



Board of Trustees

Finance, Audit, Compliance,
Facilities and Operations
Committee

November 18, 2021

BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY
Finance, Audit, Compliance, Facilities and Operations Committee
12:00 p.m. – Thursday – November 18, 2021
Board of Trustees Room
315 Altgeld Hall

AGENDA

1. Call to Order and Roll Call
2. Verification of Quorum and Appropriate Notification of Public Meeting
3. Meeting Agenda Approval.....*Action*..... i
4. [Review and Approval of Minutes of August 26, 2021](#)*Action*.....1
5. Chair's Comments/Announcements
6. Public Comment*
7. Financial Update
 - a. [Annual Financial Summary as of June 30, 2021](#) *Information*.....7
 - b. [Quarterly Financial Summary Fiscal Year 2022 First Quarter as of September 30, 2021](#)..... *Information*.....10
 - c. [Periodic Report on Investments for Period Ending September 30, 2021](#)..... *Information*.....13
8. University Recommendations
 - a. [Fiscal Year 2023 Budget Request](#)..... *Action*.....16
 - b. [Fiscal Year 2023 IBHE Capital Budget Request](#) *Action*.....19
 - c. [EAB Undergraduate Recruitment Services](#) *Action*.....27
 - d. [On- and Off-Campus Unarmed Security Patrol](#)..... *Action*.....29
 - e. [Bowl Game Participation Expense](#) *Action*.....30
9. University Reports
 - a. [Quarterly Summary Report of Transactions in Excess of \\$100,000 for the Period July 1, 2021 to September 30, 2021](#) *Information*.....31
 - b. [Fiscal Year 2021 Clery Report Update](#)..... *Information*.....34
 - c. [Fiscal Year 2021 Annual Report of Transactions Involving Real Property](#)..... *Information*.....35
10. Other Matters
11. Next Meeting Date
12. Adjournment

*Individuals wishing to make an appearance before the Board should consult the [Bylaws of the Board of Trustees of Northern Illinois University](#), Article II, Section 4 – *Appearances before the Board*. Appearance request forms can be completed [online](#) in advance of the meeting or will be available in the Board Room the day of the meeting. For more information contact Crystal Doyle, ccoppel@niu.edu, Recording Secretary to the Board of Trustees, Altgeld Hall 300, DeKalb, IL 60115, 815-753-1273.

Anyone needing special accommodations to participate in the NIU Board of Trustees meetings should contact Crystal Doyle, ccoppel@niu.edu or (815) 753-1273, as soon as possible.

Minutes of the
NIU Board of Trustees of Northern Illinois University
Finance, Audit, Compliance, Facilities and Operations Committee
August 26, 2021

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 11:32 a.m. by Committee Vice Chair Bob Pritchard. This committee meeting was being conducted in person and through videoconferencing communications pursuant to Public Act 101-0640, enacted June 12, 2020, and section 7(e) of the Illinois Open Meetings Act, allowing for virtual board meetings during a disaster declaration relating to public health concerns. The Chair of the Board determined that an in-person meeting was not practical or prudent because of the disaster. As such, trustees attended this meeting by audio and visual conferencing and not by physical presence.

Recording Secretary Sandy McCartney conducted a roll call of the Trustees.

Trustee Rita Athas: Present	Trustee John Butler: Present
Trustee Montel Gayles: Present	Trustee Veronica Herrero: Absent
Committee Vice Chair Bob Pritchard: Present	Trustee Jacob Sommer: Present
Committee Chair Dennis Barsema: Present	Board Chair Eric Wasowicz: Present

Also present were President Lisa Freeman; Committee Liaison and Vice President for Administration and Finance and Chief Financial Officer Sarah Chinniah; Vice President and General Counsel and Board Parliamentarian Bryan Perry; Executive Vice President and Provost Beth Ingram; and Board Liaison and Chief of Staff Matt Streb.

VERIFICATION OF QUORUM AND APPROPRIATE NOTICE OF PUBLIC MEETING

General Counsel Bryan Perry indicated the appropriate notification of the meeting has been provided pursuant to the Illinois Open Meetings Act. General Counsel Perry also advised that a quorum was present.

MEETING AGENDA APPROVAL

Committee Vice Chair Pritchard asked for a motion to approve the meeting agenda. Trustee Athas so moved, and Trustee Gayles seconded.

Board Chair Wasowicz announced Trustee Herrero came into the meeting at 11:35 a.m.

Committee Vice Chair Pritchard asked Ms. McCartney to conduct a roll call vote.

Trustee Rita Athas: Yes	Trustee John Butler: Yes
Trustee Montel Gayles: Yes	Trustee Veronica Herrero: Yes
Committee Vice Chair Bob Pritchard: Yes	Trustee Jacob Sommer: Yes
Committee Chair Dennis Barsema: Yes	Board Chair Eric Wasowicz: Yes

The motion was approved.

REVIEW AND APPROVAL OF MINUTES OF MAY 13, 2021

Committee Vice Chair Pritchard asked for a motion to approve the minutes of May 13, 2021. Board Chair Wasowicz so moved, and Trustee Herrero seconded.

Committee Vice Chair Pritchard asked Ms. McCartney to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Yes

Committee Vice Chair Bob Pritchard: Yes

Trustee Jacob Sommer: Yes

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

CHAIR'S COMMENTS/ANNOUNCEMENTS

Committee Vice Chair Pritchard welcomed everyone. He mentioned the new committee assignments with Dennis Barsema now serving as the Committee Chair and his own role as Committee Vice Chair of FACFO. He also recognized President Freeman and Vice President for Administration and Finance and Chief Financial Officer (VPCFO) Chinniah and VPCFO Chinniah's leadership team for all the support they provided in preparation for this meeting. Committee Vice Chair Pritchard spoke to resuming multi-year planning and celebrated the opening of The De La Vega Innovation Lab in the College of Business, crediting those who worked so hard to make this happen and thanking all donors who supported the effort. He ended by giving a brief overview of the agenda.

Committee Vice Chair Pritchard recognized the University Advisory Committee, and the two new liaisons for the FACFO Committee. He asked if anyone had any comments but with no response moved forward.

PUBLIC COMMENT

Committee Vice Chair Pritchard introduced the public comment portion of the meeting. General Counsel Perry stated there had been one individual registered to speak, Sairyia Jemison. However, she was not online so there were no public comments.

FINANCIAL UPDATE

Committee Vice Chair Pritchard asked VPCFO Chinniah to present the Financial Update.

Agenda Item 7.a. Fiscal Year 2020 Audit and Financial Results

Before presenting the first financial item VPCFO Chinniah thanked her leadership team and Committee Vice Chair Pritchard and expressed looking forward to partnering with both him and Committee Chair Barsema in the year ahead. She also thanked Trustee Gayles and Board Chair Wasowicz for their partnership last year.

VPCFO Chinniah presented Agenda Item 7.a.

VPCFO Chinniah said if no questions, she would proceed to 7.b. and continue discussion of the fiscal action plans.

Agenda Item 7.b. Fiscal Year 2020 External Audit Corrective Action Plans Update

VPCFO Chinniah presented Agenda Item 7.b.

Discussion on the FY20 External Audit Corrective Action Plans began with Committee Vice Chair Pritchard asking if the Board could have done anything to help reduce the number of findings in the audit. Discussion followed regarding the number of audit findings and how reporting timelines often increase the likelihood of repeat findings. Discussion concluded with an explanation of how the university prioritizes findings when addressing the report.

UNIVERSITY RECOMMENDATIONS

Committee Vice Chair Pritchard asked VPCFO Chinniah to present the University Recommendations.

Agenda Item 8.a. Harper College University Center Strategic Partnership Agreement

VPCFO Chinniah presented Agenda Item 8.a.

Committee Vice Chair Pritchard asked for a motion to approve Agenda Item 8.a. Trustee Athas so moved, and Trustee Gayles seconded.

There was no further discussion.

Committee Vice Chair Pritchard asked Ms. McCartney to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Yes

Committee Vice Chair Bob Pritchard: Yes

Trustee Jacob Sommer: Yes

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

Agenda Item 8.b. External Print Services

VPCFO Chinniah presented Agenda Item 8.b.

Committee Vice Chair Pritchard asked for a motion to approve Agenda Item 8.b. Board Chair Wasowicz so moved, and Trustee Herrero seconded.

The External Print Services item elicited several questions and much discussion. Conversation ensued around the Request for Proposal (RFP) process, the selection of RR Donnelley (RRD) as the awarded vendor, prevailing wage requirements, Business Enterprise Program (BEP) requirements, and monitoring compliance. VPCFO Chinniah confirmed RRD met all requirements relative to prevailing wage and BEP compliance, and the university has processes in place to ensure RR Donnelly will meet the requirements stated in the RFP. Additional conversation occurred around other public institutions and community colleges who had outsourced some printing to RR Donnelly and where work will be conducted. The conversation concluded with pricing. President Freeman affirmed print demands are trending down so the actual spend is likely to be significantly lower than the requested \$7.5M not to exceed over five years.

Committee Vice Chair Pritchard asked Ms. McCartney to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Yes

Committee Vice Chair Bob Pritchard: Yes

Trustee Jacob Sommer: Yes

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

Agenda Item 8.c. Telephony Replacement and Upgrade

VPCFO Chinniah presented Agenda Item 8.c.

Committee Vice Chair Pritchard asked for a motion to approve Agenda Item 8.c. Trustee Gayles so moved, and Trustee Athas seconded.

Conversation followed regarding use of BEP vendors throughout the project, and Trustee Gayles requested follow-up with specifics once the system is in place. The remaining discussion focused on project timeline and new system functionality.

Committee Vice Chair Pritchard asked Ms. McCartney to take a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Yes

Committee Vice Chair Bob Pritchard: Yes

Trustee Jacob Sommer: Yes

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

Agenda Item 8.d. Wireless Network Expansion and Upgrade

VPCFO Chinniah presented Agenda Item 8.d.

Committee Vice Chair Pritchard asked for a motion to approve Agenda Item 8.d. Trustee Athas so moved, and Trustee Herrero seconded.

Trustee Gayles opened conversation around coverage type by location. Chief Information Officer Matt Parks explained this is a building-based deployment and continued detailing information as to what upcoming plans were, why the expansion was being deployed as it was, and how this expands capacity for NIU students, faculty, and staff.

Committee Vice Chair Pritchard asked Ms. McCartney to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Yes

Committee Vice Chair Bob Pritchard: Yes

Trustee Jacob Sommer: Yes

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

Agenda Item 8.e. Campus Mobile Technology Needs

VPCFO Chinniah presented Agenda Item 8.e. Prior to presenting the item VPCFO Chinniah added there was a 90-to-120-day lead time on laptops and related equipment, and the university is looking to expedite the order if the committee agrees.

Committee Vice Chair Pritchard asked for a motion to approve Agenda Item 8.e. Committee Chair Barsema so moved, and Trustee Herrero seconded.

Discussion began with laptop deployment and prioritization. VPCFO Chinniah explained a distribution plan will be developed in partnership with the Executive Vice President and Provost's office. President Freeman also noted the Leadership Team just received recommendations from a task force regarding Remote Working Flexibility, which will provide information to aid in equitable laptop distribution.

Committee Vice Chair Pritchard asked Ms. McCartney to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Yes

Committee Vice Chair Bob Pritchard: Yes

Trustee Jacob Sommer: Yes

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

Agenda Item 8.f. Building Access Control Upgrades

VPCFO Chinniah presented Agenda Item 8.f.

Committee Vice Chair Pritchard asked for a motion to approve Agenda Item 8.f. Trustee Gayles so moved, and Trustee Athas seconded.

Conversation ensued around rolling out the project in phases, as quickly as possible, based on funding availability. Varying project costs, in phases and in totality, were discussed. Additional conversation followed regarding the wide range of costs, prioritizing locations based on student benefit, integration with existing systems and locations, use of OneCards as access mechanisms, and enhancements to safety.

Committee Vice Chair Pritchard asked Ms. McCartney to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Yes

Committee Vice Chair Bob Pritchard: Yes

Trustee Jacob Sommer: Yes

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

Agenda Item 8.g. Bank Account – Signatory Authorization

VPCFO Chinniah presented Agenda Item 8.g.

Committee Vice Chair Pritchard asked for a motion to approve Agenda Item 8.g. Trustee Herrero so moved, and Board Chair Wasowicz seconded.

There was no discussion.

Committee Vice Chair Pritchard asked Ms. McCartney to conduct a roll call vote.

Trustee Rita Athas: Yes

Trustee John Butler: Yes

Trustee Montel Gayles: Yes

Trustee Veronica Herrero: Yes

Committee Vice Chair Bob Pritchard: Yes

Trustee Jacob Sommer: Yes

Committee Chair Dennis Barsema: Yes

Board Chair Eric Wasowicz: Yes

The motion was approved.

UNIVERSITY REPORTS

Committee Vice Chair Pritchard asked VPCFO Chinniah to present the University Reports.

VPCFO Chinniah stated there are four University Reports. Write ups had been provided in the materials so there would be no formal presentation, but she would gladly answer any questions.

Information Item 9.a. – Quarterly Summary Report of Transactions in Excess of \$100,000 for the Period April 1, 2021 to June 30, 2021

Information Item 9.b. – Fiscal Year 2021 Report Tuition and Fee Waivers

**Information Item 9.c. – Annual Summary Report of Obligation of Financial Resources
Year ended June 30, 2021**

**Information Item 9.d. – Fiscal Year 2021 Annual Report of Cash and Investments for
Year Ended June 30, 2021**

Trustee Gayles requested a Board report for BEP spend connected with the transaction reports. VPCFO Chinniah agreed to research reporting options going forward. Additional conversation occurred around the Tuition and Fee Waiver Report, and Committee Chair Barsema requested year-over-year comparisons going forward. Committee Vice Chair Pritchard opened conversation about the Report on Investments. Associate Vice President Shyree Sanan and VPCFO Chinniah provided information about strategic selection and use of banking partners, competitive interest rates and rates of return, and use of NIU’s Internal Investment Committee to monitor performance and market conditions.

OTHER MATTERS

There were no other matters.

NEXT MEETING DATE

The next meeting of the Finance, Audit, Compliance, Facilities and Operations Committee will be November 18, 2021.

ADJOURNMENT

Committee Vice Chair Pritchard asked for a motion to adjourn. Committee Chair Barsema so moved, and Trustee Herrero seconded.

Committee Vice Chair Pritchard asked Ms. McCartney to conduct a roll call vote.

- | | |
|---|--------------------------------|
| Trustee Rita Athas: Yes | Trustee John Butler: Yes |
| Trustee Montel Gayles: Yes | Trustee Veronica Herrero: Yes |
| Committee Vice Chair Bob Pritchard: Yes | Trustee Jacob Sommer: Yes |
| Committee Chair Dennis Barsema: Yes | Board Chair Eric Wasowicz: Yes |

The motion was approved.

The meeting adjourned at 12:57 p.m.

Respectfully submitted,

Sandy McCartney
Recording Secretary

In compliance with Illinois Open Meetings Act 5 ILCS 120/1, et seq, a verbatim record of all Northern Illinois University Board of Trustees meetings is maintained by the Board Recording Secretary and is available for review upon request. The minutes contained herein represent a true and accurate summary of the Board proceedings

ANNUAL FINANCIAL SUMMARY AS OF JUNE 30, 2021

Background: With the completion of the fiscal year in June and progress on the subsequent financial audit, the University may now present its FY21 operating results. Overall, the University finished the fiscal year with a deficit of \$925,523 - a significant improvement over the original FY21 budget which was drafted in a highly uncertain environment created by the COVID-19 pandemic. These operating results are shaped both by the availability of State and Federal pandemic relief funds and the responsible approach to expense management demonstrated by the NIU community throughout the fiscal year.

Stable State of Illinois funding and access to COVID-19 relief funding from both State and Federal sources resulted in total revenues slightly above budget for the year (0.5%). Tuition & Student Fees revenue grew slightly over the prior year by \$1.84M (1.1%) - the first year-over-year increase in Tuition & Student Fees revenue since at least the 2015-2016 fiscal year. Collectively, Sales and Rental & Room Income revenue categories finished 38.1% below budget and trailed FY20 by 30.9%; however, much of the lost revenue was recovered through federal pandemic relief funding that contributed to the performance of the Gifts, Grants, & Contracts category (44.4% better than budget).

Total expenses for FY21 finished \$29.37M (7.0%) below budget and \$26.53M (6.3%) better than FY20. Personnel Services spending accounted for nearly half (48.9%) of the year-over-year difference in expenditures, representing a \$12.97M (5.7%) decrease. It is the first year-over-year decrease in Personnel Services spending since the 2016-2017 fiscal year. Contractual Services spending finished \$16.53M (19.1%) under budget and \$8.88M (11.3%) below prior year. In total, the FY21 Contractual Services spend of \$70.03M is the lowest level recorded since at least the 2015-2016 fiscal year and is well below the five-year average of \$79.69M.

Scholarships is one of only two spending categories (Equipment & Library Materials) that saw increased spending (\$7.01M, 12.0%) compared to the prior year, reflecting both the University's commitment to affordability and the availability of student aid through federal Higher Education Emergency Relief (HEERF) funding.

Revenues

- 1. Tuition and Student Fees:** All tuition, including differential tuition, course and materials fees, athletics fees, bus fees, and health service fees.
- 2. Gifts, Grants, & Contracts:** Includes on-campus scholarships, research grants and associated indirect cost pools, Pell grants, and sub-contract fees for research.
- 3. Other Fees and Fines:** Includes parking fees, residential living-learning community fees, parking fines, and transcript and commencement fees.
- 4. Sales:** Includes board plan and retail food sales, concessions sales, advertising/sponsorship, sales of services to off-campus entities (including, but not limited to catering, childcare, and conference services).
- 5. Rental & Room Income:** Includes room fees for residential students, rental of on-campus and off-campus meeting and conference space, hotel revenues, and Northern View apartment revenues.
- 6. Gate Receipts & Commissions:** Includes athletic ticket sales, performing arts ticket sales, commissions, and concert/event revenues from the Convocation Center.

7. **Miscellaneous & Investment Income:** Includes athletics' game guarantees, NIU share of conference tournament revenues, rental of facilities, and interest income from investments, gains and losses on disposals of fixed assets, and year-end transfers to mandated reserves in the auxiliary facilities system.
8. **State of Illinois:** Represents the annual state appropriation to public universities.

Expenses

1. **Cost of Sales:** Includes the cost of all items purchased for resale on campus such as food for dining units, parts and supplies to be charged out through the campus work order system, as well as paper for pay-to-print copiers and printers.
2. **Personnel Services:** Includes all salaries paid to faculty, supportive professional staff, civil service, graduate assistants, extra help, and student employees. Also includes required payments for Medicare and employee health insurance.
3. **Contractual Services:** Includes annual software support, subscriptions, conference registrations, non-employee travel reimbursements, service contracts, repairs & maintenance, grounds, building service work charges, speaking fees, and other arrangements with outside contractors to perform services for the University.
4. **Commodities:** Includes purchased items of a low cost that typically are consumed in a single year. Examples include paper for printing, lab supplies, napkins, and cleaning supplies.
5. **Travel:** Includes airfare, hotel rooms, mileage, meals (all up to limits set by the state and the University), and ancillary expenses for employees to travel to-and-from campus on official University business.
6. **Automotive:** Includes the cost to rent cars, vans, and busses from the University transportation department.
7. **Scholarships:** Includes scholarships awarded, including Pell Grant funds disbursed (which, when netted against Pell Grant funds received, results in zero effect on the University's cash position).
8. **Telecommunications:** Includes the cost of providing phone, internet, and other digital services to the University.
9. **Equipment & Library Books:** Includes the cost of all items over \$100 with an estimated useful life of two years or more, as well as library books, journal subscriptions, manuscripts, films, music, and video materials.
10. **Capital Repairs:** Includes the cost of centralized capital repair activities.
11. **Debt Service:** Includes debt service payment on bonds, certificates of participation, and performance contracts.
12. **Miscellaneous Expense:** Includes refunds issued for on-campus external programming, deposit refunds, and other expenses not classified elsewhere.

Following is a financial summary of the University's operations as of the end of the 2020-2021 fiscal year and a comparison the previous fiscal year.

Northern Illinois University
as of June 30, 2021
(\$ in thousands)

	FY21			Prior Year FY20	
	YTD Actuals	Full Year YTD Budget	Variance	YTD Actuals	Full Year Variance
Revenue					
Tuition & Student Fees	\$ 168,548	\$ 168,734	\$ (186)	\$ 166,713	\$ 1,836
Gifts, Grants, & Contracts	82,975	57,476	25,499	64,953	18,022
Other Fees and Fines	3,310	5,303	(1,993)	6,246	(2,936)
Sales	17,432	28,711	(11,280)	26,572	(9,141)
Rental & Room Income	18,354	29,116	(10,762)	25,220	(6,866)
Gate Receipts & Commissions	205	1,757	(1,552)	3,145	(2,941)
Miscellaneous & Investment Income	11,893	9,788	2,105	22,068	(10,175)
State of Illinois	87,824	87,804	19	87,825	(1)
Total Revenue	\$ 390,540	\$ 388,689	\$ 1,851	\$ 402,742	\$ (12,202)
Expenses					
Cost of Sales	\$ 2,476	\$ 4,108	\$ (1,632)	\$ 4,447	\$ (1,971)
Personnel Services	214,245	222,932	(8,687)	227,218	(12,972)
Contractual Services	70,033	86,565	(16,532)	78,914	(8,882)
Commodities	3,976	8,409	(4,433)	4,874	(898)
Travel	967	4,090	(3,122)	3,540	(2,573)
Automotive	660	1,188	(528)	1,048	(389)
Scholarships	65,455	55,632	9,823	58,447	7,007
Telecommunications	513	590	(77)	255	258
Equipment & Library Materials	7,961	7,495	465	6,842	1,118
Capital Repairs	712	2,977	(2,265)	1,779	(1,067)
Debt Service	24,458	24,672	(214)	28,091	(3,632)
Miscellaneous Expense	10	2,175	(2,165)	2,539	(2,529)
Total Expenses	\$ 391,466	\$ 420,833	\$ (29,368)	\$ 417,994	\$ (26,529)
Net Revenue	\$ (926)	\$ (32,144)	\$ 31,218	\$ (15,252)	\$ 14,327

QUARTERLY FINANCIAL SUMMARY FISCAL YEAR 2022 FIRST QUARTER AS OF SEPTEMBER 30, 2021

Background: With the September 30 conclusion of the first quarter of the 2021-2022 fiscal year (FY22), the University is now able to update the Board of Trustees on NIU's financial performance relative to the current year budget and prior year actuals.

Through the first quarter of FY22, the University received \$68.2M more revenue (\$187.2M) than it spent (\$119.0M). This net revenue total is 2.7% (\$1.8M) more than the prior year, FY21. Tuition & Student Fee revenue decreased 1.7%, or \$1.5M in the first quarter compared to one year ago. Propelled by a rebound in auxiliary income and federal COVID-19 relief funding, overall revenue exceeded the first quarter of FY21 by \$25.8M (16.0%). Sales and Rental & Room Income combined to outperform the first quarter of FY21 by \$9.4M (56.6%). Overall revenues for the quarter are well ahead of the pro-rated budget (\$15.6M or 9.1% ahead of budget), demonstrating draws against federal relief funding that took place over the first three months of the fiscal year.

On the expense side, overall spending relative to FY21 increased by \$23.9M, or 25.2% driven by Scholarships spend related to COVID-19 relief funding. Non-scholarship expenses increased \$8.2M, or 12.4%. Personnel Services spending is trending above prior year (\$1.3M, 2.9%), reflecting non-represented increments and bargained-for wage increases. Contractual Services spending is significantly ahead of FY21 (\$5.4M, 46.6%) when it finished at its lowest level since at least FY16. Variations in Debt Service through the first quarter are timing related as the University is scheduled to realize significant savings resulting from 2020 and 2021 bond refinancing's. For all non-Scholarship expenditures, the first quarter finished 4% (\$2.4M) above budget.

First quarter performance suggests that the University is on target to at least meet initial budget expectations of a \$10M deficit. Tuition & Student Fees and auxiliary revenues are trending close to budget while expenses, including those in Personnel Services and Commodities, are trending below budget and making up for the increased Contractual Services spend. The ongoing availability of federal pandemic relief funding will continue to drive Gifts, Grants, & Contracts revenues and fuel Scholarship spending. Because this continues to be a dynamic environment, the University will continue to present quarterly budget updates to the Finance, Audit, Compliance, Facilities and Operations Committee of the Board of Trustees during the February and May meetings in calendar year 2022, noting quarterly budget performance, summarizing variances, and providing year-to-date forecasts.

Revenues

- 1. Tuition and Student Fees:** All tuition, including differential tuition, course and materials fees, athletics fees, bus fees, and health service fees.
- 2. Gifts, Grants, & Contracts:** Includes on-campus scholarships, research grants and associated indirect cost pools, Pell grants, and sub-contract fees for research.
- 3. Other Fees and Fines:** Includes parking fees, residential living-learning community fees, parking fines, and transcript and commencement fees.
- 4. Sales:** Includes board plan and retail food sales, concessions sales, advertising/sponsorship, sales of services to off-campus entities (including, but not limited to catering, childcare, and conference services).

5. **Rental & Room Income:** Includes room fees for residential students, rental of on-campus and off-campus meeting and conference space, hotel revenues, and Northern View apartment revenues.
6. **Gate Receipts & Commissions:** Includes athletic ticket sales, performing arts ticket sales, commissions, and concert/event revenues from the Convocation Center.
7. **Miscellaneous & Investment Income:** Includes athletics' game guarantees, NIU share of conference tournament revenues, rental of facilities, and interest income from investments, gains and losses on disposals of fixed assets, and year-end transfers to mandated reserves in the auxiliary facilities system.
8. **State of Illinois:** Represents the annual state appropriation to public universities.

Expenses

1. **Cost of Sales:** Includes the cost of all items purchased for resale on campus such as food for dining units, parts and supplies to be charged out through the campus work order system, as well as paper for pay-to-print copiers and printers.
2. **Personnel Services:** Includes all salaries paid to faculty, supportive professional staff, civil service, graduate assistants, extra help, and student employees. Also includes required payments for Medicare and employee health insurance.
3. **Contractual Services:** Includes annual software support, subscriptions, conference registrations, non-employee travel reimbursements, service contracts, repairs & maintenance, grounds, building service work charges, speaking fees, and other arrangements with outside contractors to perform services for the University.
4. **Commodities:** Includes purchased items of a low cost that typically are consumed in a single year. Examples include paper for printing, lab supplies, napkins, and cleaning supplies.
5. **Travel:** Includes airfare, hotel rooms, mileage, meals (all up to limits set by the state and the University), and ancillary expenses for employees to travel to-and-from campus on official University business.
6. **Automotive:** Includes the cost to rent cars, vans, and busses from the University transportation department.
7. **Scholarships:** Includes scholarships awarded, including Pell Grant funds disbursed (which, when netted against Pell Grant funds received, results in zero effect on the University's cash position).
8. **Telecommunications:** Includes the cost of providing phone, internet, and other digital services to the University.
9. **Equipment & Library Books:** Includes the cost of all items over \$100 with an estimated useful life of two years or more, as well as library books, journal subscriptions, manuscripts, films, music, and video materials.
10. **Capital Repairs:** Includes the cost of centralized capital repair activities.
11. **Debt Service:** Includes debt service payment on bonds, certificates of participation, and performance contracts.
12. **Miscellaneous Expense:** Includes refunds issued for on-campus external programming, deposit refunds, and other expenses not classified elsewhere.

Following is a financial summary of the University's operations as of the end of the first quarter of FY22 compared to the previous fiscal year and the FY22 budget.

Northern Illinois University
as of September 30, 2021
(\$ in thousands)

	<u>Current Year FY22</u>			<u>Prior Year FY21</u>		<u>Current Year FY22</u>		
	<u>First Quarter</u>			<u>First Quarter</u>		<u>YTD Forecast</u>	<u>Annual</u>	
	<u>YTD Actuals</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>YTD Actuals</u>	<u>Variance</u>		<u>Budget</u>	<u>Variance</u>
Revenue								
Tuition & Student Fees	\$ 89,886	\$ 91,250	\$ (1,364)	\$ 91,424	\$ (1,538)	\$ 168,228	\$ 168,228	\$ -
Gifts, Grants, & Contracts	34,641	15,538	19,103	17,297	17,344	74,538	74,538	-
Other Fees and Fines	1,809	1,437	373	1,189	620	3,999	3,999	-
Sales	9,844	11,456	(1,612)	6,687	3,157	29,863	29,863	-
Rental & Room Income	16,181	17,866	(1,685)	9,931	6,250	33,018	33,018	-
Gate Receipts & Commissions	307	-	307	-	307	3,535	3,535	-
Miscellaneous & Investment Income	1,624	1,406	218	2,241	(617)	7,463	7,463	-
State of Illinois	32,935	32,659	276	32,666	269	87,804	87,804	-
Total Revenue	\$ 187,228	\$ 171,612	\$ 15,616	\$ 161,434	\$ 25,793	\$ 408,449	\$ 408,449	\$ -
Expenses								
Cost of Sales	\$ 594	\$ 841	\$ (247)	\$ 517	\$ 77	\$ 4,028	\$ 4,028	\$ -
Personnel Services	48,215	50,865	(2,651)	46,876	1,339	232,479	232,479	-
Contractual Services	16,992	13,658	3,334	11,592	5,400	82,513	82,513	-
Commodities	1,179	963	216	656	523	5,836	5,836	-
Travel	560	200	360	60	500	3,225	3,225	-
Automotive	245	269	(24)	171	74	1,037	1,037	-
Scholarships	45,088	27,926	17,163	29,295	15,793	62,395	62,395	-
Telecommunications	79	102	(23)	96	(17)	543	543	-
Equipment & Library Materials	1,808	1,768	40	1,771	37	7,948	7,948	-
Capital Repairs	100	49	51	28	72	1,238	1,238	-
Debt Service	4,162	2,308	1,853	3,355	807	16,829	16,829	-
Miscellaneous Expense	27	95	(68)	653	(626)	378	378	-
Total Expenses	\$ 119,048	\$ 99,043	\$ 20,005	\$ 95,070	\$ 23,978	\$ 418,449	\$ 418,449	\$ -
Net Revenue	\$ 68,181	\$ 72,569	\$ (4,388)	\$ 66,364	\$ 1,816	\$ (10,000)	\$ (10,000)	\$ -

PERIODIC REPORT ON INVESTMENTS FOR PERIOD ENDING SEPTEMBER 30, 2021

In accordance with the University's Investment and Cash Management policy, this report on cash and investments is submitted at the end of each calendar quarter to the Board of Trustees. This report is required by Board of Trustees *Regulations* (Section V, Subsection D). The following schedules are included:

- Cash and Investment Holdings Summary as of September 30, 2021
- Investment Earnings for the quarter ended September 30, 2021

The Investment Committee is responsible for monitoring compliance with the University's Investment and Cash Management Policy. The investment goals, as stated in the policy, are to insure the preservation of principal and maintain compliance with applicable state laws, rules, regulations, debt covenants and Board of Trustees *Regulations* while meeting cash flow needs and earning a yield acceptable to conservative investment managers.

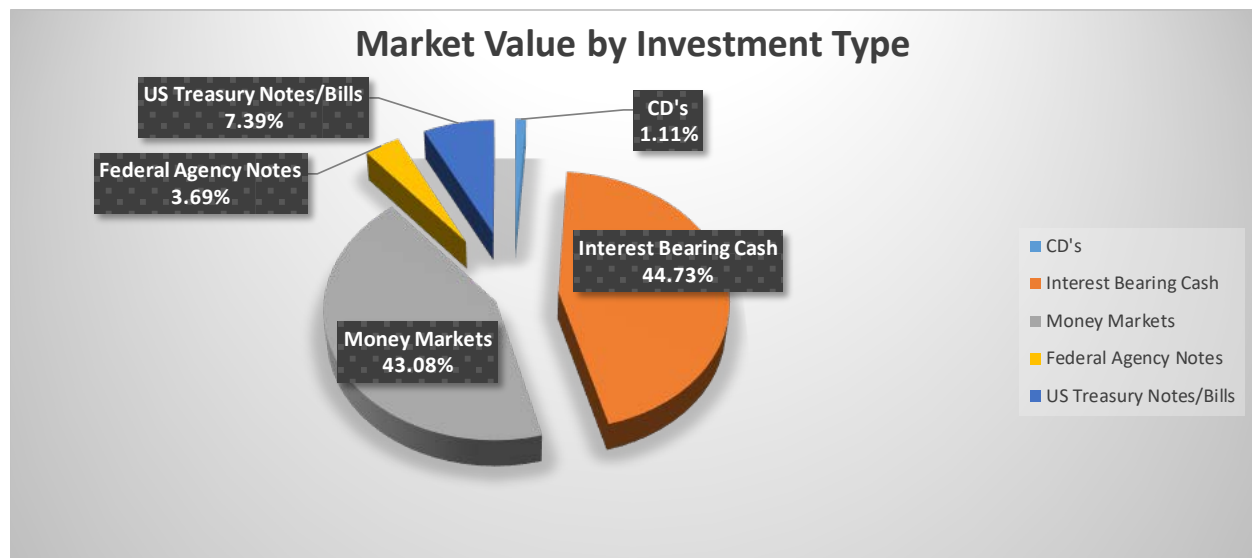
The *Cash and Investment Holdings Summary* at September 30, 2021, shows NIU's total holdings at just over \$136M. Of the total holdings balance, approximately \$84M is available for daily operations providing for more than 60 days cash on hand. The remaining balance is restricted per collateralization requirements and contractual obligations. The total holdings balance is up \$11M from the balance at September 30, 2020. This increase is a result of planned reductions in university-wide spending, timely receipt of state appropriations, and continued receipt of additional pandemic-related Federal relief funding. As of September 30, 2021, the university had vouchered the State \$33M for FY22 appropriations and as of the date of this report the entire amount has been received by the University.

The *Investment Earnings* report shows income of \$21.8K and an overall annualized rate of return of 0.07% for the first quarter. This represents a decrease in interest earned of approximately \$90.8K when compared to the same quarter of FY21. The decrease in interest earned is primarily due to declining market investment yields. Most operating funds were invested in money markets and investment in savings accounts because cash and cash equivalents were earning higher yields than long term investment instruments during the first quarter of FY22.

The coronavirus pandemic remains a headline in economic forecasts. The sectors most adversely impacted by the global pandemic have begun to show improvement in recent months, but the rise in COVID-19 cases has slowed the recovery. The economic turnaround continues to depend on the course of the virus. Economists expect that as the level of vaccinations continues to rise the effects of the pandemic on the economy should lessen, but risks to the economic outlook remain. The Federal Open Market Committee expects to maintain the federal funds interest rate in the target range of 0 to 1/4 percent until the economy is on track to achieve maximum employment and price-stability goals. Management is continuously monitoring market changes that will affect the university's cash management and investment goals. Management is committed to the fiscal sustainability of NIU and is reviewing all available options for strengthening the university's cash position.

NORTHERN ILLINOIS UNIVERSITY
CASH and INVESTMENT HOLDINGS SUMMARY
September 30, 2021
For Fiscal Year 2022

Investment Type	Purchase Price/ Ending Bal *	Book Value **	Market Value ***
CD's:			
Local Funds	\$ 1,515,192	\$ 1,515,192	\$ 1,515,192
Federal Agency Notes:			
Local Funds	\$ 5,057,320	\$ 5,024,968	\$ 5,026,185
Interest Bearing Cash Accounts:			
Local Funds	\$ 60,845,116	\$ 60,845,116	\$ 60,845,116
Money Markets:			
Contributory Trust	\$ 9,839,000	\$ 9,839,000	\$ 9,839,000
Local Funds	48,497,740	48,497,740	48,497,740
Project Funds	280,109	280,109	280,109
	\$ 58,616,849	\$ 58,616,849	\$ 58,616,849
US Treasury Notes/Bills:			
Local Funds	\$ 10,095,331	\$ 10,048,891	\$ 10,050,040
TOTAL INVESTMENT HOLDINGS	\$ 136,129,808	\$ 136,051,016	\$ 136,053,382
Non-interest Bearing Cash	\$ 347,900	\$ 347,900	\$ 347,900
TOTAL CASH & INVESTMENT HOLDINGS	\$ 136,477,708	\$ 136,398,916	\$ 136,401,282
TOTAL REPORTED FOR 9/30/2020	\$ 125,791,420	\$ 125,710,230	\$ 125,724,636



* Amounts per Bank and Investment Statements

** Purchase price, net of accumulated amortization of premiums and discounts

*** Estimated price for which an investment would sell in the marketplace

Assets reported in the CASH and INVESTMENT HOLDINGS SUMMARY comply with the Illinois Public Funds Investment Act (30 ILCS 235)
and the NIU Investment and Cash Management Policy

NORTHERN ILLINOIS UNIVERSITY
INVESTMENT EARNINGS
For Fiscal Year 2022
July 1, 2021 - September 30, 2021

	September 30 Ending Balance	Qtr 1 Average Daily Balance	Percent of Portfolio	Qtr 1 Income Earned	Annualized				
					Rates of Return				
					FY 2022	FY 2021			
					1st Qtr	4th Qtr	3rd Qtr	2nd Qtr	
Short-Term Investment Accounts									
Illinois Funds	\$ 48,497,740	\$ 42,639,351	33.83%	\$ 2,174	0.020%	0.034%	0.073%	0.095%	
Investment Accounts - Financial Institutions	\$ 60,845,116	\$ 56,612,247	44.92%	\$ 17,042	0.119%	0.129%	0.167%	0.185%	
Contributory Trust	\$ 9,839,000	\$ 9,838,920	7.81%	\$ 647	0.026%	0.029%	0.031%	0.023%	
Investment Accounts - Project Funds	\$ 280,109	\$ 280,108	0.22%	\$ 4	0.006%	0.006%	0.006%	0.006%	
CD's	\$ 1,515,192	\$ 1,514,913	1.20%	\$ 156	0.041%	0.050%	0.075%	0.080%	
ST Investment Accounts Total	\$ 120,977,157	\$ 110,885,539	87.98%	\$ 20,023	0.072%	0.077%	0.116%	0.132%	
Fixed Income Securities									
Local Funds	\$ 15,152,651	\$ 15,152,651	12.02%	\$ 1,825	0.048%	0.053%	0.297%	0.873%	
Fixed Income Securities Total	\$ 15,152,651	\$ 15,152,651	12.02%	\$ 1,825	0.048%	0.053%	0.297%	0.873%	
Non-interest Bearing Cash	\$ 347,900	-	-	-				-	
COMBINED TOTAL	\$ 136,477,708	\$ 126,038,190	100.00%	\$ 21,848	0.07%	0.08%	0.12%	0.16%	

Assets reported in INVESTMENT EARNINGS comply with the Illinois Public Funds Investment Act (30 ILCS 235)
and the NIU Investment and Cash Management Policy

FISCAL YEAR 2023 BUDGET REQUEST

Summary: Each year, staff seeks the Board’s approval of budget request guidelines, or the overall level of state funding requested for the upcoming fiscal year. This total request amount is recognized as the University’s budget request throughout the budget development process, including request submissions to the Illinois Board of Higher Education (IBHE) and the Governor’s Office of Management and Budget (GOMB). Staff also use this request when developing the University’s detailed budget request and other budgetary reporting materials for the Illinois General Assembly.

For FY23, Northern Illinois University (NIU) requests a funding level of \$98.63M.

Background Information: For FY22, the University submitted a Board-approved budget request of \$98.97M to the IBHE and was held to a flat budget of \$87.8M for the third consecutive year. While State General Funds appropriations provided to NIU have stabilized, the aggregate funding level during the past seven years reflects a state funding shortfall of \$91.3M, ignoring inflation, when compared to a flat-funding scenario at the FY15 level of support.

Year	NIU Request	State General Funds Awarded	Funding Deficit Compared to FY15 Funds Awarded
FY15	\$105.7 million	\$91.1 million	
FY16	\$105.3 million	\$26.4 million	(\$64.7 million)
FY17	\$91.1 million	\$91.1 million	
FY18	\$93.9 million	\$81.9 million	(\$9.2 million)
FY19	\$93.6 million	\$83.6 million	(\$7.5 million)
FY20	\$93.6 million	\$87.8 million	(\$3.3 million)
FY21	\$93.6 million	\$87.8 million	(\$3.3 million)
FY22	\$98.9 million	\$87.8 million	(\$3.3 million)
			(\$91.3 million)

NIU has prioritized addressing affordability concerns and maintaining fiscal responsibility by keeping the total cost of attendance for full-time students as low as possible. In FY22, NIU made the difficult decision to increase tuition after a five-year freeze. The entire 1.5% undergraduate tuition increase went directly towards funding desperately needed student support services.

The FY23 state budget request presented for the Board’s consideration reflects the University’s commitment to and advocacy for the students, faculty, and staff at NIU. This FY23 request for \$98.63M attempts to secure a more adequate level of state funding support which responsibly supports the University’s mission. The recommended budget request seeks funding for operational support, student support services, and academic program priorities.

FY 2023 Budget Request Detail

TOTAL BUDGET REQUEST: \$98,627,200

NIU is not immune to the challenges caused by the economy. The supply chain disruptions and labor shortages are a critical problem. A State funding level of \$98.63M will offset increases in expected and known costs to the NIU Income and Appropriated Funds, which account for 71% of NIU’s budgeted personnel services expenditures and 49% of the

University's budgeted contractual services spend, based on the current fiscal year budget (FY22). The Appropriated Fund is reliant on revenues from State appropriations and Income Fund includes tuition and some fees.

Student academic success and wellbeing is a top priority at NIU. Alleviating the financial and emotional toll that has been placed upon students by unprecedented global and national events since spring 2020 takes bold action. Reducing barriers faced by students leads to greater student and academic success. NIU will invest in the following student support services.

- Funding for a summer bridge program with capacity to serve 400 students annually, integrated advising including the procurement of software for pre-enrollment communications and advising, and a robust tutoring/support coaching program.
- Social support services including expansion of telehealth services, ten additional mental health counselors, increased student programming to promote continuous engagement and equitable opportunities for internships/externships and career counseling/transition.
- Financial support services, specifically the creation of a student-facing Financial Aid Counseling unit made up of six full-time staff members.

In addition to this maintenance funding request, the \$98.63M appropriations request includes funding for the following initiatives and work that will not be possible without this additional State funding:

- **ProPEL in Special Education (\$580,000)** - Funding will provide an accelerated pathway for paraprofessionals to obtain a B.S.Ed. and professional education licensure in Special Education while remaining part of the incumbent workforce. ProPEL is a one-year special education licensure program designed for working adults. ProPEL addresses two significant state needs - reducing the shortage of highly qualified special education teachers and diversifying the teacher workforce. ProPEL will prioritize participation from paraprofessionals of color in three school districts (Rockford School District 205, School District U46, and Freeport School District 145) with imbalances in teacher and student demographics (e.g., 80% White teachers, 80% students of color), high percentages of low-income students, and pressing needs for special educators. ProPEL paraprofessionals will receive full tuition support in exchange for teaching in their home districts for four years after licensure. ProPEL will result in preparation and employment of 35 licensed special education teachers with a goal of 50% of completers being from diverse backgrounds.
- **Nursing Education (\$555,000)** - Funding would provide the resources needed to increase enrollments and the number of degrees awarded in NIU's nursing program, which would contribute to key work force needs in the State of Illinois. Admission to the baccalaureate program in nursing is limited, and student demand for this program has consistently exceeded the resources available for the program. Many highly qualified students are turned away each year. The nursing program is accredited by the Commission on Collegiate Nursing Education.
- **Cluster Hire to Support Transdisciplinary Research (\$1,000,000)** - Funding will support development of transdisciplinary initiatives in the areas of social, racial, and ethnic inequities, environmental justice, STEM education, or artificial intelligence/machine learning (AI/ML). Such initiatives may include research, scholarly and creative activities as well as community engagement. Support will generate transdisciplinary opportunities for student engagement and learning and may include cross-disciplinary coursework, credentials, capstone experiences for both

graduate and undergraduate students, extended research opportunities for students and proposals for academic programs that intersect with these themes. This initiative asks for funding for the hiring of a group of faculty members (“cluster hire”) whose research interests coincide with the transdisciplinary focus of the project and, in addition, would increase the diversity of the faculty.

In addition to state funding support, the University will also seek reforms that impact University resources but are considered non-budgetary in nature. Staff will work with the IBHE, the Governor’s Office, legislators, and other institutions to seek relief from unfunded mandates and burdensome regulations. In short, more flexibility is needed in order to adapt and thrive in today’s uncertain environment.

Recommendation: The University recommends that the Finance, Audit, Compliance, Facilities and Operations Committee endorse this budget request of \$98,627,200 and asks that the President forward it by means of the President’s Report to the Board of Trustees for approval at its meeting on December 7, 2021, in order to ensure the timely preparation and submission of the University’s FY23 detailed budget request to the IBHE and subsequent reports to the General Assembly.

FISCAL YEAR 2023 IBHE CAPITAL BUDGET REQUEST

Summary: The Illinois Board of Higher Education (IBHE) Capital Budget Request is submitted in October prior to the budget year in order to meet IBHE and state capital project review and approval submission schedules. The Capital Budget Request consists of two principal categories of projects requesting state funding support and a third category that provides notification of anticipated non-instructional projects that might eventually require specific IBHE approval. Including the partially released Health IT Center Project there are eleven capital projects, totaling approximately \$482M, and 14 capital renewal projects totaling approximately \$112M, no projects were included in the third category as part of the submission. Included within the 14 renewal projects is a subset of six projects that were identified as critical/emergency type projects in September 2021 when IBHE contacted the University requesting emergency type projects for consideration if alternate funding could be identified by the state. As no new funding source has since been identified these are included at the top of the capital renewal projects list.

Background: Requests for state funding include regular capital projects which represent major investments for new construction and renovation; and capital renewal projects which represents major repairs and system improvement projects with estimated budgets in excess of \$100K.

Priorities for capital projects are determined through reviews and discussions within a capital planning group which consists of the Provost; Research, Innovation, and Partnerships; the Chief Financial Officer; the Chief of Staff, and applicable representatives from Facilities Management & Campus Services. The group takes in consideration mission and program requirements, building conditions, impact on student enrollment, and other factors when assessing project priorities. Capital renewal priorities are predominantly driven by building/infrastructure conditions and the potential for impacting university operations.

The State's FY22 budget included re-appropriation of capital projects which includes the University's priority capital project, Health Informatics & Technology Center, and \$52.9M of capital renewal funding for deferred maintenance. Initial funds (\$7.7M) have been released to the Capital Development Board to proceed with the planning for the Health IT Center. Additionally, approximately \$9M has been released from the \$52.9M capital renewal authorization to proceed with three urgent repair projects. Projects originally authorized in FY19 continue to be funded and executed via the Capital Development Board. This includes \$6.1M for the boiler replacement project and \$5M for steam tunnel repairs.

Recommendation: The University recommends that the Finance, Audit, Compliance, Facilities and Operations Committee endorse this request and ask that the President forward it by means of the President's Report to the Board of Trustees for approval at its meeting on December 7, 2021.

Regular Capital Project Priorities for FY22 IBHE Budget Submission		
Priority	Project Title	Total Estimated Cost (\$K)
1	Health Informatics & Technology Center	77,000*
2	Wirtz Hall Renovation	32,488
3	Williston Hall Renovation	38,195
4	Still Hall & Still Gym Renovation	54,593
5	Gabel & Graham Complex Renovation	11,482
6	Davis Hall Renovation	50,272
7	McMurry Hall Renovation	21,575
8	Reavis Hall Renovation	25,102
9	Watson Hall Renovation	25,977
10	Psychology/Computer Science Building Renovation	55,025
11	Montgomery Hall Renovation	67,853
	Total Regular Capital Projects	\$482,562

* Note: \$7.7M already released for planning/design.

Capital Renewal Project Priorities for FY22 IBHE Budget Submission		
Priority	Project Title	Total Estimated Cost (\$K)
R1	Music Building & Gabel Hall Roof Repairs*	4,225
R2	Anderson Hall Structural & Still Hall/Gym Masonry Repairs*	6,165
R3	DeKalb Campus HVAC & Hood Exhaust Repairs*	4,215
R4	Academic Buildings General Upgrades Phase I	6,917
R5	Campus-Wide Boiler Replacement Phase II	13,551
R6	East Campus Chilled Water System Reconfiguration*	6,225
R7	DeKalb Campus Fire Protection Upgrades Phase I*	7,055
R8	East Campus Electrical Infrastructure Upgrades*	3,804
R9	DeKalb Campus Heating System Piping Conversions	14,035
R10	DeKalb Campus ADA Assessment & Repairs Phase I	4,081
R11	Academic Buildings General Upgrades Phase II	7,546
R12	Campus-Wide Electrical Infrastructure Upgrades	5,672
R13	Campus-Wide Boiler Replacement Phase III	28,863
R14	DeKalb Campus Elevator Upgrades	3,766
	Total Capital Renewal Projects	\$111,899

Note: *Items R1-R3, R6-R8 have been identified as Critical/Emergency projects in an August 2021 interim submission.

Capital Projects

1. Health Informatics & Technology Center

In the last decade the demand for college graduates with expertise in health-based technology fields has increased exponentially. The new facility will offer students a unique

learning environment combining the best of a time-honored college education driven by a focus on advancing health technology. The center will have extensive infrastructure to accommodate a broad range of equipment necessary to develop nationally competitive programs with potential for industry and professional certifications, custom learning labs and single classes. Experience using “cutting edge” technology in a well-planned, well-equipped facility will prepare students to compete and succeed in the intense technologically complex world of the future. NIU is currently preparing to begin programming and schematic design with a consultant team selected through the CDB. With a partial budget release of \$7.7M to facilitate planning/design, it is hoped that the remaining budget will be released when we are ready to proceed with construction.

2. Wirtz Hall Renovation

This structure was originally constructed in 1964 and connected to NIU’s second oldest building, McMurry Hall built in 1911. Together these buildings house the College of Health and Human Sciences. With planning for the new Health Informatics & Technology Center moving ahead, it is the intent that some programs currently located here will be moved to the new facility once completed. This will allow for opportunities to make use of this existing central campus space to consolidate and improve efficiencies with other programs and functions from elsewhere, ultimately working towards right-sizing the overall campus footprint. With no major renovations since original construction, both buildings are in need of building envelope, infrastructure and finishes upgrades to bring in line with modern day campus facilities needs in addition to any space reconfigurations necessary for revised use.

3. Williston Hall Renovation

Williston Hall opened in 1915 and was originally built as a women’s dormitory. Converted to administrative office space in 1969, the building has had no other major renovations over the last 52+ years. Available power is inadequate to meet modern technology demands. Mechanical systems are inefficient and antiquated. Repairs are required to the existing masonry structure to address water intrusion and general deterioration. To provide a healthy and attractive work environment for the faculty, staff and students that occupy the building for various student support services, the University seeks to perform major renovations on Williston Hall to improve space functionality of the building and the overall building structure and systems.

4. Still Hall & Still Gym Renovation

The Still Hall & Still Gym buildings were built in 1928 and were converted into office and classroom space in 1964, they currently support the College of Engineering and Engineering Technology. No other major renovations have occurred in the buildings over the last 57+ years. Available power is inadequate to meet modern technology demands. Mechanical, electrical and plumbing systems are inefficient and antiquated. The need to provide major repairs to the existing masonry structure and tuckpointing have caused significant concerns for water intrusion and structural deterioration as the exterior walls are deflecting outward. This project seeks to update the building structures and their mechanical, electrical and plumbing systems to better meet the needs of modern-day students. As an alternative, an assessment is planned to evaluate the cost effectiveness of demolishing these buildings and building a structure adjacent to the College of Engineering and Engineering Technology.

5. Gabel & Graham Complex Renovation

Gabel Hall was constructed in 1958, and Graham Hall was constructed in 1964. The buildings are interconnected, so they share many of the same deficiencies. Housed in these

buildings are the Colleges of Education, Health and Human Sciences, and Visual and Performing Arts. Significant classroom and faculty spaces dominate the use. While the spaces generally work for classroom and faculty use, improvements need to be made to achieve a more optimal learning environment, with a more modern, student-focused, technology-oriented teaching experience. The roof system is in critical need of replacement which is addressed under a separate capital renewal request. The buildings incorporate large amounts of asbestos containing materials and many of the mechanical and electrical systems are inefficient, antiquated, and inadequate for current teaching methods.

6. Davis Hall Renovation

This Gothic style building was built in 1942 and constructed with steel, steel reinforced concrete which is sheathed with Joliet Limestone. Davis Hall was constructed as the institution's first science building and now houses the Geology (Geology and Environmental Geosciences) and Geography departments. Other than the installation of a telescope in 1965 and air conditioning in 1975, no other major renovations have occurred to Davis Hall over the last 76+ years. The building still utilizes the original fused electrical panels, available power is completely inadequate for modern lab requirements. Davis' mechanical systems are inefficient, inadequate, and antiquated. The flat roofs are failing, and two sides of the building need major repairs to the stonework including overall tuckpointing. To remain functional, the building requires a number of comprehensive infrastructure updates. Existing fume hoods are not able to satisfactorily accommodate the needs of the instruction and research assigned to Davis. There is no elevator service to the 6th and 7th floors and restroom locations are not compliant with current code requirements.

7. McMurry Hall Renovation

This Georgian style building was constructed in 1911 and is the second oldest building at Northern Illinois University. The building was constructed of brick and limestone and currently supports the College of Health and Human Sciences. Other than the installation of a new roof in 2002 and various other minor renovations (i.e. painting, carpeting, lighting), no other major renovations have occurred to McMurry Hall over the last 100+ years. Available power is completely inadequate for modern technology and classroom requirements. McMurry Hall still utilizes window unit air conditioning systems and the various other mechanical systems are inefficient, inadequate, and antiquated. The building requires tuckpointing of all exterior masonry/stonework and a number of comprehensive infrastructure updates, including an upgraded electrical system and a new HVAC system that can take advantage of the centralized chilled water system. Space within McMurry Hall is configured for the building's original use in 1911. While the space generally works as a classroom building, improvements need to be made to achieve a more optimal learning environment with modern and technology-based amenities.

8. Reavis Hall Renovation

Constructed in 1957, this building houses classroom and faculty spaces for the College of Liberal Arts and Sciences. While the spaces generally work for classroom and faculty use, improvements need to be made to achieve a more optimal learning environment, with a more modern, student-focused, technology-oriented teaching experience. The building incorporates significant quantities of asbestos containing materials, the roof system needs replacement and many of the mechanical and electrical systems are inefficient, antiquated, and inadequate for current teaching methods.

9. Watson Hall Renovation

Constructed in 1962, this building houses classroom and faculty spaces for the College of Liberal Arts and Sciences. While the spaces generally work for a classroom and faculty

use, additional improvements need to be made to achieve a more optimal learning environment, with a more modern, student-focused, technology-oriented teaching experience. The building incorporates significant quantities of asbestos containing materials, roofing membranes need replacement and many of the mechanical and electrical systems are inefficient, antiquated, and inadequate for current teaching methods.

10. Psychology/Computer Science Building Renovation

Constructed in 1973, this building houses classroom and faculty spaces for the College of Liberal Arts and Sciences. While the spaces generally work for classroom and faculty use, additional improvements need to be made to achieve a more optimal learning environment, with a more modern, student-focused, technology-oriented teaching experience. The building incorporates significant quantities of asbestos containing materials, roofing membranes need replacement and many of the mechanical and electrical systems are inefficient, antiquated, and inadequate for current teaching methods.

11. Montgomery Hall Renovation

Constructed in 1967, this building houses classroom and faculty spaces for the College of Liberal Arts and Sciences. While the spaces generally work for classroom and faculty use, additional improvements need to be made to achieve a more optimal learning environment, with a more modern, student-focused, technology-oriented teaching experience. The building incorporates significant quantities of asbestos containing materials, roofing membranes need replacement and many of the mechanical and electrical systems are inefficient, antiquated, and inadequate for current teaching methods.

Capital Renewal Projects

R1. Music Building & Gabel Hall Roof Repairs

(**This Project was included in the FY23 Emergency Projects List submitted in Aug. 2021, for which NIU has not yet received funding)

The scope of this project is to replace the existing failing roofing systems on the Music and Gabel Hall buildings. In both cases the roofing systems are beyond useful life and deteriorated to the point of allowing water infiltration and loss of insulating value. Patching and intermediate repairs are no longer effective or feasible. The original roof on the Music Building was installed when constructed in 1972. The roof is over 60,000 square feet with eight major roof levels that will also require 2,000 feet of new roof flashing. In FY21 approval was given to allow a partial roof replacement to be completed using \$500,000, for the worst portions of the roof, this is currently in process. It is the hope that the remainder of the roof can be addressed as soon as possible as part of this project. The Gabel Hall roofing system dates from 1984 and includes the added complexity of skylights on the single-story southwest wing of this 1950's vintage building. This building has several sections of roof in need of replacement.

R2. Anderson Hall Structural & Still Hall/Still Gym Masonry Repairs

(**This Project was included in the FY23 Emergency Projects List submitted in Aug. 2021, for which NIU has not yet received funding)

Anderson Hall, Still Hall, and Still Gym all have structural deterioration which has contributed to water infiltration and overall concern for the stability of the buildings structural systems. Anderson Hall was originally constructed in 1964 and has deterioration to areas involving the swimming pool and associated natatorium space and west side exterior concrete deck. Both areas are in a state of major disrepair allowing water infiltration, loss of treated pool water, and structural integrity concerns. Additionally, the building HVAC system for the natatorium space is also in need of a major overhaul to adequately maintain proper climate and humidity control. Still Hall and Still Gym are brick and stone historic buildings dating back to the 1920's which are showing signs of

significant sagging and bowing in the exterior walls. A temporary measure was implemented in 2014 to slow the progression of the deflection, yet water infiltration continues to deteriorate the integrity of the structure and causes interior water damage. The exterior envelope of both of these buildings need a detailed assessment to determine necessary repairs.

R3. DeKalb Campus HVAC & Hood Exhaust Repairs

(**This Project was included in the FY23 Emergency Projects List submitted in Aug. 2021, for which NIU has not yet received funding)

A primary focus of this project will be to address mechanical system repairs particularly related to safe ventilation support for laboratory spaces in various buildings on campus which predominantly includes Davis, Faraday, LaTourette, and Montgomery Halls. In many cases, buildings are 60-80 years of age where component repairs may no longer be feasible, and replacement of the system is required. A specific example to be addressed is needed improvements to outdated components of the HVAC and fume hood system in the LaTourette/Faraday Complex. The interrelated HVAC fume hood systems provide for safe ventilation for both special laboratory spaces and regular classrooms/offices in the buildings. Additionally, the building HVAC system is failing to provide adequate humidity control causing deterioration issues such as failing fireproofing, duct insulation mold issues, mold growth in stairwells and closets, inadequate condensate drains and resulting excessive corrosion to mechanical units.

R4. Academic Buildings General Upgrades Phase I

With a few exceptions, a large majority of the academic buildings on campus have seen minimal refresh, remodeling, or renovation since their original construction. As a point of reference, of the 22 main academic buildings on campus, 17 were constructed in the 1960's and 70's or earlier. As a result, there is a significant imbalance between the newest spaces on campus and older buildings. The goal of this phased project is to update teaching and shared spaces across campus academic buildings in order to create more inviting and flexible teaching and collaboration spaces for an enhanced student learning environment. The intended modernization improvements include furniture, finishes, lighting, power, and technology upgrades to meet the needs and expectations of today's students. This first phase is intended to focus on the buildings with the most need.

R5. Campus-Wide Boiler Replacement Phase II

Phase I of this project was authorized in FY19 legislation and will begin the process of replacing the outdated heat generation capacity for the University. This second phase will add another boiler to the new centralized plant location and allow the University to become less reliant on the existing 50+ year-old boilers which are well past life expectancy. The project will also expand the building to allow for the future addition of a cogeneration unit. As the existing nine boiler steam system ages, many of its components have been decommissioned due to severe deterioration of the interior boiler tubes and apparatuses. Two boilers have already been taken out of service due to operational safety concerns. This phase will decommission, demolish, and remove the boilers located in the East Heating Plant and all associated equipment. This phase is required to reduce reliance on the existing over-aged boilers. The risk of campus-wide impact will not be adequately mitigated until all phases are complete.

R6. East Campus Chilled Water System Reconfiguration

(**This Project was included in the FY23 Emergency Projects List submitted in Aug. 2021, for which NIU has not yet received funding)

This project includes the expansion of the chilled water generation capacity of the existing East Chiller Plant and connection of Anderson Hall, Engineering Building, Barsema Hall,

Still Gym, Still Hall, and McMurry Hall to the east campus chilled water loop. These buildings have stand-alone cooling systems which are nearing end of life and becoming costly to maintain. Based on preliminary evaluations, consolidating these buildings with the existing chilled water distribution would be more cost and energy efficient than replacing the stand-alone equipment at each building. The plant currently houses four chillers with space for expansion. The project scope will also include the addition of a sediment and air separator to improve the efficiency and sustainment of the system.

R7. DeKalb Campus Fire Protection Upgrades Phase I

(**This Project was included in the FY23 Emergency Projects List submitted in Aug. 2021, for which NIU has not yet received funding)

This project will assess, prioritize, and address fire protection improvements to various campus buildings. While fire protection systems are built to code requirements at the time of construction, systems can become outdated and antiquated with limited feasibility for repair. Systems may require complete replacement to ensure continued service and updates to adhere to evolving code requirements.

R8. East Campus Electrical Infrastructure Upgrades

(**This Project was included in the FY23 Emergency Projects List submitted in Aug. 2021, for which NIU has not yet received funding)

This project will replace and upgrade critical electrical improvements for the east portion of the campus involving Swen Parson, Davis Hall and the Health Services Building. Portions of the existing electrical infrastructure constructed in the 1940's, have far exceeded life expectancy, and are beyond repair. Failure of the electrical system would create significant impacts for critical campus support services such as the data center located in Swen Parson which serves as the data backbone for the entire campus. Significant failures to the infrastructure supporting this system would expose the campus to significant risk for loss of IT data and emergency communication capability.

R9. DeKalb Campus Heating System Piping Conversions

The primary focus for this project will be to upgrade the heating and cooling systems in five central campus academic buildings, specifically Gabel Hall, Graham Hall, Still Hall, Still Gym, and Anderson Hall. Still Hall and Still Gym were originally constructed in 1928, Gabel Hall in 1958, and Graham Hall and Anderson Hall in 1964. The existing 'two-pipe' heating systems are largely original to the buildings with cooling added at a later date. The systems have extremely limited capabilities for adjustment, and incidents of rotted piping causing system failures are becoming increasingly frequent. The intent is to convert the systems to a four-pipe system, replacing the aged and degraded piping and update other system equipment as needed to provide more energy efficient and reliable heating and cooling systems for these buildings which are central to several major academic programs for the University.

R10. DeKalb Campus ADA Assessment & Repairs Phase I

The majority of campus buildings were built prior to the 1990 Americans with Disabilities Act (ADA). In 1994, a campus accessibility study was completed which highlighted deficiencies that existed at that time and guided the University's physical accessibility improvements over the past few decades. While the University has addressed many accessibility concerns through focused efforts or indirectly with some building renovations, ADA code requirements have continued to evolve and opportunities for further enhancements remain to support both students and employees. This project will assess, prioritize, and begin to address accessibility deficiencies and enhancements across campus.

R11. Academic Buildings General Upgrades Phase II

With a few exceptions, a large majority of the academic buildings on campus have seen minimal refresh, remodeling or renovation since their original construction. As a point of reference, of the 22 main academic buildings on campus, 17 were constructed in the 1960's and 70's or earlier, therefore there is a significant imbalance between the newest spaces on campus and older buildings. The goal of this overall project is to update teaching and shared spaces across campus academic buildings to create more inviting and flexible teaching and collaboration spaces for an enhanced student learning environment. The intended modernization improvements include furniture, finishes, lighting, power and technology upgrades to meet the needs and expectations of today's students. This second phase is intended to focus on prioritized buildings following behind Phase I.

R12. Campus-Wide Electrical Infrastructure Upgrades

The existing electrical infrastructure on main campus was constructed in the 1960s and components of the system are beyond life expectancy and not repairable. Improvements have systematically been addressed over the past years as funding could be made available, but a final phase is required to address remaining 50+ year-old transformers, switch gears, substations, and distribution cables. Major failures of these components may render portions of the campus without power for extended periods of time and pose significant risk to personnel near this antiquated equipment. Numerous power failures have occurred over the recent past and are demonstrating the increasing deteriorated condition of the system.

R13. Campus-Wide Boiler Replacement Phase III

Phase I was authorized during the FY19 legislation and Phase II is a pending higher priority project in this submission. This phase of the project will finalize the process of replacing the outdated heat generation capacity for the University by the provision of an energy efficient cogeneration unit to the expanded centralized plant. The project will also remove the remaining existing boilers and all associated equipment in the West Heating Plant. The completion of this phase of the project will reduce the University's reliance on aging equipment in the district heating system. The risk of campus wide impact from heating generation failure will be greatly diminished with the completion of this project.

R14. DeKalb Campus Elevator Upgrades

The focus for this project will be upgrades to nine elevators located in five central campus buildings, specifically Swen Parson (1952-63), Engineering Building (1995), Montgomery Hall (1967), Williston Hall (1951) and Founders Memorial Library (1975). The controls, motors and associated equipment for these existing elevators are approaching the end of their useful life and all are largely original to when the buildings were constructed except for Williston Hall, where the elevator was added in 1994. These elevator upgrades are necessary to ensure reliable service for students, faculty, and staff in these academic-focused buildings. Additionally, several of the elevators are categorized as freight elevators and therefore necessary for the day-to-day operations of the buildings.

EAB UNDERGRADUATE RECRUITMENT SERVICES

Summary: The Division of Enrollment Management, Marketing & Communications (EMMC) is requesting approval for additional expenditure authority of \$900,000 to support NIU's existing partnership with Education Advisory Board (EAB), a third-party service provider which specializes in student recruitment and marketing communications, which has expanded outreach efforts to prospective students.

Background: At the June 14, 2018 meeting, the Board of Trustees approved expenditure authority (not to exceed \$3.75M at approximately \$750,000 per year for five years) for EMMC to seek proposals for a third-party service provider to help achieve NIU's enrollment goals. After a thorough RFP process through the *Illinois Procurement Bulletin*, EAB was awarded the contract, which officially began in October 2018.

Through this partnership with EAB, NIU has exceeded new student enrollment goals by:

- Immediately, and consistently since, seeing a sharp increase in first-year student applications for admission
- Surveying for decision enrollment factors and predictive modeling for admitted first-year students, providing greater efficiency in staff resources and communication efforts
- Improving communication with, and witnessing consistently increasing number of inquiries from, high school sophomores and juniors
- Enhancing data analytics, dashboards, and national/regional/peer benchmarking reports

NIU has added a brand perception study, advanced web analytics and adult learner recruitment to further accomplish enrollment goals.

Due to the increase in services with EAB, NIU will exceed the previously approved expenditure authority of \$3.75M. In order to maintain all of the services within the partnership through the final year of the contract (FY23), it is necessary to request additional expenditure authority of \$900,000 from the Board of Trustees for a new NTE contract total of \$4.65M.

About Vendor: EAB is a best-in-class strategic partner who draws on their extensive experience and benchmarking within higher education. With a foundation in research, EAB identifies emerging challenges and proven solutions that are grounded in evidence, including over 1,000 research calls with institutions annually and by leveraging the industry's largest data set. Working with over 2,100 colleges and universities, they assist with uncovering transformative insights in data and analytics, undergraduate enrollment, student success, adult and graduate enrollment, and strategy and operations.

EAB's partnership includes enhanced access to Cappex, a Chicago-based college research and decision platform that helps more than 1.5M students find right-fit colleges each year. In addition, Cappex oversees College Greenlight, the largest web-based platform dedicated to helping first-generation and underrepresented students find their best-fit college and financial support, serving over 750,000 students annually and partnering with more than 1,400 community-based organizations (such as One Goal, College Possible and Chicago Scholars, locally).

Funding: Appropriated/Income Funds: Not to exceed \$900,000 in additional expenditure authority.

Recommendation: The University recommends that the Finance, Audit, Compliance, Facilities and Operations Committee endorse this request and asks that the President forward it by means of

the President's Report to the Board of Trustees for approval at its Special Board meeting on November 18, 2021.

ON- AND OFF-CAMPUS UNARMED SECURITY PATROL

Summary: The Northern Illinois University Department of Police & Public Safety (NIU PD) is requesting permission to enter into an agreement with Kates Security Services to increase the presence of highly visible, foot-patrol security guards for the NIU campus and in the immediate vicinity where many students live. This unarmed service will work closely with NIU PD to patrol the area and immediately report to NIU PD any issues or incidents.

The initial contract term took effect Monday, October 25, 2021, and continues through December 31, 2021, for \$135,000. With Board approval, the contract will extend to cover the remaining 2021-2022 academic year, concluding May 14, 2022, for \$285,000. Total contractual cost will run \$420,000. Any consideration for renewal beyond May 14, 2022, will be determined at a later time.

Background: Request for Proposal (RFP) #NIU09172021 was sent to all Illinois Public Higher Education Cooperative (IPHEC) approved vendors under #IPHEC2132 on Friday, September 17, 2021. Two proposals were received, and Kates Security Services was selected to fulfill the contract based on their services and competitive value.

Since the relaxing of COVID-19-related restrictions on gatherings, and the return of students to the NIU area this fall, the university and the surrounding community has seen an increase in large social activities and events. By increasing the number of security professionals, both on- and off-campus, the university aims to prevent and minimize disruptive and/or criminal behavior.

Funding: Institutional - Local funds

Recommendation: The University recommends that the Finance, Audit, Compliance, Facilities and Operations Committee endorse this request and asks that the President forward it by means of the President's Report to the Board of Trustees for approval at its special meeting on November 18, 2021.

BOWL GAME PARTICIPATION EXPENSE

Summary: The university is requesting that the Board of Trustees delegate to the President, or designee, approval for all necessary and proper expenses related to NIU's participation in a post-season bowl game competition, including (but not limited to) the following: the bowl agreement(s), expenses relating to ticketing, tickets, travel/transportation, lodging, rentals, insurance, dining, beverages (non-alcoholic), fees, services, broadcast rights, apparel, commodities, equipment, and supplies. Further, such approval is requested to also authorize the President, or designee, to undertake all business transactions necessary in relation to an anticipated upcoming bowl event, reporting actions taken where required beyond customary authorizations at a subsequent meeting of the Board.

Background: For ten of the past thirteen football seasons, the NIU football team has been invited to participate in a post-season bowl game. Through a shared cost model, the Mid-American Conference and respective institutions participating in bowl games account for the costs (amount established each fiscal year).

Funding: Institutional – Local Funds, Intercollegiate Athletics

Recommendation: The University recommends that the Finance, Audit, Compliance, Facilities and Operations Committee endorse this request and asks that the President forward it by means of the President's Report to the Board of Trustees for approval at its special meeting on November 18, 2021.

**QUARTERLY SUMMARY REPORT OF TRANSACTIONS IN EXCESS OF
\$100,000 FOR THE PERIOD JULY 1, 2021 TO SEPTEMBER 30, 2021**

In accordance with Board of Trustees Regulations (Section V, Subsection B.5), this report of all obligations of financial resources greater than \$100,000 but less than \$250,000 is submitted at the end of each calendar quarter to the Board of Trustees. Transactions included in this quarterly report reflect the maximum approved amount that orders may not exceed and does not include commercial card obligations. Following is a summary of the number of transactions, fund source, and total dollar amount, and transaction details for obligations incurred during the quarter ended September 30, 2021.

Purchase Amount	No. of Transactions	Appropriated*	Non-Appropriated	Total
Over \$100,000	15	\$315,525	\$2,340,507	\$2,656,032

TRANSACTIONS DETAIL:

Purchases:

1. HSC requested permission to issue FY22 open order for inventory and supplies needed to operate food service at HSC Starbucks Retail Store for the period July 1, 2021 through June 30, 2022. This item was covered under Sole Source #Starbucks NIUHSC19 dated July 1, 2018 through June 30, 2028. (Starbucks Coffee Co., Chicago, IL) 180,000
2. Research and Innovation Partnerships requested permission to issue an FY22 open order for services to be performed by the Northern Illinois Research Foundation for the period July 1, 2021 through June 30, 2022. (Northern Illinois Research Foundation, DeKalb, IL) 225,000
3. Integrated Media Services requested a contract renewal for printing paper for the period July 1, 2021 through June 30, 2022. This is the seventh of nine annual renewals based on the RFP (KMC146496). This item was advertised on May 15, 2014 and renewal published on the Illinois Procurement Bulletin on April 13, 2021. (Lindenmeyr Munroe, Carol Stream, IL) 245,000
4. The Division of Information Technology requested permission to issue an FY22 open order for Illinois Century Network for 10 Gig NIU Internet connectivity during the period July 1, 2021 through June 30, 2022. (Dept. of Innovation & Technology, Sterling, IL) 180,300
5. Continuing and Professional Education requested permission to issue an FY22 open order for consulting services for injury prevention non-credit course for the period July 1, 2021 through June 30, 2022. (Construction Safety Council, Hillside, IL) 200,000

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| 6. | Additional in-room HEPA air filtering units were required to support expanded face-to-face instruction for the fall semester. A similar purchase was made in August 2020 to support last year's in-person classes. While there were hopes of not needing additional machines due to vaccination efforts, the concern for variant COVID strains warrants continuing this added protection to help curtail the virus spread. This purchase will accommodate the increased number of classrooms that are planned for use in the upcoming academic year. This order was exempt from advertising based on the Emergency Use Authorization as determined under Governor Pritzker's Proclamation effective through July 24, 2021. (Occupational Training & Supply Inc., Willowbrook, IL) | 248,976 |
| 7. | The Division of Information Technology requested a contract renewal for Identify Management Software that is used university wide to programmatically manage student and staff access and lifecycle for computing accounts. The period of coverage is August 1, 2021 through July 31, 2022. (Micro Focus Software, Provo, UT) | 109,525* |
| 8. | The Division of Information Technology requested permission to issue an open order for voice trunking services, local and domestic long-distance service, inbound toll-free service, and associated fees and taxes during the period July 1, 2021 through June 30, 2022. This was a Sole Source under #PSCMAB123119, published on April 24, 2020, and was approved for FY21 with a one-year renewal for FY22. (Frontier North Inc., Sycamore, IL) | 206,000*
38,000 |
| 9. | The Division of Information Technology requested permission to purchase Cisco Smartnet Maintenance to provide technical support, software upgrades, and hardware replacement for NIU's Enterprise Network for the period July 1, 2021 through June 30, 2022. (CDWG, Vernon Hills, IL) | 169,871 |
| 10. | Athletics requested permission to issue an open order for the Student Athlete Book Loan Program for the period through June 30, 2022. This procurement was processed under the authority of RFP #JMT05012018 (Follett Bookstore Management award) and was previously advertised in the Illinois Procurement Bulletin. (Follett Higher Education Group, Westchester, IL) | 135,000 |
| 11. | Athletics requested permission to issue an FY22 open order for athletic referee officials for the period through June 30, 2022. (Refpay LLC, Sandy, UT) | 146,000 |
| 12. | Housing and Residential Services requested permission to renew cable service for the period through June 30, 2022. This was the eighth year of nine renewal options under bid #BML110112. (Apogee, Austin, TX) | 133,860 |

Capital Improvement Projects:

1. The NIU Naperville campus has a parking lot that was originally constructed with the building in 2000. While limited repair work was performed in 2015 there has been no major repairs since, and the lot is showing significant signs of deterioration. Work was originally planned for FY21; however, budget constraints delayed the project. Due to the size of the lot, the intent is to perform work in phases with this first phase to include milling and repaving of the main entrance and front portion of the lot closest to the building. Subsequent phases are planned for subsequent fiscal years and will go through separate approvals. Work was completed by outside contractors under the coordination of a NIU project manager. (All Pro Resources, Inc., Lombard, IL) 105,000

2. The industrial walk-in freezer located in the Dorland Building provides storage capacity to dining operations for the residence halls on campus. The freezer has three condenser/evaporator units, standard operation is for two to be continuously running with the third acting as back up. Originally installed in 1997, by 2019 all three units were showing signs of deterioration and it was concluded that they were at the end of their useful life. A phased replacement of the units was deemed to be the best approach from both an operational and funding perspective. In the November 15, 2019 President's Report approval was given to proceed with replacement of the first of the three units. This work was completed in the spring of 2020. This approval is to proceed with replacement of the remaining two units as soon as possible this coming Fall/Winter. New regulations are anticipated to come into effect shortly which will change refrigerant availability, the planned timing for this replacement will ensure that all three units can have the same refrigerant specification for ease of future maintenance. Work was completed by in-house workforce, with equipment purchased from an outside vendor, under the coordination of a NIU project manager. (Gustave A. Larson, Pewaukee, WI) 164,500

*Appropriated/Income Funds

FISCAL YEAR 2021 CLERY REPORT UPDATE

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (commonly known as the Clery Act; formerly the Campus Security Act) is a federal law that requires institutions of higher education participating in federal financial aid programs to disseminate an annual public security report (ASR) to employees and students by October 1. The ASR must include statistics of on-campus, non-campus,* and public property** crime for the preceding three calendar years, plus policy statements about efforts taken to improve campus safety. To compile the ASR, the Department of Police and Public Safety works with local law enforcement agencies, Ethics and Compliance Office, Housing and Residential Services, Student Conduct, Human Resource Services, Counseling and Consultation Services, and other Campus Security Authorities.

Clery reportable statistics from 2018-2020 are publicly available in the Annual Security Report at www.niu.edu/clery.

*Non-campus is defined as any building or property owned or controlled by a student organization that is officially recognized by the university; or any building or property owned or controlled by an institution that is being used in direct support of, in relation to, the institution's educational purposes, is frequented by students and is not within the same geographic area of the institution. Greek Houses, for example, are considered non-campus.

** Public property includes thoroughfares, streets, sidewalks, and parking facilities that are within the campus or immediately adjacent to and accessible from the campus.

FISCAL YEAR 2021 ANNUAL REPORT OF TRANSACTIONS INVOLVING REAL PROPERTY

This report is structured around four categories of real property transactions: surplus property sales, in-leases, out-leases, and capital leases.

Surplus real property sales include properties previously approved by the Board under the authority granted by the Illinois Property Control Act (30 ILCS 605). Other disposition efforts for properties determined as surplus at previous Board meetings have been slowed by the pandemic and will resume as priorities allow.

In-leases, where NIU acts as the lessee, serve to provide support when either there is insufficient or inadequate space for the requirement within university-owned property. Annual reviews are conducted to verify the continuing need for in-lease arrangements before renewals are executed.

Out-leases, where NIU acts as the lessor, serve to effectively leverage under-utilized property either financially and/or through compatible support to the University mission. Annual reviews are conducted to evaluate the out-lease value to the University prior to renewal.

Facility capital leases are long-term payment agreements with interim leases where the final objective is University ownership of the property.

Transaction Type	Number of Transactions	Transaction Percentage	Dollar Volume	Dollar Percentage
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Surplus Real Property: No real estate sales were transacted in FY21. Efforts are underway in FY22 with the Hoffman Estates campus and Art Annex building.

Total	0	N/A	N/A	N/A
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In-leases (NIU as lessee): Examples includes support for academic activities (e.g. steel drum workshop, art studios, law clinics), outreach activities (e.g. NPR towers, downtown Chicago offices), and research (e.g. robotic submarine).

Under \$100K	16	88%	\$316,451	42%
\$100K to \$250K	1	6%	\$122,101	16%
Over \$250K	1	6%	\$319,000	42%
Total	18	100%	\$759,353	100%

Out-leases (NIU as lessor): Examples includes support for government organizations (e.g. Illinois Board of Examiners, Illinois Department of Agriculture, State University Retirement System), commercial operations (e.g. HSC bookstore, farmland, Northwestern Medicine clinic), and research.

Under \$100K	10	84%	\$274,695	39%
\$100K to \$250K	1	8%	\$123,543	17%
Over \$250K	1	8%	\$307,880	44%
Total	12	100%	\$706,118	100%

Facility capital leases: Examples includes the annual payments for the Illinois Association of School Business Officials (IASBO) Building and the New Hall/Northern View Residential Complexes.

IASBO Building

- Payments made in FY21 \$69,927
- Payments to date \$1,544,211
- Remaining debt \$203,952
- Ending date of term May 2024

New Residence Hall Complex/Northern View Residential Complex

- Payments made in FY21 \$10,616,353
- Payments to date \$97,505,983
- Remaining debt \$0
 - o Debt restructured/refinanced in July 2021 and capital lease arrangement terminated. These facilities are now part of our Auxiliary Facilities System.