist of replacing all lamps and ballasts throughout the buildings, along with replacement of aging and deteriorating ceilings, lenses, exit lights, etc. as needed to provide a much desired secondary and aesthetic benefit.

Utilizing the Request for Proposal (RFP) process, the institution is seeking proposals from qualified firms to provide all of the desired improvements on a performance contract basis. A qualified firm will be selected based on a ten-year payback plan for improvements. The selected qualified firm and energy savings amounts will be available prior to the Board of Trustees meeting on September 21, 2000. The benefits to the university are: (1) necessary improvements to facilities used by thousands of students daily, funded entirely outside of the university's limited capital resources, (2) documented and verified savings in energy usage for the life of the ten-year contract, and (3) long-term energy reduction after the contract expires.

Recommendation: The university requests Board of Trustees approval to execute a performance contract with the selected qualified firm to implement the proposed lighting upgrade improvements in 19 buildings. Work is to begin during the Winter Break 2000 with completion by August 15, 2001 in time for the Fall 2001 semester. Under the terms of the contract, payment commences at the completion of the renovation, payable over the life of the ten-year contract from guaranteed energy savings.

REQUESTS FOR DEGREE AUTHORITY AT OFF-CAMPUS SITES

The university seeks approval from the Board of Trustees before forwarding requests for off-campus degree authority for academic programs to the IBHE. The IBHE now uses the boundaries of the regional consortia created for off-campus planning and telecommunications delivery purposes to define the area for degree authority.

Master of Public Health in Region 3 (West Suburban)

Description: The purpose of the Master of Public Health (M.P.H.) program is to prepare leaders who will work to improve the health status of individuals and populations through organized community efforts based on the application of sound public health principles and practices. A total of 43-46 semester hours of graduate credit is required for the degree. Of these hours, 28-31 semester hours comprise core requirements in health care planning, delivery, and management; epidemiology and statistics; behavioral and social aspect of public health; problems and issues in environmental health; and an internship or demonstration project. The remaining 15 semester hours are taken in a specialization or area of study. The curricular requirements for the off-campus program are the same as the on-campus requirements.

The program, which is accredited by the Council on Education for Public Health (CEPH), will focus on preparing tomorrow's leaders in the areas of health promotion and health services management. These individuals will be able to apply their knowledge and skills to planning, implementing, and evaluating primary, secondary, and tertiary health programs and services in the region. With improved public health as its ultimate goal, the program will have a long-term impact on the northern Illinois region. A healthy citizenry is vital to sustained economic growth and the development of opportunities for diverse groups in the region.

Faculty will deliver courses on-site. Courses will be offered in the evening and on weekends at NIU-Naperville. Students at the off-campus site will have regular contact with academic advisors and high-speed Internet access to the library resources at the university and in the region. The university estimates that 25-30 students will enroll in the off-campus program each year. The School of Allied Health Professions in the College of Health and Human Sciences will administer the program.

Rationale: The proposed program is designed to serve the needs of working professionals in Region 3 who have completed a minimum of a bachelor's degree in a related field and who wish to earn a M.P.H. degree for career advancement or professional development. Because of work and family responsibilities and commuting distances, many potential students in Region 3 cannot attend classes on the DeKalb campus to complete the degree. The

program will meet the educational needs of a broad cadre of health and human service professionals in the region, including nurses, physicians, dentists, chiropractors, allied health professionals, health educators, environmental health practitioners, nutritionists, health administrators, social service workers, and other health-related employees. The need for training in public health within Region 3 is high, and offering the M.P.H. program will help support the “Healthy Communities” initiative in DuPage County and the rapid growth of community health services in and around Naperville. Currently, only Benedictine University offers an M.P.H. degree in the region; this program is expensive and not accredited by CEPH. An accredited School of Public Health is housed at the University of Illinois in Chicago, but it serves primarily full-time students who are able to attend classes during the day.

Costs: No new state resources are required to deliver this degree off campus. Tuition and delivery fees will fund the program.

Bachelor of Science in Nursing in Region 3 (West Suburban)

Description: The Bachelor of Science (B.S.) in Nursing program requires a total of 120 semester hours of course work. Of these 120 hours, registered nurse (R.N.) students admitted to the program may transfer up to 66 semester hours of general education, prerequisite, and elective courses from community colleges. Fifty-three semester hours of designated upper-division nursing course work fulfill academic requirements for the B.S. in Nursing from NIU. The R.N. student who has graduated within five years from a state-approved nursing program may also earn 25 semester hours of proficiency credit in upper-division courses in nursing.

All required nursing courses (28 semester hours) for R.N. students will be offered at NIU-Naperville with the exception of NURS 306: Health Assessment. This course includes a laboratory component, which cannot be met in off-campus settings. Faculty for the off-campus courses will be drawn from the School of Nursing’s current full-time and part-time faculty ranks and from adjunct faculty who have taught at off-campus sites for the School of Nursing for a number of years. The curricular requirements for the off-campus program are the same as the on-campus requirements. The program will be administered by the School of Nursing in the College of Health and Human Sciences.

Rationale: This proposal is consistent with regional and statewide needs to prepare registered nurses with the skills necessary to function in a complex health care environment. The School of Nursing conducted a needs assessment in the fall of 1999 by contacting health care institutions in Region 3. All institutions indicated that the majority of nurses had associate degrees, the institutions were seeking ways to have these nurses complete baccalaureate degrees, and the nursing staff indicated high interest in obtaining a baccalaureate degree but only if the program was in a convenient location, at convenient times, and enabled them to continue employment.

The baccalaureate nurse is the only nursing graduate prepared to practice in all health care settings and, as such, has the flexibility to provide care in homes, outpatient centers, and clinics where demand is expanding rapidly. An off-campus program in Region 3 will provide registered nurses in this region with an opportunity to advance their education and develop the skills required to

function independently in a changing health care environment. Employers will see a larger pool of nurses prepared to meet the complex demands for health care delivery as a result of off-campus offerings in Region 3.

Costs: No new state resources are required to deliver this degree off campus. Tuition and delivery fees will fund the program.

Recommendation: The university seeks Board of Trustees approval of these requests for off-campus degree authority for the Master of Public Health (M.P.H.) and the Bachelor of Science (B.S.) in Nursing in Region 3.

COLLECTIVE BARGAINING AGREEMENTS

Northern Illinois University negotiates with seven collective bargaining organizations representing different employee groups. Salary increases and other terms and conditions of employment for bargaining unit members are subject to negotiations, and final agreements are submitted for approval by the Board of Trustees. Reopeners normally occur at the beginning of the fiscal year. As the agreements are completed, the AASAP Committee will be notified. The following collective bargaining agreements have been ratified by the bargaining units and will be submitted for approval by the Board of Trustees at the September 21 meeting. Additional agreements may also be submitted for approval by the Board of Trustees pending the completion of negotiations that are currently underway.

- 1) *Bargaining Unit:* Illinois Fraternal Order of Police Labor Council representing five Police Telecommunicator employees at the DeKalb campus.

Scope of Negotiations: FY01 Salary Reopener

Tentative Agreement for Board Action: A contract addendum establishing salary levels through June 30, 2001. Terms and conditions are consistent with University policies and guidelines.

- 2) *Bargaining Unit:* The General Chauffeurs and Helpers, Teamsters Local 330, representing nine Automotive Mechanics and Motor Vehicle Operator/Mechanics at the DeKalb campus.

Scope of Negotiations: FY01 Salary Reopener

Tentative Agreement for Board Action: A contract addendum establishing salary levels through June 30, 2001. Terms and conditions are consistent with University policies and guidelines.

- 3) *Bargaining Unit:* The International Union of Operating Engineers, Local 399 representing 35 Stationary Firemen, Stationary Fireman Helpers, Stationary Engineers, Lead Plant Stationary Engineers, and the Assistant Chief Plant Operating Engineer in the Heating Plant at the DeKalb campus.

Scope of Negotiations: FY01 Salary Reopener

Tentative Agreement for Board Action: A contract addendum establishing salary levels through June 30, 2001. Terms and conditions are consistent with University policies and guidelines.

Recommendation: The university requests Board of Trustees approval of these collective bargaining agreements.

HONORARY DEGREE

In accordance with Board of Trustees policy and university procedures for the awarding of honorary degrees, approval of the honorary degree of Doctor of Science (Sc.D.) is recommended for presentation to:

Herbert C. Brown, Ph.D.

**AMENDMENT TO REGULATIONS OF THE
BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY – MATTERS
RELATED TO THE PRESIDENT OF THE UNIVERSITY**

Article IV of the Board of Trustees *Regulations* states in relevant part:

ARTICLE IV. BOARD LEGISLATION

* * * *

SECTION 7. Adoption and Amendment of Board *Regulations*

Board *Regulations* may be adopted at any regular meeting by majority vote of the total current voting membership of the Board, after it has sought the advice and recommendations of the president and, through the president, the advice of the University Advisory Committee and of such faculty and staff as the president deems necessary.

The *Regulations* may be amended at any regular meeting of the Board by majority vote of the total current voting membership of the Board, provided that notice of the intention to amend the *Regulations* shall have been presented in writing at least three days preceding that meeting. Such notice shall provide so far as possible the exact wording of the amendment proposed.

* * * *

It is considered appropriate to consider and adopt revisions to the Board of Trustees *Regulations* to clarify and more completely address certain aspects of the general process for (a) selection of the University President and (b) according academic tenure to qualified individuals who may be appointed President. The Board Chair requested the Board Parliamentarian to review existing Board of Trustees legislation, consult with the President and provide recommendations for consideration.

The Chair presents the attached proposal as fairly addressing traditionally recognized organizational needs that are consistent with state law and balanced with the best interests of the University and its President.

**REGULATIONS OF THE BOARD OF TRUSTEES
OF
NORTHERN ILLINOIS UNIVERSITY**

* * * *

ARTICLE III. THE BOARD OF TRUSTEES AND NORTHERN ILLINOIS UNIVERSITY

SECTION 1. General Executive Governance

The president is the chief executive officer for the Board of Trustees in fulfillment of its governance and policy responsibilities for Northern Illinois University. The president shall be appointed by the Board and shall be directly responsible to the Board. The president has overall responsibility for the provision of staff services to members of the Board of Trustees. The president shall implement information systems and reporting requirements as are necessary for or requested by the Board to fulfill its responsibilities.

SECTION 2. General Administration

The president is also the chief executive officer of the University. The president shall have the authority and responsibility, within the framework of policies established by the Board, for the organization, management, direction and supervision of the University and shall be held accountable by the Board for the effective administration and management of the institution. The president shall advise the Board of significant campus interests, concerns and needs. The president shall seek the involvement of faculty, students, administrative officers, professional staff and Civil Service employees in roles appropriate to the issue.

SECTION 3. Statutory Context

A. Board of Trustees and the University President

The president's responsibilities and duties are derived from powers granted by statute to the Board of Trustees (P.A. 89-4). The Board relies on the president to develop institutional policies, implement procedures and engage the University community in activities that will allow the Trustees to fulfill their statutory obligations. The Board is specifically empowered to:

- make rules and policies for the "management, operation, control and maintenance of the University" and its employees, students and property;
- examine the "conditions, management and administration" of the University;
- formulate bylaws, rules and procedures for the University's operations;
- establish academic programs and make other academic decisions ("prescribe the courses of study");
- confer degrees;
- spend monies appropriated by the State and seek such funding through budget requests;
- administer personnel, including "hiring and firing" personnel and setting their salaries and prescribing their duties;

- set tuition and fee charges;
- receive and administer trusts, property and gifts contributed to the University;
- acquire property;
- enter into contracts with private firms, the federal government and municipalities (for fire protection).

Additional presidential responsibilities are derived from the establishment of the Illinois Board of Higher Education (IBHE) as a statewide coordinating body with decision making and administrative duties that require action at the institutional level. It is the president's responsibility to oversee and when appropriate to present to the Board of Trustees University responses to the IBHE's statutorily mandated responsibilities for:

- formulating master plans for higher education;
- receiving and reviewing budget proposals (operating and capital) from the governing boards;
- reviewing all existing academic programs;
- approving the creation of new units of instruction which are requested by governing boards;
- developing a statewide information network and system;
- encouraging the coordination of research and service activities;
- establishing minimum admission standards to be applied by the universities;
- approving plans for noninstructional capital facilities.

B. University President and the Government

The president is also responsible for the University's relationships with other state agencies established under statutory authority, including other institutions of higher education, the Attorney General's Office, the Auditor General's Office, the State Universities Retirement System, the Department of Labor, the Merit Board, [the Illinois State Labor Relations Board](#) and the Illinois Educational Labor Relations Board. Furthermore, the president is responsible for inquiries from and relations involving the State Legislature and its standing and ad hoc committees and commissions.

A large portion of presidential responsibility thus derives from the statutory framework which constitutes Illinois higher education. The authority to fulfill those responsibilities is delegated to the president by the Board of Trustees, and the president is accountable to the Board for appropriate and effective institutional responses to these mandates and for providing an appropriate organizational structure and an appropriate delegation of responsibility for fulfilling the academic mission of the University and the administrative, financial and operational responsibilities conferred upon the institution by statute.

C. Board of Trustees Selection and Appointment of University President

The Board shall have the responsibility for establishing and coordinating the search for the selection of a new president. Such searches shall be executed with due respect for the constituted University policies regarding presidential searches; [for the best interests of the Board and the University with appropriate](#)

consultation, the Board may make adjustments to the search process. The Board shall carry out a periodic evaluation of presidential performance.

* * * *

SECTION II. FACULTY AND ADMINISTRATIVE EMPLOYEES

Subsection B. Conditions of Employment

* * * *

6. PRESIDENT

a. Academic Tenure Interests

Where in accord with the academic and scholarly qualifications of the president, the president may be granted academic rank and tenure by the Board after there has been a general finding of tenurability by the academic unit in which such rank and tenure may be held. Following completion of service as president, a president holding academic rank and tenure may return to the academic unit in which the tenure is held unless there is a resignation from employment or termination from employment by the Board for reasons involving acts of moral turpitude.

A president with tenure in an academic unit may normally return to the academic unit at a salary commensurate with the salaries of the full professors then active in the academic unit or at one-half the annual salary rate for the final year as president, whichever is greater. The Board will assure the academic unit is sufficiently funded to accommodate this event.

ab. Housing

- (1) The president of Northern Illinois University shall be furnished a residence in which the president is required to live. The president's home should provide a University setting conducive to cultural, social and educational interchanges important to students, faculty, University-related organizations, and dignitaries associated with the University community. It serves as a resource for fulfilling official, ceremonial and social functions of the campus chief executive officer.
- (2) The maintenance and upkeep of the president's residence and grounds, including housekeeping services for the public areas, shall be borne by the University.
- (3) The public areas in the residence shall be furnished by the University consistent with the requirements of 6.ab.1. of this Section.
- (4) The University shall prepare and submit an annual operating budget for repairs and maintenance, renovations, and major equipment purchases for the president's residence. The chair of the Board of Trustees, based upon consultation with the president, shall review and approve these operating budgets. Once the

budget is approved, the University is authorized to expend funds in the amounts and for the purposes specified in the budget. Amendments to the budget during the course of the fiscal year shall be subject to the same review and approval procedure as the original budget.

- (5) At its discretion, the Board of Trustees may provide a housing allowance in lieu of a residence and the maintenance associated therewith. The allowance should be appropriate to the requirements specified in 6.ab.1. of this Section.

6c. Automobile

The president shall be furnished with an automobile which shall be for personal use as well as official business.

7. BOARD REVIEW AND EVALUATION OF THE PRESIDENT

It is the policy of the Board of Trustees to review and evaluate the performance of the president on a regular basis. This review and evaluation process provides (1) a means by which the incumbent may review performance with Board members, (2) a procedure to establish new short-, intermediate- and long-term goals for the ensuing months and years, and (3) an opportunity to receive comments and ideas from Board members and others as to possible ways in which the management and planning functions of the University might be improved. Materials and personal information developed for these processes are confidential and regarded as exempt from public disclosure as restricted employment information under law.

a. The Annual Review and Evaluation

- (1) The annual review and evaluation of the performance of the president shall be conducted by the Board at such time as the chair of the Board designates. In preparation for this review, the chair may seek input from such internal and external constituencies (e.g., faculty, students, staff, legislators, community leaders, etc.) as he/she deems appropriate. The annual review and evaluation shall be presented and discussed in a closed meeting of the Board as allowed by law.
- (2) In order to aid in the annual review and evaluation by the Board, Annual Goals Statements as described in subtopic 7.b. of this Section of the Board *Regulations* shall be prepared jointly by the president and Board chair and submitted to members of the Board by the president prior to the president's annual review and evaluation. Any additional material such as annual reports or other documents may be included at the discretion of the president.

b. The Annual Goals Statement

The president and Board chair shall jointly prepare an Annual Goals Statement. Information in the Statement should include:

- (1) The objectives, stated very briefly, with the understanding they may be elaborated upon during evaluation sessions.
- (2) The implementation schedule associated with the Annual Goals Statement is to include a very brief statement as to what action will be taken during the period in question for a particular objective, and when that action is expected to take place.

c. Other Reviews

The periodic reviews provided for in 7.a. and 7.b. above shall not be interpreted to preclude other or additional reviews or evaluative measures from being undertaken at any time.

* * * *

President's Report

No. 25

December 7, 2000

No item in this report for release prior to 9:00 a.m. Thursday, December 7, 2000.

A G E N D A

**BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:00 a.m. – Thursday – December 7, 2000
NIU-Hoffman Estates - Room 233**

9:00 a.m. Call to Order, Roll Call, Notice Verification, Meeting Agenda Approval,
Review and Approval of Minutes, Reports of Board Committees and
Board Liaisons, Recess to Executive Session
Reconvene Board of Trustees Meeting



1. Call to Order and Roll Call
2. Verification of Appropriate Notification of Public Meeting
3. Meeting Agenda Approval *Action*..... i
4. Review and Approval of Minutes of December 7, 2000 *Action*... 62
5. Chair's Comments/Announcements
6. Reports of Board Committees and Board Liaisons
 - a. Executive Committee
 - b. Academic Affairs, Student Affairs and Personnel Committee
 - c. Finance, Facilities and Operations Committee
 - d. Legislation, Audit and External Affairs Committee
 - e. Illinois Board of Higher Education
 - f. University Civil Service Merit Board
 - g. Northern Illinois University Foundation
7. Executive Session
8. President's Report No. 25
 - a. University Recommendations Forwarded by the Board Committees
 - (1) Convocation Center HVAC – Performance Contract *Action*... 72
 - (2) Turner Construction Management Contract Renewal *Action*... 73
 - (3) Wirtz Auditorium Rehabilitation..... *Action*... 74
 - (4) West Heating Plant Boiler Upgrade Project *Action*... 75
 - (5) Request for Degree Authority at Off-Campus Site *Action*... 76
 - (6) Request for a New Emphasis Within a Degree Program *Action*... 78
 - (7) Collective Bargaining Agreement *Action*... 80
 - b. University Reports Forwarded from the Board Committees
 - (1) Semiannual Progress Report of Active Capital
Projects With a Budget Over \$100,000..... *Information*

- (2) Quarterly Summary Report of Transactions in Excess of \$100,000 *Information*
 - (3) Quarterly Report on Investments *Information*
 - (4) University and Programmatic Accreditation *Information*
 - c. Items Directly from the President
 - (1) Formal Naming of the New College of Business Building *Action... 81*
 - (2) Summary of Grant and Contract Awards *Information*
- 9. Chair's Report No. 19
 - a. Second Reading - Amendment to *Bylaws of the Board of Trustees of Northern Illinois University* *Action... 82*
 - b. Second Reading - Amendment to *Bylaws of the Board of Trustees of Northern Illinois University* *Action... 87*
 - c. Executive Session Minutes Release *Action... 96*
 - d. Potential 2001 Meeting Dates for the Board of Trustees *Action... 98*
- 10. Other Matters
- 11. Next Meeting Date
- 12. Adjournment

Minutes of the
BOARD OF TRUSTEES
OF NORTHERN ILLINOIS UNIVERSITY
December 7, 2000

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair George Moser at approximately 9:25 a.m. in Room 233 of Northern Illinois University-Hoffman Estates. Because the Recording Secretary was delayed in traffic due to the weather, Board Secretary Myron Siegel conducted a roll call of Trustees. Members present were Trustees Robert Boey, Jeremiah Joyce, Myron Siegel, Gary Skoien, Barbara Giorgi Vella, Student Trustee James Barr and Chair Moser. Trustee Manuel Sanchez and Recording Secretary Mimms entered the meeting in progress. Also present were Board Parliamentarian Kenneth Davidson and President John Peters. With a quorum present, the meeting proceeded.

VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

Before we go to the meeting agenda approval, Chair Moser said, I would like to recognize an honored guest that we have here today, Mayor Irwin Bock from our neighboring community of Hanover Park. Mayor Bock has been of much help to the university in many ways.

MEETING AGENDA APPROVAL

Chair Moser proposed that Agenda Items 8.a.(2), 8.a.(3), 8.a.(5), 8.a.(6), 8.a.(7) be moved to a consent agenda. Trustee Boey made a motion to approve the meeting agenda as amended. Trustee Skoien seconded the motion. The motion was approved.

REVIEW AND APPROVAL OF MINUTES

It was moved by Trustee Skoien and seconded by Student Trustee Barr to approve the minutes of the September 21, 2000 Board of Trustees Meeting. The motion was approved.

CHAIR'S COMMENTS/ANNOUNCEMENTS

It is a privilege to welcome all of you here today to the NIU-Hoffman Estates facility, Chair Moser said. We are trying to show our commitment to the community by holding our Board Meetings in the community, and certainly Hoffman Estates is a vital part of the Northern Illinois University family. It is a pleasure to hold our meetings in Hoffman Estates among the commercial giants of our area in these excellent facilities. I especially want to thank our NIU-Hoffman Estates Director, Kathleen Gilmer, for her many efforts and those of the staff.

Chair Moser also recognized the University Advisory Committee (UAC) representatives: Dr. Dan Griffiths, Dr. Dan Gebo, Ms. Dolly Jones, Dr. James Lockard, Dr. Rich Becker, and Ms. Judy Burgess.

I would like to extend a special recognition and a warm welcome to the other folks who are here today from DeKalb, the Chair said. The weather is difficult, and we are missing Trustee Manny Sanchez, who is stuck in traffic.

REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

Executive Committee

There was no report from the Executive Committee.

Academic Affairs, Student Affairs and Personnel Committee

Committee Chair Vella reported that the Committee met on November 15. The Committee heard a report on university and programmatic accreditation. In the future, the university will report annually on the programs that have received accreditation and maintained currency in their fields. The Committee also heard a report on faculty salary benchmarks. The following items were reported to the Board with the recommendation of the Committee. The request for a new emphasis, Earth Science Education, in the Bachelor of Science degree in Geology was developed in response to new learning standards that reflect the national science education standards for earth and space sciences. There will be no new costs, and all courses specified are currently being offered. Off-campus degree authority was requested for a Master of Science degree in Education and Educational Administration in Region 6. It is believed this region is experiencing a shortage of building level leaders in the area school districts. Costs will be paid through tuition and course delivery fees. The Committee also endorsed a collective bargaining agreement with the International Brotherhood of Electrical Workers representing 18 electricians, electrical foremen and electrical mechanics at the DeKalb campus. These items appear in the President's Report for approval in this meeting. These items, accepted and heard by the Academic Affairs, Student Affairs and Personnel Committee, are included in the President's Report for Board of Trustees approval at this meeting.

Finance, Facilities and Operations Committee

Committee Vice Chair Gary Skoien reported that the Finance, Facilities and Operations Committee met on November 15, 2000. At that meeting, the Committee considered and approved the following action items: the convocation center HVAC performance contract, Turner Construction management contract renewal, the Wirtz Auditorium rehabilitation project proposal, and the West Heating Plant boiler upgrade project proposal. The Committee also received informational reports including a presentation on the convocation center conceptual plan, a report on active capital projects over \$100,000, a report of transactions in excess of \$100,000, Fiscal Year 2000 budget request update and a quarterly report on investments. These action items and several information items accepted by the Finance, Facilities and Operations Committee are included in the President's Report for Board of Trustees approval at this meeting.

Legislation, Audit and External Affairs Committee

There was no report from the Legislation, Audit and External Affairs Committee.

Illinois Board of Higher Education

President John Peters reported that the Board of Higher Education met at Highland Community College where a number of issues were discussed. One of the interesting items was the introduction of the new president of Southern Illinois University, James Walker. There was preliminary discussion of some of the issues with which the legislature is concerned, particularly the use of part-time faculty. Another meeting of the Board of Higher Education was scheduled for the following week in Chicago.

University Civil Service Merit Board

There was no report from the Civil Service Merit Board.

Northern Illinois University Foundation

Trustee Boey asked Ms. Mallory Simpson, President of the Northern Illinois University Foundation, to give this report. She reported that about 175 people attended the second annual donor recognition dinner at NIU-Naperville on October 20, and it was described as one of the best NIU events ever. NIU's new donor recognition societies were rolled out, and several Foundation awards were presented. What was really most notable about that evening, she said, was a very strong wonderful NIU spirit and sense of energy. President Peters set the stage with his before-dinner remarks. Each of the award recipients was eloquent in speaking about their involvement with NIU as volunteers and donors. Trustee Boey received a Foundation award for his volunteer leadership. The new Chairman of the Foundation Board, Dave Nelson, entertained the audience with points of pride delivered in a very lively style. The icing on the cake, she said, was Manny Sanchez and Dave Nelson leading the audience in the Huskies Fight Song.

Since that time, Ms. Simpson said, the Foundation Executive Committee has identified five strategic imperatives on which they will focus their efforts for the next year. Each of these will help position the university for a campaign in the future. One of the priorities is to foster a collaboration with the Alumni Association. Though this may seem like a very obvious thing to most of you, she said, at many institutions across the country, the alumni board and the foundation board do not talk to one another, or worse yet, may be adversarial. We have a great opportunity right now with the new President of the Alumni Association, Bob Fioretti, and the new Foundation Chair, Dave Nelson, to start working together in some important ways. The two of them have talked, and we are planning a joint retreat of the Executive Committees of the Alumni Association and the Foundation for some time this winter. The Foundation Grants Committee recently awarded \$10,000 to the NIU Jazz Ensemble to enable them to participate in a bi-invitation performance at the International Jazz Educators Conference in January. Wynton Marsalis, Emmy and Grammy Award winning trumpet player was asked to join the NIU ensemble in performing. He had also been asked by other ensembles. He declined all the others, she said, and chose, instead, to play only with the NIU Jazz Ensemble. Another grant of \$5,000 was awarded to the College of Engineering and Engineering Technology

to support the development of a prototype solid-state relay system for Lionel model trains. Two hundred students will have the opportunity to construct these new relay systems for testing. The Foundation Finance Committee has embarked on a comprehensive review of investment objectives, asset allocation strategies, spendable policy and manager performance with the assistance of our consultant fund evaluation group. Our intent is to make sure that we are doing everything we can to maximize our performance within reasonable risk and at modest costs. Plans for Barsema Hall are progressing on schedule. Dr. Williams assembled a topnotch team. They have worked together previously, and things are going very smoothly. I would like to thank Eddie, particularly, Ms. Simpson said, for his efforts to keep the Foundation informed and involved in our role as developer. It is another new collaboration model. I met with the Barsemas a little over a month ago, and Architect Mark Hopkins participated by phone to review the revised floor plans with them. Dennis and Stacey continue to be very pleased with the plans and the progress. We anticipate the Foundation Board will be approving the contracts in another week or so, she said, and we are looking at mid-March as the date for our formal groundbreaking ceremonies.

To conclude my report, Ms. Simpson said, let me tell you what is happening on the giving front. Our total in gifts to date is \$23 million. Even if we exclude the extraordinary Barsema gifts and a \$5.5 million gift-in-kind of software, we are 75 percent ahead of where we were at this time last year. So, we have a lot of momentum going. The Telefund continues to grow significantly. We are about 10 to 12 percent ahead in pledges and cash received. We are continuing to work on acquiring new donors. Major emphasis this year is on retaining donors and upgrading their gift levels. I was very pleased to get this statistic from my staff. Retention, from giving last year and repeating a gift again this year, is 82 percent, which is very good according to national standards. We launched our on-line giving capability this fall and have had about a hundred gift transactions on-line, even though we have not marketed that to a significant extent. We are really trying to make it easy for people to give to Northern. The largest gift received since my last report, she said, was \$250,000 from the estate of Beryl James. This represents a partial distribution of the university's share of 50 percent of her estate residual. The funds will be used to endow a merit scholarship program. Beryl James received a B.A. in English in 1936. She never married and had no living siblings and no nieces or nephews. She died shy of her 86th birthday, never having made a gift to Northern Illinois University. In fact, she had asked to be taken off the solicitation list for our Telefund program, Ms. Simpson said, and here she is giving us half of her estate. The moral of the story really is that NIU has played a profoundly important role in the lives of tens of thousands of alumni, she said, and many of them we do not even know. The capacity and will of our alumni to give generously is tremendous and largely untapped. There is no question in my mind that our alumni will respond when presented with important opportunities to make a difference at their alma mater and to help educate students like themselves.

I would like to share something with my fellow Trustees about the recognition dinner, which was a wonderful event, Trustee Boey said. That was a recognition dinner for donors only at a certain level. What was very obvious and remarkable to me, he said, was that I noticed a number of staff and faculty members who

attended that evening. It really was heartwarming to see the kind of commitment they make in return back to the university.

EXECUTIVE SESSION

Chair Moser asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act: Personnel matters as generally described under §2(c)(1) and (3) of the Open Meetings Act, litigation and risk management matters as generally described under §2(c)(11) and (12) of the Open Meetings Act, Property matters as generally described under the §2(c)(5) and (6) of the Open Meetings Act, and Executive Session Minutes matters as generally described under §2(c)(21) of the Open Meetings Act. Trustee Siegel so moved, seconded by Trustee Skoien. A roll call vote of the Trustees was unanimous to recess to Executive Session.

Before we recess, Chair Moser said, I would like to recognize Mayor Jim Kempy from our neighboring Village of Barrington Hills. Thanks for all your help, Mayor, and thank you for coming.

BOARD OF TRUSTEES MEETING RECONVENED

Because Chair Moser had to leave, Vice Chair Sanchez chaired the reconvened meeting. The public meeting of the Board of Trustees was reconvened by Acting Chair Manuel Sanchez at approximately 11:45 a.m.

CONSENT AGENDA APPROVAL

Acting Chair Sanchez asked for a motion to approve the items that were earlier placed on the consent agenda, including President's Report action items 8.a.(2), 8.a.(3), 8.a.(5), 8.a.(6), 8.a.(7) and receipt of all the information items. Trustee Vella so moved, seconded by Student Trustee Barr. The motion was approved.

PRESIDENT'S REPORT NO. 25

UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES

Agenda Item 8.a.(1) – Convocation Center HVAC - Performance Contract

Outside the Consent Agenda, President Peters said, we have Agenda Item 8.a.(1), a request for a performance contract on the convocation center HVAC system. He asked Dr. Eddie Williams to provide some context on that request.

Dr. Williams stated that the convocation center HVAC performance contract is an extension of the Board's previous approval of the DuSable Hall performance contract for lighting. The purpose of these performance contracts is to provide the necessary capital for improvements, which is paid over a number of years and generated by guaranteed savings from those improvements. We were able to utilize that system, which is provided to the university by state statute, Dr. Williams said, and apply it to the convocation center. We are, therefore, asking Board approval of a performance contract approach that would provide a more

efficient and cost effective HVAC system to be installed in that facility, President Peters said, which would be paid from guaranteed energy savings over a ten-year period. Acting Chair Sanchez asked whether the previous performance contract was actually being paid for with the savings generated by the implementation of this plan. That is a great question, Dr. Williams said, because the beauty of these contracts is that the university is never at risk. The vendor must guarantee the savings. If, for some reason, the university does not realize the projected savings, the vendor must make up the difference. So, it is a win-win for us, he said, and, again, one of the great features of these contracts. For the reasons I stated in the November Finance Committee Meeting, Trustee Gary Skoien said, I wish to be recused from this vote. Acting Chair Sanchez asked for a motion to approve the convocation center HVAC performance contract. Student Trustee Barr so moved, seconded by Trustee Vella. The vote was as follows:

Trustee Boey	Yes	Trustee Vella	Yes
Trustee Joyce	Yes	Student Trustee Barr	Yes
Trustee Siegel	Yes	Chair Sanchez	Yes
Trustee Skoien	Abstain		

The motion was approved.

Agenda Item 8.a.(4) – West Heating Plant Boiler Upgrade Project

President Peters asked Dr. Williams to present the West Heating Plant boiler upgrade project request. Dr. Williams stated that this project represents an \$800,000 improvement. We have two major steam-generating plants on our campus, he said, the East Heating Plant, located right behind Altgeld Hall, and the West Heating Plant, which is in the area of the residence halls. These are routine scheduled upgrades that are required to keep the boilers at their peak operation during the winter months. These improvements have been a part of the general budget, and the resources have been generated in reserves to cover their cost. President Peters asked that the Board of Trustees approve the West Heating Plant boiler upgrade project. Acting Chair Sanchez asked for such a motion. Trustee Boey so moved, seconded by Trustee Skoien. The motion was approved.

UNIVERSITY REPORTS FORWARDED FROM THE BOARD COMMITTEES

Agenda Item 8.b.(1) – Annual Summary Report/Obligation of Financial Resources

Agenda Item 8.b.(2) – Annual Report of Transactions Involving Real Property

Agenda Item 8.b.(3) – Annual Report of Cash and Investments

Agenda Item 8.b.(4) – Fiscal Year 2001 Increment Summary Report

The Consent Agenda covered Agenda Items 8.b.(1), 8.b.(2), 8.b.(3) and 8.b.(4) from Board Committees.

ITEM DIRECTLY FROM THE PRESIDENT

Agenda Item 8.c.(1) – Formal Naming of the New College of Business Building

After consultation with Dennis and Stacey Barsema, and given the fact that this structure will be so important in the transformation of the College of Business and NIU, President Peters said, I recommend, pursuant to Board of Trustees *Regulations*, that the new College of Business facility be officially named the Dennis and Stacey Barsema Hall. Acting Chair Sanchez asked for such a motion. Trustee Siegel so moved, seconded by Student Trustee Barr. The motion was approved.

It goes without saying, the Acting Chair said, having benefactors like Dennis and his wife, this is going to be one of the most exciting Business edifices in the country. To all of the people who made that happen, our Development Vice President and his team and everybody else, including our President, it is very exciting. I think all of the Trustees share a great deal of pride in this gift, he said, and in this honor that will be bestowed upon the Barsemas to acknowledge their generous gift to the university.

Agenda Item 8.c.(2) - Summary of Grant and Contract Awards

President Peters reported that the summary of grant and contract awards totaled just over \$15 million through this fiscal year.

CHAIR'S REPORT NO. 19

Agenda Item 9.a. – Second Reading - Amendment to the *Bylaws of the Board of Trustees of Northern Illinois University*

Acting Chair Sanchez presented the Second Reading of an amendment to the *Bylaws of the Board of Trustees of Northern Illinois University*, which amends the Board's *Bylaws* to address the provisions of Public Act 91-0715 effective January 1, 2001. This legislation requires each university governing board to establish specific procedures to provide for public comment at each meeting of the Board of Trustees. While this Board had the foresight to build the UAC process along with an opportunity for public comment at each Board meeting into its *Bylaws*, the Acting Chair said, we are taking this opportunity to provide even more access to the Board with the passage of Public Act 91-0715. This *Bylaws* change was endorsed by the Legislation, Audit and External Affairs Committee in September and presented to the full Board for First Reading at the September 21 meeting. Acting Chair Sanchez asked for a motion to approve the proposal as presented in the agenda materials. Trustee Siegel so moved, seconded by Trustee Vella. The motion was approved.

Agenda Item 9.b. – Second Reading – Amendment to *Bylaws of the Board of Trustees of Northern Illinois University*

Acting Chair Sanchez stated that this item involves another Second Reading of a set of proposed clarifying and conforming amendments to Board *Bylaws*. These matters primarily involve clarifying the Board's practice of holding Board elections by formally instituting in the *Bylaws* a systematic method for having Board elected officers nominated in slates. The Board's Parliamentarian also

recommended that the *Bylaws* be amended to clarify the limitations on the authority of the Chair and the Committee Chairs to participate in the voting processes of the Board. Finally, he said, we have a proposal to adjust the language in the section of the *Bylaws* covering the number of voting members on our various committees. This is due to the changes over the last 18 months in statutes that provide the Student Trustee with voting authority on the Board. This proposed *Bylaws* change was presented to the full Board for First Reading at the September 21 meeting. Trustee Vella, who is Chair of the Academic Affairs, Student Affairs and Personnel Committee, asked if this item showed a change in the number of Academic Affairs Committee members. Parliamentarian Kenneth Davidson said the number has been set at a minimum rather than a specific number, which will permit the Chair to allocate a different number if he/she so chooses. Acting Chair Sanchez asked for a motion to approve the proposal as presented in the agenda materials. Trustee Skoien so moved, seconded by Trustee Boey. The motion was approved.

Agenda Item 9.c. - Executive Session Minutes Release

The Illinois Open Meetings Act requires public bodies to review the minutes of their executive sessions on a semiannual basis to determine what parts of those minutes can be made available to the public because they no longer require confidential treatment. Upon review and advice of the Board's Parliamentarian, who is also our Legal Counsel for Governance, Risk Management and Equity Services, Acting Chair Sanchez said, I recommend that the Board approve the release from confidentiality of the specified sections of the executive session minutes in Action Item 9.c., as follows:

December 11, 1997 - Executive Session of the NIU Board of Trustees

- 3. Property Matter
- c.1. Potential Lease of Land

March 6, 2000 - Executive Session of the NIU Board of Trustees

- 1. Review and Approval of Executive Session Minutes from March 2, 2000

March 8, 2000 - Executive Session of the NIU Board of Trustees

- 1. Review and Approval of Executive Session Minutes from March 6, 2000

March 23, 2000 - Executive Session of the NIU Board of Trustees

- 1. Review and Approval of Executive Session Minutes from March 8, 2000
- 2. Presidential Search Matters

June 15, 2000 - Executive Session of the NIU Board of Trustees

- 3. Review and Approval of Executive Session Minutes from March 23, 2000
- 4. Personnel Matters

September 6, 2000 - Executive Session of the Finance, Facilities and Operations Committee of the Board of Trustees

- 1. Property Matters

September 21, 2000 - Executive Session of the NIU Board of Trustees

- 1. Review and Approval of Executive Session Minutes from June 15, 2000
- 2. Property Matters
- 4. Personnel Matters

Those sections that are still subject to confidentiality, together with sections from subsequent meetings, will be considered again in six months. The Acting Chair asked for a motion to approve the release from confidentiality of the above listed sections of executive session minutes. Trustee Siegel so moved, seconded by Trustee Vella. The motion was approved.

Agenda Item 9.d. - Potential 2001 Meeting Dates for the BOT

This proposed schedule for regular meetings of the full Board of Trustees for the coming calendar year enables us to meet our statutory obligation to conduct a regular meeting in each quarter of the year, Acting Chair Sanchez said.

Trustee Siegel asked if it would be possible to have the appropriate people make sure at every Board meeting, whether it is requested or not, that a teleconference capability be established. On days like today, he said, it might have been very useful. Several of us sometimes have to travel on short notice, making it impossible to become a part of the meeting, except by telephone. If we can have that as a regular part of the process for our meetings and communicate it before the meeting for those who need to use it on short notice, he said, we could all still participate and not have a quorum problem. Acting Chair Sanchez indicated that this assumption was that any venue, whether it is Hoffman Estates, DeKalb, Naperville or Rockford, would be capable of providing that capability. Your assumption is correct, Trustee Siegel said, but unless it is requested, it is not set up. So, I would like to ask that it be requested. President Peters said that he would take that as a formal request and have Parliamentarian Davidson look into it.

I can understand having the setup to do this, but I would want to be sure that we do not encourage it as a routine thing to do, Trustee Boey said, because I think we have a duty to be here when at all possible. I know we all travel, so I do understand the request. I am suggesting that by setting up a teleconference, it should not be a signal to say it is okay to use teleconferencing routinely. There are times when a Trustee is engaged out of town on another matter, but we still would like to have that Trustee's presence. It would be under exceptional circumstances.

I think it would be helpful in terms of the future schedule, the Acting Chair said, that as soon as we know the venue, it also should be made public. Trustee Boey pointed out that the Chair has some preference in making that determination, depending on who the Chair is for the given period of time.

Trustee Vella commented that she liked the format of starting early in the morning, rather than at noon or later in the day. The objective has been to meet early enough so that the Trustees can still tend to whatever afternoon commitments they have, Acting Chair Sanchez said, rather than taking up the middle of the day, which prevents us planning anything either early or late in the day.

We can also plan all our Committee meetings around these Board Meeting dates, Trustee Vella said. Knowing these early will enable us to plan our schedules so we do not have to participate by teleconference.

Those are all very good comments, President Peters said, and one reason we did not indicate location was because we wanted to consult with the Chair.

Acting Chair Sanchez asked for a motion to approve the potential 2001 Board of Trustees Meeting dates. Trustee Vella so moved, seconded by Trustee Boey. The motion was approved.

NEXT MEETING DATE

Acting Chair Sanchez announced that the next meeting date would be March 15, 2001.*

ADJOURNMENT

There being no Other Matters, the Acting Chair wished happy holidays to every one and then asked for a motion to adjourn. Trustee Siegel so moved, seconded by Trustee Boey. The motion was approved. The meeting was adjourned at 12:05 p.m.

Respectfully submitted,

Sharon M. Mimms
Recording Secretary

**This date was subsequently changed to March 19, 2001.*

CONVOCATION CENTER HVAC – PERFORMANCE CONTRACT

Summary: Public Act 90-0486 permits universities to negotiate contracts for the evaluation, design and implementation of facility improvement measures which will pay for themselves via guaranteed energy and/or operational savings over the life of a contract. The university is meeting the requirements of this act by soliciting proposals, defining the scope of work and securing an evaluation by a third party to review the guarantee of savings.

The university has identified all heating, ventilation, air conditioning (HVAC) and associated controls for the convocation center to be included in this project. The primary focus will consist of upgrades to the originally proposed HVAC and controls system to include more energy efficient equipment resulting in reduced energy consumption in the future.

Utilizing the Request for Proposal (RFP) process, the institution is seeking proposals from qualified firms to provide all of the desired improvements on a performance contract basis. A qualified firm will be selected based on a ten-year payback plan not to exceed \$2,000,000 in improvements. The benefits to the university are: (1) short-term improvement to proposed facilities, (2) documented and verified savings in energy usage for the life of the ten-year contract, and (3) long-term energy reduction after the contract expires.

Recommendations: The university requests Board approval to execute a performance contract with the selected qualified firm to implement the proposed HVAC upgrade improvements in the convocation center. Under the terms of the contract, payment commences at the completion of the work, payable over the life of the ten-year contract from guaranteed energy and operational savings.

**TURNER CONSTRUCTION MANAGEMENT
CONTRACT RENEWAL**

Summary: As reported to the Finance, Facilities and Operations Committee at its March 2, 2000 meeting, the university engaged the services of Turner Construction as an additional member of the Altgeld Hall Renovation Project team, joining the Capital Development Board, Burnidge Cassell Associates and the university at the project management table. This association has proven to be successful as Turner has played an integral role in reviewing change order requests, identifying potential construction problems and resulting schedule impact, and providing creative and cost effective solutions to construction issues as they have arisen. Due to unforeseen conditions, and greater than anticipated asbestos abatement and design issues, the project has been significantly delayed, and up to an additional eighteen months of construction is anticipated. However, the university's contract with Turner Corporation is about to expire.

Given the value of the services provided by Turner, the university desires to renew the contractual agreement in order to cover the extended construction period. In view of the fact that the contract amount will now exceed the Board limit, we ask your approval of this request.

Recommendation: The university seeks approval to renew a contract with Turner Corporation for project management services for Altgeld Hall in an amount not to exceed \$200,000.

WIRTZ AUDITORIUM REHABILITATION

Summary: Very few substantive changes have been made to the auditorium in Wirtz Hall since its construction in 1964 for the College of Business. The room was designed for 250 occupants using fixed seating and tables on tiered floors. The fixed equipment is dated, uncomfortable and difficult to repair. Lighting, decor and audio/visual provisions are all outdated and in need of upgrade.

A major facelift to transform the 1960s classroom into a professional learning environment suitable for the new millennium is required. Existing seating will be removed and replaced by upholstered table-arm seating. Floors will be carpeted for improved acoustics. Lighting will be replaced, and the interior of the space will be painted. The original projection booth will be removed to accommodate additional seating and ADA compliant spaces for wheelchairs. Smart classroom technology will be installed to complete the transformation.

In January 2000, presidential project approval was granted to proceed with rehabilitation of the auditorium in Wirtz Hall. A budget of \$232,900 was established at that time. Funding is provided through a donation of \$100,000 to the NIU Foundation, matched by College of Business local funds and supplemental funding from appropriated Capital Repair and Maintenance funds.

Plans and specifications were prepared for asbestos abatement, demolition and construction. Bids for construction were opened September 12. Bids for construction came in considerably over budget. Several options were investigated which would have allowed the project to proceed within the approved budget by reducing the amount of work to be completed or the number of seats installed.

Because of the proposed construction, no classes were scheduled in the room during the spring 2001 semester. This presents a rare window of opportunity to fully upgrade the room. Consultation with the College of Business and the Office of the Provost confirmed that proceeding with the entire project would be in the best interest of the College of Business and subsequent occupants of Wirtz Hall. Therefore, a new project budget was developed covering all of the required improvements. Funding has been identified through existing capital renewal and permanent improvement funds.

Recommendation: The University requests Board authorization to establish a revised budget of \$290,900 for design, abatement and renovation of Wirtz Auditorium. The university has prepared plans and specifications. Bids have been received. The university further requests approval to execute construction contracts and issue work orders as necessary to design, renovate and occupy the facility.

WEST HEATING PLANT BOILER UPGRADE PROJECT

Summary: The West Heating Plant was constructed in the early 1960s to serve the campus west of Watson Creek. Since the connection of the East and West heating plants in 1978, the function of the West Plant has been as a backup for East Plant outages and as a booster during subzero temperatures. Recent improvements in condensate recovery from the East Campus have made the West Plant even more important as a source during extreme weather conditions and plant failures.

In order to properly maintain the West Plant, several key improvements need to occur. They include the following:

- Replacement of the deaerator
- Replacement of the boiler feedwater system
- Replacement of the condensate receiver tank and related transfer pumps
- Installation of a new economizer on boiler #3
- Upgrade of the burner control system on boilers #3 and #4

Recommendation: The university requests Board of Trustees approval for a project budget of \$800,000 (funded through revenue bond and general revenue sources) to select and contract with an engineering firm; design, seek and take bids; execute construction contracts and issue work orders as necessary to complete the boiler upgrade project.

REQUEST FOR DEGREE AUTHORITY AT OFF-CAMPUS SITE

The university seeks approval from the Board of Trustees before forwarding requests for off-campus degree authority for academic programs to the IBHE. The IBHE now uses the boundaries of the regional consortia created for off-campus planning and telecommunications delivery purposes to define the areas for degree authority.

Master of Science in Education in Educational Administration in Region 6 (South Metro)

Description: The M.S.Ed. program in Educational Administration prepares students for leadership positions in Illinois schools and meets the requirements for the Illinois Type 75 General Administrative Endorsement. The program is designed to help current school personnel learn the theories and practical applications that will enable them to function effectively in a variety of school leadership roles, including assistant superintendent, principal, assistant principal, curriculum coordinator, or department chair. The program requires 33 semester hours of course work in the foundations of education; curriculum organization; supervisory behavior; educational organizations, research, policy, finance, and law; and an internship. The curriculum requirements for the proposed off-campus program are the same as the on-campus requirements. The program will be administered by the Department of Leadership in Educational and Sport Organizations in the College of Education.

Rationale: The purpose of the proposed degree program is to educate cohorts of public school teachers in the field of educational administration to assist them in developing the competencies that will enable them to become effective school leaders. The program will be provided to teachers from six to eight school districts in Region 6. The schools in this region are experiencing shortages of building-level leaders, and they anticipate that the shortage will be exacerbated in the next few years, primarily due to retirements. The school districts have asked Northern to provide this program in their region to help prepare current teachers to take on these leadership roles

This off-campus program will also support the university's commitment to increasing partnerships with regional educational institutions and agencies. With a cadre of teachers who demonstrate competencies in school leadership, the schools in the South Metro Consortium will be better able to respond to calls for educational reform and accountability. Taking the program to Region 6 will expand access to practicing teachers who are now required to enhance their performance as educational professionals.

Classes delivered in Region 6 will be taught in both traditional and nontraditional formats to accommodate students' needs. The classes will be delivered in the evenings and on weekends at local school sites. In addition, the program will

incorporate the use of technology in its teaching methods and delivery mechanism, thus enriching students' awareness of and experience with diverse teaching/learning tools. The university estimates that 25 to 30 students will enroll in the program at sites in Region 6 annually.

Costs: Costs will be paid by tuition and course delivery fees.

Recommendation: The university recommends Board of Trustees approval of this request for off-campus degree authority for the Master of Science in Education in Educational Administration in Region 6.

REQUEST FOR A NEW EMPHASIS WITHIN A DEGREE PROGRAM

Emphases are new subdivisions of existing undergraduate programs, and they require the approval of the Board of Trustees. If the board approves the addition of new emphases, the university will report them in the Annual Listing of Changes sent to the IBHE each June. These requests come to the Academic Affairs, Student Affairs and Personnel Committee after receiving approval from the curriculum committees at the department, college, and university level and the concurrence of the Provost.

Emphasis in Earth Science Education (within the B.S. in Geology)

Description: The proposed Emphasis in Earth Science Education within the Bachelor of Science degree in Geology is comprised of 17-18 semester hours of course work in teaching the physical sciences, field geology for earth science teachers, educational psychology, the history and philosophy of education, teaching exceptional children in the regular classroom, and geology-related clinical experiences in middle/junior or senior high schools. Students who elect this emphasis must also complete 31-35 semester hours of core requirements for the degree, which includes courses in geology, chemistry and mathematics, and 18 semester hours of electives in earth science, chemistry, physics, biological sciences or philosophy.

Rationale: In 1996 the State of Illinois adopted new learning standards that reflect National Science Education Standards for the earth and space sciences. Each of these standards contains descriptors that specify what students should know and be able to do at various points in their academic preparation as teachers. After a four-year period of initial licensure, teachers must develop a five-year plan for professional development and meet the goals of their plan in order for license renewal to be granted. This process will occur throughout teachers' careers, and it provides a strong impetus for teachers to return to school for higher degrees or to develop additional areas of expertise.

In addition to the changes in the process for continuing licensure as a teacher, the Illinois public schools are adopting new integrative approaches to teaching science. This new approach will require that teachers have a broader background in science in order to teach in the new public school science curricula. This new format for science teaching lends itself particularly well to earth science. Solutions to the problems of earth science have always required multidisciplinary expertise on the part of the earth scientist, and this proposed Emphasis in Earth Science Education is structured with this multidisciplinary perspective in mind. The new emphasis will help to distinguish between those students preparing for careers as practicing professional geoscientists and those preparing for careers as earth science educators. It can also address the needs of currently practicing teachers who will need to meet the requirements for license renewal and for teaching science from an integrative perspective, as well

as those individuals with baccalaureate degrees seeking alternative certification as teachers.

Costs: No new costs will be incurred from the creation of this emphasis. All courses specified for the emphasis are currently being offered.

Recommendation: The university recommends Board of Trustees approval of an emphasis in Earth Science Education within the B.S. in Geology.

COLLECTIVE BARGAINING AGREEMENT

Northern Illinois University negotiates with seven collective bargaining organizations representing different employee groups. Salary increases and other terms and conditions of employment for bargaining unit members are subject to negotiations, and final agreements are submitted for approval by the Board of Trustees. Reopeners normally occur at the beginning of the fiscal year. The AASAP Committee discussed and endorsed this agreement at its meeting on September 6. The following collective bargaining agreement has been ratified by the bargaining unit.

Bargaining Unit: International Brotherhood of Electrical Workers representing approximately 18 Electrician, Electrician Foreman, and Electrical Instrument/Control Mechanic positions at the DeKalb campus.

Scope of Negotiations: Fiscal Year 2001 Full Contract Reopener

Tentative Agreement for Board Action: New collective bargaining agreement establishing prevailing rates and other terms/conditions of employment through June 30, 2005.

Recommendation: The university recommends that the Board of Trustees approve this agreement between NIU and the International Brotherhood of Electrical Workers.

FORMAL NAMING OF THE NEW COLLEGE OF BUSINESS BUILDING

Summary: The Northern Illinois University College of Business has long been well established and recognized both regionally and nationally for its outstanding programs, faculty and graduates. However, limited and outdated facilities have hindered the college in providing the new kinds of instruction appropriate to business in the 21st Century. This need for a facility that could support the College's primary mission of innovative teaching and regional economic and business development has been addressed by Dennis and Stacey Barsema, who have given a \$20 million gift to the Northern Illinois University Foundation. This gift will fund the construction of a 130,000 square foot, state-of-the-art new College of Business building to be located on the east side of the NIU campus. This facility will set the bar for college of business facilities nationally in terms of its unique design and innovative integration of teaching/learning interaction through the learning environment, as well as the inclusion of the latest learning technology with capabilities to accommodate future technologies. In recognition of the achievements of the Barsemas and their generosity in providing this grand facility, the university requests that this facility be named: Dennis and Stacey Barsema Hall.

Recommendation: Pursuant to Board of Trustees *Regulations*, the university requests that the new College of Business facility be officially named Dennis and Stacey Barsema Hall.

SECOND READING
**AMENDMENT TO *BYLAWS* OF THE
BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY**

Article X of the Board of Trustees *Bylaws* states in relevant part:

“Articles of the *Bylaws* of the Board of Trustees may be amended at any regular meeting of the Board by majority vote of the total voting membership of the Board, provided that notice of the intention to amend the *Bylaws* shall have been presented in writing at the regular meeting immediately preceding. Such notice shall provide so far as possible the exact wording of the amendment proposed.”

The Governor’s June 2, 2000 action of approving Public Act 91-0715 amended the Northern Illinois University Law effective January 1, 2001. The statute’s new language adds to the end of 110 ILCS 685/30-25 the following sentence:

“At each regular and special meeting that is open to the public, members of the public and employees of the University shall be afforded time, subject to reasonable constraints, to make comments to or ask questions of the Board.”

Appearance before the Board is a subject that has previously been addressed in the Board of Trustees *Bylaws*. It is appropriate to review and amend the Board’s *Bylaws* to conform to the new legislation. The Board’s Legislative, Audit and External Affairs Committee reviewed a preliminary draft of proposed revisions of the Board’s *Bylaws* at its September 6, 2000 meeting. After discussion and agreed adjustments to the draft, it endorsed approval of the proposed changes to the *Bylaws*. That draft was reviewed in a First Reading at the September 21 Board of Trustees Meeting and is presented for action in conformity with the Amendment provisions contained in Article X of the *Bylaws*.

BYLAWS OF THE BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY

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ARTICLE II. BOARD OPERATING PROCEDURES

SECTION 1. General

The Board of Trustees shall conduct its business and execute its responsibilities in conformity with the Northern Illinois University Law (110 ILCS 685/30-1 *et seq.*), as it may be amended from time to time.

SECTION 2. Quorum

Unless otherwise provided by applicable law, the presence of a majority of voting Members of the Board shall constitute a quorum to formally transact business at meetings of the Board of Trustees or any of its committees. The voting eligibility status of the student Member shall depend on applicable law; where required, the student Member shall be counted for the purpose of determining a quorum at any meeting of the Board or any of its committees to which the student Member is assigned.

The Board Chair shall be counted in measuring the presence of a quorum for committee meetings where the appointed committee members present are otherwise too few to constitute a quorum.

In the absence of a quorum, a smaller number of Board Members may meet and informally discuss business, however, any proposed actions cannot become final until formally approved or ratified by a majority of the Board present at a meeting in which a quorum exists.

SECTION 3. Rules of Order

Insofar as it is consistent with these *Bylaws* and applicable statutes, the current edition of *Robert's Rules of Order* shall govern the consideration of all business and debate in meetings of the Board or its committees. A member of the staff of the University shall serve as the parliamentarian at all meetings of the Board.

SECTION 4. Order of Business

At all regular session meetings, and at special meetings where appropriate, the Board shall observe the following order of business unless it is suspended or modified by a majority vote of those voting Members present:

1. Call to Order and Roll Call
2. Verification of Appropriate Notice of Public Meeting
3. Meeting Agenda Approval
4. Review and Approval of Minutes of the Previous Meeting
5. Reports of Board Committees and Board Liaisons
6. [Public Comments](#)
67. Reports and Recommendations of the President of the University
78. Reports and Recommendations of the Chair of the Board
89. Other Matters

SECTION 5. Appearances Before the Board

A. On proper motion and by majority vote, the Board may at any time recognize members of the University community for purposes of making presentations. To facilitate such appearances, individuals wishing to appear before the Board are requested to make a written request to the President ten days prior to the Board meeting. Any such request should include the name, address and position of the individual wishing to speak, the name of the organization or group represented, and a reasonable summary of the presentation. All requests received by the President shall be forwarded to the Board Parliamentarian. Such requests will not guarantee permission to speak. If approved by the Board, the scheduling of such presentations in relation to the meeting agenda shall be at the discretion of the Board Chair. While not required, written copies of the presentation prepared in conformity with these *Bylaws* are welcomed by the Board.

- B.
 1. Consistent with Public Act 91-0715 and reasonable constraints determined by these *Bylaws* and the Chair, at each regular or special meeting of the Board or its committees that is open to the public members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.
 2. Committees of the Board review University proposals for action and make adjustments and endorsements as appropriate for further consideration by the full Board. Public comments are generally most useful at meetings of Board committees where proposals are first considered and the time for interaction most feasible.
 3. To facilitate an orderly process, appearance requests must be registered on a Board-provided form and submitted to the Board's Parliamentarian at least 45 minutes before the meeting is scheduled to be called to order. To be recognized, the appearance request will include the name, address and position of the individual wishing to speak, the name of the organization or group represented, a concise summary of the presentation, and whether the requestor has appeared earlier on the topic before any other meeting of the Board. The Parliamentarian may confer with registered speakers to cooperatively assist the Chair of the meeting in assuring coordinated issue presentation and an efficient use of allocated time. The Parliamentarian will acquaint requestors with the generally acceptable rules of decorum for their presentations. In lieu of oral presentations, individuals may present brief written materials not to exceed five (5) pages to the Parliamentarian for distribution and consideration by the Board in advance of the meeting.
 4. The Chair of the meeting will recognize duly registered individuals at the appropriate point during the meeting. Unduly repetitive comments may be discouraged and restricted by the Chair. To assure an orderly and timely meeting the Chair may limit time allotments to five minutes or less, may delay or defer appearances

when appropriate, and defer or refer questions received from presenters for answers if available.

C. All participants in Board meetings should cooperate with the Chair of the meeting and show due respect to other meeting participants. Meeting participants should adhere to *Robert's Rules of Order* and all applicable Board protocols. Board protocols will be reasonably available from the Parliamentarian upon request.

SECTION 6. Minutes and Proceedings

The Secretary of the Board or designee shall be responsible for the recording and preparation of the Minutes of Board meetings. Such Minutes shall provide a reasonably detailed record of the meeting but shall not be verbatim. Once approved, the Minutes shall become the official corporate record of Board meetings and shall be compiled in annual *Proceedings* covering all of the meetings of a single fiscal year. These *Proceedings* shall be distributed by the President's Office and shall be available to the public for examination upon request.

The President is authorized to make appropriate releases of information regarding Board actions or proposed actions prior to the approval of Board Minutes.

ARTICLE III. MEETINGS

SECTION 1. Regular Session Meetings

- A. The Board shall convene in regular session at least once each quarter on the campus of Northern Illinois University at DeKalb, Illinois, or on any other University-owned property located in Illinois. Additional regular session meetings may be scheduled by the Board.
- B. Written notice of all regular meetings and of the proposed agenda shall be given by the President to each Member of the Board, preferably at least ten days in advance of the meeting.
- C. The President's report and other meeting materials shall be distributed on a timely basis to Board Members, campus officers, and other interested parties at the President's discretion.

SECTION 2. Special Meetings

Special meetings of the Board may be called by the Board Chair, or by the Vice-Chair if there is a vacancy in the office of Board Chair, or by any three voting Members of the Board.

SECTION 3. Closed Meetings

The Board may hold meetings closed to the public to discuss matters which are excepted from public discussion under the provisions of the Illinois Open Meetings Act, (5 ILCS 120/1.01 *et seq.*). Closed meetings will be held upon a

majority vote of a quorum present, taken at a meeting open to the public for which notice has been given.

Minutes of closed meetings will be kept by the Secretary of the Board or designee and will be available for inspection only after the Board determines, by periodic assessment, that confidentiality of such minutes is no longer required.

ARTICLE IV. OPEN MEETINGS POLICY

The Board of Trustees encourages appropriate openness in the conduct of University business and governance. Consistent with this principle, the Board and its committees will perform their duties in open session subject only to the limited exceptions authorized by state law. All reasonable efforts will be made to accommodate and provide balanced responses to requests from communication media and citizens who are interested in the actions of the Board.

SECOND READING
**AMENDMENT TO *BYLAWS* OF THE
BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY**

Article X of the Board of Trustees *Bylaws* states in relevant part:

“Articles of the *Bylaws* of the Board of Trustees may be amended at any regular meeting of the Board by majority vote of the total voting membership of the Board, provided that notice of the intention to amend the *Bylaws* shall have been presented in writing at the regular meeting immediately preceding. Such notice shall provide so far as possible the exact wording of the amendment proposed.”

The Board’s Parliamentary periodically recommends adjustments and clarifications to the Board of Trustees *Bylaws* to assist the Board in its several functions. In addition to removing obsolete language in some parts of Articles V and VI, the attached pages reflect proposed changes to conform the *Bylaws* to practices the Board has indicated a preference to use for its operations. Substantive procedural changes relate to methods for annual election of Board officers and additional flexibility for appointments to Board Committees. A clarifying change for assisting Board presiding officers with discussion and voting prerogatives is included as well.

The Board’s Legislative, Audit and External Affairs Committee reviewed a preliminary draft of proposed revisions of the Board’s *Bylaws* at its September 6, 2000 meeting. After discussion and agreed adjustments to the draft, it endorsed approval of the proposed changes to the *Bylaws*. That draft was reviewed in a First Reading at the September 21 Board of Trustees Meeting and is presented for action in conformity with the Amendment provisions contained in Article X of the *Bylaws*.

BYLAWS OF THE BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY

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ARTICLE V. OFFICERS AND OTHER LEADERSHIP POSITIONS OF THE BOARD OF TRUSTEES

SECTION 1. Elected Officers and Terms of Office

The elected officers of the Board shall consist of a Board Chair, Board Vice-Chair and Board Secretary. The Board Chair, Vice-Chair and Secretary shall be elected annually ~~(except the first group of officers shall be elected to a term expiring on June 30, 1996)~~; however, they shall retain their office until a successor is elected. The position of Board Chair may be held by the same Board Member for no more than two consecutive terms and the same limitation shall apply to the Vice-Chair position.

In case of a vacancy in an elective office, for any reason, the Board shall hold an election to fill the office for the unexpired term.

SECTION 2. Appointed Officers, Fiduciary Roles and Terms of Office

The appointed officers of the Board shall consist of Treasurer, Assistant Secretary/Assistant Treasurer, Second Assistant Secretary, and Parliamentarian. The appointed officers shall be University staff members appointed by the Board on the recommendation of the President to serve as *ex-officio* corporate officers and not as Members of the Board. These officers shall have a fiduciary duty to faithfully discharge their responsibilities to the Board of Trustees. Where the Board determines it is necessary or appropriate, the appointed officers may be directed to serve the Board of Trustees in special roles and may have occasional responsibilities or duties that relate exclusively to the Board of Trustees and be separate from their roles and reporting relationships as employees of the University.

Once appointed, these officers shall hold office until removal, resignation or termination of employment with the University.

SECTION 3. Removal from Office

Any elected or appointed officer may be removed from office by vote of six of the voting Members of the Board. A motion to remove an officer can only be made at a regular or special meeting of the Board, and must be preceded by the conveyance of notice to each Board Member and to the officer ten days prior to the meeting. Such notice shall clearly set forth the proposed action.

SECTION 4. Other Board Leadership Positions

In addition to the above officers, other Board leadership positions shall be the elected delegate to the State Universities Civil Service System Board, appointed chairs of the Board standing committees, and appointed liaisons to the Northern

Illinois University Foundation and the Illinois Board of Higher Education. These positions shall be filled with voting Members of the Board.

SECTION 5. Election of Officers

Elections of Board officers shall take place by secret ballot (except in instances of election by acclamation) at the meeting preceding July 1 ~~(except the first election shall take place upon the adoption of these Bylaws)~~. Officers will assume their duties on July 1. All voting Members shall be entitled to vote, including Members whose terms have expired if the Governor ~~and Senate have~~ has not acted to fill the vacancy. Elections shall not be postponed because of such expired terms or pending gubernatorial or Senate action on appointments.

A. Procedures for the election of officers in instances of election by acclamation:

1. Officers may be elected on unanimously approved motions to elect either slates of officers or individual officers.
2. When at the close of nominations only one candidate or slate of candidates is nominated, the Chair can, unless there is an objection, take a voice vote in lieu of a secret ballot, or can declare the nominee(s) elected, thus effecting the election by unanimous consent or "acclamation."
3. Only the voting Members of the Board shall be entitled to cast votes in officer elections.
4. Board Members shall be entitled to vote by written absentee ballot. However, absentee ballots shall be counted only for Members who have been nominated. Absentee ballots must be filed with the Board Parliamentarian in writing prior to the meeting at which the elections are to occur.

B. Procedures for the election of officers (other than instances of election by acclamation) shall be as follows:

1. ~~Nominations~~ Nominations for a given officer position can be made in any number by any Member of the Board ~~(including non-voting Members)~~ and shall be closed only by a motion to close the nominations;
2. ~~Only~~ Only the voting Members of the Board shall be entitled to cast votes in officer elections.
3. ~~if~~ If a majority of votes cast is not achieved by ~~one~~ one nominee in the first balloting, the nominee with the fewest number of votes shall be dropped on the succeeding ballot. This process shall continue through three successive ballots. If at the conclusion no nominee shall have achieved a majority, the Board Chair shall declare the election at a stalemate and reopen nominations;

4. ~~an~~ absolute majority of the voting Members of the Board shall be required to be elected, even if fewer than all eligible Board Members choose to vote;

5. —Board Members shall be entitled to vote by written absentee ballot. However, absentee ballots shall be counted only for Members who have been nominated. Absentee ballots must be filed with the Board Parliamentarian in writing prior to the meeting at which the elections are to occur.

SECTION 5. Duties of Officers

A. Board Chair

The Board Chair shall:

1. Preside at all Board meetings, with full power to discuss all matters before the Board and to vote in roll calls, secret ballots, and when necessary to break a tie if no vote has otherwise been cast by the Chair;
2. Serve as member and presiding officer of the Board Executive Committee and as *ex officio* member of all Board standing committees;
3. Appoint the chairs of the Board standing committees and make committee assignments from among the Board membership;
4. Sign, with the Secretary or an Assistant Secretary of the Board as attesting official, any contracts and other legal documents approved by the Board, provided others delegated by the Board may sign such documents in accordance with their respective delegations.
5. Coordinate Board business with the President and foster communications among Board Members;
6. Assist new Board Members in becoming familiar with the operations of the Board and the University and identify and develop potential Board leadership;
7. Engage in external activities in behalf of the Board and the University, and represent the Board and the University in a ceremonial capacity at public functions.

B. Board Vice-Chair

The Board Vice-Chair shall:

1. Serve as presiding officer of the Board in the absence of the Board Chair with full power to vote on and discuss all matters before the Board;
2. Serve as a member of the Board Executive Committee;

3. Assist the Board Chair in facilitating communications among Board Members and in identifying and developing Board leadership;
4. Assist the Board Chair in external relations and in representing the Board and the University in a ceremonial capacity at public functions.

C. Secretary

The Secretary shall:

1. Serve as a member of the Board Executive Committee;
2. Sign as attesting official, with the Board Chair, any contracts and other legal documents approved by the Board, provided others delegated by the Board may sign such documents in accordance with their respective delegations.
3. Determine that the minutes and records of the proceedings of the Board are kept, published and distributed as required by law;
4. Maintain a record of the names of all Members of the Board, the dates of their appointments, and the dates of the expiration of their terms of office. The Secretary shall also maintain a record of Board officers and terms of elective office.

D. Treasurer

The Treasurer shall:

1. Be the chief custodian of all funds held in the name of the Board of Trustees and Northern Illinois University and be responsible for overseeing the issuance and sales of revenue bonds and other financial instruments on behalf of the Board;
2. Be responsible for complying with various financial requirements of bond resolutions, oversight of investment and banking relationships, and coordination and development of information for bond holders. Make a financial report to the Board reflecting securities held and all receipts and disbursements on an annual basis, or as required;
3. Provide for the orderly reimbursement or payment, consistent with state law, for Board Member travel and expenses, and establish necessary procedures incident thereto;
4. Exercise direct or facsimile signature authority, as authorized and appropriate on necessary certificates or contracts and other documents approved by the Board on behalf of the Board Chair or the Secretary.

E. Assistant Secretary-Assistant Treasurer

When the Board Chair, Secretary or Treasurer are not practically available to perform one of their ministerial duties, the Assistant Secretary-Assistant

Treasurer may provide an authorized signature on necessary certificates or contracts and other documents approved by the Board on behalf of the Board Chair, the Secretary, or the Treasurer, and shall provide such other assistance to the Secretary or Treasurer as either may request and shall carry out such other functions as the Board may assign.

F. Second Assistant Secretary

The Second Assistant Secretary shall provide such assistance to the Secretary or Assistant Secretary-Assistant Treasurer as may be requested and shall carry out such other functions as the Board may assign.

G. Parliamentarian

The Parliamentarian shall be a member of the University staff who advises the Board Chair and the University President on matters of parliamentary procedure.

SECTION 6. Duties of Appointed Leadership Positions

A. Standing Committee Chairs

Standing Committee Chairs shall:

1. Preside over committee meetings with full power to discuss all matters before the Committee and to vote in roll calls, and when necessary to break a tie if no vote has otherwise been cast by the Chair;
2. Prepare reports of committee meetings to be presented to the Board, such reports to include notation of the committee members present, description of the agenda covered, and a summary of decisions and recommendations of the committee;
3. Keep informed of the major issues, actions and needs of the University in the areas of responsibility covered by the committee;
4. Work with the President and staff in formulating agendas and preparing for meetings;
5. Maintain communications with other members of the committee and work to keep them informed of issues and needs.

ARTICLE VI. BOARD COMMITTEES

SECTION 1. Executive Committee

A. Purpose

The Executive Committee shall have as its purpose to act in behalf of the Board and to discuss and offer counsel on University operations as needed.

B. Membership

The Executive Committee shall be comprised of the Board Chair, the Board Vice Chair, the Board Secretary and a Member of the Board elected by the Board. The President shall be a non-voting member of the Committee. The Board Chair shall preside during meetings of the Executive Committee.

C. Meetings

The Executive Committee shall meet upon the request of the Board Chair, the President, or any two of the members of the Committee.

D. Powers and Duties

The Executive Committee may discuss and act upon all matters pertaining to the Board of Trustees and Northern Illinois University between meetings of the Board except policy changes. The Executive Committee will only take action on routine matters that require Board action between regular Board meetings or on other matters when specifically requested to do so by the full Board.

The Committee shall have the power to make final determinations as to matters of the Board of Trustees, provided its acts shall not conflict with action taken by the Board of Trustees. Actions of the Committee normally shall be reported to the full Board at the next meeting of the Board and entered in the minutes of that meeting.

SECTION 2. Academic Affairs, Student Affairs and Personnel Committee

A. Purpose

The Academic Affairs, Student Affairs and Personnel Committee shall have as its purpose to review Board level policy concerns and transactions related to academic programs, student affairs and personnel administration and to provide the full Board its advice and counsel relative to such matters.

B. Membership

The Academic Affairs, Student Affairs and Personnel Committee shall be comprised of a minimum of four voting Members of the Board selected by the Board Chair and the student Member. The Board Chair, the President and the Provost shall serve as *ex officio* members, the first being able to vote to break a tie and the second and third without vote. The Board Chair shall designate one member of the Committee to serve as its Chair and may designate another

member to serve as Vice-Chair. The Provost shall provide the Committee such additional staff assistance as needed.

C. Meetings

The Academic Affairs, Student Affairs and Personnel Committee shall meet at the request of the President, the Provost, or the Chair of the Committee. Committee meetings will be scheduled so as to facilitate timely review of matters under consideration by the Board.

SECTION 3. Legislation, Audit and External Affairs Committee

A. Purpose

The Legislation, Audit and External Affairs Committee shall have as its purpose to monitor pending state and federal legislation as well as administrative agency activity that impacts University interests. The Committee will assist the University in articulating its concerns to elected representatives and will periodically review the internal control, accounting and reporting practices of the University to ensure that those practices provide for proper accountability. It shall also serve to receive and bring to the Board's attention, as necessary, information on any problems or irregularities in that regard.

B. Membership

The Legislation, Audit and External Affairs Committee shall be comprised of a minimum of three voting Members of the Board selected by the Board Chair. The Board Chair and the President shall serve as *ex officio* members, the first being able to vote to break a tie and the second without vote. The Board Chair shall designate one member of the Committee to serve as its Chair and may designate another member to serve as Vice Chair. The President shall designate a staff liaison to the committee and shall provide the Committee such additional staff assistance as needed.

C. Meetings

The Legislation, Audit and External Affairs Committee shall meet at the request of the President, the Chair of the Committee, or the staff liaison. The Committee shall meet at least semi-annually in order to receive a report of activities of the campus internal auditor and staff and to confer regarding legislative and external affairs.

SECTION 4. Finance, Facilities and Operations Committee

A. Purpose

The Finance, Facilities and Operations Committee shall have as its purpose to review Board level policy concerns and transactions related to financial affairs, physical facilities and operations, and to provide the full Board its advice and counsel relative to such matters.

B. Membership

The Finance, Facilities and Operations Committee shall be comprised of a minimum of four voting Members of the Board selected by the Board Chair. The Board Chair and the President shall serve as *ex officio* members, the first being able to vote to break a tie and the second without vote. The Board Chair shall designate one member of the Committee to serve as its Chair and may designate another member to serve as Vice Chair. The President shall designate a staff liaison to the Committee and shall provide such additional staff assistance as needed.

C. Meetings

The Finance, Facilities and Operations Committee shall meet at the request of the President, the staff liaison, or the Chair of the Committee. Committee meetings will be scheduled so as to facilitate timely review of matters under consideration by the Board.

* * * *

EXECUTIVE SESSION MINUTES RELEASE

Summary: The Illinois Open Meetings Act, as amended, requires public bodies to review minutes of their executive sessions on a semiannual basis and determine what parts of such minutes they should make available to the public because they no longer require confidential treatment. Accordingly, this item is proposed for complying with this legal requirement by taking action upon the duly approved Executive Session Minutes of January 1996 through December 2000 of either the full Board of Trustees or standing committees of the Board which have not previously been released from confidentiality.

Upon review and advice of the Board's Parliamentarian and University Counsel for Governance, Risk Management and Equity Services, the following sections of executive session minutes for the relevant period are proffered for release from confidentiality:

December 11, 1997 - Executive Session of the NIU Board of Trustees

3. Property Matter
- c.1. Potential Lease of Land

March 6, 2000 - Executive Session of the NIU Board of Trustees

1. Review and Approval of Executive Session Minutes from March 2, 2000

March 8, 2000 - Executive Session of the NIU Board of Trustees

1. Review and Approval of Executive Session Minutes from March 6, 2000

March 23, 2000 - Executive Session of the NIU Board of Trustees

1. Review and Approval of Executive Session Minutes from March 8, 2000
2. Presidential Search Matters

June 15, 2000 - Executive Session of the NIU Board of Trustees

3. Review and Approval of Executive Session Minutes from March 23, 2000
4. Personnel Matters

September 6, 2000 - Executive Session of the Finance, Facilities and Operations Committee of the Board of Trustees

1. Property Matters

September 21, 2000 - Executive Session of the NIU Board of Trustees

1. Review and Approval of Executive Session Minutes from June 15, 2000
2. Property Matters
4. Personnel Matters

Recommendation: The Chair recommends that the Board approve the release from confidentiality of the specified sections of executive session minutes as reviewed and advised above. Those sections, if any, which are still subject to confidentiality, together with sections from subsequent meetings, will be considered again in approximately six months.

**POTENTIAL 2001 MEETING DATES FOR THE
BOARD OF TRUSTEES**

Following the general pattern of meeting dates for previous years and input from Board members, the following choices are offered for consideration by the Board.

March 15	(3rd Thursday)
June 21	(3rd Thursday)
September 20	(3rd Thursday)
December 6	(1st Thursday)

The Northern Illinois University Law and Article III of the Bylaws of the Board of Trustees of Northern Illinois University state that the Board shall convene at least once each quarter. These dates would meet those requirements.

President's Report

No. 26

March 19, 2001

No item in this report for release prior to 9:00 a.m. Monday, March 19, 2001.

A G E N D A

BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:00 a.m. – Monday – March 19, 2001
Clara Sperling Sky Room

9:00 a.m. Call to Order, Roll Call, Notice Verification, Meeting Agenda Approval,
Review and Approval of Minutes, Reports of Board committees and
Board Liaisons, Recess to Executive Session
Executive Session – University Suite
Reconvene Board of Trustees Meeting – Clara Sperling Sky Room



1. Call to Order and Roll Call
2. Verification of Appropriate Notification of Public Meeting
3. Meeting Agenda Approval *Action* i
4. Review and Approval of Minutes of March 19, 2001 *Action* .. 103
5. Chair's Comments/Announcements
6. Public Comments (if any)*
7. Reports of Board Committees and Board Liaisons
 - a. Executive Committee
 - b. Academic Affairs, Student Affairs and Personnel Committee
 - c. Finance, Facilities and Operations Committee
 - d. Legislation, Audit and External Affairs Committee
 - e. Illinois Board of Higher Education
 - f. University Civil Service Merit Board
 - g. Northern Illinois University Foundation
8. Executive Session
9. President's Report No. 26
 - a. University Recommendations Forwarded by the Board Committees
 - (1) Fiscal Year 2002 Student Fee Recommendations *Action* .. 113
 - (2) Fiscal Year 2002 Room and Board Rate
Recommendations *Action* .. 118

- (3) Fiscal Year 2002 Off-Campus Course Delivery Fee..... *Action* .. 120
 - (4) Fiscal Year 2002 Tuition Recommendation..... *Action* .. 122
 - (5) Fiscal Year 2002 Athletic Sports Camp Housing and Meal Expenditure *Action* .. 124
 - (6) Fiscal Year 2002 Student Accident and Sickness Insurance Contract..... *Action* .. 125
 - (7) Physics Department Research Project..... *Action* .. 126
 - (8) Division of Continuing Education Hotel Workshops..... *Action* .. 127
 - (9) Document Services Copier and Controller System Contract Renewal *Action* .. 128
 - (10) International Programs Division Contract Renewals *Action* .. 129
 - (11) Academic Computing Services Annual Upgrade of Computer Laboratories *Action* .. 130
 - (12) Chicago Exhibition Center Lease *Action* .. 131
 - (13) North Forty Utility Tunnel - Capital Project Approval *Action* .. 132
 - (14) Stadium Turf Replacement Project *Action* .. 133
 - (15) Authorization to Investigate Debt Refinancing..... *Action* .. 135
 - (16) Recommendations for Faculty Promotions, Tenure and Promotion with Tenure for 2001-02 *Action* .. 138
 - (17) Recommendations for Faculty and Supportive Professional Staff Sabbatical Leaves for the 2001-02 Academic Year..... *Action* .. 140
 - (18) Request for a New Degree Program *Action* .. 143
 - (19) Request for a New Minor *Action* .. 145
 - (20) Request for New Emphases within Degree Programs *Action* .. 146
 - (21) Request to Delete Existing Program and Emphasis..... *Action* .. 149
- b. University Reports Forwarded from the Board Committees
- (1) Periodic Summary Report of Transactions in Excess of \$100,000 *Information*
 - (2) Periodic Report on Investments *Information*
 - (3) Fiscal Year 2002 Budget Overview - Operating *Information*
 - (4) Fiscal Year 2002 Budget Overview - Capital..... *Information*
 - (5) Substantive Legislation - 92nd General Assembly Report..... *Information*
- c. Items Directly from the President
- (1) Summary of Grant and Contract Awards..... *Information*

10. Other Matters
11. Next Meeting Date
12. Adjournment

*The Board and its committees comply with P.A. 91-0715 through its *Bylaws*, Article II, Section 5.B:

1. Consistent with Public Act 91-0715 and reasonable constraints determined by these *Bylaws* and the Chair, at each regular or special meeting of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.
2. Committees of the Board review University proposals for action and make adjustments and endorsements as appropriate for further consideration by the full Board. Public comments are generally most useful at meetings of Board committees, where proposals are first considered and the time for interaction most feasible.
3. To facilitate an orderly process, appearance requests must be registered on a Board-provided form and submitted to the Board's Parliamentarian at least 45 minutes before the meeting is scheduled to be called to order. To be recognized, the appearance request will include the name, address and position of the individual wishing to speak, the name of the organization or group represented, a concise summary of the presentation, and whether the requestor has appeared earlier on the topic before any other meeting of the Board. The Parliamentarian may confer with registered speakers to cooperatively assist the Chair of the meeting in assuring coordinated issue presentation and an efficient use of allocated time. The Parliamentarian will acquaint requestors with the generally acceptable rules of decorum for their presentations. In lieu of oral presentations, individuals may present brief written materials not to exceed five (5) pages to the Parliamentarian for distribution and consideration by the Board in advance of the meeting.
4. The Chair of the meeting will recognize duly registered individuals at the appropriate point during the meeting. Unduly repetitive comments may be discouraged and restricted by the Chair. To assure an orderly and timely meeting the Chair may limit time allotments to five minutes or less, may delay or defer appearances when appropriate, and defer or refer questions received from presenters for answers if available.

Minutes of the
BOARD OF TRUSTEES
OF NORTHERN ILLINOIS UNIVERSITY
March 19, 2001

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair George Moser at approximately 9:07 a.m. in the Clara Sperling Sky Room of Holmes Student Center. Recording Secretary Mimms conducted a roll call of Trustees. Members present were Trustees Robert Boey, Jeremiah Joyce, Gary Skoien, Barbara Giorgi Vella, Student Trustee James Barr and Chair Moser. Trustee Myron Siegel was connected via teleconference. Also present were Board Parliamentarian Kenneth Davidson and President John Peters. With a quorum present, the meeting proceeded.

VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

MEETING AGENDA APPROVAL

Chair Moser proposed that action Agenda Items 9.a.(5), 9.a.(7), 9.a.(8), 9.a.(9), 9.a.(10) 9.a.(11) 9.a.(19), 9.a.(20) and 9.a.(21), and information items 9.b.(1) and 9.b.(2) be moved to a consent agenda. Trustee Sanchez made a motion to approve the meeting agenda as amended. Trustee Boey seconded the motion. The motion was approved.

REVIEW AND APPROVAL OF MINUTES

It was moved by Trustee Skoien and seconded by Trustee Sanchez to approve the minutes of the December 7, 2000 Board of Trustees Meeting. The motion was approved.

CHAIR'S COMMENTS/ANNOUNCEMENTS

Chair Moser welcomed everyone to the meeting of the Board of Trustees and the Northern Illinois University DeKalb campus. It is always a pleasure to hold our meetings in DeKalb, he said, and to be in the company of the NIU faculty, staff and students. I especially want to thank our university president, Dr. John Peters, for the many efforts by him and the staff to make us all feel welcome here this morning. The Chair recognized the University Advisory Committee representatives: Dan Griffiths, Dan Gebo, Dolly Jones, Jim Lockard, Rich Becker and Judy Burgess. Chair Moser extended special recognition and a warm welcome to David Nelson, Chair of the NIU Foundation Board of Directors. Mr. Nelson is a graduate of the NIU College of Business, he said, and has demonstrated his support for NIU through his contributions as a major donor and as a volunteer with the NIU Foundation.

The Chair asked Board Parliamentarian Kenneth Davidson if any members of the public had registered a written request to address the Board in accordance with state law and Board of Trustees *Bylaws*. Mr. Davidson noted that no timely requests had been received for public comment at that Board meeting.

REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

Executive Committee

There was no report from the Executive Committee.

Academic Affairs, Student Affairs and Personnel Committee

Committee Chair Barbara Vella reported that the Academic Affairs, Student Affairs and Personnel Committee met on March 7 at 9:00 a.m. in the Clara Sperling Sky Room. Recommendations for faculty promotion and tenure and recommendations for faculty and support staff sabbaticals were presented at that meeting. A lively discussion was held regarding sabbaticals, she said, and it was very interesting. Also heard were requests for new degree programs, new minors, a new emphasis within a degree and a request to delete programs. All of these items were included in the President's Report to the Board in this meeting. Also heard at the Committee meeting was a report on oral English proficiency.

Finance, Facilities and Operations Committee

Committee Chair Manuel Sanchez reported that the Finance, Facilities and Operations Committee also met in the Clara Sperling Sky Room on March 7, 2001. At that meeting, the Committee considered and approved the following action items: Fiscal Year 2002 tuition fees and room and board recommendations; a federal grant supporting Physics Department research and development; the north forth utility tunnel, stadium turf replacement and computer laboratory upgrade projects; a lease renewal for the Chicago exhibition center and art gallery; several annual contract renewals and purchases; and authorization to investigate debt refinancing. These actions and several informational items accepted by the Finance, Facilities and Operations Committee were included in the President's Report, which President Peters presented for Board of Trustees approval at this meeting.

Legislation, Audit and External Affairs Committee

Committee Chair Myron Siegel reported that the Legislation, Audit and External Affairs Committee also met on March 7 in the Clara Sperling Sky Room to review current legislation and to present the Michael J. O'Malley Award for Promoting Access to Higher Education to Mayor John Pradel of Naperville. He asked Ms. Kathy Buettner to expand on some of the legislative matters covered at that meeting.

At that meeting, Ms. Buettner said, we talked about substantive legislation and the changes in the capital budget. It was announced that the campus chilled water production and distribution facility and the remodeling program for Altgeld Hall were included in the Governor's budget, representing about \$12.8 million in capital that is slated to come to the university, if this budget is upheld.

President Peters and I extended our thanks, Ms. Buettner said, to the members of the Committee. I want to also extend my thanks to the full Board for the tremendous support and involvement we have had from each and every one of you as we have tried to move these projects, which were not funded at the IBHE level, for consideration. The final action item presented to the Committee was the approval of the Physics Department research project. This project was also approved in the Finance Committee. It provides for \$4.2 million in federal funding to come to the Physics Department, in large part due to Speaker Hastert's support for our Physics program and our connections with Fermilab, and we are very grateful to the Speaker.

Illinois Board of Higher Education

There was no report from the Illinois Board of Higher Education.

University Civil Service Merit Board

There was no report from the Civil Service Merit Board.

Northern Illinois University Foundation

Trustee Boey deferred to the new Chair of the NIU Foundation. It is our pleasure to welcome the new Foundation Chair, Trustee Boey said. He is here to give a presentation on strategies that he and the board have formulated.

Since I have taken over the responsibilities of Chair of the Foundation, Mr. Nelson said, it has become very obvious to me that we were lacking a couple of things, in particular, a strategic plan. A handout was given to the Board members summarizing the major strategic imperatives of the Foundation. In the course of the last six months, we have dedicated a lot of time to strategic planning and trying to position the Foundation as a difference maker for the university. The Foundation has existed for 50 years, but mostly in a fairly passive capacity. We see the Foundation going forward as a major difference maker for the university in terms of its fundraising role, he said. And to that extent, our new mission statement indicates that our objective is to provide leadership to the university community and constituents in building financial resources and supporting excellence at NIU. So, in that sense, we intend to be a difference maker in providing excellence. Where state funding and support leave off, the Foundation feels it has a role to pick up.

Another thing that is been missing has been a collaboration between the various constituents of the university, Mr. Nelson said. Most recently we met with the Alumni Association Board to try to create a new set of joint initiatives with them. That is the first time that has ever happened. One of those initiatives is advocacy and support for a new publication for the university that will supplant *Northern Now* and represent a new image for the university. We are also looking to support the Alumni Association initiatives for the Alumni House. Early planning and feasibility studies are underway. Longer term, we would really like to work with them very closely to develop a Chicago presence as well.

You have in your handouts, Mr. Nelson continued, a sheet that indicates interesting benchmarks for the university in terms of where we rank with the other

MAC schools. You will see that relative to the other Mid-America Conference schools Northern Illinois University is near the top in academic quality and certainly at the top in terms of the number of addressable, reachable, identifiable alums in our alumni body. However, we are near the bottom in virtually every measure of giving, including total giving from alumni, alumni participation rate and the average size of gifts. Our goal is to move into the upper tier of the MAC, he said, and to do that we will need the commitment of the university and the university leadership for more resources in the Development area. Gifts are rolling in at a pretty good rate. In terms of the total level of the endowment, we are 28% ahead of last year. We are, so far this fiscal year, at about \$25 million, which includes the Barsema gift and the \$5.5 million software gift from Unigraphics. Speaking of the Barsema gift, he said, the Executive Committee in its role as developer, has just approved the contracts for Barsema Hall, and we are looking forward to the groundbreaking this Friday, which you are all encouraged to attend.

Lastly, we are very interested in collaboration, Mr. Nelson said, and would welcome any questions, suggestions or concerns you may have to help us further the goodwill and objectives that we have for the Foundation. We are really happy, Dave, that you are chairman now, Chair Moser said, and with your vision and energy, we are sure you are going to do a great job. I am very excited about working with Dave and the Foundation, President Peters said. I have found them progressive, supportive and aggressive, and we are ready to go. I attended the last board meeting, Trustee Boey said, and I am very impressed with all the strategies Mr. Nelson referred to and the way the organization is now structured. My compliments to both of you.

Trustee Sanchez commented that he was startled to learn that this was the first time the Foundation and the Alumni Boards have met. As a Trustee for five years, he said, I assumed there was more of a marriage there and that there was more communication. I am delighted to see that is already being addressed, and maybe the synergies from that union will inure to the benefit of the entire university.

EXECUTIVE SESSION

Chair Moser asked for a motion to close the public meeting to conduct an Executive Session to discuss the following subjects authorized by the Illinois Open Meetings Act: Personnel matters as generally described under §2(c)(1) and §2(c)(3) of the Open Meetings Act, collective bargaining matters as generally described under §2(c)(2) of the Open Meetings Act, litigation and risk management matters as generally described under §2(c)(11) and §2(c)(12) of the Open Meetings Act, property matters as generally described under §2(c)(5) and §2(c)(6) of the Open Meetings Act, and Executive Session Minutes as generally described under §2(c)(21) of the Open Meetings Act. Trustee Sanchez so moved, seconded by Student Trustee Barr. A roll call vote of the Trustees was unanimous to recess to Executive Session.

BOARD OF TRUSTEES MEETING RECONVENED

The public meeting of the Board of Trustees was reconvened by Chair Moser at approximately 10:40 a.m.

CONSENT AGENDA APPROVAL

Chair Moser asked for a motion to approve Action Items 9.a.(5), (7), (8), (9), (10), (11), (19), (20) and (21), which were placed on the Consent Agenda of President's Report No. 26. Trustee Sanchez so moved, seconded by Trustee Boey. The motion was approved.

EXECUTIVE SESSION MATTERS

Agenda Item 8.a. – Property Matter

Chair Moser asked for a motion to approve all the contractual arrangements negotiated and deemed acceptable after completion of due diligence review by the Board of Trustees Corporation Counsel and determined to be in the best interest of the Board by the university president and the Board's Treasurer for acquisition of a parcel of real property with improvements located at 1201 West Lincoln Highway, more specifically outlined and identified in the legal description to be placed in the record, using a combination of assignable purchase agreement and lease purchase financing for a term not to exceed ten years for an amount not to exceed \$410,000 plus ancillary transactional costs not to exceed \$5,850. Trustee Sanchez so moved, seconded by Student Trustee Barr. The motion was approved.

Agenda Item 8.b. – Personnel Matter

After a national search, President Peters said, campus interviews with four candidates, and evaluation and feedback received from the campus community, I am pleased to seek your concurrence in the appointment of Dr. Ivan Legg, who is currently Provost at the University of Memphis, to the position of Executive Vice President and Provost with academic rank of Professor in the Department of Chemistry and Biochemistry, which has the concurrence of that department, to be effective July 1, 2001, at a salary of \$200,000. Let me just add that this was an outstanding process, he said, and a very good search committee. Chair Moser asked for a motion to approve the appointment of Dr. Ivan Legg to serve as Executive Vice President and Provost at the annual salary of \$200,000 to become effective July 1, 2001, with the rank of Professor and tenure in the Department of Chemistry and Biochemistry. Student Trustee Barr so moved, seconded by Trustee Sanchez. The motion was approved.

PRESIDENT'S REPORT NO. 26

UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES

Agenda Item 9.a.(1) – Fiscal Year 2002 Student Fee Recommendations

These recommendations are developed through a representative process involving subcommittees consisting of student representatives and staff for each

major fee category. The university requests approval of these fee rates as presented on page 10 of your Board materials, President Peters said. There, a chart indicates the increases that have been requested through our very extensive process and approved by the Board Finance, Facilities and Operations Committee. After speaking with student leaders at other public universities in Illinois, Student Trustee Barr said, I am convinced that we have the healthiest system because it includes ongoing input and recommendations from students. We have many projects to which students as a campus are already committed. Although we must always be careful about the cost of higher education at Northern, he said, I think these fees are necessary to continue to increase the quality of education and the value of our degrees in the future.

Chair Moser asked for a motion to approve the Fiscal Year 2002 student fee recommendations. Trustee Sanchez so moved, seconded by Student Trustee Barr. The motion was approved.

Agenda Item 9.a.(2) – Fiscal Year 2002 Room and Board Rate Recommendations

Board rate recommendations address a reduction in total food costs as a result of meal plan modification for FY02. The Room and Board Rate Review Committee is recommending an increase in room rates varying from 7.9 percent to 14.2 percent and a decrease in board rates of 16.67 percent. The change in rates applies to all residence halls, assuming purchase of the minimum board plan buy-in (Gold Plan). When combined, these changes represent a zero percent net effect in room and board rates, President Peters said. Therefore, I recommend approval of the FY02 room and board rates and university apartment rates as presented on page 15 of your report. Chair Moser asked for a motion to approve the FY02 room and board rates. Trustee Sanchez so moved, seconded by Trustee Vella. The motion was approved.

Agenda Item 9.a.(3) – Fiscal Year 2002 Off-Campus Course Delivery Fee

We are requesting the following rates, President Peters said, an increase of \$90 dollars in graduate programs in business, where the rate is currently \$175 per credit hour; a \$120 per credit hour delivery fee for programs in the health sciences; a \$40 per credit hour delivery fee for nursing; and an increase in the basic outreach delivery fee from \$35 to \$40 per credit hour. The justification for these increases is to permit us to continue to offer courses at our remote sites. Even with these increases, the President said, we will remain well below the market for these courses. Chair Moser asked for a motion to approve the off-campus course delivery fees as proposed. Trustee Vella so moved, seconded by Trustee Boey. The motion was approved.

Agenda Item 9.a.(4) – Fiscal Year 2002 Tuition Recommendations

By Illinois state statute, the Northern Illinois University Board of Trustees is charged with the responsibility for setting the university's tuition rates. After careful consideration, President Peters said, we recommend a 4.5% increase in all tuition rates – undergraduate, graduate and law – for Fiscal Year 2002. I appreciate the discussions Dr. Peters and Dr. Williams have held with me and other student leaders for the last several weeks, Student Trustee Barr said. Again, always being sensitive to the cost of education here at Northern, I think the tuition increase is necessary to remain competitive in the area of faculty

salaries, to make sure that we have the most advanced technology possible on campus and so that students and faculty receive the necessary training to use that equipment. Chair Moser asked for a motion to approve the FY02 tuition recommendations. Student Trustee Barr so moved, seconded by Trustee Sanchez. The motion was approved.

Agenda Item 9.a.(5) – Fiscal Year 2002 Athletic Sports Camp Housing and Meal Expenditure

Agenda Item 9.a.(7) – Physics Department Research Project

Agenda Item 9.a.(8) – Division of Continuing Education Hotel Workshops

Agenda Item 9.a.(9) – Document Services Copier and Controller System Contract Renewal

Agenda Item 9.a.(10) – International Programs Division Contract Renewals

Agenda Item 9.a.(11) – Academic Computing Services Annual Upgrade of Computer Laboratories

The Consent Agenda covered Agenda Items 9.a.(5), 9.a.(7), 9.a.(8), 9.a.(9), 9.a.(10) and 9.a.(11) from the Board Committees.

Agenda Item 9.a.(6) – Fiscal Year 2002 Student Accident and Sickness Insurance Contract

University Health Services provides group health insurance, funded by student fees, to students and their families. The semester rate of \$165.70 is included in the FY02 fee recommendations. Approximately 40% of NIU students purchase this insurance. If they have proof of other comparable health insurance, students may cancel their participation in this plan. President Peters recommended approval of FY02 expenditure authority not to exceed \$4 million for Mega Life of St. Petersburg, Florida, for group health insurance. Trustee Sanchez so moved, seconded by Trustee Skoien. The motion was approved.

Agenda Item 9.a.(12) – Chicago Exhibition Center Lease

For 15 years, President Peters reported, we have had a presence for our School of Art in the Chicago area. It is time to renew our lease, which expires on July 31, 2001. The university has negotiated a new five-year lease to run from August 1, 2001 through July 31, 2006. Therefore, I recommend approval of the art gallery five-year lease renewal with Urban Innovations. When this came before my committee, Trustee Sanchez commented, I was pleasantly surprised to hear that we had this facility right there in the hot section of the near north side of Chicago located between Wells and LaSalle on Superior Street. Just for the record, he said, I want the *Northern Star* and the other media people following this meeting to help get out the word and let people know that NIU has a presence there on the near north side of Chicago. Chair Moser asked for a motion to approve the Chicago exhibition center lease. Trustee Boey so moved, seconded by Trustee Sanchez. The motion was approved.

Agenda Item 9.a.(13) – North Forty Utility Tunnel - Capital Project Approval

President Peters stated that the university was requesting Board of Trustees authorization to establish a total budget of \$642,500 for design and construction of a utility tunnel extension from the existing tunnel at the Engineering Building, sufficient to serve the north forty, including the Barsema Hall site. The university further requests approval to execute professional service agreements and construction contracts and issue work orders as necessary to design and construct the utility tunnel. Chair Moser asked for a motion to approve the capital

project for the north forty utility tunnel. Trustee Vella so moved, seconded by Trustee Skoien. The motion was approved.

Agenda Item 9.a.(14) – Stadium Turf Replacement Project

We are requesting Board of Trustees authorization to establish a Stadium Turf Replacement project budget of \$1.1 million for replacement of the current turf system with a simulated grass turf system, President Peters said. Plans and specifications are to be prepared by the NIU staff. The university further recommends approval to seek and take bids, execute contracts, purchase equipment and issue work orders as necessary to complete this project. This is a rather innovative turf that should also be a safer turf. The current turf has not been replaced in 11 years. Chair Moser asked for a motion to approve the stadium turf replacement project. Trustee Sanchez so moved, seconded by Trustee Boey. The motion was approved.

Agenda Item 9.a.(15) – Authorization to Investigate Debt Refinancing

In view of the fact that interest rates have fallen dramatically over the last few months and with current projections that rates may fall again in the near future, it is prudent for the university to review outstanding bond issues, to explore the potential for substantial savings that could result from refinancing existing debt. President Peters asked Board of Trustees authorization to investigate the potential for debt refinancing. Should such exploration indicate favorable conditions that would benefit the university, the specific authorization expected to be required is provided in the resolution. After such investigation, the university will report back to the Board regarding specific recommendations, if any, concerning debt refinancing options. Chair Moser asked for a motion to approve the request to investigate debt refinancing. Trustee Sanchez so moved, seconded by Trustee Skoien. The motion was approved.

Agenda Item 9.a.(16) – Recommendations for Faculty Promotions, Tenure and Promotion with Tenure for 2001-02

The names of the individuals for whom we are recommending promotion with tenure, promotions from associate to professor and assistant to associate professor, and for tenure only appear on pages 31-32 of your Reports, President Peters informed the Board, and we bring them forward for your approval. Chair Moser asked for such a motion. Trustee Sanchez so moved, seconded by Trustee Boey. The motion was approved.

Agenda Item 9.a.(17) – Recommendations for Faculty and Supportive Professional staff Sabbatical Leaves for the 2001-02 Academic Year

Recommendations for faculty and supportive professional staff sabbatical leaves for the 2001-02 Academic Year appeared on pages 33-35 of the Board Report. These individuals are recommended by the President for sabbatical leave. This is a very good process, he said, and it results in many interesting projects and renewals on the part of faculty. Their projects work their way into curricular reform and research and scholarly products. It is a very good system and a very rigorous process, the President said, and I am pleased to request Board of Trustees endorsement for the university's decisions to grant this list of individuals sabbatical leave for 2001 and 2002. Chair Moser asked for a motion to approve the recommendations for faculty and supportive professional staff sabbatical

leaves for the 2001-02 Academic Year. Trustee Boey so moved, seconded by Trustee Skoien. The motion was approved.

Agenda Item 9.a.(18) – Request for a New Degree Program

We are requesting Board of Trustees approval to endorse a new Master of Science in Sport Management degree, President Peters said, and the description and rationale are included. This proposal comes from the Department of Leadership in Educational and Sport Organizations. It is a 39-semester hour program, and is designed to meet national standards of the North American Society of Sport Management. It is a very solid program, and this is a growing area of interest. We have expertise here, he said, and this program makes a lot of academic sense. Chair Moser asked for a motion to approve the request for a new Master of Science in Sport Management degree. Trustee Sanchez so moved, seconded by Trustee Vella. The motion was approved.

Agenda Item 9.a.(19) – Request for a New Minor

Agenda Item 9.a.(20) – Request for New emphases within Degree Programs

Agenda Item 9.a.(21) – Request to Delete Existing Program and Emphasis

The Consent Agenda covered Agenda Items 9.a.(19), 9.a.(20) and 9.a.(21) from the Board Committees.

UNIVERSITY REPORTS FORWARDED FROM THE BOARD COMMITTEES AND ITEM DIRECTLY FROM THE PRESIDENT

Agenda Item 9.b.(1) – Periodic Summary Report of Transactions in Excess of \$100,000

Agenda Item 9.b.(2) – Periodic Report on Investments

Agenda Item 9.b.(3) – Fiscal Year 2002 Budget Overview - Operating

Agenda Item 9.b.(4) – Fiscal Year 2002 Budget Overview - Capital

Agenda Item 9.b.(5) – Substantive Legislation - 92nd General Assembly Report

Agenda Item 9.c.(1) – Summary of Grant and Contract Awards

The Consent Agenda included Agenda Items 9.b.(1), 9.b.(2), 9.b.(3), 9.b.(4), 9.b.(5) and 9.c.(1) from the Board Committees.

OTHER MATTERS

Many of you were present for the grand opening of the Zeke Giorgi Legal Clinic on March 9, Trustee Giorgi Vella said, and I thank you for being there. On behalf of my family, I want to thank the university, the Law School and the legislators, particularly Speaker Madigan, for all their efforts in bringing the legal clinic to NIU and to Rockford. It was a wonderful event. The goal of the clinic is two-fold. One is to help poor people who cannot afford a lawyer, and the other is to provide a learning opportunity for NIU law students. My father would be thrilled and very grateful, and I will say that for him for all that you have done in his name. I also want to thank Dr. Monat, because he was the president that helped bring the law school to NIU.

Dan Griffiths, University Advisory Committee Representative and Executive Secretary of the Faculty Senate, stated that he would like to endorse the Board's

approval of President Peter's selection of Ivan Legg for Provost. I also want to thank President Peters and the committee. We worked very well together, he said, and I think Dr. Legg is a great choice.

NEXT MEETING DATE

Chair Moser announced that the next meeting is scheduled for June 21, in the Clara Sperling Sky room of the main campus at 9:00 a.m.

ADJOURNMENT

Without objection, Chair Moser adjourned the meeting at 11:08 a.m.

Respectfully submitted,

Sharon M. Mimms
Recording Secretary

FISCAL YEAR 2002 STUDENT FEE RECOMMENDATIONS

Summary: The university has several activities, programs, services and operations that are supported, to various degrees, by the assessment of student fees. The following table provides a summary of proposed FY02 rates resulting from recommendations received and evaluated by the President. These recommendations are developed through a representative process involving subcommittees (consisting of student representatives and staff) for each major fee category. The subcommittees are responsible for evaluating and subsequently developing the fee recommendation forwarded to the President. While the average aggregate increase reflected in the table is 6.21 percent, it includes increases of \$0.50 and \$1.00 in the Bond Facilities Fee, which were previously approved by the Board in 1997 and 1999. Excluding these preapproved Bond Series fees, the increases recommended for approval represent a maximum average of 3.70%. An executive summary is provided detailing each fee area and the recommended fee rate.

Recommendation: The university requests approval of the recommended FY02 student fee rates as presented.

**FISCAL YEAR 2002 RECOMMENDATIONS
PER CREDIT HOUR COSTS
(Including Preapproved Fees)**

FEE	CURRENT FEE		RECOM'D. INCREASE/ DECREASE Per Credit Hour	PROPOSED FEE		PERCENT Increase/ Decrease
	Per Credit Hour	@ 12 Credit Hours or More		Per Credit Hour	@ 12 Credit Hours or More	
ACTIVITY						
Undergraduate	3.15	37.80	0	3.15	37.80	0.00%
Graduate	1.35	16.20	0	1.35	16.20	0.00%
Professional	2.04	24.48	0	2.04	24.48	0.00%
ATHLETICS	10.17	122.04	.71	10.88	130.56	6.98%
BOND REVENUE	21.15	253.80	1.89*	23.04	276.48	8.94%
<i>Bond Facilities</i>	<i>13.15</i>	<i>157.80</i>	<i>0.39</i>	<i>13.54</i>	<i>162.48</i>	<i>2.97%</i>
<i>West Campus</i>	<i>4.00</i>	<i>48.00</i>	<i>0.50</i>	<i>4.50</i>	<i>54.00</i>	<i>12.50%</i>
<i>Convocation Center</i>	<i>4.00</i>	<i>48.00</i>	<i>1.00</i>	<i>5.00</i>	<i>60.00</i>	<i>25.00%</i>
BUS	4.92	59.04	0	4.92	59.04	0.00%
HEALTH INSURANCE (Full - Time Students Only)	--	154.73	0.91	--	165.70	7.09%
HEALTH SERVICE	6.62	79.44	0.19	6.81	81.72	2.87%
GRANTS-IN-AID	0.43	5.16	0	0.43	5.16	0.00%
STUDENT-TO-STUDENT GRANT	0.38	4.50	0	0.38	4.50	0.00%
LAW	1.76	21.12	0	1.76	21.12	0.00%
GRADUATE COLLOQUIUM	1.63	19.56	0	1.63	19.56	0.00%
TOTAL IF REGISTERED FOR 12 OR MORE SEMESTER CREDIT HOURS						
	2000-01 Per Semester			1998-99 Per Semester	Percent Increase/ Decrease	
UNDERGRADUATE	716.51			605.22	\$20.40 3.49%	
GRADUATE	709.97			599.88	\$20.04 3.45%	
PROFESSIONAL	719.81			609.24	\$20.88 3.54%	

*This amount includes a \$1.50 per credit hour increase previously approved by the Board as part of the 1996 Bond Series which supports West Campus improvements (\$0.50) and the 1999 Bond Series which supports the Convocation Center (\$1.00).

FY02 STUDENT FEE RATES Executive Summary

Recommended fee increases apply to undergraduate, graduate and professional students. This distinction has been noted in those instances where fees differ between the groups. Health Insurance and Student-to-Student Grants are flat fees; all other fees are assessed at a per-credit-hour rate through the first twelve credit hours. The Health Insurance Fee is assessed to all students enrolled in nine or more semester hours, but is refundable upon proof of comparable health insurance. References to annual fee increases assume enrollment in at least twelve credit hours per semester for the academic year – that is, during both the fall and spring semesters, but not summer session.

Activity Fee

The Student Association recommends allocations from collected Activity Fees, which are used to support student organizations, activities and programs including concerts, films, speakers, etc. The fees collected from undergraduate, graduate and professional students vary. **The recommendation of the Activity Fee Committee is to maintain the Activity fees at the current rates as follows:**

Undergraduate: \$3.15 per credit hour

Graduate: \$1.35 per credit hour

Professional: \$2.04 per credit hour

Athletic Fee

Intercollegiate Athletics maintains nineteen sports (8 men's and 11 women's) at the NCAA Division I-A level. Two women's sports were added during Fiscal Year 2001 in order to meet the Commitment to Resolve with the Office of Civil Rights. The Athletic Fee is the primary source of fiscal support for Intercollegiate Athletics. In order to address anticipated increases, primarily 3.0 percent in general costs and 5.0 percent in salary increments, **an Athletic Fee increase of \$0.71 (from \$10.17 to \$10.88) per credit hour, 7.0 percent, is recommended.**

Revenue Bond Fees

Revenue Bond Fees are used to support facilities and operations that have been established through the issue of revenue bonds. The recommended FY02 bond fee rates, along with prudent budget management, would provide for a 3.0 percent average salary increase and up to 2 percent for competitive salary adjustments, an increase of up to 10.0 percent for utilities, and other related operating costs. Included in these fees are the 1996 Bond Series and the 1999 Bond Series fees. The 1996 Bond Series (West Campus Improvements) bond fee structure was established in 1997 and initiated in FY98 at an initial rate of \$1.50 per credit hour. The approved structure provided a specific schedule for 1996 Bond Series fees through calendar year 2022; therefore, an increase of \$0.50, from \$4.00 to \$4.50 per credit hour, is included in the overall bond fee package. The 1999 Bond Series (convocation center) bond fee structure was established in 1999 and initiated in FY00 at an initial rate of \$2.50 per credit hour. The approved structure provided a specific schedule for 1999 Bond Series fees through FY03; therefore, an increase of \$1.00, from \$4.00 to \$5.00, per credit

hour is also included in the overall bond fee package. **The FY02 recommended bond fee package is an increase of \$1.89, from \$21.15 to \$23.04, per credit hour, an 8.9 percent increase.**

Holmes Student Center – An increase of \$0.25 (3.37 percent), from \$7.42 to \$7.67 per credit hour is recommended. This increase is at the request of representatives of the Student Association.

Recreation Center – An increase of \$0.07 (2.23%), from \$3.13 to \$3.20 per credit hour is recommended.

Field House and Stadium – An increase of \$0.07 (2.69%), from \$2.60 to \$2.67 per credit hour is recommended.

FY96 Bond Series (West Campus Improvements) – The previously approved fee increase of \$0.50, from \$4.00 to \$4.50 (12.50%), per credit hour is included.

FY99 Bond Series (Convocation Center) – The previously approved fee increase of \$1.00, from \$4.00 to \$5.00 (25.00%), per credit hour is included.

Student Bus Service Fee

The bus fee supports the university's Huskie Line bus and Freedom Mobile paratransit services. All fee-paying students are eligible to utilize Huskie buses without being charged fares. Currently, the bus fee is \$4.92 per semester credit hour for the academic year and \$1.64 per semester credit hour for the summer session. **The Bus Fee Review Committee recommends no increase in the bus fee for either the academic year or the summer session.**

Health Insurance Fee

The student health insurance plan provides comprehensive medical insurance for students and their dependents. The Health Insurance fee is a flat fee, which provides coverage for all students registered for nine or more credit hours of on-campus instruction, unless proof of comparable health insurance coverage is provided. It should be noted that Spring Semester enrollment in the plan includes summer coverage regardless of whether the student is registered for summer session instruction. This coverage assures year-round health insurance coverage for participating students. **The Student Health Insurance Fee Review Committee is recommending acceptance of the quote offered by Mega Life Insurance Company/Student Resources and a \$10.97 per semester increase in the Health Insurance Fee, from \$154.73 to \$165.70. In addition, the Committee also recommends the reduction of the aggregate maximum for dependents only, from \$250,000 to \$100,000, and the change of Physical Therapy and Occupational Therapy benefits from a maximum of \$3,000 each to \$3,000 combined for all enrollees.**

Health Service Fee

The Health Service Fee supports the University Health Service, which provides comprehensive ambulatory health care and health education for students while the university is in session. **The Health Fee Review Committee is recommending a \$0.19 increase from \$6.62 to \$6.81 per semester credit**

hour. This 2.87 percent increase is needed primarily to support annual salary increases and equipment purchases.

Grants-in-aid Fee

The Grants-in-Aid Fee supports the University Scholar and Academic Finalist Awards Program, a scholarship-based financial aid program. It is the only major academically focused scholarship program available at Northern Illinois University for outstanding incoming new freshmen and community college transfers. **The Student Financial Aid Office is not recommending an increase of the current fee rate.**

Student-to-Student Grant

Revenue collected from the Student-to-Student Grant Fee is matched by the State of Illinois and supports a need-based financial aid program for economically disadvantaged students. The fee is assessed only to undergraduate students registered for twelve or more credit hours of on-campus instruction and is refundable upon request. **The fee is presently at the ISAC statutory maximum of \$4.50 per semester. Therefore, the Student Financial Aid Office is not recommending an increase of this fee.**

Law Fee

The Law Fee supports activities of the Student Bar Association and is assessed to College of Law students only. **The fee is currently \$1.76 per credit hour. The College of Law is not recommending an increase.**

Graduate Colloquium Fee

The Graduate Colloquium Fee supports programs offered as part of the Graduate Colloquium Services. It is assessed to graduate students only. **Currently, the Graduate Colloquium Fee is \$1.63 per credit hour. No increase is recommended.**

FISCAL YEAR 2002 ROOM AND BOARD RATE RECOMMENDATIONS

Summary: The collection of room and board fees from students living in university residence halls supports Student Housing and Dining Services operations and related Revenue Bond obligations. Room rate recommendations for FY02 address anticipated salary increases, increased Physical Plant and utility costs, payments to the equipment and maintenance reserves, and increased debt service payments for residence hall improvements. Board rate recommendations address a reduction in total food costs as a result of meal plan modification for FY02. The Room and Board Rate Review Committee is recommending an increase in room rates varying from 7.9 percent to 14.2 percent and a decrease in board rates of 16.67 percent. The change in rates applies to all residence halls assuming purchase of the minimum board plan buy-in (Gold Plan). **When combined, these changes represent a zero percent net effect in room and board rates.** The Committee is also recommending an average 8.12 percent increase in University Apartment rates with no required board plan buy-in. A summary is provided to detail each residence hall room rate and board plan with their corresponding increases/decreases.

Recommendation: The university requests approval of the recommended FY02 room and board rates and University Apartment rates as presented.

FY02 RESIDENCE HALL ROOM AND BOARD RATES

Room and board fees provide funds to support the operation of campus residence halls. Increases recommended in Room Rates are required to offset various cost increases and to support new features and services designed to enhance resident satisfaction and retention. Decreases in Board Rates reflect a change in meal plans. In Fiscal Year 2002, the current Dining Dollars plan, which was valid in all food areas, will be modified as a Declining Balance Plan. This new plan will only be available for residence hall dining room meal purchases. Recommended room rates reflect average increases between 7.9 percent and 14.2 percent for all residence halls. Board rates reflect a decrease of 16.67 percent for the minimum buy-in plan. With the combination package of the increased room rates and decreased board rates (using the minimum Dining Dollars Plan), the overall net affect is a 0 percent increase in rates for FY02.

<u>Residence Hall</u>	<u>FY01</u>	<u>FY02</u>	<u>\$ Increase</u>	<u>\$ Change</u>
Grant Double	1,171	1,331	160	13.66
Grant Single	1,975	2,135	160	8.10
Stevenson Double	1,238	1,398	160	12.92
Stevenson Single	2,025	2,185	160	7.90
Stevenson Suite w/o Bathroom	1,762	1,922	160	9.08
Stevenson Suite w/Bathroom	1,922	2,082	160	8.32
Low Rise Double - Neptune	1,175	1,335	160	13.62
Low Rise Double - Lincoln/Douglas	1,153	1,313	160	13.88
Low Rise Single	1,955	2,115	160	8.18
Low Rise Triple	1,124	1,284	160	14.23
Low Rise Suite	1,666	1,826	160	9.60
Apartments				
Small Studio (per month)	382	413	31	8.12
Large Studio (per month)	419	453	34	8.11
Winter Break Fee	100	100	--	--
Spring Break Fee	30	30	--	--
<u>Board Rates</u>				
Dining Dollar Plan—Gold (minimum buy-in)	960	800	(160)	(16.67)
Dining Dollar Plan—Platinum	1,280	1,200	(80)	(6.25)
Dining Dollar Plan—Titanium	1,600	1,600	--	--

FISCAL YEAR 2002 OFF-CAMPUS COURSE DELIVERY FEE

Summary: Northern Illinois University has been providing convenient and affordable programs to employed adults in the NIU service region for over 60 years. The university is proud of its reputation for quality and access, and its ongoing commitment to the requirements of adult learners is evidenced by the establishment in recent years of three regional education centers, designed with the needs of busy professionals in mind. Chief among those needs is the predictable delivery of the full sequence of courses required for a given program. Too frequently, however, the university finds that it lacks the faculty resources needed to achieve that consistency. This has a negative impact on graduate programs in high demand and threatens the university's reputation for regional service.

In order to respond more effectively to the demand for its academic programs, the university intends to institute a number of discipline-specific fees in high demand areas. These fees will be determined by prevailing market rates, and the resulting revenues will be used to broaden the selection and increase the timeliness of off-campus courses, incorporate more on-line coursework, initiate some on-site and on-line student services, and cover additional travel costs. Total costs per course will, in all cases, continue to be lower than the costs charged by institutions with which the university competes.

Graduate Programs in Business

The off-campus fee for courses in the MBA, the MIS, and the MAS is currently \$175/credit hour. The college proposes an increase of \$90/credit hour, which will bring these fees to the level of the off-campus fee for the Masters in Taxation. Because there is some cross enrollment among these programs, this will have the desirable effect of equalizing course costs across the business disciplines. More important, the fee increase will allow the college to maintain the quality of its graduate programs while increasing the number and frequency of sections offered at each of the university's off-campus centers.

Programs in the Health Sciences

Programs in the College of Health and Human Sciences have a significant presence in and impact on the northern Illinois region. The college has hundreds of internship placement contracts with area hospitals, agencies and organizations and numerous partnerships with clinics and other agencies. Most of the college's alumni continue to practice in the region. Changes in the service delivery system and its financing, as well as the credential-intensive nature of health care and human services, have created a growing demand for continuing professional education in the form of certificates and advanced degrees. The college cannot

begin to respond to this demand under current pricing mechanisms and therefore proposes implementation of a \$120/credit hour health program delivery fee. Revenue from the delivery fee will allow for the expansion of course selection, advising and internship opportunities in the fields of Allied Health, Communicative Disorders and Family Consumer and Nutrition Sciences.

Nursing

Like other programs in the College of Health and Human Sciences, programs in the School of Nursing face continuing pressure from practicing professionals in the region to provide timely opportunities for upgrading and renewal. Nurses, however, are widely dispersed throughout the northern Illinois region, and the school relies heavily on various forms of distance education to reach them. Costs associated with the provision of computer support, internship supervision and faculty travel for advising have become an especially significant component of the cost of off-campus delivery. To cover these increasing costs, the School of Nursing proposes an off-campus delivery fee of \$40/credit hour.

Basic Outreach Delivery Fee

The basic outreach delivery fee, currently \$35/credit hour, is applied to all off-campus courses except those in the College of Business. The fee covers faculty travel, rental costs at delivery sites, technology upgrades, marketing and communication with students, and other outreach services. The fee was last increased in 1998. The university proposes an FY02 fee of \$40/credit hour.

Recommendation: The university requests Board of Trustees approval of the off-campus course delivery fee as proposed above.

FISCAL YEAR 2002 TUITION RECOMMENDATION

Summary: By Illinois State Statute, the Northern Illinois University Board of Trustees is charged with the responsibility for setting tuition rates for the university. Each year the university is charged to carefully review and evaluate tuition charges in order to recommend tuition rates which will generate adequate resources necessary to support the quality of academic programs and services provided and yet remain consistent with the university commitment to affordability and access.

The fact that the Illinois Board of Higher Education FY02 budget recommendations include assumptions that deeply impact the income funds at public universities (potentially an increase of 3.75% - 4.0%), the university must set tuition rates to at least address the IBHE budget currently under consideration by the General Assembly. Furthermore, the Illinois Board of Higher Education's budget recommendation does not address two priority needs of the university which directly impact our students, specifically the development of additional smart classrooms and improved curricula to more effectively and broadly integrate technology into classrooms/laboratories, and provide additional faculty resources to improve quality and meet requirements in areas of high demand.

As a result of evaluating these factors, the university recommends a 4.5% increase of all tuition rates (undergraduate, graduate and law) for Fiscal Year 2002. The recommended credit hour rate schedule is summarized in the attached table. This schedule is consistent with the policy previously implemented, reflecting decreasing tuition rates per undergraduate credit hour, which encourages undergraduate students who are able to register for more hours in order to graduate within four years.

In addition the university recommends summer tuition rates consistent with the proposed 4.5% increase:

- Undergraduate: \$119.00 per credit hour up to 12 hours; no additional charge beyond 12 hours
- Graduate: \$135.75 per credit hour up to 12 hours; no additional charge beyond 12 hours

Recommendation: The university requests approval of the Fiscal Year 2002 tuition increases as presented.

FISCAL YEAR 2002 TUITION SCHEDULE

	<u>Hours Taken</u>	<u>Current Tuition Rate</u>	<u>New Tuition Rate</u>
Undergraduate:			
	1-5	\$118.00	\$123.25
	6-8	\$117.00	\$122.25
	9-11	\$116.00	\$121.25
	12	\$114.00	\$119.00
	13	\$112.00	\$117.00
	14	\$109.00	\$113.75
	15	\$105.00	\$109.75
	16+	\$103.00	\$107.50
Graduate:	Per hour*	\$130.00	\$135.75
Law:	Per hour*	\$253.50	\$265.00

FISCAL YEAR 2002 ATHLETIC SPORTS CAMP
Housing and Meal Expenditure

Summary: Intercollegiate Athletics operates summer sports and cheerleader camps for participants up to 18 years of age. Some campers are provided housing and meals, while others commute and receive only meal services. The camps, which are very popular among high schools in Illinois, are entirely self-funded from fees charged to campers for services provided.

Camps offered include football, baseball, basketball, soccer, golf, softball, swimming, volleyball and wrestling. Camps are also offered in athletic training and cheerleading. These camps begin the first week of June and are offered at various times throughout the summer, ending the third week of August.

These summer programs have been successful, and it is anticipated that attendance this summer will equal or exceed that of last year. This year the Athletic Department will again utilize university residence halls, dining services, recreational facilities and meeting rooms. The approval for FY01 was \$560,000.

Recommendation: The university requests approval of expenditure authority for FY02 as follows:

Student Housing and Dining Services..... Not to exceed \$650,000

**FISCAL YEAR 2002 STUDENT ACCIDENT AND
SICKNESS INSURANCE CONTRACT**

Summary: The University Health Services provides group health insurance, funded by student fees, to students and their families. The semester rate of \$165.70 is included in the FY02 fee recommendations. Approximately 40% of our students purchase this insurance. If they have proof of other comparable health insurance, students may cancel their participation in this plan.

The recommended vendor was selected through competitive bidding. They have agreed to a cap on a cost increase for the first renewal year. All renewals for a maximum ten-year term are at the discretion of the university and the vendor, with the rates determined through negotiations between the vendor and the Student Health Insurance Committee. Rates will change based on claims history for the prior years and changes in policy terms.

Recommendation: The university requests approval of expenditure authority for FY02 as follows:

Mega Life - St. Petersburg, FL Not to exceed \$4,000,000

PHYSICS DEPARTMENT RESEARCH PROJECT

The Physics Department has applied for a noncompetitive \$4.146 million federal grant which will be used to research and develop new particle and accelerator and detector technologies. If successful, the program could assist FermiLab in maintaining its preeminence in high-energy physics. Within the next few years, the high-energy physics community will select a technology for the next generation of colliders. The NIU Physics Department is heavily involved in extruded scintillator detector construction, high intensity beam line studies, linear collider prototype engineering, theoretical considerations of the next collider and training of accelerator physicists. The infrastructure and expertise resident within the NIU Physics program will help ensure the long-term health and continued scientific success of Fermi National Accelerator Laboratory and the economic and scientific vitality of northern Illinois.

The university has committed \$500,000 to expedite the start of this project. Due to the bidding process and long lead times required, the university is requesting an umbrella approval of expenditure authority to purchase the equipment needed to conduct the research. This item was considered and endorsed by both the Finance, Facilities and Operations Committee and the Legislation, Audit and External Affairs Committee.

Recommendation: The university requests approval of expenditure authority for the purchase of equipment to be funded by the federal grant and university and used in conducting research outlined in the proposal accepted and approval by the granting agency.

Various vendors\$2,300,000

DIVISION OF CONTINUING EDUCATION
Hotel Workshops

Summary: The Illinois Department of Children and Family Services contracts with the university's Department of Continuing Education to train IDCFS professional staff and contract personnel in new policies and procedures resulting from court decisions and legislative enactments. These sessions are held throughout the state, using hotel training and meeting sites. The cost of the program is initially paid by the university and then reimbursed by IDCFS, including an administrative fee for services provided by the university.

Due to the many variables, including the number of people attending each session, schedules required by IDCFS, and training topics, the amount of authorization needed for specific programs/locations is not known. Therefore, the university is requesting approval of this program in its entirety. All funds and reimbursements remain subject to the university accounting controls and management.

Recommendation: The university requests approval of expenditure authority for FY02 as follows:

Various Vendors..... Not to exceed \$893,500

**DOCUMENT SERVICES COPIER AND CONTROLLER SYSTEM
Contract Renewal**

Summary: Document Services provides leased copying equipment located in the libraries and other public access areas of the university that operate with control mechanisms. Proposals were requested for the campus copier/copy-card controller system with pricing based on an all-inclusive per-copy cost, including all equipment, toner and full maintenance. The four-year contract covers approximately 258 copiers. Approval was granted for FY99 on June 18, 1998, for FY00 on April 22, 1999 and for FY01 on March 23, 2000. FY02 will be the final year. The contract covers approximately 30 million copies at \$.0278 per copy and purchases of peripheral devices such as fax boards and networking cards.

Recommendation: The university requests approval of expenditure authority for an open order for FY02 as follows:

Gordon Flesch Co. - Geneva, IL \$950,000

INTERNATIONAL PROGRAMS DIVISION
Contracts Renewals

Summary: Northern Illinois University's International Programs Division is given an annual authorization for expenditures for foreign study programs. All expenditures are made from payments received from the approximately 800 students expected to enroll in these programs. Costs include travel, overseas instructional and administrative services, room and board, and local tuition. Expenditures never exceed revenues. Once program enrollments are determined, payments are made immediately to secure and guarantee registration, accommodations and other program-related costs.

Due to the many variables, including actual number of enrollees in each program, program choices and currency fluctuations, the amount of authorization needed for specific programs cannot be determined at this time. Therefore, the university is requesting approval of the expenditure authority for the entire program. Overall, the university does not expect the program level to fluctuate significantly from FY01. All funds and disbursements remain subject to university accounting controls and management.

Recommendation: The university requests approval of expenditure authority for FY02 as follows:

Various Vendors.....Not to Exceed \$3,250,000

**ACADEMIC COMPUTING SERVICES
Annual Upgrade of Computer Laboratories**

Summary: Academic Computing Services annually replaces about one-fourth of the approximately 1,000 computers that they support and maintain for student computer labs throughout campus. This four-year cycle helps to meet computer technology advances and to reduce maintenance costs. This purchase will provide in excess of 285 units. Intent to award this contract as a sole source was advertised in the *Illinois Higher Education Procurement Bulletin*.

Recommendation: The university requests approval of expenditure authority for FY01 as follows:

Compaq Computer Corporation - Houston, TX \$542,000

CHICAGO EXHIBITION CENTER LEASE

Summary: In 1989 the College of Visual and Performing Arts established a presence in the Chicago art community by leasing 5,000 square feet in a building located at 215 West Superior Street. This high profile space affords the university faculty and graduate students opportunities to exhibit their works in a prime location of the Chicago art district. The gallery is frequently used by members of the university for functions relative to recruitment, public relations and alumni relations. During the renovation of Altgeld Hall, the Chicago gallery has served as the primary exhibit space and museum for the university. The gallery also provides exhibit space for contemporary work of artists from the Northern Illinois region. Gallery programming receives significant funding from the Illinois Arts Council. Exhibits at the NIU Chicago art gallery are regularly reviewed by professional critics in Chicago publications as well as national and international art magazines.

The current lease agreement terminates on July 31, 2001 and the university has negotiated to renew the lease for a five-year term from August 1, 2001 through July 31, 2006. The initial year's rent is \$87,500; each of the four subsequent years reflects a 6 percent increase. Total five-year lease commitment is \$493,246.63 exclusive of electric, security system and waste removal expenses. Funding will be provided through general revenue funds.

Recommendation: The university recommends approval of the art gallery lease renewal with Urban Innovations.

**NORTH FORTY UTILITY TUNNEL
Capital Project Approval**

Summary: Long-term planning for the northeast corner of campus, commonly referred to as the North Forty, calls for establishment of research and development facilities related to the College of Engineering and the College of Business. Construction of the Engineering Building provided the anchor for the complex in 1995. The proposed construction of Barsema Hall for the College of Business is the next logical step toward long-term goals.

Utility infrastructure extension will be necessary for all future growth in the North Forty, starting with provision of steam for heating and chilled water for cooling future facilities. Centralized steam production and networked distribution are currently utilized throughout campus. Similar production and distribution facilities for chilled water are currently being designed. Experience on campus has shown three major benefits of networking utilities: (1) lower front-end construction costs, (2) more reliable services and (3) long-term operating savings.

To realize these long-term benefits, the university plans to extend the existing utility tunnel, which serves the Engineering Building, to a sufficient length to serve Barsema Hall and beyond. The service tunnel will be designed to allow for future growth in the North Forty complex. Piping will be sized to accommodate anticipated expansion of the steam distribution system. Tunnel design will allow for piping insertion for future increases in service area and distribution of chilled water. Approximately 500 lineal feet of new tunnel will be constructed.

Recommendation: The University requests Board of Trustees authorization to establish a total budget of \$642,500 for design and construction of a utility tunnel extension from the existing tunnel at the Engineering Building, sufficient to serve the North 40 including the Barsema Hall site. The university further requests approval to execute professional service agreements and construction contracts and issue work orders as necessary to design and construct the utility tunnel.

STADIUM TURF REPLACEMENT PROJECT

Summary: The Huskie Stadium floor surface area currently consists of 79,130 square feet covered with synthetic turf and 16,000 square feet of asphalt buffer between the turf and perimeter of the stadium floor. This turf is used primarily for NIU football games and practices. Other uses of the Stadium turf include DeKalb High School games and practices, Intercollegiate Athletics training, Campus Recreation intramural programs, NIU Marching Band practice, spectator events, and various practice sessions scheduled through the NIU Conferences Office.

The Astro Turf was installed in 1990 with a warranty covering a projected ten-year life expectancy. The current turf system is eleven years old and the warranty expired on July 1, 2000. A professional firm assessed the condition of the playing surface in November 2000. A report was submitted by this firm indicating that the system required replacement, because the playing surface pile is in poor condition and has worn down from the original three-quarters of an inch in length to just one-eighth of an inch in length. In its current state, the turf's stitching between each 15-foot panel is exposed. This condition may result in stitch fraying and breaking thus compromising the integrity of the playing surface. The conventional artificial turf system used in the stadium since 1969 has provided the required versatility but has presented less than ideal conditions with regard to user comfort and injury frequency.

Proposed replacement of the current synthetic turf involves the installation of a simulated grass turf system. This new system features treated polyethylene and/or polypropylene fibers that are tufted into a permeable matrix. The fibers are placed individually in a pattern that emulates natural grass. The fibers, typically 2 or 2½ inches in length, are then infilled with rubber granules or a combination of rubber and sand. The infill is designed to hold each blade of fiber to provide a noncompacting, resilient, natural grass feel. Infield systems are designed to perform optimally under a variety of conditions, dry or wet, hot or cold. It is anticipated that this surface will decrease footwear/turf resistance and provide a softer playing surface resulting in fewer ankle, knee and head injuries. The simulated grass turf system will require a relatively low level of maintenance and be aesthetically pleasing to visitors of Huskie Stadium.

Scope of work to be performed includes removal of existing turf and pad, modifying base and drainage system, installing processed stone, perimeter curb, shock pad and synthetic turf system, and placing required markings on the new surface. If feasible, efforts will be made to dispose of the old turf on the second-hand market and funds received will be directed toward expenses incurred with this project. The anticipated installation timeline is six to eight weeks and should be performed between mid-April to mid-June to take advantage of the period of minimum usage for the stadium.

Recommendation: The university requests Board of Trustees authorization to establish a Stadium Turf Replacement project budget of \$1,100,000 for replacement of the current turf system with a simulated grass turf system. Plans and specifications are to be prepared by NIU staff. The university further recommends approval to seek and take bids, execute contracts, purchase equipment and issue work orders as necessary to complete this project.

AUTHORIZATION TO INVESTIGATE DEBT REFINANCING

In view of the fact that interest rates have fallen dramatically over the last few months and with current projections that rates may fall again in the near future, it is prudent for the university to review outstanding bond issues, to explore the potential of substantial savings, which could result from refinancing existing debt.

The university seeks Board of Trustees authorization to investigate the potential of debt refinancing. Should such exploration indicate favorable conditions that would benefit the university, the specific authorization expected to be required is provided in the following resolution. After such investigation, the university will report back to the Board regarding specific recommendations (if any) concerning debt refinancing options.

BOARD RESOLUTION

1. Approval of a Fifth Supplemental Auxiliary Facilities System Revenue Bond Resolution in substantially the form of resolution approved for the Board's Auxiliary Facilities System Revenue Bonds, Series 1999 (the "*Series 1999 Bonds*") authorizing and providing for the issuance of Northern Illinois University Auxiliary Facilities System Revenue Bonds, Series 2001 (the "*Bonds*"), prescribing all the details of the Bonds and providing for the security and payment thereof (the "*Fifth Supplemental Resolution*").
2. Approval of the Escrow Agreement in substantially the form approved for the Series 1999 Bonds providing for the deposit of certain cash and Government Securities (the "*Refunding*") for the payment of (i) a portion or all of the outstanding Northern Illinois University Auxiliary Facilities System Revenue Bonds, Series 1992, and (ii) a portion or all of the outstanding Series 1996 Bonds and (iii) a portion or all of the outstanding Series 1999 Bonds, on the maturity or redemption dates therefor, provided that Bonds shall only be issued for the Refunding if there are debt service savings as a result of such Refunding as determined by the Board Treasurer.
3. Approval of a Bond Purchase Agreement in substantially the form approved for the Series 1999 Bonds with representative of the underwriters (the "*Underwriters*"), wherein the Underwriters agree to purchase from the Board and the Board agrees to sell to the Underwriters all (but not less than all) of the Bonds.
4. In order to offer the Bonds for sale, the Board Treasurer, the Underwriters and bond counsel be and are hereby authorized to prepare and distribute a Preliminary Official Statement and an Official Statement.

Approval of the Refunding, subject to the proviso of paragraph 2.

6. The amount of Refunding Bonds shall not be limited, but are subject to the proviso of paragraph 2. The Bonds shall mature no later than 30 years from their issue date, shall bear interest at rates or approximate original yields to maturity for each maturity not in excess of those permitted by law, shall be sold so that the Underwriters' discount, but not original issue discount, shall not exceed 1% of the original principal amount of the Bonds, and the Bonds that pay interest on a semi-annual basis may be callable prior to maturity at a premium not to exceed 103% of the principal amount being redeemed.
7. The Chair and Treasurer of the Board are authorized to designate the Underwriters and bond counsel for the issuance of the Bonds pursuant to the provisions of the Illinois Procurement Code.
8. That the Chair, President, Treasurer and other authorized officers of this Board be and they are hereby authorized and empowered to do and perform such other acts and things and to make, execute and deliver all such other instruments and documents on behalf of this Board as may be by them deemed necessary or appropriate to comply with or to evidence compliance with their terms, conditions or provisions of the Fifth Supplemental

Resolution, the Escrow Agreement and the Bond Purchase Agreement, including the authorization and distribution of a Preliminary Official Statement and a final Official Statement with respect to the sale of the Bonds, and all acts and things whether heretofore or hereafter done or performed by the officers of this Board which are in conformity with the intents and purposes hereof shall be and the same are hereby in all respects, ratified, confirmed and approved.

**RECOMMENDATIONS FOR FACULTY PROMOTIONS, TENURE
AND PROMOTION WITH TENURE FOR 2001-2002**

The following individuals are being recommended by the President for promotion, promotion with tenure, and tenure only. An asterisk (*) denotes tenure along with promotion.

<u>Name</u>	<u>Department/School</u>
<u>From Associate Professor to Professor</u>	
Abdel-Motaleb, Ibrahim M.	Electrical Engineering
Anderson, Byron	University Libraries
Anderson, Kevin	Sociology
Ashmann, Jon	Art
Booth, Colin J.	Geology & Environmental Geosciences
Carpenter, Philip J.	Geology & Environmental Geosciences
Carter, Ronald	Music
Chown, Jeffrey	Communication
Jeria, Jorge	Counseling, Adult & Health Education
Koehler, William	Music
Lambrecht, Keith W.	Leadership in Educational & Sport Organizations
Mazzola, Michael L.	Foreign Languages & Literatures
Motavalli, Saeid	Industrial Engineering
Naples, Virginia L.	Biological Sciences
Neeley, C. Lynn	Management
Osorio, Nestor L.	University Libraries
Powers, Angela	Communication
Ridnour, Rick E.	Marketing
Rocheleau, Bruce	Political Science
Song, Xueshu	Technology
Thompson, Carol	Physics
Vohra, Promod	Technology
Worobec, Christine D.	History

From Assistant Professor to Associate Professor

*Anderko, Laura	Nursing
*Bowers, Susan P.	Family, Consumer & Nutrition Sciences
*Brown, Dennis E.	Physics
*Butler, Rebecca P.	Educational Technology, Research & Assessment
*Callahan, Susan F.	English
*DeMoranville, Carol W.	Marketing
*Docking, Diane S.	Finance
*Dorsch, Nina G.	Leadership in Educational & Sport Organizations
*Fischer, Mark P.	Geology & Environmental Geosciences
*Gomez-Vega, Ibis	English

*Grosek, Edward S.	University Libraries
*Gunkel, David	Communication
*Hadley, Pamela	Communicative Disorders
<u>Name</u>	<u>Department/School</u>

From Assistant Professor to Associate Professor [continued]

*Hillery, Julie	Family, Consumer & Nutrition Sciences
*Hovde, Karen	University Libraries
*Kang, C.S. Eliot	Political Science
*King, Richard B.	Biological Sciences
*Klonoski, Edward	Music
*Ledgerwood, Judy L.	Anthropology & Southeast Asian Studies Center
*LoFaso, Christine	Art
*Lusk, Brigid	Nursing
Marcano, Rosita Lopez	Leadership in Educational & Sport Organizations
*Martin, Stephen	Physics
*May, Brian	English
*Millhorn, Jim	University Libraries
*Mogren, Eric W.	History
*Newman, Amy	English
*Parker, F. Jenny	Kinesiology & Physical Education
*Petersen II, Charles G.	Operations Management & Information Systems
*Polansky, Alan	Statistics/Mathematical Sciences
*Quinlan-McGrath, Mary	Art
*Rispoli, Matthew	Communicative Disorders
*Sims, Robert	Music
*Sinason, David H.	Accountancy
*Song, Jie	Geography
*Sorensen, Christine K.	Leadership in Educational & Sport Organizations
*Steele, Diana F.	Mathematical Sciences
*Thornton, Brian	Communication

Tenure Only

Fox, Patricia G.	Nursing
Garcia, Luis	Kinesiology & Physical Education
Hecht, Jeffrey B.	Educational Technology, Research & Assessment
Munroe, Mary H.	University Libraries
Peters, Bradley	English
Sido, Lee T.	Art
Tio, Adrian	Art

Recommendation: The university requests that the Board of Trustees endorse the university's 2001-2002 tenure and promotion decisions.

**RECOMMENDATIONS FOR FACULTY AND SUPPORTIVE PROFESSIONAL
STAFF SABBATICAL LEAVES FOR THE 2001-2002 ACADEMIC YEAR**

The following individuals are being recommended by the President for sabbatical leave. The President is authorized to replace an individual who subsequently declines the leave with an individual from an approved ranked alternate list. The President may also approve a request by an individual to change the period of the leave from one semester to another within the academic year.

<u>FACULTY MEMBER</u>	<u>DEPARTMENT/SCHOOL</u>	<u>SEMESTER</u>
<u>College of Business</u>		
Cummings, C. William	Accountancy	Spring 2002
Hopkins, Debra R.	Accountancy/CPA Review	Fall 2001
Kim, Gyu C.	Operations Management & Information Systems	Fall 2001
Misic, Mark M.	College of Business	Spring 2002
<u>College of Education</u>		
Daniels, Denise H.	Educational Psychology & Foundations	Fall 2001
Elish-Piper, Laurie	Literacy Education	Spring 2002
Garcia, Clersida	Kinesiology & Physical Education	Spring 2002
Robinson, Rhonda S.	Educ. Technology, Research & Assessment	Fall & Spring 2001-2002
Sells, James N.	Counseling, Adult & Health Education	Fall & Spring 2001-2002
Southern, Vada E.	College of Education	Fall & Spring 2001-2002
Torok, Andrew	Educ. Technology, Research & Assessment	Spring 2002
<u>College of Engineering & Engineering Technology</u>		
Payvar, Parviz	Mechanical Engineering	Fall 2001
<u>College of Health & Human Sciences</u>		
Hall, Kelly D.	Communicative Disorders	Summers 2001 & 2002
Li, Lan	Family, Consumer & Nutrition Sciences	Fall 2001
Prawitz, Aimee D.	Family, Consumer & Nutrition Sciences	Spring 2002

<u>FACULTY MEMBER</u>	<u>DEPARTMENT/SCHOOL</u>	<u>SEMESTER</u>
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College of Liberal Arts & Sciences

Basu, Sanjib	Mathematical Sciences/Statistics	Spring 2002
Beachy, John A.	Mathematical Sciences	Fall & Spring 2001-2002
Bellout, Hamid	Mathematical Sciences	Fall 2001
Blackstone, Neil	Biological Sciences	Fall 2001
Brown, Cecil H.	Anthropology	Fall 2001
Burns, Gary	Communication	Fall & Spring 2001-2002

College of Liberal Arts & Sciences [continued]

Butler, Francis	Foreign Languages & Literatures	Fall & Spring 2001-2002
Callahan, Susan	English	Fall 2001
Carpenter, Philip J.	Geology & Environmental Geosciences	Fall 2001
Clifton, Nicole	English	Spring 2002
Dabrowski, Bogdan	Physics	Spring 2002
Holland, Kitty	Mathematical Sciences	Fall 2001
Kamenitsa, Lynn	Political Science	Fall & Spring 2001-2002
Kolb, Michael J.	Anthropology	Spring 2002
Kulikoff, Allan	History	Spring 2002
Linden, Susan H.	Foreign Languages & Literatures	Fall 2001
McAlister, Donald B.	Mathematical Sciences	Fall 2001
McSpadden, Lettie M.	Political Science	Fall 2001
Miller, Robert	Communication	Fall 2001
Mitchell, John L. A.	Biological Sciences	Spring 2002
Mohabbat, Khan	Economics	Spring 2002
Perry, Eugene	Geology & Environmental Geosciences	Fall & Spring 2001-2002
Pourahmadi, Mohsen	Mathematical Sciences/Statistics	Fall 2001
Van Cromphout, Gustaaf	English	Fall 2001
Wingfield, Nancy M.	History	Spring 2002
Zollman, Alan	Mathematical Sciences	Fall & Spring 2001-2002

College of Visual and Performing Arts

Bilder, Dorothea	Art	Fall 2001
Frasz, Paula	Theatre & Dance	Spring 2002
Gately-Poole, Kathryn	Theatre & Dance	Spring 2002
Grall, Debra	Art	Fall 2001
Green, Robert A.	Music	Spring 2002
Peck, Lee B.	Art	Spring 2002

Supportive Professional Staff

Anderson, Ellen E.	CPPC (Student Affairs/Provost)	Summers 2001 & 2002
Farber, Alan	CSDC (Student Affairs/Provost)	Summers 2001 & 2002
Hotelling, Kathy	CSDC (Student Affairs/Provost)	Spring 2002
Tillis, Linda L.	SHDS (Student Affairs/Provost)	5/21/2001-7/20/2001 & 5/20/2001-7/19/2002

<u>FACULTY MEMBER</u>	<u>DEPARTMENT/SCHOOL</u>	<u>SEMESTER</u>
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Alternates (In Ranked Order)

1 Rubin, Herbert J.	Sociology	Fall 2001
2 Wilson, Constance M.	History	Fall 2001
3 Tolhurst, William	Philosophy	Fall 2001
4 Rocheleau, Bruce	Political Science/Public Administration	Spring 2002
5 Datta, Biswa Nath	Mathematical Sciences	Spring 2002
6 Baker, Gary M.	Chemistry & Biochemistry	Fall 2001
7 Seelinger, George F.	Mathematical Sciences	Fall & Spring 2001-2002
8 Gomez-Vega, Ibis	English	Spring 2002
9 Feltz, Carol J.	Mathematical Sciences/Statistics	Fall & Spring 2001-2002
10 Larson, Mary S.	Communication	Spring 2002
11 Andrew, Anita M.	History	Fall 2001
12 Datta, Karabi	Mathematical Sciences	Fall 2001
13 Deng, Sien	Mathematical Sciences	Fall 2001
14 Pillow, Bradford H.	Psychology	Fall 2001
15 Abbott, Christine	English	Fall & Spring 2001-2002
16 Pan, Ching-Tsuan	Mathematical Sciences	Spring 2002

Recommendation: The university requests that the Board of Trustees endorse the university's decisions to grant the above sabbatical leaves for 2001-2002.

REQUEST FOR A NEW DEGREE PROGRAM

All new degree programs require the approval of the Board of Trustees and the approval of the IBHE. This new program request has received all required curricular approvals at the department, college and university levels, endorsement by the Academic Planning Council (APC) and the concurrence of the Provost.

M.S. in Sport Management

Description: A new Master of Science (M.S.) in Sport Management degree program is proposed by the Department of Leadership in Educational and Sport Organizations, which is housed in the College of Education. This 39-semester hour program was designed to meet the national standards of the North American Society for Sport Management (NASSM) and grows out of an existing specialization in sport management. Course work includes the study of leadership, management, finance, marketing and organizations in sport, research methods, legal and ethic issues, current problems in sport, and an internship experience. The proposed degree program will provide students with the knowledge and skills to administer programs in sport organizations including intercollegiate athletics, campus recreation, fitness centers, sport communications, semi-professional and professional sports, and sporting event and sport facilities management.

Rationale: The sport industry has undergone remarkable growth in the past decade, and it is currently ranked among the top 20 industries in the United States. The growth of this industry to a \$213 billion enterprise has created the need to prepare more management personnel to direct and lead sport organizations, which employ more than 4.6 million workers. NIU's proximity to Chicago makes it ideally suited to serve students in the northern Illinois region by offering a graduate degree in sport management to those who desire to further their education in the sport management field.

No public or private institutions in Illinois offer a master's degree in sport management, but several private colleges offer a baccalaureate degree in the field. NIU has offered a specialization in sport management as a component of the Master of Science in Education (M.S.Ed.) in Physical Education degree program for many years. In the past, sport management was offered in departments of physical education; however, because of changes in the discipline, the current trend is to offer sport management in departments that focus on leadership, administration, or tourism, or to create new departments dedicated to sport studies. In keeping with this trend, the M.S.Ed. in Physical Education specialization in sport management was transferred from the Department of Kinesiology and Physical Education to the Department of Leadership in Educational and Sport Organizations as part of the reorganization of the College of Education in 1999. In addition, the trend at the master's level is

to offer a master of science (M.S.) degree program in sport management rather than a master of science in education (M.S.Ed.) degree program because graduates in sport management do not pursue careers in primary or secondary schools. The creation of a new M.S. in Sport Management degree will better serve students seeking employment and careers in sport organizations.

Costs: No additional resources are needed to implement this degree program. The resources allocated to the existing specialization in sport management in the M.S.Ed. in Physical Education will be reallocated to the new M.S. in Sport Management degree program.

Recommendation: The university recommends that the Board of Trustees endorse this request for a new Master of Science (M.S.) in Sport Management degree program.

REQUEST FOR A NEW MINOR

New subdivisions of existing programs, including minors, require the approval of the Board of Trustees. Under the new state process created to streamline the processes for the development of academic programs, the approval of a minor by the NIU governing board will be reported to the IBHE in the university's annual listing of program changes. This request is brought to the Board of Trustees after receiving the approval of the department, the college and the Undergraduate Coordinating Council, the concurrence of the Provost, and endorsement by the Academic Affairs, Student Affairs and Personnel Committee at its March 7 meeting.

Minor in Communicative Disorders

Description: A new Minor in Communicative Disorders is proposed to assist students in developing an understanding of how disorders in speech, language or hearing impact the lives of individuals who have such disabilities. The proposed minor consists of 21 semester hours of course work that includes an introduction to communicative disorders and electives selected in consultation with an advisor in the department. At least six semester hours in the minor must be taken at NIU. The minor will be administered by the Department of Communicative Disorders housed in the College of Health and Human Sciences.

Rationale: An understanding of the normal development and the disorders of communication can assist students who are preparing for professional work with individuals with disabilities in developing an appreciation of the significance of communication in every day life. These professions include education, psychology, sociology, medicine, dentistry, physical therapy, clinical laboratory sciences, child development, nutrition and dietetics, community and public health, and law.

Completion of the proposed Minor in Communicative Disorders will be noted on the transcript, which could be advantageous to students as they seek employment in their respective disciplines and professions. The minor will also be beneficial to those students who, although enrolled in another undergraduate major, are interested in graduate work in communicative disorders. Completion of the minor will decrease the amount of time needed to complete a specialization in the Master of Arts degree in Communicative Disorders.

Costs: No additional funding is required to implement this minor. The courses needed for the minor are currently offered to students enrolled in the B.S. in Communicative Disorders.

Recommendation: The university recommends that the Board of Trustees endorse this request for a new Minor in Communicative Disorders.

REQUEST FOR NEW EMPHASES WITHIN DEGREE PROGRAMS

New subdivisions of existing undergraduate programs are called emphases, and they require the approval of the Board of Trustees. If the Board approves the addition of new emphases, the university will report them in the Annual Listing of Changes sent to the IBHE each June. These requests come to the Board of Trustees after receiving approval from the curriculum committees at the department, college and university levels, the concurrence of the Provost and endorsement by the Academic Affairs, Student Affairs and Personnel Committee at its March 7 meeting.

Emphasis in Athletic Training (within the B.S. in Kinesiology)

Description: The proposed emphasis in athletic training will replace an area of study in athletic training, which is currently a component of the emphasis in fitness leadership within the B.S. in Kinesiology degree program. No modification in curricular requirements will result from changing the area of study to an emphasis in athletic training.

Rationale: Athletic training has been an area of study within the B.S. in Kinesiology emphasis in fitness leadership. As such, it does not appear on the transcript. In 1999, the area of study received its first national accreditation. Students in this field seek careers in a variety of settings that include secondary schools, colleges, universities, major and minor league sport organizations, sport training facilities, and in sport medicine. The notation of an emphasis in athletic training on the transcript will benefit students by informing employers in a variety of settings of the specific competencies that students have obtained by completing this accredited emphasis in the B.S. in Kinesiology degree program.

Costs: No new costs are associated with offering this emphasis. All courses specified for the emphasis are currently taught.

Emphasis in Preventive and Rehabilitative Exercise Science (within the B.S. in Kinesiology)

Description: The proposed emphasis in preventive and rehabilitation exercise science will replace an area of study in preventive and rehabilitation exercise science, which is currently a component of the emphasis in fitness leadership within the B.S. in Kinesiology degree program. No modification in curricular requirements will result from changing the area of study to an emphasis in preventive and rehabilitation exercise science.

Rationale: Preventive and rehabilitative exercise science has been an area of study in the B.S. in Kinesiology emphasis in fitness leadership. It has not received a transcript notation. Students in this field seek careers in fitness centers, health clubs, cardiac rehabilitation centers and retirement centers. The notation of an emphasis in preventive and rehabilitation exercise science on the

transcript will inform employers in a variety of settings of the specific competencies that students have obtained by completing this subdivision of the B.S. in Kinesiology degree program.

Costs: No new costs are associated with the offering of this emphasis. All courses specified for the emphasis are currently taught as part of the area of study.

Emphases within the B.S. in Geology

Description: Because of increased breadth in the field, the Department of Geology and Environmental Geosciences proposes to reorganize its undergraduate curriculum into three formal emphases. In addition to the emphasis in earth science education approved by the NIU Board of Trustees in December 2000, the department proposes an emphasis in geology and an emphasis in environmental geosciences. Students enrolling in all emphases will complete a set of new core requirements that include courses in chemistry, mathematics, physics, earth science, environmental change, solid earth composition, global cycles, dynamic structures of the earth, stratigraphy and geologic fieldwork. The core courses provide a foundation in the basic areas of the geosciences, providing the essential principles for study in the field. Students in the proposed emphasis in geology will complete 15 semester hours of upper-division courses in geology, while students completing the proposed emphasis in environmental geosciences will enroll in 9 semester hours of upper-division courses in geology and 9 semester hours of courses in another department.

Rationale: These proposed emphases for the bachelor of science degree program are consistent with changes in the field that reflect the need to prepare students for traditional as well as emerging careers in geology and the environmental geosciences. The emphasis in geology is designed for students who have a specific interest in the geologic record of the earth, and it will prepare them for careers as professional geologists and to pursue graduate study in the field of geology. The upper-division course work in the department will enable students to develop more in-depth knowledge and the technical skills specific to geology. The proposed emphasis in environmental geosciences is designed for students who desire to use and understand geoscience information and combine it with study in another professional field. The combination of upper-division course work in geology and another discipline, which include the biological sciences, chemistry, physics, political science, economics or geography, will prepare students to enter professions that include a range of environmental sciences. Students completing this emphasis are most likely to pursue careers in professions that may use knowledge of the environment, such as land-use planning, law, political science or economics. The creation of these emphases, which will be noted on the transcript, will benefit students by clearly specifying their preparation as beginning geologists or in the interdisciplinary area of environmental geosciences.

Costs: No new costs will be incurred from the delineation of these emphases. All courses specified for the emphases are or will be taught on a regular basis in the university.

Recommendation: The university recommends that the Board of Trustees endorse these requests for an Emphasis in Athletic Training (within the B.S. in Kinesiology), an Emphasis in Preventive and Rehabilitative Exercise Science (within the B.S. in Kinesiology) and two Emphases within the B.S. in Geology.

REQUEST TO DELETE EXISTING PROGRAM AND EMPHASIS

Public university governing boards have the final authority to delete academic programs or subdivisions of major programs. This request is brought to the Board of Trustees after receiving approval from the curriculum committees at the department, college and university levels, the concurrence of the Provost, and endorsement by the Academic Affairs, Student Affairs and Personnel Committee at its March 7 meeting.

M.S. in Finance

Description: The Department of Finance in the College of Business proposes to delete the Master of Science (M.S.) in Finance degree program.

Rationale: After serious deliberation, the Department of Finance proposes to delete the M.S. in Finance degree due to limited student enrollments in the program, which have decreased from 38 students in fall 1995 to 8 students in fall 2000. This pattern of enrollments does not justify the continued allocation of departmental resources to offer the courses needed each semester for students to complete the degree in a timely manner. Students currently enrolled in the program will be able to complete the course work required for the degree and are expected to graduate by May 2002.

Costs: No savings will be realized from this deletion because the courses associated with the M.S. in Finance degree program also contribute to the Master of Business Administration (M.B.A.) degree in which students are required to take one graduate-level core course in finance and may pursue a nine semester hour area of study in finance.

Emphasis in Fitness Leadership (within the B.S. in Kinesiology)

Description: The Department of Kinesiology and Physical Education proposes to delete the emphasis in fitness leadership within the Bachelor of Science (B.S.) in Kinesiology degree program. This request accompanies the department's proposals to change the two areas of study within the current emphasis in fitness leadership, athletic training and preventive and rehabilitative science, to separate emphases within the B.S. in Kinesiology.

Rationale: When the B.S. in Physical Education (now Kinesiology) degree program was originally conceived, it had three subdivisions or emphases. Because of the reorganization of the curriculum, the program currently has only one emphasis: the emphasis in fitness leadership. Given the move to treat these areas of study as emphases, there is no longer a need for the umbrella title of the current emphasis.

Costs: No savings in resources will occur with this deletion because the courses associated with this emphasis are the same as those needed for the two new emphases.

Recommendation: The university recommends that the Board of Trustees endorse this request to delete the Master of Science in Finance and the Emphasis in Fitness Leadership (within the Bachelor of Science in Kinesiology).

President's Report

No. 27

June 21, 2001

No item in this report for release prior to 9:00 a.m. Thursday, June 21, 2001.

A G E N D A

**BOARD OF TRUSTEES
of
NORTHERN ILLINOIS UNIVERSITY
9:00 a.m. – Thursday – June 21, 2001
Clara Sperling Sky Room**

9:00 a.m. Call to Order, Roll Call, Notice Verification, Meeting Agenda Approval, Review and Approval of Minutes, Reports of Board Committees and Board Liaisons, Recess to Executive Session
Executive Session – University Suite
Reconvene Board of Trustees Meeting – Clara Sperling Sky Room



1. Call to Order and Roll Call
2. Verification of Appropriate Notification of Public Meeting
3. Meeting Agenda Approval *Action* i
4. Review and Approval of Minutes of June 21, 2001 *Action* .. 155
5. Election of Board of Trustees Officers for Fiscal Year 2002 *Action*
6. Chair's Comments/Announcements
7. Public Comment*
8. Reports of Board Committees and Board Liaisons
 - a. Executive Committee
 - b. Academic Affairs, Student Affairs and Personnel Committee
 - c. Finance, Facilities and Operations Committee
 - d. Legislation, Audit and External Affairs Committee
 - e. Illinois Board of Higher Education
 - f. University Civil Service Merit Board
 - g. Northern Illinois University Foundation
9. Executive Session
10. President's Report No. 27
 - a. University Recommendations Forwarded by the Board Committees
 - (1) Campus Street Resurfacing Capital Project Approval *Action* .. 177
 - (2) Family Violence Center Site Improvements and Utility Extensions - Capital Project Approval *Action* .. 178

- (3) Fiscal Year 2002 NIU Foundation Professional Services Contract..... *Action* .. 179
 - (4) Fiscal Year 2002 *Northern Star* Contract Renewal..... *Action* .. 180
 - (5) Fiscal Year 2003 Budget Guidelines *Action* .. 181
 - (6) Holmes Student Center Roof Replacement Capital Project Approval..... *Action* .. 183
 - (7) Lighting Project Upgrades - Phase II Performance Contract *Action* .. 184
 - (8) Material Distribution Center Commodities, Parts and Supplies Bids *Action* .. 185
 - (9) Real Property - Lease for School of Art..... *Action* .. 186
 - (10) TCF National Bank Agreement *Action* .. 187
 - (11) Waste Management and Utilities Amendment to FY01 Contract - Removal of Waste and Recycling Materials from the NIU Campus *Action* .. 188
 - (12) Waste Management and Utilities FY02 Contract Approval - Removal of Waste and Recycling Materials from the NIU Campus *Action* .. 189
 - (13) Fiscal Year 2002 Salary Increment Allocation Guidelines *Action* .. 190
 - (14) Auxiliary Facilities System Debt Approval and Authorization to Proceed..... *Action* .. 192
 - (15) Request for a New Degree Program *Action* .. 196
 - (16) Transfer of Tenure Location *Action* .. 198
 - (17) Appointments With Rank and Tenure..... *Action* .. 199
 - (18) Pre-Tax Purchases of SURS Service Credit Through Payroll Deduction *Action* .. 201
- b. University Reports Forwarded from the Board Committees
- (1) Periodic Summary Report of Transactions in Excess of \$100,000..... *Information*
 - (2) Periodic Report on Investments *Information*
 - (3) Semi-Annual Progress Report of Active Capital Projects With a Budget Over \$100,000 *Information*
 - (4) Approved Department Names in the College of Education *Information*
 - (5) 2000-2001 Program Review Summary *Information*
 - (6) Fiscal Year 2000 Financial and Compliance Audit Report..... *Information*
- c. Items Directly from the President
- (1) Summary of Grant and Contract Awards..... *Information*
 - (2) Legislative Report *Information*
 - (3) 2000-2001 Faculty Emeritus Recognition..... *Information*
 - (4) Marketing and Equipment Contract Authorization to Negotiate Cancellation and Upgrade Equipment..... *Action* .. 204

- 11. Chair's Report No. 20
 - a. Executive Session Minutes Release..... *Action* .. 205
 - b. Resolution - James C. Barr..... *Action* .. 207
- 12. Other Matters
- 13. Next Meeting Date
- 14. Adjournment

*The Board and its committees comply with P.A. 91-0715 through its *Bylaws*, Article II, Section 5.B:

1. Consistent with Public Act 91-0715 and reasonable constraints determined by these *Bylaws* and the Chair, at each regular or special meeting of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.
2. Committees of the Board review University proposals for action and make adjustments and endorsements as appropriate for further consideration by the full Board. Public comments are generally most useful at meetings of Board committees, where proposals are first considered and the time for interaction most feasible.
3. To facilitate an orderly process, appearance requests must be registered on a Board-provided form and submitted to the Board's Parliamentarian at least 45 minutes before the meeting is scheduled to be called to order. To be recognized, the appearance request will include the name, address and position of the individual wishing to speak, the name of the organization or group represented, a concise summary of the presentation, and whether the requestor has appeared earlier on the topic before any other meeting of the Board. The Parliamentarian may confer with registered speakers to cooperatively assist the Chair of the meeting in assuring coordinated issue presentation and an efficient use of allocated time. The Parliamentarian will acquaint requestors with the generally acceptable rules of decorum for their presentations. In lieu of oral presentations, individuals may present brief written materials not to exceed five (5) pages to the Parliamentarian for distribution and consideration by the Board in advance of the meeting.
4. The Chair of the meeting will recognize duly registered individuals at the appropriate point during the meeting. Unduly repetitive comments may be discouraged and restricted by the Chair. To assure an orderly and timely meeting the Chair may limit time allotments to five minutes or less, may delay or defer appearances when appropriate, and defer or refer questions received from presenters for answers if available.

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Ellen Andersen, Director of Special Events, at (815)753-1999, as soon as possible, normally at least a week before the scheduled Board meeting.

Minutes of the
BOARD OF TRUSTEES
OF NORTHERN ILLINOIS UNIVERSITY
June 21, 2001

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair George Moser at approximately 9:12 a.m. in the Clara Sperling Sky Room of Holmes Student Center. Recording Secretary Mimms conducted a roll call of Trustees. Members present were Trustees Robert Boey, Manuel Sanchez, Myron Siegel, Gary Skoien, Barbara Giorgi Vella, Student Trustee James Barr and Chair Moser. Also present were Board Parliamentarian Kenneth Davidson and President John Peters. With a quorum present, the meeting proceeded.

VERIFICATION OF APPROPRIATE NOTICE OF PUBLIC MEETING

Confirmation of Open Meetings Act public notice compliance was provided by Board Parliamentarian Ken Davidson.

MEETING AGENDA APPROVAL

Chair Moser proposed that action Agenda Items 10.a.(1), 10.a.(4), 10.a.(6), 10.a.(8), 10.a.(9), 10.a.(11), 10.a.(12), 10.a.(16), and 10.c.(3) and information items 10.b.(1), 10.b.(2), 10.b.(3), 10.b.(4) and 10.b.(5) be moved to a consent agenda. Trustee Sanchez made a motion to approve the meeting agenda as amended. Trustee Skoien seconded the motion. The motion was approved.

REVIEW AND APPROVAL OF MINUTES

It was moved by Trustee Siegel and seconded by Student Trustee Barr to approve the minutes of the March 19, 2001 Board of Trustees Meeting. The motion was approved.

ELECTION OF BOARD OF TRUSTEES OFFICERS FOR FISCAL YEAR 2002

I am honored this morning to place into nomination the following slate of officers, Trustee Vella said. These are gentlemen I have worked with for the last two years, who are intelligent and dedicated individuals with the goals of the university at heart. I would like to nominate for chair, Trustee Manny Sanchez; for vice chair, Trustee Gary Skoien; for secretary, Robert Boey; as the fourth member of the Executive Committee, Trustee George Moser; and liaison to the Civil Service Merit Commission, Trustee Barbara Giorgi Vella. I believe this to be an outstanding slate of individuals who stand ready to serve and govern our university. Chair Moser asked for a second to the motion for nominations. Trustee Siegel seconded the motion. The motion was unanimously approved.

Congratulations to the new officers and the Board, Chair Moser said, and, as provided in our *Bylaws*, you will assume your duties effective July 1, 2001.

CHAIR'S COMMENTS/ANNOUNCEMENTS

It is a privilege to welcome all of you to the meeting of the Board of Trustees today, Chair Moser said. It is always a pleasure to hold our meetings here in DeKalb and be in the company of NIU faculty, staff and students. I want to especially thank our president, Dr. John Peters, for the many efforts by him and the staff to make us all feel welcome here this morning. I would like to mention one other thing. I have book here entitled "The Achieving Institution," authored by William Monat, one of NIU's former presidents, and they are now on sale.

The Chair recognized the University Advisory Committee representatives: Dan Griffiths, Dan Gebo, Dolly Jones, Jim Lockard, Rich Becker and Judy Burgess. He also recognized DeKalb Alderman Andy Small. Chair Moser recognized State Representative David Wirsing and asked him to make a few remarks.

Representative Wirsing made the following comments:

Good morning to the Board of Trustees, and congratulations to the new officers and to the Board in general. Once again, you are the pinnacle of the Boards of Trustees of our nine public university systems throughout Illinois.

If I could just take a couple of minutes, I would like to explain this red ball. I do not know how many of you on the Board of Trustees have seen this ball. It was a marketing tool in the Illinois legislature this year, and I thought I would tell that story to give you a sense of what Northern's presence in Springfield is all about. It is kind of exciting to be recognized by my fellow legislators as the representative who has NIU in his district. A couple of things happened this year during the spring session. One was when you all came down for NIU Day once again. Do not stop doing that because, I tell you, you do it better than any other university. UI is so secure in their situation that they do not really have a UI Day. But I think they are seriously thinking about it, particularly as we are concluding this year's session. The red ball also addresses the convocation center now under construction in the West Campus area. As a way to educate the other legislators in the Senate and the House, someone came up with the idea of making sure everyone of them received a little red ball. It says something about the basketball/convocation center 2002 on it. Why do I tell you that? I think you need to know, if you do not already, the presence that Northern Illinois University has in Springfield. That is because of hard work and because you have a good team of people in Springfield. You have Kathy, you have Ken, you have Dave Wirsing, you have Brad Burzynski. I am going to be meeting with Minority Leader Lee Daniels, probably next week, to talk about NIU. I remember the first time I sat in a meeting called by John La Tourette, and he and his people were talking about the importance of NIU as an academic community. I was new as a state representative. I made a statement which to this day I am not sure John quite knew how to accept. I said, "This is a great academic institution, certainly, but, as a state rep, I see it as a major economic driver in my district." That is the first thing I see. And if my commitment to Northern is only from the economic side, then I think that is good; it is okay. But, I see beyond that. So my commitment to Northern certainly

has that as a base, and that will continue. Now you have hired a new president, and I sat down with him a few months ago and had to tell him, as well, that my commitment was to Northern. Maybe we are not always as successful as we want to be, or on the timelines we want to be, but my commitment is still there, which means, you are supposed to tell me, ask me, prod me into doing things for Northern. That is your job, and then I am supposed to follow through from my level. So, I think it is a great team, and it is a great opportunity for Northern.

We do put a lot of effort into our representation in Springfield, Chair Moser said, but I do not think there is any other school in Illinois, even though they may try Dave, that can duplicate the dynamic individuals and this Board that are involved with NIU. So I am glad to hear you confirm that.

President Peters introduced several new employees to Board members. Speaking of "round ball," the President said, it is my pleasure to introduce to you NIU's 25th head coach for men's basketball, Mr. Rob Judson. Rob comes to us from the University of Illinois at Urbana-Champaign where he was assistant coach on a very exciting and successful team. And Rob had a little bit to do with the success there. He has also served in the coaching ranks at Bradley University and right here at NIU as an assistant under Jim Molinari when the Huskies had their best ever back-to-back seasons. All in all, Rob has made six NCAA tournament appearances and has coached four regular season Division I League champions. Off the court, Dr. Peters said, I know that Rob puts the "student" part of student athlete first. When I first met him, we talked for at least 45 minutes on academics before we ever talked about basketball. He stresses hard work in academics to make sure that success on the basketball court is matched by success in the classroom. Rob Judson steps into our men's basketball program at a very good time with the completion of our convocation center next year giving him additional ammunition in the recruiting wars. Rob, his wife, Kim, and their three children are wonderful additions to the NIU family, President Peters said, and we welcome them back to their true home, DeKalb, Illinois, "Home of the Huskies." He then asked Mr. Judson to say a few words.

Mr. Judson's comments were as follows:

Thank you for having me here today and welcoming me, Dr. Peters. Dr. Peters and his wife, Barbara, have made us very comfortable here. In the first moment we met, for the time we spent together, there was a tremendous feeling of warmth. I am thrilled to be back at NIU. I consider myself, certainly, a coach, but more importantly, an educator, and feel that the basketball court over in Chick Evans Field House is my classroom. I am looking forward to moving into a wonderful, new sparkling classroom in the convocation center in a year. Right now, we are in the middle of a basketball camp. All but one of our players are on campus this summer. The NCAA is allowing us, this year, to scholarship incoming freshmen and junior college players to be on campus and to take summer school.

We have some work to do in the coming year, but we are going to work hard every day, and we are going to put a basketball team out there that we hope you can be proud of on the court. But we are also going to

recruit those young men who can succeed in the classroom at Northern as well. I want you to know that right now the coaching staff is two for three on our recruits. We have signed two players, one from Gordon Tech in Chicago and one from Lincoln Community College in Chicago. Dr. Eddie Williams and Dr. Peters are one for one. My staff is two for three, so we will continue to call on them to help us out.

I am thrilled to be here. My wife, Kim, and I and our family are looking forward to living into the DeKalb community. It is a real honor and a privilege to be here at NIU. When we were here before, we were able to win a conference championship and move into the NCAA tournament, and I very proudly wear a ring from that experience. I hired a young man named Donald Whiteside, who was with that group. Donald and his wife, Patrice, are both NIU graduates and have two wonderful children. I also hired Mike Shepherd, who was with me at the University of Illinois and spent this last year with Lon Kruger and the Atlanta Hawks in the NBA. I am very happy about our staff and excited about the task at hand. For all the different constituencies we have, the students, the faculty, staff, community, alums, media, certainly, we want to try to give as much ownership in our program as we possibly can, so I would appreciate any help you can give us. Thank you very much.

At the March meeting of the Board of Trustees, President Peters said, you confirmed NIU's selection for Provost. Ivan Legg is well known in academic circles. I had heard of his work and knew of his many leadership positions in the land-grant association long before he was nominated for this position. Dr. Legg is currently provost at the University of Memphis, where he has served as the chief academic officer since 1992. Prior to that, he was dean of the College of Science and Mathematics at Auburn University, and before that, Chair of the Chemistry Department at Washington State University. He has also enjoyed a very long and productive teaching and research career in chemistry. Ivan has a very broad and deep understanding of faculty issues and a commitment to faculty development. He is nationally known for his work on faculty regard and rewards. He is also known to have a passion for issues of diversity, the President said, which I know all of you share. One of the things that attracted him to NIU was his sense that an appreciation for diversity was part of the culture of NIU, and he was certainly right in that. Ivan also impressed me with his insight into the many possibilities for learning and research that are made possible by our location near the suburbs as a major urban area. Dr. Legg is a perfect fit for us at this time, and I am extremely excited to welcome him to NIU. I give you Dr. Ivan Legg, our new Provost.

Dr. Legg's comments were as follows:

The coach is going to be a hard guy to follow. I just want to add one thing to Dr. Peters' introduction. I was a faculty member for 21 years, and my core belief in the success of a university is the faculty. We talk about the importance of having students, and the students are part of the university, that is why we are here. But without a quality faculty, there is no university, and my emphasis will continue to be to strengthen the faculty role and to reward the faculty for what they are doing. Understand that the world we are in now is much more complex, much

more rapidly evolving than it has been in the past and that we have to be sensitive to the needs of society in a way that we have never had to be before, and diversity is certainly a key issue in this area. My experience has been in land-grant schools, Washington State and Auburn University, and then an urban type of school. I noted that you are in a transition, that, in fact, you are becoming a suburb of the suburbs. I could tell, just by looking at the homes being built rapidly around here, that a lot of the faculty cannot even afford them. So there are other kinds of people moving out here. It tells you what is happening to the university, that it is evolving from a traditional format into one that has a growing urban type of mission. I am very pleased. One of the factors that attracted me here is the fact that John Peters was President. I had known John, not really well, but well enough to know I could get along with him, and that is very important between a Provost and a President. Then when I interviewed, I was sold on the institution. When John called and said, "Ivan, I'm going to offer you the job," I bubbled over a bit. I am very pleased to be here and look forward to working with all of you.

Thank you for making the move here, Chair Moser said. We think you made a good selection with Northern Illinois University. We are very happy to have you here.

Dr. Peters then introduced the new police chief and director of public safety, Dr. Donald Grady II. Chief Grady brings a long and noteworthy career in law enforcement to his new role at NIU, the President said. Most recently, he was with the U.S. State Department in Kosovo. Before that, he was Chief of Police at the University of New Mexico in Albuquerque and Police Chief for the City of Santa Fe, New Mexico. Chief Grady holds a Ph.D. in Management. He believes strongly in the value of education. He brings a unique holistic view to police work. He impressed all of us with his views on law enforcement, which he will tell you is only one part of a larger practice of policing. I have been around large universities long enough to know that a good police chief is an essential member of our management team, Dr. Peters said, and I am delighted that we have recruited someone of Don's caliber to take on this important job here at NIU. I want to thank Dr. Williams and Dr. Admasu Zike for chairing the committee and selecting such a wonderful individual. The safety and wellbeing of our students, faculty and staff are of utmost concern to all of us, and I feel good about entrusting that concern to Don Grady. So, please join me in welcoming our new chief of police, Don Grady and his wife, Christine, to NIU.

Dr. Grady's comments were as follows:

Good morning to the Board of Trustees, Mr. President, ladies and gentlemen. I received a note last night when I got in from Dr. Williams. It said, "Be brief." I think, after our interviews, he realized I cannot say my name in less than five minutes and wanted to make sure I did not take up too much time this morning. I would just like to say, I am really glad to be here. I see this as an exciting opportunity to do some really good things. I have met with a number of people in the police organization, and they are a very exciting group of young people. I am looking forward to giving you the absolute finest police services that you

can have, not just here at NIU but, indeed, in the country. We want to be on the cutting edge of policing, which is an exciting thing for all of us. The world is changing at an incredible rate, and policing has to change as well. Here at NIU, we intend to establish the benchmark for everyone else to follow in terms of policing. I thank you very much, and I am really looking forward to starting my job here soon.

Alex Alaniz is the first Student Trustee to be elected by the student body, President Peters said, and I think the students have chosen well. He is a senior studying marketing in the College of Business. Alex has held a number of key leadership positions here at NIU. He has been vice president of the Student Association, a supreme court justice for the SA, and he served on the Task Force on Undergraduate Life, the University Counsel, and the Student Volunteer Corps. He is also president of the NIU chapter of Sigma Lambda Delta Fraternity. We are very proud to have him and members of his family with us today. Please join me in welcoming Student Trustee-Elect Alex Alaniz.

Members of the Board, faculty and staff, thank you for being here today. I want to congratulate all the members of the Board on their new positions. I am excited about next year and looking forward to working with all the members of the Board. I would like to take a minute to acknowledge former student trustees James Barr and Nolan Davis. These two individuals have been a great asset to all students, including myself. They helped me out with almost any problems or issues that I might have. I just give them a call, and they are always there for me. So, on behalf of the Student Association, thank you.

I would like to thank my mother and the rest of my family that could not be here for supporting me. I am really excited about being on the Board next year, and I really look forward to representing all the students.

President Peters announced that legal counsel George Shur could not be at the meeting because he was in San Diego receiving a very prestigious award from the National Association of College and University Attorneys. More than 700 institutions and 3,000 university lawyers belong to NACUA. In its 41-year history, the Distinguished Service Award has only been given out 17 times. The fact that George is number 18, the President said, should be a matter of great pride to NIU and to all of us.

PUBLIC COMMENT

The Chair asked Board Parliamentarian Kenneth Davidson if any members of the public had registered a written request to address the Board in accordance with state law and Board of Trustees *Bylaws*. Mr. Davidson noted that no timely requests had been received for public comment at that Board meeting.

REPORTS OF BOARD COMMITTEES AND BOARD LIAISONS

Executive Committee

There was no report from the Executive Committee.

Academic Affairs, Student Affairs and Personnel Committee

Committee Chair Vella stated that the Academic Affairs, Student Affairs and Personnel Committee met on Wednesday, June 6. The following items were brought for Committee endorsement at that meeting: a request for a new degree program, a Master's of Science in Educational Research and Evaluation and the transfer of a tenure location for the Curriculum and Supervision program from the Department of Leadership and Educational and Sport Organizations to the Department of Teaching and Learning. Also presented for Committee endorsement were two appointments with tenure and rank. Dr. Shirley Richmond has been appointed Dean of the College of Health and Human Services. She is currently associate dean at the University of Texas in Galveston and has been recommended for the rank of Professor of Clinical Laboratory Sciences with tenure in the School of Allied Health Professions. Dr. Shin-Min Song has been selected as Chair of the Department of Mechanical Engineering. He has been recommended by the department, the college and the university for tenure with the rank of full professor in the Department of Mechanical Engineering. He comes to NIU from the University of Illinois-Chicago. Another item presented for Committee endorsement was a pretax purchase of SURS service credit. This is a pretax payroll deduction method of facilitating the purchase of eligible service credit under SURS for employees who are reentering the Illinois public university system and wish to reestablish service credit for their retirement. The university received a private letter ruling from the IRS allowing this. The following items were presented to the Committee for information at the June meeting: department name changes after a reorganization in the College of Education and a report on the 2000-2001 Program Review Summary.

Finally, this is Dr. Lynne Waldeland's last Board Meeting, Trustee Vella said, and we would like to thank her on behalf of the Committee. She has been our acting Provost, is now retiring and I know she is anxious to take time off to rest. She plans to come back to the university in some capacity at a later date. Lynne has been a friend, a mentor and a great help to me in this position. She has done a wonderful job for us, and I thank her.

Finance, Facilities and Operations Committee

Committee Chair Sanchez reported that the Finance, Facilities and Operations Committee met on June 6, 2001. At that meeting, the Committee considered and approved the following action items: capital projects for campus street resurfacing, family violence center site and utility improvements and the Holmes Student Center roof replacement; agreements and contract renewals, including the FY02 NIU Foundation professional services, the FY02 Northern Star printing and the FY02 waste management and utilities. The Phase II performance contract for campus lighting upgrades, the Art Department lease renewal and the TCF National Bank agreement were also agreed upon. Additional financial matters approved were the FY02 salary increment allocation guidelines, the auxiliary facilities system debt resolution and the FY03 budget guidelines. These actions and several informational items accepted by the Committee are included in the President's Report being presented for Board of Trustees approval at this meeting.

Legislation, Audit and External Affairs Committee

Committee Chair Myron Siegel reported that the Legislation, Audit and External Affairs Committee met on Tuesday, June 5, at NIU-Hoffman Estates. The Committee welcomed Ken Zehnder, a new addition to Committee Liaison Kathy Buettner's staff, to the university. Ken provided a review of substantive legislation affecting higher education and NIU. Kathy Buettner gave a detailed overview of NIU's FY02 operating and capital budgets as passed by the legislature and signed by the Governor. NIU received a 5.9 percent increase in the GR budget for FY02, one of the best budgets the university has seen in the last decade. This new budget will allow NIU to continue its efforts to achieve faculty salary goals set by the Board of Trustees several years ago. A lot of water was carried by a lot of people to bring NIU this year's budget, Trustee Siegel said. The list of names is too numerous to mention, but this Committee thanks all of you. Kathy Buettner and Kathe Shinham reported on the detailed negotiations and obtaining relief from the federal mandates posted in the Taxpayer Relief Act of 1997. These negotiations have been in high gear the last three months and include NIU, the University of California System, NACUBO, Congressman Don Manzullo from Rockford and the IRS Department of the Treasury. NIU has been at the forefront of this national effort on behalf of higher education, and it appears an agreement is soon forthcoming which will result in federal legislation reducing the onerous burden to colleges and universities the initial act contained when it passed the Congress in 1997. Kathe Shinham deserves a lot of credit for her efforts in this regard. When NIU is at the forefront of an effort like this, he said, it helps to bring the national recognition this institution deserves. Finally, the Committee heard a report on the FY00 Financial and compliance Audit that was released by the auditor General's Office late this spring. These findings are contained in the Board books under the information section of the President's Report. Audit oversight is a function of the LAEA Committee, and we take this function very seriously. One concern our committee had was the audit finding created by the late filing of information. Mr. Malone has assured our committee that this audit finding would not appear in the future. The remaining audit findings are minor, and Kathe Shinham also assured the Committee that these findings were being addressed.

Illinois Board of Higher Education

President Peters reported that the last meeting of the Illinois Board of Higher Education was held on Tuesday, June 5, in Bloomington-Normal, Illinois. Among the agenda items of specific interest to NIU were the following. There was an update on the very good budget that was passed by the General Assembly and now has been signed by the Governor along with the capital lists. There was a very detailed report and presentation on the progress of the Illinois virtual university, which is moving along quite well. There was a very solid and detailed report given on assessing whether or not Illinois is losing its information technology graduates to other states. I am pleased to say that this report on information technology was prepared and delivered by Mike Peddle of NIU's Center for Governmental Studies. Finally, it was announced by Executive Director of the IBHE, Keith Sanders, that he will be retiring in June of 2002. A search committee is being formed and a search firm is being contracted.

University Civil Service Merit Board

There was no report from the Civil Service Merit Board.

Northern Illinois University Foundation

Ms. Mallory Simpson, President of the NIU Foundation gave the Foundation report. She first addressed the audit finding on the late filing. We have had a pretty strong run of no findings in our audit process, of which our Foundation controller, Jean Jagodzinski, has been very proud. So you can imagine we were not very pleased to receive a finding. The end of the year is normally a very busy time of year with financial analysis, completing records and so forth, and the end of the year gift transactions. This last year, we were also very happily but very busily consumed with the Barsema gift. We have taken some measures to make sure that a late filing does not happen again. I listened very carefully a year and a half or so ago when Kathe Shinham and Steve Pace visited with me and shared some observations about NIU's Human Resource capacity and the financial services and technical support area. Included in our Foundation contract this year is some support for technical services, some additional support for technical services and an additional person in our financial services area. We have been understaffed. The fact that we could not keep pace with the audit process while we were handling a very important gift was the final push toward addressing our staffing situation. It is not my intention that we never have one of those gifts again, so we have to make sure we have the capacity to deal with it in the future.

Ms. Simpson reported that the Foundation Board met on Friday, June 15. President Peters talked with them about issues of key importance in enhancing the image of the university, including academic reputation, selectivity and alumni participation in giving. He used it as a way to really educate this very important group of insiders and advisors on some of the important issues in higher education and for Northern. He also described how each of these elements could be improved, the result of which could be some movement up in the national rankings, such as the *U.S. News and World Report*. The Foundation Board really appreciated that information and found it very stimulating and helpful. The Development and Executive Committees reacted to a plan for building an endowment for the College of Business through naming opportunities, which would include a combination of the traditional prestigious endowed chairs and professorships and scholarships as well as new pooled endowments for student development, faculty development and technology enhancement for which donors could name spaces in Barsema Hall. The Barsemas very graciously have said please use those spaces to provide incentive for additional gifts to the college.

The Foundation Board approved the most robust budget ever, Ms. Simpson said, committing all of its available resources. Of the increase, \$150,000 was earmarked for university priorities established by President Peters, including new marketing and communication initiatives. These will improve the environment for development, but do not directly support our development activities. There were, however, a modest amount of additional funds that could be devoted directly to development. Just to give you some perspective on this, Ms. Simpson said, during the four-year period, the Foundation budget supporting university initiatives has more than doubled, and the support going directly to support

Development activities has increased about 137 percent. So, this is just further evidence of the energy, the engagement, the commitment of the Foundation Board to do all that it can for Northern Illinois University.

One other piece of action taken at the Foundation Board, she reported, was the Foundation Board awards. Annually, several awards are given for volunteer service and for philanthropy, and the board approved the Volunteer Service Award to go to Dick Boardman. That will be presented at the annual donor recognition dinner in the fall. There were two awards approved for philanthropy. Lynne Waldeland was approved to receive one of the Foundation awards for philanthropy in recognition of all that she has done through personal giving and influencing others to give and encouraging appropriate stewardship. She has done a tremendous amount at Northern Illinois University to help create a culture of philanthropy and to foster that in others. She will be recognized by the Foundation at the next meeting. We're wrapping up a phenomenal year. Of course, Ms. Simpson said, the big splash was the Barsema gift. We celebrated that in various ways throughout the year. I think it is worth saying again that while the Barsemas were certainly ready and willing donors, who seemed to nearly fall into our laps, they had no intention of making a \$20 million gift. Perhaps \$1 to \$2 million, maybe even \$5 million, but they gave \$20 million because President Peters established that as the highest university priority, important above all else. And an entire team of university staff made all the right moves, and each individual played his and her role perfectly.

The goal for this year, Ms. Simpson said, including the Barsema gift, was \$26.1 million. Last week, just on Friday, I predicted to the Foundation Board that we would close the year at \$26.8 million. We are going to end now close to \$27 million. Lest you think that we are coasting for these final ten days or so in the month, we are continuing to book new major commitments. Among these is a \$100,000 endowed scholarship given by Professor Robert Green's parents. Professor Green is a faculty member in the School of Music. A \$50,000 anonymous gift was made to the Friends of the Library Endowment a couple of weeks ago, a \$628,000 gift of software and services went to the College of Business – great work done there by Dean Graf and his staff – and we are still expecting a \$25,000-plus gift for a new endowed scholarship in the College of Law in memory of Judge Richard DeGunther as well as \$20,000 from David Layman as the first gift toward establishing a new endowed lectureship program in biology. You may remember that previously he had committed a half a million dollar prepaid life insurance policy which I reported earlier in the year, she said. NIU has been particularly blessed this past year by a large number of bequests totaling more than a \$500,000, and \$100,000 of that came in yesterday. So, we started the year strong, and we are finishing strong. In addition to gifts received, we have also booked about \$4.5 million in new multiyear pledges. It has been an exhilarating year, Ms. Simpson said, with the Foundation Board and staff alike responding to President Peters' challenge of "the bar has been raised." We have made terrific progress. We have a lot of work to do to continue building our program, and we are ready. Thank you.

Yesterday, at a meeting in Naperville, Trustee Boey reported, Dr. Peters, Dr. Williams, Kathe Shinham and I met with Representatives from the Moody investment firm regarding the ratings and refinancing of the bonds. There is no question that during the entire discussion they viewed the NIU Foundation to be

an extremely important part in all the elements of rating of the university. We were pleased to report to them that the Foundation has transformed itself into a giant and will be an important part of the university in all the future years to come, and they were pleased to hear that.

That is absolutely true, President Peters said, and I just want to say that it has been a terrific year for the Foundation, and we are putting things in place as we move toward a capital campaign. We need to accelerate our activity in the next few years in that regard.

EXECUTIVE SESSION

Chair Moser asked for a motion to close the public meeting to conduct an executive session to discuss the following subjects authorized by the Illinois Open Meetings Act: Personnel matters as generally described under §2(c)(1) and (3) of the Open Meetings Act, collective bargaining matters as generally described under §2(c)(2) of the Open Meetings Act, property matters as generally described under §2(c)(5) and (6) of the Open Meetings Act, self-evaluation, practices and procedures or professional ethics as generally described under section 2(c)(16) of the Open Meetings Act, and Executive Session Minutes matters as generally described under section 2(c)(21) of the Open Meetings Act. Trustee Sanchez so moved, seconded by Trustee Skoien. A roll call vote of the Trustees was unanimous to recess to Executive Session. The meeting was recessed for Executive Session at approximately 10:00 a.m.

BOARD OF TRUSTEES MEETING RECONVENED

The public meeting of the Board of Trustees was reconvened by Chair George Moser at approximately 11:35 a.m.

EXECUTIVE SESSION MATTERS

Agenda Item 9.a. - Personnel Matters

College of Education Dean Appointment

Chair Moser asked for a motion to authorize the Chair to approve for the Board the President's future recommendation for selection of an acting or interim appointment of Dean of the College of Education to fill the position being vacated by Dean Alfonso Thurman. Trustee Siegel so moved, seconded by Trustee Skoien. The motion was approved.

CONSENT AGENDA APPROVAL

Chair Moser asked for a motion to approve the items placed on the Consent Agenda earlier, which included President's Report Number 27 Action Items 10.a.(1), 10.a.(4), 10.a.(6), 10.a.(8), 10.a.(9), 10.a.(11), 10.a.(12), 10.a.(16), and 10.c.(3) and information items 10.b.(1), 10.b.(2), 10.b.(3), 10.b.(4) and 10.b.(5). He asked if there were any other items to be considered for the Consent Agenda. Trustee Siegel so moved and asked that Agenda Items 10.a.(2), 10.a.(3), 10.a.(5), 10.a.(7), 10.a.(10), 10.a.(13), 10.a.(14), 10.a.(15), 10.a.(17), 10.a.(18) and 10.c.(4) also be added to the Consent Agenda. Trustee Sanchez seconded the motion as amended. The motion was approved.

PRESIDENT'S REPORT NO. 27

UNIVERSITY RECOMMENDATIONS FORWARDED BY THE BOARD COMMITTEES

- Agenda Item 10.a.(1) – Campus Street Resurfacing - Capital Project Approval**
- Agenda Item 10.a.(2) – Family Violence Center Site Improvements and Utility Extensions - Capital Project Approval**
- Agenda Item 10.a.(3) – Fiscal Year 2002 NIU Foundation Professional Services Contract**
- Agenda Item 10.a.(4) – Fiscal Year 2002 Northern Star Contract Renewal**
- Agenda Item 10.a.(5) – Fiscal Year 2003 Budget Guidelines**
- Agenda Item 10.a.(6) – Holmes Student Center Roof Replacement - Capital Project Approval**
- Agenda Item 10.a.(7) – Lighting Project Upgrades - Phase II Performance Contract**
- Agenda Item 10.a.(8) – Material Distribution Center - Commodities, Parts and Supplies Bids**
- Agenda Item 10.a.(9) – Real Property - Lease for School of Art**
- Agenda Item 10.a.(10) – TCF National Bank Agreement**
- Agenda Item 10.a.(11) – Waste Management and Utilities Amendment to FY01 Contract - Removal of Waste and Recycling Materials from the NIU Campus**
- Agenda Item 10.a.(12) – Waste Management and Utilities FY02 Contract Approval - Removal of Waste and Recycling Materials from the NIU Campus**
- Agenda Item 10.a.(13) – Fiscal Year 2002 Salary Increment Allocation Guidelines**
- Agenda Item 10.a.(14) – Auxiliary Facilities System Debt Approval and Authorization to Proceed**
- Agenda Item 10.a.(15) – Request for a New Degree Program**
- Agenda Item 10.a.(16) – Transfer of Tenure Location**
- Agenda Item 10.a.(17) – Appointments with Rank and Tenure**
- Agenda Item 10.a.(18) – Pre-Tax Purchases of SURS Service Credit Through Payroll Deduction**

Consent Agenda items.

UNIVERSITY REPORTS FORWARDED FROM THE BOARD COMMITTEES

- Agenda Item 10.b.(1) – Periodic Summary Report of Transactions in Excess of \$100,000**
- Agenda Item 10.b.(2) – Periodic Report on Investments**
- Agenda Item 10.b.(3) – Semiannual Progress Report of Active Capital Projects with a Budget Over \$100,000**
- Agenda Item 10.b.(4) – Approved Department Names in the College of Education**
- Agenda Item 10.b.(5) – 2000-2001 Program Review Summary**

Consent Agenda items.

ITEMS DIRECTLY FROM THE PRESIDENT

Agenda Item 10.c.(1) – Summary of Grant and Contract Awards

Agenda Item 10.c.(2) – Legislative Report

Agenda Item 10.c.(3) – 2000-01 Faculty Emeritus Recognitions

Agenda Item 10.c.(4) – Marketing and equipment Contract - Authorization to Negotiate Cancellation and Upgrade Equipment

Consent Agenda items.

UNIVERSITY REPORTS FORWARDED FROM THE BOARD COMMITTEES

Agenda Item 10.b.(6) -Fiscal Year 2000 Financial and Compliance Audit Report

The FY00 Financial and Compliance Audit Report was covered in detail in the Finance, Facilities and Operations Committee Meeting held on June 6. The Trustees had no further questions on the item.

Chair Moser recognized Trustee Siegel for a motion. Trustee Siegel requested the consideration of a motion that would appropriately recognize Board of Trustees interests and reward the success and merits of President John Peters during his first year of service to this Board. It is clear to me, he said, that President Peters evidences the desire and ability and commitment the Board of Trustees wants to further its institutional goals. As examples of the record achieved by the University during his first year of leadership in the quest to make NIU a premier public university, Trustee Siegel mentioned:

- a. Admission into membership of the National Association of State Universities and Land Grant Colleges known as NASULGC;
- b. Election into full membership in the Universities Research Association;
- c. Receipt of a \$20 million gift of resources for construction of Barsema Hall for the College of Business
- d. Opening the new Zeke Giorgi Legal Clinic in Rockford
- e. Hosting 13 Fulbright Scholars from international higher education institutions
- f. Completion of designs and commencement of construction of the new NIU 10,000-seat Convocation Center
- g. Completion and dedication of the Diversity Resources Center
- h. Completion of a study conducted by the President's Task Force on Undergraduate Life
- i. Reinstatement of the Presidential Teaching Professors lecture series
- j. Completion of a national search for a new Provost
- k. Completion of a national search for a new Dean of the College of Health and Human Sciences
- l. Completion of the national search for a new Intercollegiate Athletics Men's Basketball Coach
- m. Completion of a national search for a Director of Public Safety
- n. Completion of a national search for a new Police Chief and Director of Public Safety.

In addition to these aforementioned items, Trustee Siegel continued, it is clear to me that we should take a proactive role in seeing that our CEO is fairly and adequately compensated for his efforts. I point out to my fellow trustees that

other institutions are hiring and paying CEO's significantly more. While we recognize that money is not the only motivating factor, it is important to the mission of this institution that we take steps to make sure that our CEO is not lured away by competing institutions.

Trustee Siegel then made a motion to extend the term of the President's appointment to June 30, 2006, and amend its terms to provide a base annual salary rate of \$265,000 commencing as of June 1, 2001, payable in proportionate monthly installments subject to applicable conditions, deductions, reductions and contributions for local, state and federal taxes and employer benefit programs, and authorize administrative implementation by the Chair, appropriate Board officers and University staff.

Your motion apparently has substantial merit, Chair Moser said. We all know how valuable quality leadership is, and that it is often difficult to find and retain. We Trustees value the progress made under President Peters and want to assure his availability to further our strategic initiatives. We must be realistic and also take into account market values for this form of leadership talent such as that utilized by the Trustees of the University of Illinois. Chair Moser asked for a second to Trustee Siegel's motion. Trustee Sanchez seconded the motion. The motion was approved.

Trustee Boey commented that he was extremely pleased with President Peters' performance and was certain that the Board had made an absolutely correct selection in John Peters for the presidency. If he can only repeat the next five years of his first year performance, Trustee Boey said, we will absolutely be delighted and fortunate.

I usually have a lot to say, President Peters said, but I just want to say thank you on behalf of NIU for the vote of confidence in all of us, because that is what this is. I appreciate having five years to complete the work that we started last year based on your high expectations. I hope the senior staff and I and all the faculty and staff can achieve that. With the kind of support we get from you, individually and collectively, he said, we will get there. I think the university and the Board, through the whole process, has matured quite a bit, Chair Moser said, and I think the whole environment is dramatically improved. Thank you, Dr. Peters.

CHAIR'S REPORT NO. 20

Agenda Item 11.a. - Executive Session Minutes Release

The Illinois Open Meetings Act requires public bodies to review the minutes of their executive sessions on a semiannual basis and determine what parts of the minutes they should make available to the public because they no longer require confidential treatment. Upon review and advice of the Board's Parliamentarian, who is also our Corporation Legal Counsel, Chair Moser said, I recommend that the Board approve release from confidentiality the specified sections of the Executive Session Minutes on the action item Mr. Davidson has prepared and distributed to each of you, and which will be placed in the minutes of this meeting. Those sections which are still subject to confidentiality, together with sections from subsequent meetings, will be considered again in six months. The Chair asked for a motion to approve this release as stated. Trustee Vella so moved, seconded by Student Trustee Barr. The motion was approved.

Agenda Item 11.b. - Resolution - James C. Barr

Agenda Item 11.b. contains a resolution honoring James Barr, our outgoing Student Trustee, Chair Moser said. I want to personally thank you again, Jim, for your leadership and outstanding service to this Board of Trustees. You have been a valued member of this Board and an excellent representative for the students. Their viewpoints have been heard because of your insight and perspective, and you did an outstanding job. Chair Moser presented the following resolution to Student Trustee Barr.

RESOLUTION

WHEREAS Public Act 89-4 created a body politic and corporate known as the Board of Trustees of Northern Illinois University to operate, manage, control and maintain Northern Illinois University in accordance with the rights, powers and duties vested by law in such Board; and

WHEREAS James C. Barr was selected by his constituents at Northern Illinois University to represent their interests and has faithfully served the Board of Trustees of Northern Illinois University as its seventh Student Trustee; and

WHEREAS in said position, Mr. Barr capably and honorably discharged those duties and responsibilities while at the same time keeping in the mind the interests of all of the people of the State of Illinois in addition to the wellbeing of Northern Illinois University; and

WHEREAS Mr. Barr has demonstrated devotion to, cooperation with and support for the Board, Northern Illinois University, and the faculty, staff, and student personnel of same; and

WHEREAS the Board of Trustees and Northern Illinois University have received the benefit of his helpful insights which have been of special worth; and

WHEREAS the Board of Trustees wishes to officially express its appreciation for the many far-reaching contributions by Mr. Barr to all of the above-mentioned interests of this Board,

NOW THEREFORE LET IT BE RESOLVED that the Board of Trustees of Northern Illinois University, in formal meeting herein assembled, extends its grateful appreciation to Mr. James C. Barr for his outstanding and loyal service.

BE IT FURTHER RESOLVED that this **RESOLUTION** be presented to Mr. Barr and a copy of this document be placed in the official files of this Board as a part of the permanent record of the great State of Illinois and as a lasting tribute to the performance and accomplishments of Mr. James C. Barr.

Adopted in a regular meeting assembled this 21st day of June 2001.

**BOARD OF TRUSTEES OF
NORTHERN ILLINOIS UNIVERSITY**

_____ Chair

Attest: _____
Secretary



On behalf of my colleagues, the Chair said, I request a motion to approve the resolution before you today honoring James Barr's contribution to the Board. Trustee Skoien so moved, seconded by Trustee Boey. The motion was approved.

Student Trustee Barr's remarks were as follows:

Thank you very much Mr. Chair and all the Trustees and members of our university community. The year has simply flown by, and it has been an exciting time for me as it has for the entire university. The strides that have been made in the past year have been unbelievable. I now finish off my service with the Student Association over a five-year period. It has truly been an exciting ride. Northern is set on a great path, and I have a great many people to thank for mentoring me during these previous five years. I will not go into great depth, but I certainly want to thank all the members of the Board of Trustees. Each of them has taken time out and shown me the ropes a little bit, when possible, and many of those memories I will never forget. Individually, I would like to thank Dr. Peters. He has, in this past year of service, reached out to students in a way that I did not know the president of a university could. He has gotten to know many students one-on-one, more than I ever thought possible in a community of 23,000 students. Regularly I have students come forward and talk to me about the relationship they have built with the President. And that is why I appreciate our last Board item today being the extension of his contract so that he will be with our students even a little bit longer. Certainly, Dr. Williams and Dr. Waldeland have both taken time out over the last several years to show me the ropes as well, and I really appreciate that. It has certainly been a good ride. Lastly, Ms. Micki Emmett has been my mentor all five years, showing me the paths of right and wrong. Thanks, Micki. I have followed a great line of Student Trustees. They have all been good friends of mine – Joe Sosnowski, Steve Kovacs, and especially Nolan Davis. I am proud to say that a good friend of mine, Alex Alaniz, is going to be the next Student Trustee. Thank you all and good day.

Chair Moser then made the following remarks:

I have a few things to wrap up here, Chair Moser said. This is my final meeting as the Chair of this Board, and I would like to just take a few

minutes to reflect on a few of the institutional highlights that I have been privileged to see during my tenure here.

In many ways, these past two years have been as challenging and significant as the first two years of this Board's existence. We have matured as a governing body. We have seen Trustees retire from this Board and have welcomed new members to our ranks. Perhaps, most importantly, we have presided over the most significant presidential transition in the last half a century. Throughout this important two-year period, I have enjoyed a tremendous amount of support from my fellow Trustees and from university staff. I truly appreciate all of your advice, counsel and assistance, and would ask that you extend the same generosity to our new chair.

As I thought about my final remarks as Chair, I began making an informal list of the highlights I could remember off the top of my head. When that list started to fill several pages, I decided I could not mention them all, and would not try to create an exhaustive list. Instead, just let me mention a few of the types of accomplishments we have achieved together, as a university community.

First and foremost, we have successfully navigated a significant presidential transition. Few duties as a Trustee are as important as hiring a new chief executive, but we were able to attract an individual of uncommon strength, insight and energy to lead NIU into the new century. John Peters has quickly proven himself to be the right man for the job at a critical time in NIU's history. I know I speak for all my fellow trustees when I say that we feel NIU is in very good hands under John's leadership, and that we count his appointment as the most significant achievement of our now six-year history as a board.

The past two years have also seen an unprecedented number of key building projects come to fruition at Northern Illinois University. We have studied, approved and watched the progress of literally dozens of construction ventures during my time as chair, and it has been very exciting for me to see the face of this campus change in the process. The Convocation Center finally got underway last year, and we eagerly await its completion a year from now. We opened NIU-Naperville a year ago, and watch with pride as that beautiful facility begins to meet its potential in the growing western suburbs. On this campus, we celebrated together the openings of our new Latino Center and our innovative new Center for Diversity Resources – two physical manifestations of our longstanding commitment to enhancing the climate for all students, faculty and staff here at NIU. As we read about our other universities struggling to meet the needs of students with children, we dedicated our wonderful new Campus Child Care Center last year, which is another example of the farsighted planning of this administration and of this Board. We were reminded in a very real way of the impact our faculty and staff have on students here at NIU when a grateful alumnus, Dennis Barsema, stepped forward last year with a \$20 million gift to build a new College of Business facility. We have since broken ground, and are watching with pride as the state-of-the-art building rises out of the ground on our north campus.

These and so many other projects come to this Board for study and approval, yet there is one person here who deserves special recognition for making all these projects become reality, and that is Dr. Eddie Williams, our Executive Vice President for Business and Finance. Eddie and his staff manage a staggering number of building projects. Eddie, I do not know how you do it, but I thank you. And I think I speak for all my fellow trustees when I say that we are enormously grateful for your leadership.

On the academic side, we have seen “building” of another kind: the thoughtful, progressive building of programs that prepare our students for success in the working world. As Trustees, we listen intently at each and every Committee and Board gathering as members of the academic administration carefully lay out plans for programmatic growth and enhancement. Balancing the needs of our students with the regulatory oversight of the Board of Higher Education, the needs of the workplace and the expertise of our faculty is not easy work. I have come to have the greatest respect for Provost Lynne Waldeland and her staff, as they work so diligently to keep our academic programs fresh and relevant. And as Lynne is looking forward to her own retirement in just a few more weeks, I would be remiss if I did not acknowledge the excellent leadership she has provided for us over the past two years.

One of the areas in which I take special pride is the progress we have made over the past few years in the terms of our relationships in Washington and Springfield. We have seen very direct benefits from these relationships: funding for the Family Violence Center, the NICAAD physics project with Fermilab, the storm water management program and the library build-out project and scores of other special funding initiatives.

Many of these projects would not have received funding without the direct advocacy of individual members of this Board. Without naming names, let me just say that this Board has worked hard behind the scenes to influence key legislators and congressmen on NIU’s behalf. At the end of the day, I think we can all take pride in the tangible results of those efforts: new buildings, new programs and more funding to carry out the mission of this institution.

It has been a great privilege to serve on this Board, and especially to serve as your Chair for the past two years. I know that I can pass on the gavel to Manny Sanchez with the knowledge that we continue to pursue the same goals, with mutual respect and focus on the betterment of this institution.

I thank all of you for your generosity and willingness to serve, and for your friendship and support. This is a wonderful university we serve, and I count my tenure as Board Chair among the greatest privileges I have had. Thank you very much.

I now have the distinct honor and privilege of acknowledging with gratitude the service that George has provided, Trustee Sanchez said, not just to this Board, but to this wonderful institution of ours. George has been a great leader. He has been a great advocate and supporter of Northern Illinois University, and he has been a great mentor. But most importantly, he has been a great friend. He and

Diana have become very close friends to Pat and me, and our families are now intertwined. Five-plus years ago when we met as our newly created Board of Trustees, I did not know George or Bob or Myron or, frankly, any other member, and yet, we all received the same letter from the Governor saying, we all would make up the new legislatively created Board of Trustees. Never in my wildest dreams did I know that I would come to benefit from the leadership of George Moser in such a very direct and positive way as has this institution. It would be remiss of me and this Board not to acknowledge in a prominent and public way the time that George has taken away from his business and from his family, which is substantial, all for the benefit of Northern Illinois University. As recently as today, when he and Myron announced the new agreement with our President, of whom we are all extremely proud, even to the end, he has been working extremely hard to benefit, not himself, not his business, but this university. And for me, personally, George, it has been a distinct privilege. On behalf of our Board, it is my honor to present you with this small token of appreciation for your two years as Chair of the Board of Trustees of Northern Illinois University Board. It reads as follows:

Presented to George A. Moser in recognition of his distinguished service to Northern Illinois University as Chair of the NIU Board of Trustees.

Dated: June 21, 2001

I am a little speechless right now, President Peters said, except to say that that was a wonderful valedictory set of comments. You have been such a strong source of leadership and support for the Board and for NIU and for my first year, the President told Chair Moser, the entire NIU community, the faculty, the staff, the administration and students would like to thank you also in some small way. In thinking about what might be appropriate, we came up with a token that I think characterizes two things that are very meaningful to you. We have a sculpture that has the Holmes tower symbolizing your commitment and love for NIU. It simply reads:

George A. Moser, Chairman, Board of Trustees, Northern Illinois University, 1999-2001

engraved in stone, which represents your commitment to Stonegate Properties, the President said.

President Peters recognized the new Chair of the Board of Trustees, Manny Sanchez, to make a few remarks.

Trustee Sanchez's remarks were as follows:

Thank you, John, and thank you, fellow Trustees. Barbara, thank you for the nomination. And to all of my fellow Trustees, thank you for the confidence that you have placed in me with your vote. I certainly have three very tough acts to follow. I mentioned five years ago when the Board was started, nobody really was sure what was going on. Myron Siegel was elected our Chair and took us on a road which we are still on today, and led with his personality and talent to bring this Board together and to put us on the road that we are still on today. He was succeeded by Bob Boey. Bob had big shoes to fill, and he filled them more than

adequately. He too continued to bring us together as we transitioned into not just knowing what a Board of Trustees is supposed to do, but focusing more in those next couple of years on things and ways we could improve the environment here, how we could expand the faculty, how we could grow the student body and the administration, and work together as a unit. And then, last but not least, our outgoing Chair, George Moser, who then dealt not only with the biggest hole that any institution, corporate or otherwise, can have, that is replacement of its CEO, but also transitioned the replacement of outgoing Trustees to result in the wonderful Board we presently have. I have watched and learned from all three of you and count on your continued advice and counsel. Myron, Bob and George, I will do my utmost to continue the traditions of service and dedication the three of you have begun and shared with me.

Never in my wildest dreams, frankly, would I have imagined that 31 years after graduating from here that I would be looking out from the Sky Room not as a student, thrilled to be up on the top floor of the Holmes Center, not as a 1970 graduate only, but now as the Chair. It is a great honor for me and I think clearly it speaks volumes about the opportunities that are presented and the doors that are opened by attending this wonderful institution.

I believe John Peters has just celebrated his first anniversary as president, and what a year it has been. We have already heard some of the highlights we have experienced under his dynamic leadership, and the incredible amount of progress and energy generated by John already in one year. Briefly, our membership in NASULGC (the National Association of State Universities and Land Grant Colleges), receiving the highest-possible institutional ranking from the Carnegie Foundation, receipt of \$20 million from Dennis Barsema for our new College of Business building – that David Graf still has a grin about and should forever, all the incredible construction going on around campus, really too many projects to mention, the enhanced presence in Washington and in Springfield, and most recently, Speaker Denny Hastert's announcement of the special funding we have received – what a great friend. All of these successes have already happened under John's watch and with John's, not just guidance, but his active involvement. As a governing Board, we have watched with pride as NIU, our university, has experienced such recognition and appreciation on a local, regional and national basis.

As I have said, it is going to be a hard act to follow, but I believe we are presented with so many new opportunities this coming year that we already have our plates full. Certainly we must continue our work in Springfield, building on the budget successes we have had over the past several years. As a Board, we must continue to press for salary enhancements along the lines that we have been able to acquire over the past two fiscal years. I know I speak for my fellow trustees when I say that recruiting, retaining and rewarding top faculty and staff has to be a permanent top priority for this Board, as I know it is for this president.

This year we have seen an unprecedented number of special grants for unique research projects at NIU, and think we need to build on that

success. Physics, psychology, nursing, these and many other areas received multimillion dollar research grants this year, and it is clear that the work we are doing in these and other areas is finding a powerful audience in Washington and Springfield.

We have other opportunities in that arena – the new DuPage Tech Park provides a tremendous opportunity for us to be involved with and establish an enhanced presence in the technology and tech spin-off arena. All the hard sciences, it strikes me, are doing research and development work that can and should be explored outside the walls of academe. So these are areas of interest to me, and, I know, to my fellow trustees and to President Peters and his excellent staff.

Of course you will think I am saying this because I am a lawyer, and, indeed, you have seen there is one thing that not all lawyers may bring to any position, but one that I cannot help but bring, and that is passion. A passion for life, a passion for family and a passion for this university. I am a strong believer in the importance of our College of Law, even though I am not an alumnus from the College of Law, but from NIU's undergraduate body. However, Lewis University was having problems, and I believe that this university, when that opportunity came, was able to convince the legislature, notwithstanding some incredibly difficult legislative opposition, to allow us to take that mantle and to create a college of law now known as NIU College of Law. It was a good decision then. In retrospect, it was a great decision. This year we saw a free legal clinic associated with the College of Law open in Rockford, and we are going to be offering summer courses at NIU-Naperville. I personally think that is just the beginning in terms of how our law school can operate as a powerful outreach arm of the university. I know there is talk now of establishing a mediation center in the future, and I think that is very exciting. There ought to be talk, as well, of NIU Law School being the training grounds for judges in this state, because NIU has an incredible per capita, probably the greatest percentage of judiciary alumni, reflected in just the brief time that NIU Law School has been in existence.

Another issue that is near and dear to my heart is the work we do to enhance the climate for minorities. I was so proud when we opened our new Latino Center last year. I can tell you from that experience that it makes a huge difference to first-generation college students and those from underrepresented groups to have a place where they can feel at home and gather strength for the academic and social challenges of college life. No comparable thing was here in 1966 to 1970 when I was learning the ropes around this town, and I really think it is wonderful that the generations following mine will now have the benefit and that NIU is not following but leading in that regard. Specifically, with regard to Hispanics, we know they are the fastest-growing population in the country and in this region. And, lest you have any doubt about that, we have a Board Chair and a Student Trustee who happen to be Latino, of which I am very proud. And for the last several months, we have seen in the 2000 census documents, it is explosive all over the place. Indeed, it is the first time in my lifetime, and I am 53 years old, that the City of Chicago has seen an increase of its population. And why? Because of the 62 percent increase of Hispanics. And now they are growing again.

It is a very vibrant thing, and I think it is good for us. Again, Northern Illinois University is creating the paradigm, I believe, for higher education in that regard.

Specifically, and selfishly, with regard to Latinos, I am hoping to establish, during my tenure as Chair, an annual event that I am going to call the NIU Latino Institute. This one-day event would begin to address statewide issues like education and workforce preparation for Latinos. My good friend Miguel del Valle visited NIU with me last year, and we talked about the need for special study of these issues. We revisited that subject when we were in Springfield along with my fellow Trustees on NIU Day. We talked about doing something and having NIU headquarter such a movement, since, according to Senator Miguel del Valle, I, by virtue of this election, have become the first Hispanic to ever chair a board of higher education in the state of Illinois.

I have thoroughly enjoyed my service on the Board to date. I look forward to working with all of you this year. Thank you again for your confidence in me. I will do my best to uphold the proud tradition of NIU Board Chairs. And I know that I can count on all of you for sound advice and heartfelt opinions about issues that matter to this university and the people we serve. With a great deal of passion, I intend to move this institution forward. With the support of, I think, the greatest Board of Trustees that this state ever has or ever will see, it will be my privilege to carry the torch forward. Thank you very, very much

I have seen Trustee Sanchez in trial, Chair Moser said. I do not know if everyone knows it here, but Manny is one of the most dynamic trial lawyers in the United States. He is known from coast to coast and has won trials of national interest. Thank you very much, Manny, and we are looking forward to your term.

OTHER MATTERS

Chair Moser announced that the audience was welcome to remain for the ceremony to administer the oath of office to the new Student Trustee immediately following the conclusion of this meeting.

NEXT MEETING DATE

The next regular Board Meeting is scheduled for September 20 in the Sky Room of Holmes Student Center.

ADJOURNMENT

Chair Moser asked for a motion to adjourn. Trustee Sanchez so moved, seconded by Trustee Boey. The motion was approved. The meeting was adjourned at 12:14 p.m.

Respectfully submitted,

Sharon M. Mimms
Recording Secretary

CAMPUS STREET RESURFACING
Capital Project Approval

Summary: Most streets within the campus were constructed and are owned by the university. Several heavily traveled streets have been reconstructed or resurfaced, but degradation of campus streets has advanced to the extent that temporary patching is not effectively keeping pace with the deterioration. This applies particularly to sections of roadway in the residence hall areas on West Campus, where in addition to normal freeze/thaw damage, the introduction of the Huskie Bus system to campus streets has accelerated roadway damage.

Because of the extensive deterioration of street surfaces, the university has outlined a three-tiered approach for immediate, short-term and long-term solutions. Pothole repairs and limited resurfacing were undertaken in the spring of 2001 to address immediate concerns. The long-term solution requires the total reconstruction of the roadways. The university has requested a capital appropriation to provide the funding for this roadway reconstruction. This has been in the university's Capital Budget submittal each year since fiscal year 1995. No funding has been appropriated. Until that long-term investment is made, the university intends to implement a short-term program of roadway resurfacing to last four to five years.

In this short-term program, existing asphalt surfaces are ground down two inches, from curb to curb, subsurface base is repaired where necessary, and a new surface of asphalt is applied. The result is a surface which is smooth and will hold up for several years, depending on traffic loads. Similar work was undertaken in 1998 and has held up well for three years. The university now requests approval of this short-term strategy to include approximately 7,700 linear feet of campus roadways, which can be funded through existing resources.

Recommendation: The university requests Board of Trustees authorization to establish a total budget of \$628,000 for design and construction necessary to resurface campus streets. The university further requests approval to execute professional service agreements and construction contracts and issue work orders as necessary for the design and site work.

**FAMILY VIOLENCE CENTER SITE IMPROVEMENTS
AND UTILITY EXTENSIONS
Capital Project Approval**

Summary: The Board of Trustees approved, at its September 21, 2000 meeting, expenditure of \$2.7 million for the design and construction of the Center for the Study of Family Violence and Sexual Assault. The source of funding is a federal grant specifically for construction of the facility. Within those requirements, the only provisions for work outside the perimeter of the facility is for seed or sod on the grounds immediately around the building. No allocation in the federal funding was provided for extension of campus utilities to serve the building.

As the initial building in the NIU Far West campus research and development complex, planning for construction of the building included consideration of the limited infrastructure available. Therefore, a site for the facility was chosen to make use of utilities designed and installed for the Convocation Center. This approach minimizes the length of utility extensions necessary for the Family Violence Center to be accessed and to operate.

Included in the extension of utilities are electrical service, potable water, a sanitary sewer and natural gas. In addition, the site will require extension of a roadway to access the building, sidewalks for pedestrians and parking. Minimal landscaping, beyond seed/sod provided with federal funding, will be installed. All are essential to the opening and operation of the Center for the Study of Family Violence and Sexual Assault. The current contract with the firm of Muller and Muller, Chicago, will be amended to include the civil engineering components necessary for work outside the building.

Recommendation: The university requests Board of Trustees authorization to establish a total budget of \$3,420,000, including the \$2.7 million in federal funding, for design and construction of the building and the necessary utility and infrastructure extensions for the building to operate. The university requests approval to execute professional service agreements, construction contracts and work orders as necessary to complete the building.

**FISCAL YEAR 2002 NIU FOUNDATION
PROFESSIONAL SERVICES CONTRACT**

Summary: The Northern Illinois University Foundation contract supports the fundraising services and activities provided by the Foundation on behalf of the university. This contractual agreement is in accordance with the Legislative Audit Commission Guidelines. The contract amount will be offset by the Foundation payment to the university for personal services, fringe benefits, facilities and program expenditures to meet the contract obligations.

Recommendation: The university requests approval of a renewal order for the FY02 contract for the Northern Illinois University Foundation in an amount not to exceed \$471,271.

FISCAL YEAR 2002 NORTHERN STAR CONTRACT RENEWAL

Summary: The *Northern Star* is a student-run newspaper employing approximately 150 students. Annually they produce 154 issues, averaging 15,000 copies each, Monday through Friday. The service area for the paper includes the campus community as well as the DeKalb and Sycamore areas. Student employees gain practical experience performing all the writing, editing, photography set-up, management, and advertising sales. Advertising revenue is approximately \$800,000 per year and covers the cost of printing.

This is the third year of a three-year contract for printing the newspaper. The base contract amount is calculated using the number of issues and estimated size of each issue.

Recommendation: The university requests approval of an order for the FY02 *Northern Star* contract renewal as follows:

Castle Printech - DeKalb, IL

Order Amount	\$285,000
Contingency	<u>45,000</u>
Total – Not to exceed.....	\$330,000

FISCAL YEAR 2003 BUDGET GUIDELINES

Summary: Each year the university prepares and submits to the state a budget request that establishes salary, price and program needs for the coming fiscal year. The budget request, by state statute, is submitted to the Illinois Board of Higher Education (IBHE) for review, revisions and inclusion in the IBHE Higher Education Operating Budget recommendation to the state legislature and the Governor. To ensure the timely preparation and submission of the university's FY03 budget request to the IBHE, salary, price and programmatic levels need to be approved by the Board in early summer. In establishing the FY03 requests, the university recommends the following guidelines be approved by the Finance, Facilities and Operations Committee for its budget development:

1. **6% Faculty and Staff Salary Increase:** To continue the program begun in FY99 of addressing salary competitiveness and market catch-up of salaries provided to university faculty and staff. The 6% translates to a 4+1+1 plan (4% merit and 2% to recruit and retain critical faculty and staff).
2. **20% Utilities:** To meet the increased cost of utilities.
3. **3% General Price Increase:** To meet the increased cost of goods and services provided to the university.
4. **3% Fire Protection Increase:** To cover projected cost increases for local fire protection services.
5. **10% Library/Technology Increase:** To continue meeting the unique increases for library and technology materials and equipment.
6. **\$250,000 Medicare Increase:** To provide sufficient funds to meet mandated contributions for Medicare.
7. **\$4,500,000 in Program Priorities Requests:** Continue programmatic efforts to enhance and strengthen academic commitments in undergraduate education, technology, distance education, expansion of on- and off-campus programs, and assessment and faculty development.
8. **\$3,125,000 in Nonacademic Program Improvements:** The university will continue its requests for the establishment of an adequate funding base for deferred maintenance and replacement of computer systems infrastructure which maintains critical management and operational data. These two programs are urgently needed to maintain the university's physical and information base.
9. **\$980,400 O&M for New Buildings:** To provide operation and maintenance funds for the Center for Diversity Resources, Barsema Hall and the Family Violence Center. The Center for Diversity Resources opened in spring 2001. Barsema Hall and the Family Violence Center are scheduled to be operational for the fall 2002 term.

Comparison of Budgetary Guidelines
(\$ in thousands)

	FY02			FY03	
	BOT Guidelines	Recommendations		Appropriation (⁴)	Recommended Guidelines
		IBHE	Governor		
Salary Increase	5.0 ⁽¹⁾	3.0%	3.0%		6.0%
Utility Increase	5.0%	3.0%	0.0%		20.0%
General Price Increase	5.0%	3.0%	0.0%		3.0%
Fire Protection	5.0%	3.0%	0.0%		3.0%
Library/Tech Increase	10.0%	3.0%	0.0%		10.0%
Medicare Increase	\$300.0	\$300.0	\$300.0		\$250.0
Sick Leave Increase	5.5%	0.0%	0.0%		5.5%
Program Priorities	\$5,000.0 ⁽²⁾	\$5,075.3 ⁽³⁾	\$5,075.3 ⁽³⁾		\$4,500.0
Deferred Maintenance	\$1,500.0	\$291.0	\$291.0		\$1,500.0
Computer Systems	\$1,950.0	\$0.0	\$0.0		\$1,625.0
O&M for New Buildings	\$0.0	\$0.0	\$0.0		\$980.4

- (1) Includes 2% funds for faculty/staff salary enhancements
- (2) Includes 1% funds for maintaining faculty/staff excellence
- (3) Includes 3% funds for faculty/staff salary enhancements
- (4) Pending General Assembly Action

HOLMES STUDENT CENTER ROOF REPLACEMENT
Capital Project Approval

Summary: The Board of Trustees granted project approval for the replacement of the Holmes Student Center roof at its April 22, 1999 meeting, establishing a budget of \$445,400. University personnel subsequently initiated plans and specifications for bidding the project. As part of this initial development, samples were taken of the existing roof and underlayment. These samples tested positive for asbestos content and, therefore, the scope of work was amended to incorporate the necessary precautions for handling asbestos-containing materials (ACM). Design documents for the proper handling and disposal of ACM materials were prepared by an industrial hygienist consultant.

Completed plans and specifications (including abatement of ACM materials) were released for bid, and sealed bids were opened on May 18, 2001. Four bidders responded (one a "no bid"). The low bid for the desired work was \$447,900. This low bid exceeds the estimated construction budget and the additional costs of ACM design and abatement by \$2,500, not including contingency. Therefore, for this project to proceed, authorization is being sought to establish a new project budget of \$511,600, which includes a 10 percent contingency.

Recommendation: The University requests Board of Trustees authorization to establish a total budget of \$511,600 for design and construction necessary to replace the roof on the southeastern section of Holmes Student Center. The university further requests authorization to execute construction contracts and issue work orders as necessary to implement the work.

LIGHTING PROJECT UPGRADES - PHASE II PERFORMANCE CONTRACT

Summary: In keeping with the efforts to renovate various buildings to provide an improved teaching and working environment, the university is seeking to take advantage of recent legislation which allows state universities to enter into performance contracts. Public Act 90-0486 permits universities to negotiate contracts for the evaluation, design and implementation of facility improvement measures that will pay for themselves via guaranteed energy and/or operational savings over the life of a contract. The university has met the requirements of this act by soliciting proposals, defining the scope of work and securing an evaluation by a third party to review the guarantee of savings.

The university conducted a pilot program with performance contracting which was completed in DuSable Hall in 1999. An expanded Phase I performance contract for lighting upgrades involving 20 buildings on campus was started in December 2000, with completion scheduled for July 2001. This current project represents Phase II for lighting upgrades in 39 additional buildings throughout campus. Most of these buildings have lighting that was installed during their construction in the 1960s and 1970s. The lighting fixtures are inadequate, outdated and very inefficient by 2001 standards. Installation of modern lighting fixtures can improve classroom lighting levels and reduce energy consumption. The primary focus will consist of replacing all lamps and ballasts throughout the buildings along with replacement of aging and deteriorating ceilings, lenses, exit lights, etc. as needed to provide a much desired secondary and aesthetic benefit.

Utilizing the Request for Proposal (RFP) process, the institution is seeking proposals from qualified firms to provide all of the desired improvements on a performance contract basis. A qualified firm will be selected based on a ten-year payback plan not to exceed \$4 million in improvements. The benefits to the university are: (1) short-term improvement to facilities used by thousands of students daily, (2) documented and verified savings in energy usage for the life of the ten-year contract, and (3) long-term energy reduction after the contract expires.

Recommendation: The university requests Board of Trustees approval to execute a performance contract with the selected qualified firm to implement the proposed lighting upgrade improvements in 39 buildings. Phase II work will begin during December 2001 with completion by December 2002. Under the terms of the contract, payment commences at the completion of the renovation, payable over the life of the ten-year contract.

MATERIAL DISTRIBUTION CENTER
Commodities, Parts and Supplies Bids

Summary: The Material Distribution Center provides miscellaneous commodities, parts and supplies for maintenance, repair and renovation projects required throughout the year. This vendor provides components and supplies used in plumbing, heating and air-conditioning systems through three separate open orders that total the amount requested. These costs are charged to projects in appropriate cost centers as they are used.

Recommendation: The university requests approval of expenditure authority to this vendor for FY02 as follows:

Ferguson Thrall - Loves Park, IL.....\$360,000

REAL PROPERTY - LEASE FOR SCHOOL OF ART

Summary: During the past several years, the university has leased art studio space to support the 3-D graduate art programs and steel drum fabrication. The space has been modified to accommodate special needs, including kilns, a woodshop and a metals shop. A portion of the approximately 19,520 square feet has served as a temporary home for the offices of the Art Museum and the Gallery director and staff during the remodeling of Altgeld Hall.

The initial five-year lease has expired, and it is the desire of the College of Visual and Performing Arts to renew the lease for an additional five years with an option for a second five-year renewal. Rental is offered at \$3.14 per square foot, exclusive of insurance and utilities, or \$61,293 for FY02. In subsequent years, the square foot rate will be adjusted by the Consumer Price Index (CPI). Annual utility estimates are approximately \$22,500. Lease payments and related expenses will be funded through existing allocations to academic and administrative units.

Recommendation: The university recommends Board of Trustees approval to enter into a five-year lease agreement (including a five-year renewal option) with Rose Venture, Inc., of Elgin, Illinois under the above terms and conditions.

TCF NATIONAL BANK AGREEMENT

Summary: In January 1996, the Board of Trustees approved the expansion of the NIU OneCard ID program to include banking services. As a result of a request for proposal process, TCF National Bank was selected. The university entered into a five-year agreement with the bank to open a branch on campus and to provide an optional no-cost bank account to students, faculty and staff as a service enhancement. The partnership continues to add valued services to the university community. Additionally, TCF National Bank provides check cashing services on campus and has placed four ATM's in strategic campus locations to serve university patrons.

The terms of the original five-year agreement specified a renewal option for an additional five years commencing on July 1, 2001 and ending on June 30, 2006.

Recommendation: The university requests Board of Trustees approval to extend the partnership agreement with TCF National Bank from July 1, 2001 through June 30, 2006.

**WASTE MANAGEMENT AND UTILITIES AMENDMENT TO FY01 CONTRACT
Removal of Waste and Recycling Materials from the NIU Campus**

Summary: An amendment is required to cover anticipated billings for services provided through the end of the current fiscal year. Additional funds are required to cover an increased volume of recycled materials and a five percent midyear increase by the disposal contractor. Original presidential approval for 2001 was given on April 28, 2000.

Recommendation: The university requests approval of a change order for FY01 as follows:

Waste Management West – Batavia, IL

Original Approved Amount.....	\$225,000
Amendment.....	<u>65,000</u>
New Order Amount.....	\$290,000

WASTE MANAGEMENT AND UTILITIES FY02 CONTRACT APPROVAL
Removal of Waste and Recycling Materials from the NIU Campus

Summary: This is the third year of a five-year renewal option of an RFP dated March 12, 1999 for removal of solid waste and recyclable materials for the main DeKalb campus as well as other peripheral buildings owned or leased throughout the city of DeKalb. Fiscal Year 2001 midyear increases are reflected in this cost estimate. Terms, conditions and pricing from the original proposal will be in effect through June 30, 2002.

Recommendation: The university requests approval of an open order for FY02 as follows:

Waste Management West - Batavia, IL..... \$350,000

FISCAL YEAR 2002 SALARY INCREMENT ALLOCATION GUIDELINES

Summary: In accordance with Board *Regulation* II.C.2.a., annual salary increment guidelines are approved by the Board of Trustees. The approval of annual salary increment guidelines authorizes distribution of a comprehensive annual increment, made effective at the beginning of the fiscal year. Following completion of the fiscal year salary adjustment process, increment totals are verified and provided to the Board of Trustees in summary form in conjunction with the annual review and approval of internal budgets.

The NIU appropriate bill (HB3440) has been approved by the state legislature. Subject to final gubernatorial authorization, the FY02 salary increment guidelines will involve two separate components. First a 4% merit increment will be implemented. Second, an additional 2% pool relating to the retention of critical faculty and staff will be allocated based on preapproved methods documented by the Colleges and Divisions and approved at the Vice Presidential level.

For purposes of administering and verifying the FY02 increment, the percentage specifications will pertain to three independent employment categories, comprising salary pools, within which total adjustments will be made consistent with the FY02 increment guidelines. These categories are as follows:

1. **Regular Faculty:**
 - 6.0% Total Increment**
 - 4.0% average merit increment
 - 2.0% allocated on the basis of critical retention (including long-term merit)

2. **Supportive Professional Staff/Exempt Civil Service:**
 - 6.0% Total Increment**
 - 4.0% average merit increment
 - 2.0% allocated on the basis of critical retention (including long-term merit and position responsibilities)

3. **Hourly Civil Service:**
 - 6.0% Total Increment**
 - 4.0% average merit increment
 - 2.0% allocated on the basis of critical retention (including long-term merit and position responsibilities)

Graduate assistant positions will be incremented in FY02 according to guidelines established by the Provost. Employees on temporary contracts who are reappointed during FY02 may receive salary increases in conjunction with the reappointment subject to the availability of funds.

The effective dates for FY02 salary incrementations will be July 1 for administrative, professional, civil service and faculty employees who are appointed on a 12-month basis. For regular faculty, the incrementation date will be at the beginning of the contract period or August 16. The FY02 increment guidelines pertain to nonnegotiated faculty and staff.

These guidelines are also being presented to the Academic Affairs, Student Affairs and Personnel Committee for its endorsement.

Recommendation: The university recommends approval of the FY02 salary increment guidelines subject to the final gubernatorial approval of the FY02 NIU appropriation.

AUXILIARY FACILITIES SYSTEM DEBT
Approval and Authorization to Proceed

Summary: At its March 19, 2001 meeting, the Board of Trustees authorized the University to proceed with investigating the refinancing of certain Auxiliary Facilities System ("System") revenue bonds. Included with the explanatory material was anticipated language for the Board Resolution that would authorize the refunding if approved at a subsequent meeting of the Board. After due investigation, the University now submits that Board Resolution for approval.

The University now also submits an Addendum to Board Resolution for approval. This Addendum supplements the March 19, 2001 resolution, so as to authorize the issuance of new debt not to exceed \$5 million, plus the costs of issuance, bond insurance and original issue discount. These funds will be used to further and improve the System, including, but not limited to, furthering progress on the West Campus Master Plan, as well as improvements to existing facilities.

Recommendation: The University requests approval of the substance and content of the attached Board Resolution and its Addendum. The transaction will proceed subject to the concurrence of the Chair of the Board of Trustees, the Chair of the Finance, Facilities and Operations Committee, the President, and the Treasurer of the Board of Trustees that the economic advantage of proceeding with the refinancing is justified given the estimated savings to be attained.

BOARD RESOLUTION

1. Approval of a Fifth Supplemental Auxiliary Facilities System Revenue Bond Resolution in substantially the form of resolution approved for the Board's Auxiliary Facilities System Revenue Bonds, Series 1999 (the "*Series 1999 Bonds*") authorizing and providing for the issuance of Northern Illinois University Auxiliary Facilities System Revenue Bonds, Series 2001 (the "*Bonds*"), prescribing all the details of the Bonds and providing for the security and payment thereof (the "*Fifth Supplemental Resolution*").
2. Approval of the Escrow Agreement in substantially the form approved for the Series 1999 Bonds providing for the deposit of certain cash and Government Securities (the "*Refunding*") for the payment of (i) a portion or all of the outstanding Northern Illinois University Auxiliary Facilities System Revenue Bonds, Series 1992, and (ii) a portion or all of the outstanding Series 1996 Bonds and (iii) a portion or all of the outstanding Series 1999 Bonds, on the maturity or redemption dates therefore, provided that Bonds shall only be issued for the Refunding if there are debt service savings as a result of such Refunding as determined by the Board Treasurer.
3. Approval of a Bond Purchase Agreement in substantially the form approved for the Series 1999 Bonds with representative of the underwriters (the "*Underwriters*"), wherein the Underwriters agree to purchase from the Board and the Board agrees to sell to the Underwriters all (but not less than all) of the Bonds.
4. In order to offer the Bonds for sale, the Board Treasurer, the Underwriters and bond counsel be and are hereby authorized to prepare and distribute a Preliminary Official Statement and an Official Statement.

Approval of the Refunding, subject to the proviso of paragraph 2.

6. The amount of Refunding Bonds shall not be limited, but are subject to the proviso of paragraph 2. The Bonds shall mature no later than 30 years from their issue date, shall bear interest at rates or approximate original yields to maturity for each maturity not in excess of those permitted by law, shall be sold so that the Underwriters' discount, but not original issue discount, shall not exceed 1% of the original principal amount of the Bonds, and the Bonds that pay interest on a semi-annual basis may be callable prior to maturity at a premium not to exceed 103% of the principal amount being redeemed.
7. The Chair and Treasurer of the Board are authorized to designate the Underwriters and bond counsel for the issuance of the Bonds pursuant to the provisions of the Illinois Procurement Code.
8. That the Chair, President, Treasurer and other authorized officers of this Board be and they are hereby authorized and empowered to do and perform such other acts and things and to make, execute and deliver all such other instruments and documents on behalf of this Board as may be by them deemed necessary or appropriate to comply with or to evidence compliance with their terms, conditions or provisions of the Fifth Supplemental

Resolution, the Escrow Agreement and the Bond Purchase Agreement, including the authorization and distribution of a Preliminary Official Statement and a final Official Statement with respect to the sale of the Bonds, and all acts and things whether heretofore or hereafter done or performed by the officers of this Board which are in conformity with the intents and purposes hereof shall be and the same are hereby in all respects, ratified, confirmed and approved.

ADDENDUM TO BOARD RESOLUTION

1. Approval of the Project which will consist of furthering and improving the Auxiliary Facilities System, including but not limited to furthering progress on the West Campus Master Plan, as well as improvements to existing facilities.
2. Approval of Northern Illinois University Auxiliary Facilities System Revenue Bonds, Series 2001, for the Project ("*Project Bonds*"). The Project Bonds shall mature no later than 30 years from their dated date, shall bear interest at rates or approximate original yields to maturity for each maturity not in excess of those permitted by law, shall be sold so that the Underwriters' discount, but not original issue discount, shall not exceed 1% of the original principal amount of the Project Bonds, and the Project Bonds that pay interest on a semiannual basis may be callable prior to maturity at a premium not to exceed 103% of the principal amount being redeemed. The amount of the Project Bonds shall not exceed \$5,000,000, plus the costs of issuance, bond insurance and original issue discount.
3. That the Chair, President, Treasurer and other authorized officers of this Board be and they are hereby authorized and empowered to do and perform such other acts and things and to make, execute and deliver all such other instruments and documents on behalf of this Board as may be by them deemed necessary or appropriate and all acts and things whether heretofore or hereafter done or performed by the officers of this Board which are in conformity with the intents and purposes hereof shall be and the same are hereby in all respects, ratified, confirmed and approved.

REQUEST FOR A NEW DEGREE PROGRAM

All new degree programs require the approval of the Board of Trustees and the approval of the IBHE. This new program request has received all required curricular approvals at the department, college and university levels, endorsement by the Academic Planning Council and the concurrence of the Provost.

M.S. in Educational Research and Evaluation

Description: Northern Illinois University is proposing a new Master of Science (M.S.) in Educational Research and Evaluation degree program to be offered by the Department of Educational Technology, Research and Assessment in the College of Education. The proposed degree program would require 36 semester hours of study, including core course work in quantitative and qualitative research designs, statistics and assessment methods. Students would elect an area of study in general research and evaluation methods, assessment methods and planning, program evaluation or advanced quantitative methods. All majors in the proposed M.S. program would also be required to complete an internship or practicum experience, a comprehensive examination and a thesis or final project. The program would be offered on campus for both full- and part-time students and at NIU-Naperville in Region 3 (West Suburban) for part-time students.

Rationale: The proposed M.S. in Educational Research and Evaluation degree program is designed to satisfy the needs of teachers, public school research directors, educational statisticians, evaluators and business professionals for improving the use of assessment and evaluation, research design and analysis methodologies in educational, business and social science settings. This program would serve those in the K-12 educational system, including teachers, research directors and administrators by providing a strong foundation in assessment and evaluation, which is critical with the state and national emphasis on educational outcomes and accountability. Additionally, this program would serve those in the private sector who need training in instructional evaluation, testing, measurement and applied data analysis.

Increased public and legislative attention to educational outcomes assessment and student performance indicators has created a strong need for professionals trained in educational research and evaluation. These individuals are being sought for positions in school district administration, college and university institutional research offices, state and national governmental offices and within private evaluation and assessment firms. The proposed M.S. degree program would provide a strong, theoretical foundation together with the applied, practical capabilities that would allow graduates to assist educational institutions at all levels and in all contexts demonstrate the outcomes of their instructional practices. It would also prepare professionals with the knowledge and skills

necessary to evaluate the efficacy of business practices, governmental initiatives and public policy.

For many years the research, evaluation and assessment faculty in the Department of Educational Technology, Research and Assessment have provided undergraduate- and graduate-level courses in the areas of statistics, research design and instructional technology to other units in the college and university. The proposed degree program would capitalize on these resources and years of experience by providing state-of-the-art educational experiences in problem conception, data collection and analysis and the meaningful interpretation of data using the latest technologies. The nature of the degree itself articulates well with the university's mission in the application of new knowledge in business, industry, education and government. The proposed degree program would also provide training in the tools of educational research and evaluation, which would enhance the research sophistication of those conducting educational and social science research. Further, the emphasis on both quantitative and qualitative methods of inquiry that would be incorporated into the degree program would make it unique among other degree programs in research and evaluation. Similar master's programs are not currently available in the state of Illinois.

As with many other graduate programs in education, this proposed program is aimed at individuals who, for the most part, are already employed within education or the field of research and evaluation. Virtually all of these individuals would continue with their current employment, or seek enhanced opportunities within the region. The northern Illinois region is known nationally as one holding great opportunity for educators and professionals of all types, especially those with skills in quantitative research, qualitative research, evaluation, assessment and technology. Graduates who choose to seek new employment should find ample opportunities as schools and universities seek to meet the need for increased assessment and accountability, and as businesses expand their own internal evaluation processes.

The department anticipates that enrollments in the program would increase from approximately six students in the first year it is implemented to thirty students by the third year of implementation, and to sixty students by its fifth year. It is expected that approximately five students would graduate from the program by the third year of implementation, approximately sixteen students would graduate in year four and twenty seven would graduate in year five.

Costs: No new resources are needed to implement the proposed M.S. in Educational Research and Evaluation degree program. The program would be supported with existing resources within the Department of Educational Research and Evaluation and the College of Education.

Recommendation: The university recommends that the Board of Trustees approve this request for an M.S. in Educational Research and Evaluation.

TRANSFER OF TENURE LOCATION

The College of Education is moving the program area of Curriculum and Supervision from the Department of Leadership in Educational and Sport Organizations to the Department of Teaching and Learning. Four faculty members associated with the curriculum have agreed to be transferred to the Department of Teaching and Learning. The transfers are as follows:

From: Department of Leadership in Educational and Sport Organizations
(LESO)

To: Department of Teaching and Learning (TLRN)

Constance Goode
Muriel Mackett
Judy Pickle
Christine Sorensen

Recommendation: The university recommends that the Board of Trustees approve this request to transfer the location of tenure for the above faculty.

APPOINTMENTS WITH RANK AND TENURE

Dean, College of Health and Human Sciences

Dr. Shirley Richmond has been selected as Dean of the College of Health and Human Sciences after a national search. She has been recommended for the rank of professor of Clinical Laboratory Sciences with tenure in the School of Allied Health Professions.

Dr. Richmond is currently Associate Dean of Academic Affairs at the University of Texas Medical Branch (UTMB) in Galveston, Texas. She is also the Chair of the Division of Humanities and Basic Sciences in the School of Allied Health Sciences and a tenured professor in the Department of Medical Technology. Her doctorate is from Memphis State University. She has overseen the development of a research office for the School of Allied Health Sciences at UTMB. She came to UTMB from Arkansas State University where she was the director of the Medical Technology program.

She has been involved in grants on cytotechnology and health information systems. She has extensive experience in curriculum development, faculty reward structures, learning styles, and workplace competencies; and she has done consulting in quality control in pathology laboratories. Dr. Richmond has been extensively involved in accrediting activities with the National Accreditation Agency for Clinical Laboratory Sciences and with the Association of Schools for Allied Health Professions. She is active in national scientific societies and professional organizations.

Chair, Department of Mechanical Engineering

Dr. Shin-Min Song has been selected as the new chair of the Department of Mechanical Engineering. He has been recommended by the department, college, and university for tenure with the rank of full professor in the Department of Mechanical Engineering. At the University of Illinois-Chicago, he has compiled an outstanding record as a teacher and researcher, and he has directed technology and research centers. He received a Ph.D. in Mechanical Engineering from Ohio State University.

Dr. Song is the recipient of one of the most prestigious research awards in the nation, the NSF Presidential Young Investigator Award. As a researcher, he has had grants totaling \$3 million as a principal investigator. He has served as associate editor of two national technical journals, as a reviewer of papers, and on NSF panels. He has co-authored a book published by MIT Press and has 41 refereed journal publications and 61 published conference proceedings.

He established and co-directed the UIC Manufacturing Technology Center and coordinated an NSF-funded Industry-University Research Center at the University of Illinois-Chicago.

Recommendation: The university recommends that the Board of Trustees approve this request to grant Dr. Shirley Richmond tenure and the rank of Professor in conjunction with her appointment as Dean of the College of Health and Human Sciences and Dr. Shin-Min Song tenure and the rank of Professor in conjunction with his appointment as Chair of the Department of Mechanical Engineering.

**PRE-TAX PURCHASES OF SURS SERVICE CREDIT
THROUGH PAYROLL DEDUCTION**

University employees participating in the State Universities Retirement System (SURS) accrue service credit with the retirement system based upon the length of service in an eligible position. Periodically employees leave service and obtain refunds of their SURS contributions, thereby forfeiting eligibility for SURS benefits. Employees also occupy positions that may be eligible for SURS service credit (if certified at a later date). Such employees often reenter service in the Illinois public university system and have the opportunity to repurchase service credit for which their prior service had established eligibility. Under these circumstances, employees normally have paid after-tax funds to the retirement system to reestablish the eligible service credit. The universities have expressed a long-term interest in establishing a pre-tax payroll deduction method of facilitating the purchase of eligible service credit under SURS.

In November 1998, SURS submitted a Private Letter Ruling (PLR) request to the Internal Revenue Service seeking approval of a SURS proposal to allow its defined benefit plan members (those participating in the Traditional and Portable benefit packages) to purchase eligible service credit on a pre-tax basis through payroll deduction. In February 1999, SURS submitted a similar PLR request to the IRS with respect to its defined contribution plan (the Self-Managed plan). On April 16, 2001, SURS received PLRs recognizing the ability of SURS participants to purchase service credit through payroll deduction under both the defined benefit and defined contribution plans.

In accordance with SURS policies and the PLR, SURS participants in the defined benefit plans may purchase service credit on a pre-tax basis through irrevocable payroll deduction for the first payroll period beginning on or after October 1, 2001. Employees in the Self-Managed plan will be able to participate in the program at a later date in FY02. Payroll deductions under this program would begin at the start of each calendar quarter (January, April, July and October). Participants would be able to choose to have payroll deductions made over periods of 12, 24, 36 or 48 months.

Before payroll deductions can be accepted, SURS has specified that each Governing Board/Employer must approve a specific Resolution. This Resolution is in a standard form developed between SURS and the IRS. The Resolution recommended for approval by the Board of Trustees is as follows:

RESOLUTION

RESOLUTION of the Board of Trustees of Northern Illinois University.

WHEREAS, the Board of Trustees of Northern Illinois University (“Employer”) is an employer pursuant to the Northern Illinois University Law whose employees participate in the State Universities Retirement System (“System”) pursuant to the Illinois Pension Code;

WHEREAS, the Board of Trustees of the Employer (“Governing Body/Employer”) has determined that it would be in the best interest of its employees to provide a pick-up of employee contributions under Section 414(h)(2) of the Federal Internal Revenue Code of 1986 for contributions that are made for the purpose of purchasing service credit under §15-113.1 through §15-113.7 (excluding §15-113.4) of the Illinois Pension Code (“Code”) or for the purpose of redepositing amounts withdrawn under §15-154 of the Code;

WHEREAS, in order to effectuate this pick-up, the Governing Body must adopt a Resolution to pick up the member’s contributions made pursuant to a binding, irrevocable payroll deduction authorization; and

WHEREAS, the contributions picked up by the Employer must be payable from the same source as is used to pay compensation to the employee;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body/Employer as follows:

Section 1. That employee contributions made (pursuant to a binding irrevocable payroll deduction authorization to have such contributions picked up) for the purpose of purchasing service credit under §15-113.1 through §15-113.7 (excluding §15-113.4) of the Code and for the purpose of redepositing amounts withdrawn under §15-154 of the Code, even though designated as employee contributions for state law purposes, are being paid by the Employer in lieu of the contributions by the employee.

Section 2. That, if the employee desiring to have contributions picked up executes an irrevocable, binding payroll deduction with respect to these contributions, the employee shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by the Employer to the System.

Section 3. That, with respect to any employee’s contributions, the effective date of the pick-up by the Employer is the later of:

- (a) the date of adoption of this Resolution;
- (b) the effective date of this Resolution; or
- (c) the execution of the payroll deduction authorization form by both parties.

This pick-up does not apply to any contributions that relate to compensation earned for services before the effective date.

Section 4. That any payroll deduction authorization in effect as of the effective date of this Resolution is void and that an employee who wishes to have payroll deductions made for the purpose of purchasing service credit or redepositing withdrawn amounts must follow the procedures specified in Section 5 of this Resolution.

Section 5. That an employee who wishes to redeposit amounts previously withdrawn from the System or to purchase certain service credit shall make the following series of elections with regard to these actions:

- (a) The employee may elect a lump sum payment, a series of installments, or a combination of a lump sum payment followed by a series of installments.
- (b) With respect to installments payable by payroll deduction, the employee must execute a binding irrevocable payroll deduction authorization to have these installment contributions picked up by the participating Employer.

Section 6. That contributions made pursuant to Section 5(b) of this Resolution are designated as being picked up by the Employer and paid from the same source as the payment of salary to these employees.

Section 7. That this Resolution takes effect as of the date of Board approval.

Recommendation: Subject to the terms and conditions of all applicable federal and state law, regulations and administrative procedures adopted to implement this program, the President recommends approval of this Resolution by the Board of Trustees.

**MARKETING AND EQUIPMENT CONTRACT
Authorization to Negotiate Cancellation and Upgrade Equipment**

Summary: In late spring 2000, NIU entered into a contractual agreement with Daktronics, Inc. to acquire a scoreboard, message boards and video screens for Huskie Stadium, a scoreboard for Anderson Pool and a scoreboard, message boards, video screens and outdoor marquee for the new convocation center. The NIU/Daktronics agreement provides for \$1.75 million in equipment with additional provisions for marketing and advertising services with net revenues generated from advertising on the various boards, after thresholds split 65% to NIU and 35% to Daktronics.

After a year's experience operating under the contract, and after a full review of current and future program needs, especially in light of new technologies and the scope of our operations, it has become clear that the economics and the provisions of the original contract can be significantly improved through restructuring the agreement. NIU can, for example, finance the equipment at a far lower rate than the 13% rate in the Daktronics contract. Also our experience has now shown that NIU has the staff in place to effectively manage the marketing and advertising solicitation services now provided by Daktronics. In addition, our program evaluation has led to the desire to upgrade the equipment to better meet the needs and utilization of the facilities.

Given these developments, like many other universities around the country in similar positions, it is prudent for the university to seek a negotiated buy-out of the Daktronics contract. Buy-out costs have been established at \$169,000, which will be easily realized for projected advertising revenues accruing to the university. The entire package potentially generates \$3.93 million to NIU compared to \$1.73 million under the Daktronics contract over the ten-year initial period of the agreement. The total cost of \$2,624,000 will be paid and partially amortized through the Bond Revenue entity funded through existing funds and generated advertising revenues.

Recommendation: The university requests the Board of Trustees authorization to purchase the equipment covered by the existing contract with Daktronics as well as certain equipment upgrades for \$2,624,000. The university further requests approval of the termination of said existing agreement with Daktronics including the assignment of advertising rights.

EXECUTIVE SESSION MINUTES RELEASE

Summary: The Illinois Open Meetings Act, as amended, requires public bodies to review minutes of their executive sessions on a semiannual basis and determine what parts of such minutes they should make available to the public because they no longer require confidential treatment. Accordingly, this item is proposed for complying with this legal requirement by taking action upon the duly approved Executive Session Minutes of January, 1996 through March, 2001 of either the full Board of Trustees or standing committees of the Board which have not previously been released from confidentiality.

Upon review and advice of the Board's Parliamentarian and Corporation Counsel, the following sections of executive session minutes for the relevant period are proffered for release from confidentiality:

February 21, 2000 - Executive Session of the NIU Board of Trustees

1. Personnel Matters

February 22, 2000 - Executive Session of the NIU Board of Trustees

1. Personnel Matters

March 6, 2000 - Executive Session of the NIU Board of Trustees

2. Personnel Matters

March 23, 2000 - Executive Session of the NIU Board of Trustees

1. Pending Litigation

June 15, 2000 - Executive Session of the NIU Board of Trustees

1. Pending Litigation

September 21, 2000 - Executive Session of the NIU Board of Trustees

2. Pending Litigation

December 7, 2000 - Executive Session of the NIU Board of Trustees

1. Review and Approval of Minutes of Previous Executive Session Meetings
2. Litigation Matters
3. Property Matters
4. Personnel Matters

March 19, 2001 - Executive Session of the NIU Board of Trustees

1. Review and Approval of Minutes of Previous Executive Session Meeting
2. Litigation Matters
3. Property Matters
 - a. Carroll Theatre Acquisition
4. Collective Bargaining Matters
5. Personnel Matters

Recommendation: The Chair recommends that the Board approve the release from confidentiality of the specified sections of executive session minutes as reviewed and advised above. Those sections, if any, which are still subject to confidentiality, together with sections from subsequent meetings, will be considered again in approximately six months.

RESOLUTION - JAMES C. BARR

WHEREAS Public Act 89-4 created a body politic and corporate known as the Board of Trustees of Northern Illinois University to operate, manage, control and maintain Northern Illinois University in accordance with the rights, powers and duties vested by law in such Board; and

WHEREAS James C. Barr was selected by his constituents at Northern Illinois University to represent their interests and has faithfully served the Board of Trustees of Northern Illinois University as its seventh Student Trustee; and

WHEREAS in said position, Mr. Barr capably and honorably discharged those duties and responsibilities while at the same time keeping in the mind the interests of all of the people of the State of Illinois in addition to the wellbeing of Northern Illinois University; and

WHEREAS Mr. Barr has demonstrated devotion to, cooperation with and support for the Board, Northern Illinois University, and the faculty, staff, and student personnel of same; and

WHEREAS the Board of Trustees and Northern Illinois University have received the benefit of his helpful insights which have been of special worth; and

WHEREAS the Board of Trustees wishes to officially express its appreciation for the many far-reaching contributions by Mr. Barr to all of the above-mentioned interests of this Board,

NOW THEREFORE LET IT BE RESOLVED that the Board of Trustees of Northern Illinois University, in formal meeting herein assembled, extends its grateful appreciation to Mr. James C. Barr for his outstanding and loyal service.

BE IT FURTHER RESOLVED that this **RESOLUTION** be presented to Mr. Barr and a copy of this document be placed in the official files of this Board as a part of the permanent record of the great State of Illinois and as a lasting tribute to the performance and accomplishments of Mr. James C. Barr.

Adopted in a regular meeting assembled this 21st day of June 2001.

**BOARD OF TRUSTEES OF
NORTHERN ILLINOIS UNIVERSITY**

Chair

Attest: _____
Secretary



